

Notice of Meeting and Agenda Emergencies Board

Date	Time	Venue
Friday, 22 May 2020	15:00	Skype meeting,

KENNETH GRAHAM
Head of Corporate Governance

Recording of Meeting

This meeting will be recorded for subsequent broadcast via the Council's internet site. If you have any queries regarding this please contact Committee Services on 07534 058160. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded. Please note that only meetings of the Emergencies Board from 17 April 2020 onward have been recorded for broadcast.

Recording of meeting of the Emergencies Board: 22 May 2020

<https://youtu.be/HRsi4ylvjko>

Membership

Councillor Eddie Devine: Councillor Alistair Mackay: Councillor Iain Nicolson:
Councillor Marie McGurk (Convener): Councillor Michelle Campbell (Depute Convener):

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

Items of business

- | | | |
|----------|--|---------------|
| 1 | Minute of Previous Meeting | 3 - 8 |
| | Minute of Meeting held on 15 May 2020 | |
| 2 | Update on COVID 19 | 9 - 42 |
| | Report by Chief Executive | |
| 3 | Items for Decision by the Board | |

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following item of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of confidential information.

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| 4 | Confidential Updates |
| | Hear from Chief Executive |

Minute of Meeting Emergencies Board

Date	Time	Venue
Friday, 15 May 2020	15:00	Skype meeting,

Present

Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Alistair Mackay, Councillor Marie McGurk, Councillor Iain Nicolson

Chair

Councillor McGurk, Convener, presided.

In Attendance

S Black, Chief Executive; S Quinn, Director of Children's Services; M Crearie, Director of Communities, Housing & Planning Services; G McNeil, Director of Environment & Infrastructure; A Russell, Director of Finance & Resources; L McIntyre, Head of Policy & Commissioning, L Mahon, Head of Communications & Marketing and P Fara, Web & Multi-media Editor (all Chief Executive's); J Trainer, Head of Childcare & Criminal Justice and Chief Social Work Officer (Children's Services); F Carlin, Head of Planning & Housing, O Reid, Head of Communities & Public Protection, C Dalrymple, Communities & Regulatory Manager and L Muirhead, Planning & Housing Manager (all Communities, Housing & Planning Services); K Graham, Head of Corporate Governance, P Murray, Head of ICT; L Neary, Head of Transformation, HR & OD, M Conaghan, Legal & Democratic Services Manager and L Belshaw, Democratic Services Manager (all Finance & Resources); D Leese, Chief Officer and S Strachan, Acting Head of Health & Social Care (Paisley) (both Renfrewshire Health & Social Care Partnership); V Hollows, Chief Executive (Renfrewshire Leisure); and D Mair, Civil Contingencies Officer, Civil Contingencies Service.

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be recorded and that the recording would be available to watch on the Council's website.

Declarations of Interest

Councillor Campbell declared an interest in item 2 on the agenda as she was an employee of NHS Greater Glasgow and Clyde but not in the Council's area and intimated that she would remain in the meeting during consideration of the item.

1 Minute of Previous Meeting

There was submitted the Minute of the meeting of the Board held on 7 May 2020.

DECIDED: That the Minute be approved.

2 Update on Covid 19

There was submitted a report by the Chief Executive relative to the Council's current arrangements and response to the ongoing international Coronavirus, COVID-19 pandemic. The report provided information on the national position including the number of cases and deaths at both Scottish and UK levels. The recent publication of updated figures and analysis from the National Records of Scotland was also included which showed that the rate of increase in deaths from COVID-19 was beginning to slow. A summary was also given of policy and guidance updates that had been released since the previous meeting of the Board on 7 May 2020.

It was noted that as at 14 May 2020 there were 233,151 confirmed cases of COVID-19 in hospitals in the UK up from 194,990 reported on 7 May 2020. In Scotland there were now 14,117 confirmed hospital cases, up from 12,709 reported on 7 May 2020. Of these, 3,628 cases were within the Greater Glasgow and Clyde Health Board area, up from 3,203 reported on 7 May 2020. In the GGCHB area there were 473 people in hospital, and 26 in intensive care, down from 509 and 30 reported on 7 May 2020 respectively, as either confirmed or suspected cases.

The report intimated that the UK now had more deaths than any other country except for the United States. However a more accurate comparison was to consider the number of deaths in relation to population size and on this measure (when removing countries with very small populations) the UK currently ranked 4th with 495 deaths per million population, behind Belgium (768 deaths per million population), Spain (584 deaths per million population) and Italy (514 deaths per million population). It was noted that the National Records of Scotland had now published its 6th weekly report which indicated the numbers of deaths registered in Scotland that noted COVID-19 as a factor in the death. As at 10 May 2020, there had been a total of 3,213 deaths registered in Scotland where COVID-19 was mentioned on the death certificate, up from 2,795 deaths registered up to 3 May 2020.

The report highlighted the support being provided for communities and provided information in relation to Care Homes and safeguarding and supporting vulnerable residents being looked after in their own homes; included up to date figures on the numbers and types of support being provided to some of the most vulnerable residents in Renfrewshire; an update on the support being provided to Council Housing Tenants and an overview of the impact of COVID-19 on the work of the service; a workforce planning update for the Council, including the current position in relation to availability of PPE; on employee testing procedures; the current position in relation to the impact of

absence on the availability of employees; redeployment of staff into priority front-line roles; and information on work undertaken to support businesses to comply with the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020.

The report also sought approval for the previously scheduled Renfrewshire Council Joint Negotiating Committee for Teaching Staff (JNC) to be arranged and held remotely on 2 June 2020.

The Board heard from the Chief Executive in relation to the report in general and in particular to the situation in Renfrewshire where deaths involving COVID-19 were above the national average, and more so in areas of deprivation, and the work that was ongoing by officers to determine if further analysis could be undertaken on this; on the recovery arrangements and union consultation; from the Acting Head of Health & Social Care (Paisley) in relation to the situation within care homes and care at home services; from the Head of Communities, Housing & Planning in relation to support for housing tenants, including allocations and homelessness; sheltered housing and gas servicing works; from the Director of Infrastructure & Environment in relation to street cleaning; and civic amenity sites and from the Communities & Regulatory Manager in relation to the deployment of wardens.

Officers responded to members' questions and it was noted that if members had queries in relation to volunteers who had not been contacted, that these should be raised directly with the Head of Policy & Commissioning in the first instance. It was proposed that the Chief Executive examine whether there was any opportunity for volunteers to help in the recovery phase or in other roles. This was agreed.

DECIDED:

- (a) That the current national and local situation with regards to COVID-19 and the impact on communities, businesses and the Council and its partners be noted;
- (b) That the response measures being put in place by the Council and its partners be noted;
- (c) That it be agreed that a remotely-held meeting of the Renfrewshire Joint Negotiating Committee for Teaching Staff (JNC) be held on 2 June 2020; and
- (d) That the Chief Executive examine whether there was any opportunity for volunteers to help in the recovery phase or in other roles.

3 Financial Update

There was submitted a report by the Director of Finance & Resources relative to the current estimated financial impact on the Council arising from the COVID-19 pandemic. It was noted that the financial implications for the Council continued to emerge and develop as the impact and consequences of the pandemic both for Council services and for communities across Renfrewshire evolved. The report intimated that the overall net financial impact on the Council's revenue budget, at this stage, was estimated to be circa £26-27 million in 2020/21 based on existing assumptions and the continuation of the lockdown period to the end of June 2020. If the lockdown period continued beyond the end of June or if there was a need for the Council to continue to provide significantly enhanced ongoing support arrangements as part of the Test, Trace, Isolate and Support phase and the recovery phase it was expected that these estimated costs would increase further. These costs did not include other costs the Council was incurring in supporting the Renfrewshire Health & Social Care Partnership on the basis that these costs would be recoverable from the Scottish Government.

It was noted that the Right for Renfrewshire (RfR) programme had been paused and it was not clear when the programme would be able to recommence; therefore there would be no material delivery of savings in this financial year. In relation to capital investment plans it was noted that the full impact would not be understood fully for some months. However, it was anticipated that there would be significant risk of substantial additional costs arising from live projects as the closedown and social distancing restrictions drove up the costs of live construction sites and built in unavoidable time delays and costs into the completion of projects.

The report highlighted that the financial and economic consequences of the pandemic were expected to be significant in the short term, with unprecedented financial interventions made by national governments to support the immediate COVID-19 response, the economy and businesses. However, despite this the report intimated that the economy across the UK and Scotland would experience the sharpest and deepest downturn in modern history and there was a growing concern that the period of recovery, although sharp would not be as immediate as was first considered a possibility and could be more drawn out with some industries and sectors being more significantly affected and taking longer to recover than others.

The report outlined that this unprecedented economic turbulence and scale of required state intervention would have both short and longer term implications for public finances across the UK and Scotland which would require the Council to reconsider its existing 2020/21 budget and fundamentally reassess its medium and longer-term financial planning and investment programme as the full financial, economic and fiscal impact of the pandemic became clearer and as the Council in response re-shaped its priorities moving forward.

In relation to the impact on the Council's 2020/21 budget, the report proposed that the Corporate Management Team begin to process detailed preparatory work to develop a range of options that would support the Council's considerations for a revised budget for 2020/21 and actions that would support a re-framed medium-term financial outlook.

The report indicated that Renfrewshire Leisure (RL), an arms length organisation, wholly owned by the Council and which was responsible for managing its own financial affairs on a not-for-profit basis, was reliant on a service payment from the Council in respect of leisure and cultural services in order to cover its operating costs which could not be fully met through commercial operations. However, due to the current lockdown the majority of RL operations and facilities were closed and providing ongoing financial support was recognised as part of the exceptional costs being experienced by the Council as a result of COVID-19 and this was expected to continue beyond when facilities re-opened. RL was actively seeking to make savings wherever possible in order to offset losses, including the furloughing of relevant staff and mitigate the overall financial support requested from the Council. The report intimated that in preparing their 2019/20 financial accounts the impact of COVID-19 on the organisation would require to be disclosed and their external auditor would seek assurances over the financial going concern of the Trust over the 12-month period 2020/21. In order to meet this requirement the Council would need to provide a letter of support providing assurance that RL would over the course of 2020/21 be financially supported by the Council to offset the loss of commercial income to allow the 2019/20 accounts to be completed on a continued going concern basis.

The Board heard from the Director of Finance & Resources in relation to the report and in response to members' questions.

DECIDED:

(a) That the initial financial assessment completed of the potential revenue and capital consequences of the COVID-19 pandemic and emergency response along with the

anticipated disruption to the Council's planned savings in 2020/21 as outlined in sections 4-6 of the report be noted;

(b) That the update provided at section 7 of the report of the funding that had been confirmed by the Scottish Government to support local government's response to COVID-19 and wider financial interventions made by the Scottish Government, some of which were being administered and delivered by local authorities on the Government's behalf, be noted;

(c) That it be noted that the funding confirmed to date along with anticipated shares of as yet undistributed funding for the Council was significantly less than the estimated net additional costs to the Council; and that it be noted that in this current context it was expected that the Council's existing un-allocated reserves would require to be fully deployed as part of the wider financial strategy developed in response to the COVID-19 emergency;

(d) That it be noted that the Council was continuing to work actively with CoSLA to support consistent financial reporting of the net additional costs to local authorities nationally of responding to the current pandemic to inform ongoing engagement with the Scottish Government over the requirement for further additional funding support;

(e) That it be noted that it was expected that the net financial impact of responding to the pandemic would continue to increase and develop more fully over coming months as the national response continued to place demands on Council services for support to local communities and that this would continue through to and during the eventual recovery phase;

(f) That the proposed actions outlined in section 8 of the report be agreed to prepare the Council for a mid-year reconsideration and revision of the 2020/21 budget and medium-term financial strategy and that it be noted that it would be intended that a full report be targeted for September 2020 in this regard;

(g) That it be agreed as outlined in section 9 of the report that a letter of financial support is provided to Renfrewshire Leisure from the Council as part of providing the necessary level of assurance to external audit as part of the closure of its 2019/20 accounts; and

(h) That it be noted that further updates on the developing financial position and outlook would be provided to the Board on a regular basis over the coming weeks and months as material developments emerged.

4 Items for Decision by the Board

It was noted that there were no items for decision by the Board.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of confidential information.

5 Confidential Updates

The Chief Executive provided a confidential update to members,.

DECIDED: That the update be noted.



To: Emergencies Board

On: 22 May 2020

Report by: Chief Executive

Heading: Update on COVID-19

1. Background

- 1.1 This report provides an update of the Council's current arrangements and response to the COVID-19 pandemic. Information is provided on the national position including the numbers of cases and deaths at both Scottish and UK levels. The recent publication of updated figures and analysis from the National Records of Scotland is included and continues to show that the rate of increase in deaths from COVID-19 is beginning to slow.
- 1.2 On 21 May 2020 the First Minister made an announcement that set out details and proposed stages for moving on from lockdown and opening up businesses and services. The key points made in this announcement are included in Section 3 together with initial details on the work being undertaken by senior officers to prepare for recovery as the Council adapts its services and facilities for an extended period of living with COVID-19. A summary is also provided of other policy and guidance updates that have been released over the past week in this section.
- 1.3 Section 4 highlights the support being provided for communities with information in relation to Care Homes and safeguarding and supporting vulnerable residents being looked after in their own homes. This section also includes up to date figures on the numbers and types of support being provided to some of the most vulnerable residents in Renfrewshire.
- 1.4 Section 5 provides a workforce planning update for the Council. It confirms the current position in relation to availability of PPE; employee testing procedures; the impact of absence on the availability of employees; and redeployments.
- 1.5 Section 6 provides an operational update from Communities and Public Protection on the Test, Trace, Isolate and Support contact tracing process and from

2. Recommendations

- 2.1 It is recommended that the Emergencies Board:
- (a) Note the current national and local situation with regard to COVID-19 and the impact on communities, businesses, the Council and its partners
 - (b) Note the response measures being put in place by the Council and partners as set out in this report
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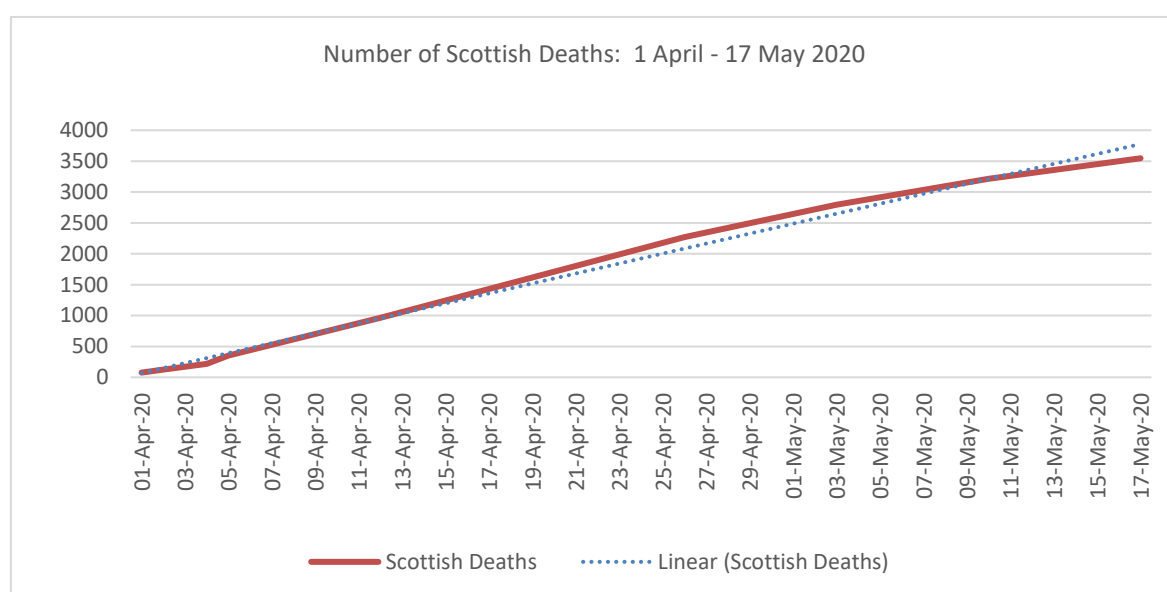
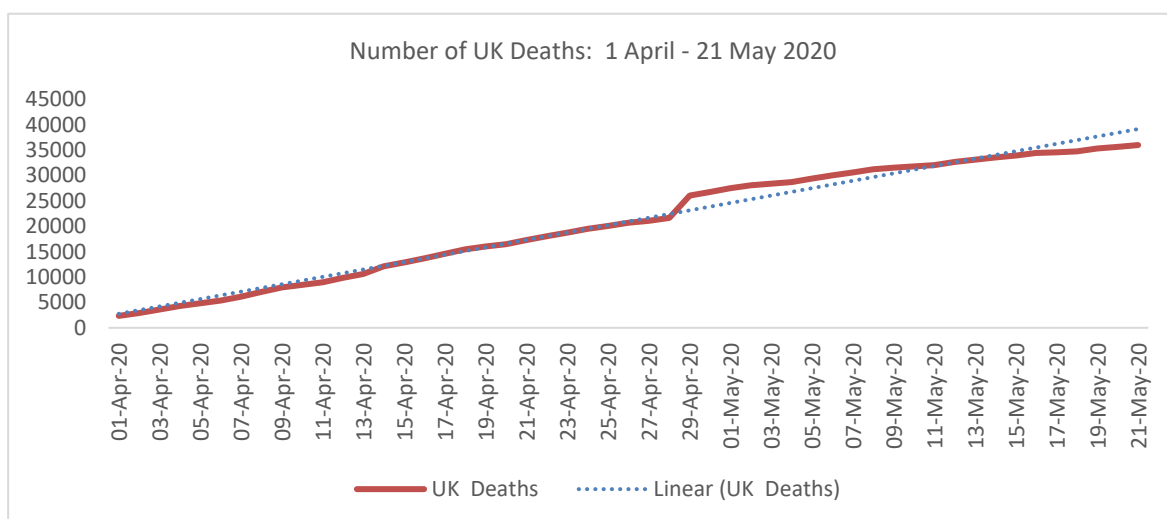
3. National Situation

Numbers of Cases

- 3.1 Currently there are 250,908 confirmed cases of COVID – 19 in hospitals in the UK up from 233,151 reported on 15 May 2020. In Scotland there are now 14,856 confirmed hospital cases (up from 14,117). Of these, 3,806 cases are within the Greater Glasgow and Clyde Health Board area (up from 3,628). In GGCHB area there were 400 people in hospital (down from 473) (16 in intensive care – down from 26) as either confirmed or suspected cases.

Numbers of Deaths

- 3.2 At a UK level, reports are indicating that there have now been 36,042 deaths across the UK (up from the 33,614 deaths reported on 15 May 2020). The UK still ranks second for overall numbers of recorded deaths, behind the United States where over 93,000 deaths have been recorded (283 per million population). When considering the number of deaths in relation to population size (removing countries with very small populations) the UK currently still ranks 4th with 521 deaths per million population, behind Belgium (790 deaths per million population), Spain (594 deaths per million population) and Italy (532 deaths per million population).
- 3.3 The latest National Records of Scotland report shows that at 17 May 2020, there had been a total of 3,546 deaths registered in Scotland where COVID-19 was mentioned on the death certificate – up from 3,213 deaths registered up to 10 May 2020.
- 3.4 The graphs below show the increase in the overall numbers of deaths recorded at a UK and a Scottish level since 1 April 2020 and in each case show that the rate of increase is slowing, with the numbers recorded now sitting below the linear trajectory of increase over that period of time.



3.5 The National Records of Scotland analysis also provides additional information on the outbreak so far in Scotland, including some further positive indicators of progress in responding to the outbreak:

- Of the total number of deaths registered in the week from 11 to 17 May 2020, there were 332 where COVID-19 was mentioned on the death certificate, a decrease of 83 from the previous week. This is the third weekly reduction since the first COVID-19 death was registered in March.
- The proportion of all deaths involving COVID-19 has also decreased for the third week in a row:
 - 36% of all deaths in week to 26 April 2020
 - 31% of all deaths in week to 3 May 2020
 - 29% of all deaths in week to 10 May 2020
 - 23% of all deaths in week to 17 May 2020
- The proportion of all COVID-19 deaths which took place in care homes initially rose each week and represented 59% of all COVID-19 deaths in the week to 3 May 2020. This dropped back slightly in the week to 10 May 2020

to represent 57% of all COVID-19 deaths and in the latest week to 17 May 2020 represented 55% of all COVID-19 deaths.

- The number of deaths in care homes also reduced for the third week in a row – down to 184, 54 fewer than the previous week.
- When looking at all deaths with COVID-19 registered to date there is little change from previous weeks:
 - 46% relate to deaths in care homes
 - 47% were in hospitals
 - 7% of deaths were at home or non-institutional settings
 - 76% were people aged 75 or over

3.6 The National Records of Scotland information provides additional detail to understand the position and changing impact of the outbreak in Renfrewshire. This week, it suggests that the figures recorded in the week from 4 to 10 May 2020 were unusually low and out of line with the overall trend in reductions being seen:

- In Renfrewshire, the number of COVID-19 related deaths recorded in the week to 17 May 2020 was 17 – up 6 from the previous week. However, during the week from 4 to 10 May 2020 the deaths recorded dropped very sharply - to 11, from 33 the previous week. (Figure 1: Appendix 1)
- Similarly, in the week to 17 May 2020, COVID-19 related deaths represented 28% of all deaths recorded in Renfrewshire. While this was an increase from 21% of all deaths recorded in Renfrewshire in the week from 4 – 10 May 2020, again, that figure was a sharp reduction from 44% the previous week. (Figure 2: Appendix 1)
- The COVID -19 related death rate for all of Scotland has reached 6.5 per 10,000 population (an increase from 5.1 per 10,000 population last week).
- The death rate in Renfrewshire reflects this and has also risen during the past week to 9.8 per 10,000 population (from 8.9 the previous week). This means Renfrewshire still has the fourth highest death rate in Scotland. Inverclyde remains the area in Scotland with highest COVID-19 related death rate. (Figure 4: Appendix 1)
- The proportion of deaths that have occurred in care homes in Renfrewshire rose slightly to 50%, up from 49% the previous week and remains slightly above the national average of 46%. (Figures 3 and 5: Appendix 1)

Recovery – Living with COVID-19

3.7 On 21 May 2020 the First Minister made an announcement in the Scottish Parliament setting out a phased process that is currently planned to allow the lockdown to be eased over future weeks and months. The key stages set out in this plan include:

- **Phase 1:** When the virus is not yet contained but cases are falling. Planned from 28 May 2020, people should be able to meet another household outside in small numbers. Sunbathing will be allowed, along with some outdoor activities like golf and fishing. Garden centres and drive-through takeaways can reopen, some outdoor work can resume, and childminding services can begin. There will also be a phased resumption of some aspects of the criminal justice system, as well as face-to-face Children's Hearings, and people at risk will be able to have more contact with social

work and other support services. NHS services which were cancelled because of the coronavirus crisis will "carefully and gradually" resume.

- **Phase 2:** When the virus is controlled. People can meet larger groups outdoors and meet another household indoors. Construction, factories, warehouses, laboratories and small shops can resume work. Playgrounds and sports courts can reopen, and professional sport can begin again.
- **Phase 3:** When the virus is suppressed. People from more than one household can meet indoors. Non-essential offices can reopen, along with gyms, museums, libraries, cinemas, larger shops, pubs, restaurants, hairdressers and dentists. Live events could take place with restricted numbers and physical distancing restrictions. Schools should reopen from 11 August 2020.
- **Phase 4:** When the virus is no longer a significant threat. University and college campuses can reopen in full; mass gatherings are allowed. All workplaces open and public transport is back at full capacity.

- 3.8 The situation will be reviewed every three weeks, with further phases of easing being introduced if enough progress is being made on keeping the virus under control. The First Minister described the first steps as proportionate and suitably cautious and stressed that the default message during phase one will remain "stay at home as much as possible".
- 3.9 In the announcement the First Minister indicated that Schools will reopen on 11 August 2020 to a "blended model" where pupils will do a mix of school and home learning. Further information on plans being made for this in Renfrewshire is contained in Section 6 of this report.
- 3.10 A summary description of the main changes being considered by the Scottish Government for each phase of the process has been attached as Appendix 2 to this report.
- 3.11 Since the emergence of the pandemic and the associated lockdown, the Corporate Management Team have been focused on ensuring that essential services and support continue to be provided across Renfrewshire's communities. As has been reported to board each week, there has been an ongoing requirement to respond to the crisis and to deliver on new requirements at pace, in relation to issues such as, for example, shielding, PPE and testing amongst many others.
- 3.12 An Emergency Management Team structure was established to provide senior officer leadership and direction of the Council's response to the crisis, to ensure oversight and consideration of emerging issues and to act as a strategic planning function to respond quickly and effectively to the developing crisis. The Emergency Management Team currently meets three times per week, with one meeting each week attended by key partners such as Police Scotland and the Scottish Fire and Rescue Service.
- 3.13 The Corporate Management Team has now developed an initial approach to support recovery planning at a strategic level. This next phase of activity will clearly be informed by any easing of lockdown measures confirmed by the Scottish Government in the coming days and weeks, and will be required to recognise that Scotland along with the rest of the UK and international community,

will need to find new ways of “living with coronavirus” for a period of possibly 12-18 months depending on the success of testing approaches and the pursuit of an effective vaccine.

- 3.14 The impact of the pandemic is likely to be deeply felt over the medium to long term, and there will be a requirement for Council services to continue to operate flexibly to meet the changing needs and behaviours of local communities, potentially providing new services or adapting others to reflect emerging Scottish Government guidance and considering the resources available at each stage. There is also an ongoing requirement to consider the availability of the Council’s workforce to deliver services, as it is possible that high levels of absence may continue to be experienced as staff remain unable to work normally, due to illness or factors such as shielding or self-isolation.
- 3.15 The Corporate Management Team will meet weekly going forward to develop these recovery plans and have identified a number of workstreams spanning areas such as health and social care, learning, community wellbeing, economic impact, financial and contractual issues and key Council operational and support functions. These meetings will be in addition to the Emergency Management Team meetings taking place which will continue to focus on the crisis response. The workstreams will involve key chief officers and senior managers across the Council in the development of evolving plans and will also seek to engage with key local and national partners to ensure the right knowledge and skills are available to support this approach. Regular updates will be provided to elected members on recovery planning through the Emergencies Board.
- 3.16 In terms of health and social care, members of the board are asked to note that each health board has been asked by the Interim Chief Executive of NHS Scotland to prepare a mobilisation plan, effectively outlining the roadmap for a return to normal levels of health and social care provision. Renfrewshire HSCP is actively engaging in these discussions within NHS Greater Glasgow and Clyde, and it is anticipated that there will be further engagement with the Integrated Joint Board in early June on the mobilisation plan and its implications for Renfrewshire. A distinct workstream is also being progressed in partnership with Renfrewshire Leisure.
- 3.17 At both a Scottish and UK Government level, the policy context in relation to the response to COVID-19, continues to develop at a rapid pace. Changes to existing policies; the introduction of new processes; and announcements on future developments, are all being closely monitored. Since the last Emergencies Board meeting on 15 May 2020, the following policy changes have been announced:
- The Scottish Government have announced an extension to the current testing arrangements in Scotland, with testing now opened to everyone who is symptomatic over the age of 5. Under the arrangements, individuals displaying any of the three symptoms of COVID-19 – continuous cough, high temperature, or loss of sense of taste or smell – will be able to book a test at drive-through or mobile test centres. The Scottish Government confirmed this extension in testing eligibility comes ahead of the rollout of the new Test, Trace, Isolate and Support (TTIS) approach which will be used to keep transmission in communities low as the country moves out of lockdown. A pilot involving several health boards is underway to allow health boards to test tracing software and methodology in advance of the

full roll-out programme. Loss of taste and smell (anosmia) has also now officially been added as a recognised key symptom of coronavirus.

- In relation to care home provision, Jeanne Freeman, Cabinet Secretary for Health and Sport, has written to all health boards, local authorities, Health and Social Care Partnerships and care home providers, to implement new arrangements intended to strengthen oversight of care home activities during the current pandemic. From 18 May, clinical and care professionals at NHS boards and local authorities were designated as having a lead role in the oversight of care homes in their area, with every health board and local authority requiring to put in place a multi-disciplinary team comprised of key clinical leads and the area's Chief Social Work Officer. The Cabinet Secretary has also written this week to vary the role of the Executive Nursing Director within each health board to be accountable for the provision of nursing leadership, support and guidance within the care home and care at home sector. Escalation procedures for significant issues have also been put into place through the health board and local authority to Scottish Government.
- Councils will get more support to deal with increased levels of domestic abuse and gender-based violence during the coronavirus outbreak with new Equally Safe guidance published jointly by the Scottish Government and COSLA this week. The guidance signposts to local resources and assists decision-makers in identifying women and children at risk as well as the short, medium and long term steps they can take to support their recovery and wellbeing. The guidance is part of a range of measures introduced to tackle higher levels of abuse and violence, including a £1.5 million funding package for the women's aid and rape crisis network. It will help to maximise the effective protection and provision of support for those experiencing gender-based violence, both during this immediate crisis period and in the longer term.

3.18 The Coronavirus (No2) (Scotland) Bill has completed its passage through the Scottish Parliament. A detailed note on the terms of the Bill will be sent to all elected members, however the Bill contains a number of provisions that have implications for local authorities that are worth highlighting - including:

- Power to Purchase "Distressed Care Services": The Bill introduces a power for local authorities and health bodies to purchase: care homes; care at home services; or the assets or liabilities of either, under certain circumstances. The purchase may only proceed with the agreement of the owner. The power to purchase only arises where the provider: is in serious financial difficulty; or where there is a threat to the life, health or wellbeing of the persons receiving services; or the provider has recently ceased to provide the services
- Non-Domestic Rates Relief: The Bill makes provision to allow Ministers to make regulations to allow for the remit or reduction of non-domestic rates in financial year 2020/21
- Freedom of Information: The Bill reverses the changes introduced at the start of the COVID-19 crisis that gave Councils more time to respond to Freedom of Information requests. The timescales will revert to the original statutory timescales which include responding to requests within 20 working days. One change that remains is that the Information Commissioner can

still take the COVID-19 emergency into account when considering whether the authority has good reason for failing to meet the statutory deadline.

- There are other provisions relating to: Listed Building and Conservation Area consents; the removal of criminality liability for obstructing roads where a person is involved in the hospitality sector and they have placed chairs and tables outside their premises; and concerning a duty on the Scottish Ministers and the National Records of Scotland to make arrangements to ensure marriage and civil partnership ceremonies can take place during the emergency period.

3.19 Guidance Updates:

- Clinical and practice guidance for adult care homes has been updated and provides targeted advice about COVID-19 to support those working with adults in care homes. It includes updated advice on: PPE; admissions and testing; strengthening advice on infection control; health care support for residents; caring for someone depending on their COVID-19 status; workforce; staff and resident wellbeing; and mutual support for care homes. Additional information on this is provided in section 4 of this report.
- Guidance on physical distancing in education and childcare settings has been updated to ensure provision made within education and childcare settings is as safe as possible for staff and children. The update details the general infection prevention and control measures to be followed - namely hand hygiene and dealing with coughs and sneezes. There is a recognition that physical distancing is not always practical in essential service delivery and new information on use of PPE is provided, including guidance on PPE in the delivery of intimate care and assistance with medical interventions.
- Guidance for businesses offering support for the ongoing effort to tackle the coronavirus (COVID-19) emergency has been issued. Scottish Government have established a single point for contact to help prioritise these offers and direct them to where they will have most impact. It is recognised that the need for support is varied but key areas might include manufacturing, medical equipment and supplies, infrastructure, transport and distribution.
- Information for stakeholders of the European and Structural Investment Funds programmes from 2014 to 2020 has been provided as a question and answer update addressing the most common queries received by Scottish Government.
- Guidance has been provided that outlines support available for those working in the cultural and creative industries

3.20 Following agreement of CoSLA Leaders, all local authorities are now submitting a data return on a weekly basis. The data includes a range of indicators already collected and reported for other national monitoring purposes. Work is underway by the Improvement Service and SOLACE to analyse these returns. Appendix 2 provides a copy of the data return submitted by the Council to COSLA on 15 May 2020. Due to the data verification process and timescale for submitting the return the information reported in Appendix 3 may be different from similar data contained elsewhere in this report which is more current.

4. Support for Communities

Care Homes

- 4.1 Renfrewshire has a mixture of residential care homes and extra care housing directly operated by the Health and Social Care Partnership; nursing homes and a smaller group of residential care homes operated by the independent sector.
- 4.2 As in previous reports to the Board the data available is based on self-reporting by all 22 care homes and discussions with the Care Inspectorate, which are held weekly. Sadly, 108 people have now been reported by care homes as dying with COVID-19 since 18 March 2020. 11 care homes are now reporting residents with symptoms of COVID-19, or have confirmed cases, with a total of 35 residents now reported as symptomatic or confirmed. This information continues to be subject to frequent change.
- 4.3 The extension of testing for all Renfrewshire care home residents has continued to be rolled out. Initially this was prioritised and undertaken where there had been a new infection in a care home in the 14 days prior to the commencement of enhanced testing on 1 May 2020. This phase has now been concluded. Testing in the event of new outbreaks is currently ongoing and sample testing of homes with no reported COVID-19 related issues will follow.
- 4.4 This is providing a fuller understanding of the level of infection present in the homes where testing has been carried out.

HSCP-Operated Care Homes

- 4.5 There are 3 HSCP-operated care homes and 4 HSCP-operated extra care units. As previously reported, one resident in an HSCP-operated care home has died, with the death certificate noting the secondary cause of death as suspected to be COVID-19 related. Testing of all residents and staff in this care home has been undertaken. Resident testing has now concluded, with one further resident testing positive.
- 4.6 Resident and staff testing is now underway in the two other HSCP-operated care homes, on the basis that they are sister homes to the care home where we have one positive case in the resident group. The 4 extra care units which have a similar vulnerable resident population to the residential care homes will also be tested as part of the precautionary measures.

External Care Homes

- 4.7 Testing is currently underway in 12 external care homes. At the time of writing 494 residents have been tested, with 49 testing positive.
- 4.8 As previously highlighted to the Board, one local care home experienced a significant number of residents who tested positive for COVID-19. Additional support has been provided to this care home including input from the clinical lead for palliative care, senior nurse manager for the enhanced care home liaison service, and palliative care nurse who all visited and provided care to residents. Additional staffing had also been arranged, however the care home advise this is no longer required due to improved staffing levels as they return from periods of self-isolation. The HSCP will continue to work closely with the care home, Public

Health and the Care Inspectorate to ensure that all appropriate care and support is provided to the residents.

National Guidance

- 4.9 On 17th May 2020, the Scottish Government published new national COVID-19 guidance to provide for support and oversight of care home and care at home services. The guidance requires that clinical and care professionals at NHS boards and local authorities have a lead role in the oversight for care homes in their area.
- 4.10 Every NHS Board and Local Authority must put in place a multi-disciplinary team comprising of key clinical and care leads, including Public Health and the Local Authority's Chief Social Work Officer which will convene daily. This team is 'responsible and accountable' for: providing oversight, analysis and response to emerging issues; infection prevention and control; and clinical and care support to service users.
- 4.11 Further guidance is expected and work is ongoing to develop local arrangements. The existing close working relationship between the HSCP, the Council Chief Social Work Officer, the Public Health team and the Care Inspectorate will be of benefit in establishing these oversight procedures and maintained. Robust and collaborative arrangements are already in place locally and will be developed to include:
- A daily call to every care home through which home by home information will be captured that provides a clear understanding about staffing levels; PPE; infection control; numbers of residents who are symptomatic; numbers of deaths and the status of testing. This will be reported to a new Oversight Huddle
 - A daily Oversight Huddle involving at least the senior HSCP Manager, Chief Social Work Officer, HSCP Clinical Director /senior clinician, HSCP Chief Nurse/senior nurse and the HSCP Contracts and Commissioning Manager. This Huddle will be responsible for reviewing the daily care home status report; ensuring this leads to appropriate advice and support to all homes; and identifying clear improvement actions where required
 - A weekly local Care Homes Support Meeting led by the senior HSCP Manager and Clinical Director. It is intended that all local care homes must join this call. Its purpose is to provide a forum for clinical and care advice and support to all registered homes.

Care at Home Services

- 4.12 At present, Renfrewshire HSCP is supporting approximately 1,600 service users through its internal and external Care at Home services. There are a small but growing number of these people, living within their own homes with suspected or confirmed COVID-19.
- 4.13 Appropriate PPE is worn by staff when supporting service users in their homes, with all appropriate precautions being taken to maintain safe and effective care delivery. Access to testing is available for eligible people and staff who are symptomatic or have household members who are symptomatic.

- 4.14 At the time of writing, sadly 14 Care at Home service users have died, with the deaths reported as being related to COVID-19. In addition, 6 service users have been confirmed as having COVID-19 and another 6 are currently being reported as having COVID-19 like symptoms. As is the case with care homes, this information is subject to frequent change and the expanded testing programme will provide a fuller understanding of the impact of COVID-19 in this vulnerable community.
- 4.15 Staff across care home and care at home services are working in challenging circumstances and their welfare is a priority. Access is provided to mental health and wellbeing services across Renfrewshire and online. Staff hubs have also been put in place to allow care at home staff appropriate places to take rest periods whilst being able to access snacks and drinks when working within a community setting. This provision will be enhanced by the national wellbeing hub established and launched this week.

Shielded and Vulnerable Residents

- 4.16 To date the local helpline has received 5,348 calls in relation to shielding enquires and the following support has been provided:

	Total	Previous	Change since last week
Total number of individuals on shielding list in Renfrewshire	6,057	5,921	136
Total number of individuals on shielding list contacted	5,490	5,294	196
Number of individuals requiring food delivery only	1,662	1,583	79
Number of individuals requiring pharmacy delivery only	131	127	4
Number of individuals requiring food and pharmacy	128	127	1
Number of individuals requiring other services	16	15	1
Number of individuals in need of no services	4,890	4,701	189

- 4.17 Group 2 vulnerable residents have also made 820 calls through the national helpline, with the level of support provided through the Local Assistance Team to vulnerable people in this category, outlined in the table below:

	Group 1 Shielded	Group 2 Helpline	Other Vulnerable Groups	National Brakes Deliveries (Group 1 only)	Total Supported
Food	522	1195	799	1268	Food – 3,784
Medicine	259	436			Medicine – 695
Other	16	153			Other – 169

- 4.18 The initial focus of work has been to ensure that support is provided on an emergency basis to those most vulnerable, with a strong focus on those that needed support to access medicine or food safely and urgently.
- 4.19 The initial crisis response phase of assistance is now more or less complete. The Local Assistance Team have made contact with the majority of people on the local shielding list – around 90% and in the past week only a further 136 names were

added to the list of people being asked to shield. Where contact has not been made directly by the team it is being checked through the HSCP with GP's.

- 4.20 As the Council moves forward with establishing virtual neighbourhood hubs and wider community support, it is continuing to support residents to access advice and welfare services, to access food at a local level, to offer activity that supports wellbeing and a sense of connection, or to support people to access food independently through some of the new service offerings being developed by supermarkets. A detailed report providing progress with taking forward the development of virtual neighbourhood hubs and volunteering will be provided at the next meeting of this Board.

5. Support for Employees

Sourcing and Stocks of PPE

- 5.1 There are sufficient supplies for the next 7 days to support the current service profile in the HSCP and other frontline services.
- 5.2 All guidance continues to stress that physical distancing, hand washing and respiratory hygiene, are the most important and effective measures to adopt to prevent the spread of coronavirus.

Staff Testing

- 5.3 Testing arrangements have become an important element of maintaining resilience across the workforce supporting key workers who are displaying symptoms of COVID-19, or live with people who are, to get tested early. If the early testing proves negative, this facilitates an earlier return to work for the employee than would be experienced under self-isolation arrangements without testing. This in turn supports services to maintain higher levels of available staff resource to continue to meet the significant demand for services.
- 5.4 As previously reported, NHSGGC has already established its own system of testing which has facilitated 106 HSCP staff to be tested, with 38 testing positive for COVID-19. Of the 70 staff who did not test positive, this process has allowed 53 to return to work and 19 have moved to general absence.
- 5.5 At present, there are a total of 111 HSCP staff unavailable to work due to a COVID-19 diagnosis, family contact or actual symptoms. This is a slight increase in these figures over the last week.
- 5.6 Further to the expansion of the testing arrangements outlined to the Board in the previous report, the First Minister announced on the 18 May 2020 that testing was being expanded to include everyone who is symptomatic over the age of 5. This means anyone who is now displaying any of the three symptoms of a continuous cough, high temperature, or loss of sense of taste or smell will be able to book a test at drive-through or mobile test centres. Tests were previously available to over-65s, key workers and to anyone who needs to work and cannot do so from home. They were also available to household members of those groups. Services across the Council continue to be supported by HR&OD to refer eligible employees and their households for testing.

- 5.7 To date, 53 non-healthcare Council employees have been tested for COVID-19. 8 employees have tested positive, 39 employees have tested negative, 5 employees are awaiting results and 1 test returned as inconclusive. Of the 48 employees who have received test results, 39 have returned to work and 9 are currently recorded as sickness absence.
- 5.8 In addition to this, staff testing is also happening routinely across Renfrewshire Care Homes. At the time of writing, 140 staff working at HSCP-operated Care Homes have been tested. 27 have tested negative, and we are awaiting the remaining tests results.

Staffing Update

- 5.9 Amongst Renfrewshire Council employees there are currently 350 employees self-isolating either because they have symptoms; or because they have other people in their household experiencing symptoms; or because they are following government and health guidance. (This is a decrease from 436 reported on 15 May 2020). Of the 350, 126 are currently working from home. The decrease in cases is due to on-going work between HR&OD and Service Managers facilitating a return to work from self-isolation. Whilst the majority of employees returned to work after the appropriate self-isolating period, a small number of employees have moved to the “at risk” category.
- 5.10 The 350 are split across Services as follows:

Service	Number of employees
Chief Executive Services	5
Children’s Services	153
Communities, Housing and Planning	31
Environment and Infrastructure	97
Finance and Resources	24
Health and Social Care Partnership	40
Council Total	350

- 5.11 The number of employees in the at-risk category and unable to perform frontline duties is 985, down from the figure of 1,105 reported on 15 May 2020. Of these 338 are currently working from home. Where employees are not able to carry out their normal duties from home, options for redeployment on a home working basis are being actively considered and put in place.
- 5.12 Mental Health Awareness Week (18-24 May 2020) is the UK's national week to raise awareness of mental health and inspire action to promote the message of good mental health for all and hundreds of events have taken place around the country to raise awareness for mental health.
- 5.13 Further to the package of support being provided to employees as outlined to the board previously, the Council has launched its ‘Mental Health Awareness Campaign’ earlier this week, aligned to the national theme of kindness, supporting employees to look after their own and friends and family's mental health and wellbeing. #KindnessMatters.

5.14 Every day this week, a different key theme of the campaign has been highlighted to employees, along with useful information and support to help with their physical and mental well-being whilst at work or in the home. The key themes each day were:

1. General wellbeing advice and support for good mental health (Monday)
2. Healthy habits for wellbeing while you are homeworking (Tuesday)
3. The link between healthy eating and good mental health (Wednesday)
4. Boost your wellbeing with exercise (Thursday)
5. Kindness and self-care tips (Friday)

5.15 An evaluation of the week and the impact it has had across the Council will be reported to a future board.

Redeployment

5.16 Currently around 1,000 employees have been redeployed within their Services to focus on the delivery of priority services for the community. Corporate, cross service redeployment requests into priority front-line roles also continue to be received. So far, of the 153 requested posts, 114 have been filled:

- 47 Drivers supporting food and pharmacy deliveries as well as social distancing arrangements within waste collection.
- 25 Call handlers supporting responses to shielded and other vulnerable citizens
- 38 Coordinators, team leads and managers supporting the local response hubs
- 4 Food packers

5.17 A number of other posts are in the process of being filled:

- HWRC site and traffic attendants
- Call handlers
- Coordinators
- PPE packers

6. Service Updates

- 6.1 Relevant service updates on specific issues that have not been reported before are included below:

Service Update – Communities and Public Protection: Test, Trace, Isolate and Support Model

- 6.2 As previously reported, a key tool to prevent the transmission of Covid-19 will be introducing a Test, Trace, Isolate and Support model. This will be led and delivered predominantly by NHS Scotland.
- 6.3 At the West Local Resilience Partnership (LRP) on 15 May 2020, the partnership agreed for local authority Environmental Health Officers (EHOs) to work with NHS Greater Glasgow and Clyde Health Board to implement the Test and Trace parts of the model. All 6 local authorities have agreed to release full time equivalent staff at varying degrees, however, Renfrewshire Council will initially release 2 EHOs (FTE) over the 3 month period.
- 6.4 Staff training has been undertaken this week and to ensure appropriate resilience, Renfrewshire Council trained all EHOs as part of the process to allow cover and flexibility in the deployment of staff.
- 6.5 It should be noted that discussions remain on-going with COSLA and the Scottish Government with regards to the Isolate and Support part of the model. Whilst local authorities have set up appropriate workstreams for shielded and vulnerable people within the community, further detail is required to assess the responsibilities and financial impact that this new Group may have on the Council.

Service Update: Children's Services

Reopening of Schools and Early Learning Centres

- 6.6 Schools and early learning centres were closed on 20 March 2020 as part of the lockdown. As previously reported, while most buildings have been closed, learning has continued from home, with staff engaging remotely with children and young people. In addition, emergency childcare provision has been established in some premises for the children of key workers and vulnerable families.
- 6.7 On 21 May 2020, the First Minister published a road map for recovery which indicated the intention to reopen schools and early learning centres. Provided progress continues to be made in controlling COVID-19, early learning centres will start to reopen in June and throughout the summer. Schools will reopen to pupils on 11 August 2020 with a blended approach of learning at home and in school.
- 6.8 It is intended that staff will return to school buildings prior to the end of the current session in June 2020. This will allow time to ensure schools are ready to receive children and young people and that all appropriate measures have been put in place to protect both children and staff. In addition, staff will have the opportunity to plan for implementing the blended learning approaches which will be required. There is also now an opportunity for small groups of children to have access to school in June to support an effective transition into Primary 1 and Secondary 1.
- 6.9 A recovery programme for Schools and Early Learning Centres is now being developed - with detailed plans and timescales based on the understanding that

these may have to change should government guidance change. This will be brought back to a future meeting of the Emergencies Board.

- 6.10 Planning is underpinned by an evidence-based framework taking account of national guidance as well as enabling establishments to devise their own individual recovery plans, based on the specific circumstances they operate within. The experiences of neighbouring local authorities across the West Partnership alongside case studies from other countries such as Denmark will allow best practice to be shared and developed within Renfrewshire.
- 6.11 An education recovery governance group has been established including representation from all services. This breadth of expertise will ensure effective partnership and coordinated working. The experience gained from the provision of the emergency childcare hubs is providing a significant understanding of how schools can operate safely. In addition, an extensive parental survey has been undertaken with hundreds of responses received and responded to. This has provided an extremely helpful understanding of the priorities of families at this time.
- 6.12 Throughout the period of school closures, there has been ongoing and very positive engagement with unions ensuring any issues have been resolved quickly and effectively. This will continue during the next phase of recovery planning.

Service Update – Environment and Infrastructure **Household Waste Recycling Centres**

- 6.13 Local Authorities across Scotland have been working together with COSLA, Waste Regulators and the Scottish Government to agree a national approach to the reopening of household waste recycling centres, on a phased basis, with centres being ready to open from Monday 1st June, where it is safe to do so.
- 6.14 In Renfrewshire (pending Scottish Government confirmation) all five household waste recycling sites will reopen from 1 June 2020, initially accepting bagged household waste only. Not all sites will open seven days a week at this time due to the high level of additional resources required to support reopening and physical distancing arrangements at each site to ensure the safety of staff and the public during this pandemic.
- 6.15 The table below sets out the detailed days and opening hours for each of Renfrewshire's household waste recycling centres. These arrangements will remain in place for the month of June and will be reviewed towards the end of June with arrangements for late June/July 2020 onwards being developed to take account of current national guidance and local resource availability.

Household Waste Recycling Centre	Days of the week Open	Times of Opening
Linwood, Middleton Road	7 days a week	8.00 am to 6.00 pm
Paisley, Underwood Road	7 days a week	8.30 am to 6.00 pm
Erskine, Barrhill Road	4 days a week. Every Monday, Wednesday, Friday and Sunday	8.00 am to 6.00 pm
Renfrew, Haining Road (entrance via Sean Park Road)	3 days a week. Every Tuesday, Thursday and Saturday	8.00am to 6.00 pm
Johnstone, Miller Street	3 days a week. Every Wednesday, Thursday and Sunday	8.0 m to 6.00 pm

- 6.16 When the household waste recycling centres do reopen, residents will be asked to visit only if it's essential to dispose of extra household waste. As part of the phased process for reopening sites for the first 2 weeks the sites will only accept bagged household waste. The table below sets out the timetable of waste streams that will be accepted at the sites over the next 4 weeks. The phased approach to the types of waste being taken is to support the high volume of vehicles expected to visit the centres and to support physical distancing within the centres.

Waste Stream accepted at Household Waste Recycling Centre	Week Commencing
Bagged waste only	1 st June
Bagged waste only	8 th June
Garden waste, metals and small quantities of rubble	15 th June
Electrical Equipment	22 nd June

- 6.17 All other normally accepted materials will be taken from week beginning the 29th June 2020.
- 6.18 It is expected that initial demand for the household waste recycling centres will be high. Physical distancing arrangements will be in place across all the household waste recycling centres to protect both employees and the public and this will impact on, and reduce, the number of vehicles that can enter the centres at any one time. Temporary traffic regulation orders will be in place for all 5 centres to control the flow of traffic into and out of the sites, allowing the safe passage of vehicles. To begin with, only cars will be allowed into sites. Provision for trailers and vans access will be reviewed later in June. Residents who visit the centres must be able to remove the waste from their vehicle and place it into the designated skip themselves, as staff will not be able to assist, due to the close contact this would require with the householder.
- 6.19 A communications campaign has been prepared for the reopening of the household waste recycling centres, which will contain the information set out in this report and promote the traffic management arrangements for each site. Temporary signage will also be erected and used to direct householders to the centres. Information will be provided to all Elected Members, Community Councils and promoted through the Council's media channels in advance of the opening, to support residents to safely access and use the centres.

Implications of the Report

1. **Financial** – although at this stage not quantified, the Council will experience a wide range of significant financial pressures arising from the impact of the pandemic on the population as well as the economic and social disruption caused by the associated restrictions being deployed by national governments. Significant financial pressures will emerge in a wide range of forms from loss of income, exceptional service costs, significant increase in demand for services, the need for additional and new interventions, urgent and immediate support arrangements and services from the Council to help individuals, families and businesses across Renfrewshire as well as the Council's workforce. The Scottish Government has provided a range of immediate funding announcements to provide specific support via local authorities to both individuals and businesses as well as a degree of general funding to assist local authorities in managing immediate financial pressures. Engagement will continue between COSLA and the Scottish Government regarding further funding as the period of emergency extends, however notwithstanding, the Council will experience significant financial impact and disruption that will require it to draw heavily on all its financial reserves and which is likely to take some time to recover
2. **HR & Organisational Development** – the Council's workforce represents a major part of the local population and as such is being impacted directly by the spread of confirmed cases, but much more significantly by the public health directions for self-isolation given to those displaying symptoms and those with family members displaying symptoms as well as those in the at risk groups instructed to pro-actively implement strict social distancing arrangements. Full support and communication are being provided to all staff members to ensure they remain fully informed of the developing situation and where appropriate and practical, are being supported to work safely at home and or safely return to active work once recovered or free of recommended self-isolation periods. The impact of these factors will increase exponentially over coming days and weeks and therefore the scale of availability across the Council's workforce will come under unprecedented pressures. Working closely with national government, partners and trade unions the Council will by necessity be required to actively manage and redeploy staffing resources to meet the most critical services over this exception emergency period.
3. **Community/Council Planning** – Covid-19 will impact on the operations of Council partners and on services to the community. This paper highlights the work being undertaken to mitigate this impact as far as possible and maintain essential services for the safety and wellbeing of the community.
4. **Legal** – N/A
5. **Property/Assets** – N/A
6. **Information Technology** – ICT are working to ensure staff have the capability to work from home wherever possible to reduce social contact in line with government and health guidance
7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report.

8. **Health & Safety** – Advice and guidance is being given to protect the health and safety of employees and service users when carrying out priority services for the Council in line with government and health guidance
 9. **Procurement** – N/A
 10. **Risk** – Due to the severity of the global pandemic and Covid-19, there is a risk to the delivery of the services with staff levels being reduced. This is being closely monitored by the Emergency Management Team. Business Continuity Plans have been reviewed and the risk has been added to the Corporate Risk Register.
 11. **Privacy Impact** - None.
 12. **COSLA Policy Position** – Not Applicable
 13. **Climate Risk** – Not Applicable
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List of Background Papers

None

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Appendix 1 - Deaths involving coronavirus (COVID-19) in Renfrewshire

Figure 1 - Renfrewshire, Weekly COVID-19 Deaths

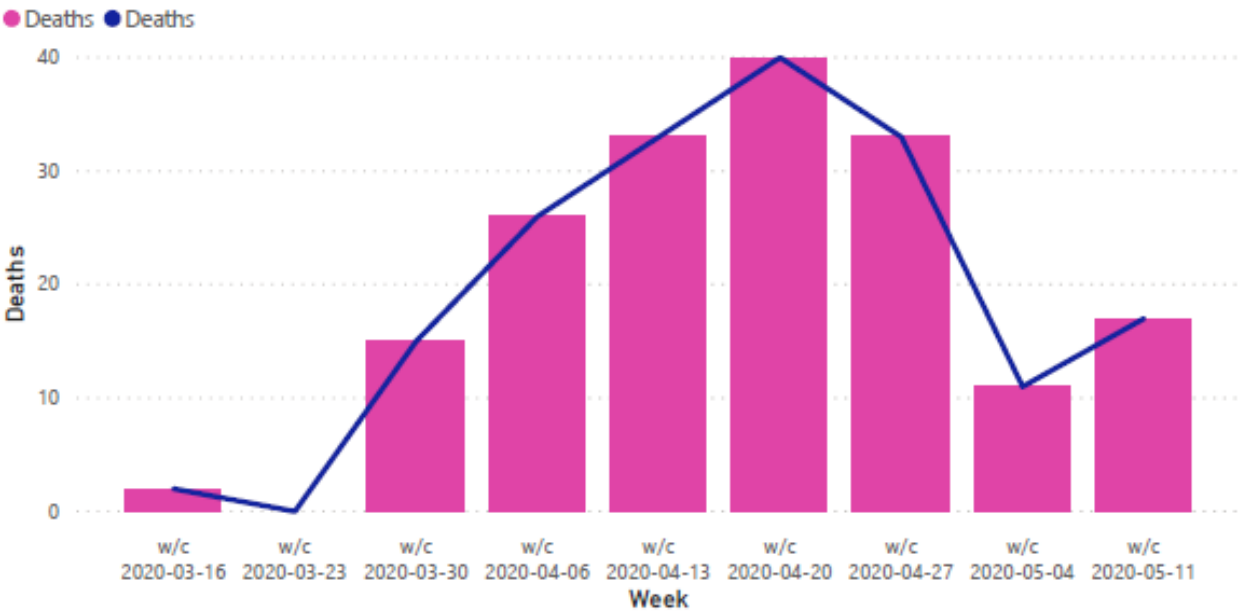
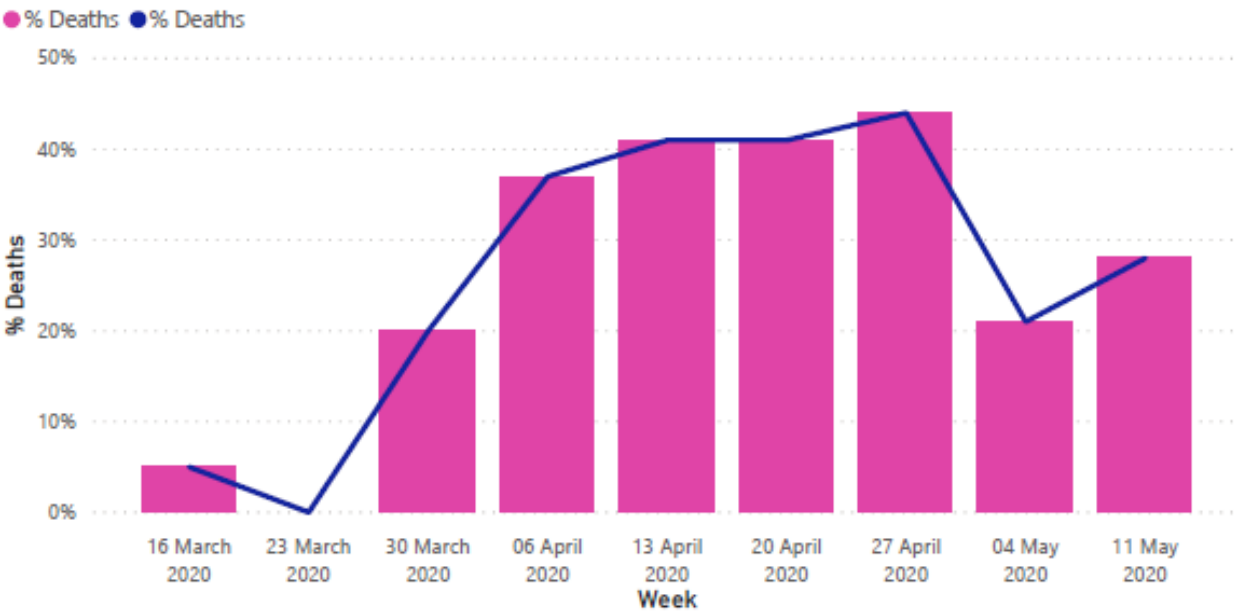


Figure 2 - Renfrewshire, Weekly COVID-19 Deaths as % of All Deaths



Deaths recorded since the 18th March 2020

Source: National Records Scotland <https://www.nrscotland.gov.uk/covid19stats>

Appendix 1 - Deaths involving coronavirus (COVID-19) in Renfrewshire

Figure 3 - Renfrewshire, Location of COVID-19 Deaths

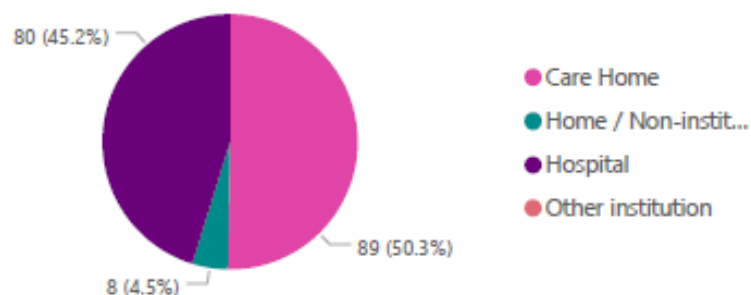


Figure 4 - COVID-19 Deaths Per 10,000 pop by Local Authority

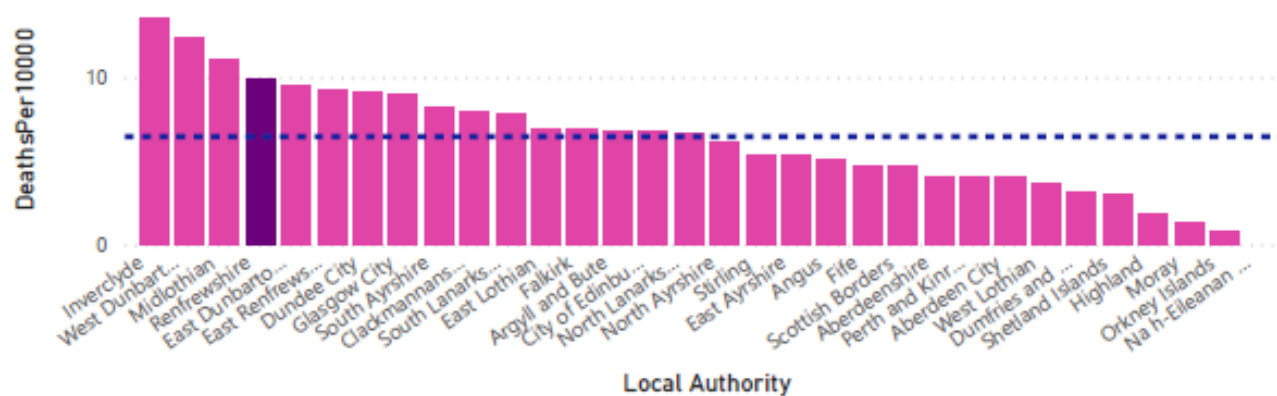
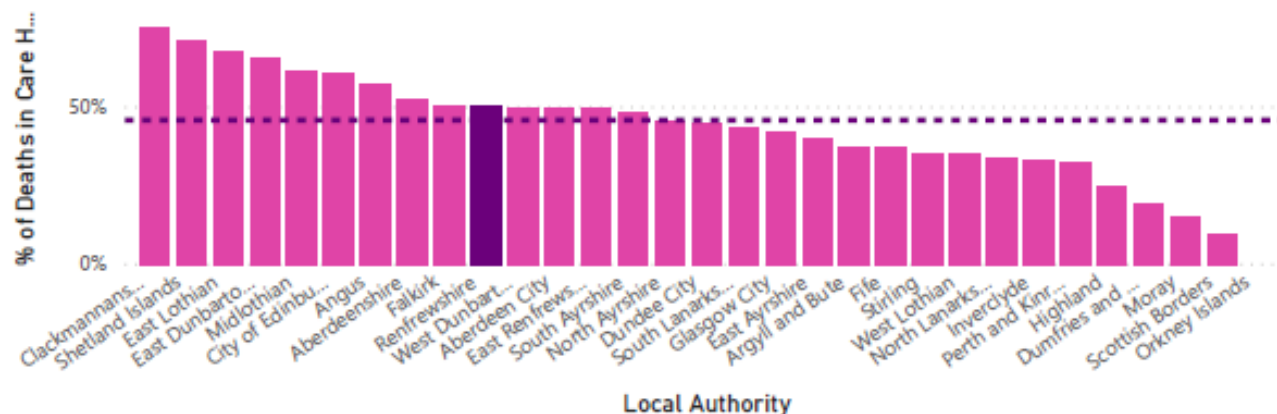




Figure 5 - % of COVID-19 Deaths in Care Homes by Local Authority






Deaths recorded since the 18th March 2020

Source: National Records Scotland <https://www.nrscotland.gov.uk/covid19stats>






	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Epidemic Status	High transmission of the virus. Risk of overwhelming NHS capacity without significant restrictions in place.	High risk the virus is not yet contained. Continued risk of overwhelming NHS capacity without some restrictions in place.	Virus is controlled but risk of spreading remains. Focus is on containing outbreaks.	Virus has been suppressed. Continued focus on containing sporadic outbreaks.	Virus remains suppressed to very low levels and is no longer considered a significant threat to public health.
 Criteria/Conditions	R is near or above 1 and there are a high number of infectious cases.	R is below 1 for at least 3 weeks and the number of infectious cases is starting to decline. Evidence of transmission being controlled also includes a sustained fall in supplementary measures including new infections, hospital admissions, ICU admissions, deaths of at least 3 weeks.	R is consistently below 1 and the number of infectious cases is showing a sustained decline. WHO six criteria for easing restrictions must be met. Any signs of resurgence are closely monitored as part of enhanced community surveillance.	R is consistently low and there is a further sustained decline in infectious cases. WHO six criteria for easing restrictions must continue to be met. Any signs of resurgence are closely monitored as part of enhanced community surveillance.	Virus is no longer considered a significant threat to public health.


	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
   Protections advised in each phase	Physical distancing requirements in place. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings in enclosed public spaces, including public transport. Shielding: We know how hard people at the highest clinical risk are finding the advice to shield, and that you are concerned about what will follow the initial 12 week shielding period. We will be updating the advice to people who are shielding in the course of the coming weeks. We will base that advice on what you are telling us about what matters to you, as well as on the evidence, in order to improve your quality of life while keeping your risks as low as possible.	Physical distancing requirements in place. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings in enclosed public spaces, including public transport.	Physical distancing requirements in place. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings in enclosed public spaces, including public transport.	Physical distancing requirements in place. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings in enclosed public spaces, including public transport.	Physical distancing requirements to be updated on scientific advice. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings may be advised in enclosed public spaces, including public transport.



Notes: Above examples are illustrations, and are not intended to be comprehensive. Each phase description should be viewed as a general description rather than precise definitions of permitted activities.


All decisions on phasing will be kept under review as the research evidence base on the impact of the virus and the effectiveness of different interventions builds.



	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Seeing family and friends	<p>Strict physical distancing and hygiene measures.</p> <p>Contact should be within own household only.</p> <p>No public gatherings except for meetings of two people permitted.</p> <p>Self-isolation/household isolation if displaying symptoms.</p> <p>Shielding of very high risk individuals.</p>	<p>More outdoor activity permitted – such as being able to sit in the park, as long as physically distanced.</p> <p>Meeting up with another household outdoors, in small numbers, including in gardens, but with physical distancing required</p>	<p>Able to meet with larger groups including family and friends outside with physical distancing.</p> <p>Meeting people from another household indoors with physical distancing and hygiene measures.</p>	<p>Able to meet with people from more than one household indoors with physical distancing and hygiene measures.</p>	<p>Further relaxation on restrictions on gatherings.</p> <p>Continued importance of hygiene and public health emphasised.</p>
 Getting around	<p>Stay at home with essential travel only, staying in local area.</p> <p>Active travel including walking and cycling in local area for daily exercise.</p> <p>Public transport operating with limited service and capacity with physical distancing.</p> <p>Passengers recommended to wear face coverings, only to travel for essential purposes and to avoid busy routes/periods.</p>	<p>Consistent with the reopening of workplaces set out in this phase, where home working is not possible businesses and organisations are encouraged to manage travel demand through staggered start times and flexible working patterns.</p> <p>Permitted to travel short distances for outdoor leisure and exercise but advice to stay within a short distance of your local community (broadly within 5 miles) and travel by walk, wheel and cycle where possible.</p> <p>International border health measures are introduced.</p>	<p>Consistent with the reopening of workplaces set out in this phase, where home working is not possible businesses and organisations are encouraged to manage travel demand through staggered start times and flexible working patterns.</p> <p>People are permitted to drive locally for leisure purposes.</p> <p>Public transport operating increased services but capacity still significantly limited to allow for physical distancing. Travel at peak times discouraged as far as possible.</p> <p>May be geographical differences depending on circumstances.</p>	<p>Can drive beyond local area for leisure and exercise purposes.</p> <p>Public transport operating full services but capacity still significantly limited to allow for physical distancing. Travel at peak times discouraged as far as possible.</p> <p>May be geographical differences depending on circumstances.</p>	<p>Public transport operating full service.</p> <p>Physical distancing may remain in place.</p>


	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Schools, childcare and other educational settings	<p>Schools and childcare services closed.</p> <p>Measures in place to support home learning and to provide outreach services to vulnerable children.</p> <p>Critical childcare provision for key workers and vulnerable children provided through hubs, nurseries and childminding services.</p> <p>Universities and colleges closed – remote learning and research.</p>	<p>School staff return to schools.</p> <p>Increased number of children accessing critical childcare provision.</p> <p>Re-opening of child minding services and fully outdoor nursery provision.</p> <p>Transition support available to pupils starting P1 and S1 where possible.</p>	<p>On campus university lab research restarted subject to physical distancing.</p>	<p>Children return to school under a blended model of part-time in-school teaching and part-time in-home learning. Public health measures (including physical distancing) in place.</p> <p>Subject to the progress of the scientific evidence, schools are expected to open on this basis on 11 August.</p> <p>All childcare providers reopen subject to public health measures, with available capacity prioritised to support key worker childcare, early learning and childcare (ELC) entitlement and children in need.</p> <p>Universities and colleges phased return with blended model of remote learning and limited on campus learning where priority. Public health measures (including physical distancing) in place.</p>	<p>Schools and childcare provision, operating with any necessary precautions.</p> <p>College and university campuses open – including key student services with any necessary precautions.</p>

	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Working or running a business	<p>Closure of non-essential workplaces.</p> <p>Social distancing requirements for essential businesses.</p> <p>Remote working is the default position.</p>	<p>Remote working remains the default position for those who can.</p> <p>For those workplaces that are reopening, employers should encourage staggered start times and flexible working.</p> <p>Non-essential outdoor workplaces with physical distancing resume once relevant guidance agreed.</p> <p>Construction – Phases 0-2 of industry restart plan can be implemented. Industry to consult government before progressing to phase 2.)</p> <p>Preparing for the safe reopening of the housing market.</p> <p>Workplaces resuming in later phases can undertake preparatory work on physical distancing and hygiene measures.</p>	<p>Remote working remains the default position for those who can.</p> <p>Non-essential indoor non-office-based workplaces resume once relevant guidance agreed – including factories & warehouses, lab & research facilities – to re-open with physical distancing.</p> <p>Construction sector to implement remaining stages of phased return.</p> <p>Relaxation of restrictions on housing moves.</p>	<p>Remote working remains the default position for those who can.</p> <p>Non-essential indoor office workplaces can open, once relevant guidance agreed, including contact centres with physical distancing.</p>	<p>Remote and flexible working remains encouraged.</p> <p>All workplaces open with improved hygiene and in line with public health advice.</p>

	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Shopping, eating and drinking out	<p>Shopping for necessities, with distancing measures.</p> <p>Closure of non-essential retail, libraries and some indoor public spaces.</p> <p>Closure and restriction of businesses selling food or drink.</p> <p>Closure of outdoor markets.</p>	<p>Gradual re-opening of drive through food outlets.</p> <p>Garden centres and plant nurseries can reopen with physical distancing. Associated cafes should not reopen at this stage except for takeaway.</p>	<p>Previously closed small retail units can reopen with physical distancing.</p> <p>Outdoor markets with physical distancing, hygiene measures and controls on numbers of people within market.</p> <p>Pubs and restaurants can open outdoor spaces with physical distancing and increased hygiene routines.</p>	<p>Larger retail can reopen with physical distancing.</p> <p>Pubs and restaurants can open in indoor spaces with physical distancing and increased hygiene routines.</p> <p>Personal retail services including hairdressers open (with distancing and hygiene.)</p>	<p>All open with improved public health advice.</p> <p>Shop local still encouraged.</p>
 Sport, culture and leisure activities	<p>Daily (unlimited) exercise.</p> <p>Closure of entertainment premises and leisure facilities.</p> <p>Closure of playgrounds.</p> <p>Closure of holiday accommodation.</p>	<p>Consistent with the rules and guidance that are applicable to any activity in this phase:</p> <p>Unrestricted outdoors exercise adhering to distancing measures.</p> <p>Non-contact, outdoor activities in your local areas e.g. golf, hiking, canoeing, outdoor swimming, angling.</p>	<p>Reopening of playgrounds and sports courts.</p> <p>Resumption of professional sport in line with public health advice.</p>	<p>Museums, galleries, libraries, cinemas open, subject to physical distancing and hygiene measures.</p> <p>Gyms open subject to physical distancing and hygiene measures.</p> <p>Relaxation of restrictions on accommodation providers.</p> <p>Live events permitted with restricted numbers and physical distancing restrictions.</p>	<p>Further relaxation of restrictions on live events in line with public health advice.</p>

	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Community and public services	Limited number of courts open and business limited. All jury business halted. Other services restricted where necessary in line with public health advice.	Gradual resumption of key support services at the community level with physical distancing and hygiene measures. Restarting face-to-face Children's Hearings with physical distancing. Greater direct contact for social work and support services with at-risk groups and families with physical distancing and hygiene measures. Access to respite/day care to support unpaid carers and for families with a disabled family member. Household Waste Recycling Centres open. Re-opening of court and tribunal buildings, with limited business and public access.	Further scaling up of public services from Phase 1 where it is safe to do so.	Further resumption of justice system processes and services.	Public services operating fully, in line with public health advice, with modifications and changes to service design, including increasing use of digital services where appropriate.

	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Gatherings and occasions	<p>No public gatherings of more than two people.</p> <p>No mass gatherings.</p> <p>Funerals take place with limited number of attendees.</p>	<p>No public gatherings permitted except for meetings of two households, outdoors and with physical distancing.</p>	<p>Registration offices open for high priority tasks.</p> <p>Places of worship open for private prayer under physical distancing rules and hygiene safeguards.</p> <p>Allow marriages and civil partnerships and other types of ceremonies to take place with minimal number of attendees.</p>	<p>People can meet in extended groups subject to physical distancing.</p> <p>Places of worship open to extended groups subject to physical distancing and hygiene safeguards.</p> <p>Relaxation of restrictions to attendance at funerals, marriages and civil partnerships beyond "close family".</p>	<p>Mass gatherings resume in line with public health advice.</p> <p>All ceremonies can take place, with improved hygiene and other precautions.</p>
 Health and social care	<p>All non-urgent care health care services stopped and capacity focused on COVID-19 response:</p> <p>COVID hubs and assessment centres.</p> <p>Urgent care including dental and the creation of ICU capacity.</p> <p>Joint working to reduce delayed discharges by over 60% and prioritising "home first" and prioritisation of safety and wellbeing of care home residents and staff.</p> <p>Urgent and cancer care still available.</p>	<p>Beginning to safely restart NHS services, covering primary, and community services including mental health.</p> <p>Phased resumption of some GP services supported by an increase in digital consultations.</p> <p>Roll out the NHS Pharmacy First Scotland service in community pharmacies.</p> <p>Increase care offered at emergency dental hubs as practices prepare to open.</p> <p>Restart, where possible, urgent electives previously paused.</p>	<p>Remobilisation plans implemented by Health Boards and Integrated Joint Boards to increase provision for pent up demand, urgent referrals and triage of routine services.</p> <p>Reintroduce some chronic disease management which could include pain services, diabetic services.</p> <p>All dental practices open to see patients with urgent care needs. Urgent care centres provide urgent aerosol generating procedures.</p> <p>Prioritise referrals to secondary care begin.</p>	<p>Emergency and planned care services delivered.</p> <p>Expansion of screening services.</p> <p>Adult flu vaccinations including in care homes and care at home.</p> <p>All dental practices begin to see registered patients for non-aerosol routine care. Urgent care centres to provide aerosol generating procedures.</p> <p>All community optometry reopens with social distancing safeguards.</p>	<p>Full range of health and social care services provided and greater use of technology to provide improved services to citizens.</p>

	Lockdown	Phase 1	Phase 2	Phase 3	Phase 4
	Lockdown restrictions:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:	As with previous phase but with the following changes:
 Health and social care continued		Resumption of IVF treatment, as soon as it is safe to do so, and subject to the approval of HFEA. Increase provision of emergency eyecare in the community. We will consider the introduction of designated visitors to care homes.	Increase number of home visits to shielded patients. Continue to plan with COSLA and Scottish Care to support and, where needed, review of social care and care home services. Phased resumption of some screening services. Expand range of GP services. Phased safe resumption of essential optometry/ophthalmology services. Phased resumption of visiting to care homes by family members in a managed way where it is clinically safe to do so	Some communal living experience can be-restarted when it is clinically safe to do so.	

Notes: Above examples are illustrations, and are not intended to be comprehensive. Each phase description should be viewed as a general description rather than precise definitions of permitted activities.

All decisions on phasing will be kept under review as the research evidence base on the impact of the virus and the effectiveness of different interventions builds.

Appendix 3: Local Government Data Dashboard – CoSLA Submission 15 May 2020

Ref	Indicator	Value	Data as at date	Comments
S3	Total number of individuals on shielding list in contact with LA	5223	10/5/20	
S5	Number of individuals assessed to be in need of food delivery but not pharmacy	70	10/5/20	This shows number of new individuals for week 4 th to 10 th May. For context, cumulative figure to 3/5/20 was 1444.
S7	Number of individuals assessed to be in need of pharmacy delivery but not food	5	10/5/20	This shows number of new individuals for week 4 th to 10 th May. For context, cumulative figure to 3/5/20 was 112.
S9	Number of individuals assessed to be in need of both food and pharmacy delivery	3	10/5/20	This shows number of new individuals for week 4 th to 10 th May. For context, cumulative figure to 3/5/20 was 123.
S12	Number of individuals who received other services	0	10/5/20	This shows number of new individuals for week 4 th to 10 th May. For context, cumulative figure to 3/5/20 was 15.
NS1	Total number of individuals calling Wellbeing line prior to helpline set up in LA area	4897	14/5/20	
NS2	Total number of individuals calling helpline in LA area	759	14/5/20	
PP1	How many children (including unborn babies) were added to the child protection register in the last week?	3	13/5/20	
PP5	How many children with child protection plans were seen face to face by a professional (education/health/social work) in the last two weeks?	77	13/5/20	
AB5	Overall % of staff on Sickness and Special Leave	17.5%	8/5/20	

Ref	Indicator	Value	Data as at date	Comments
R1	Total Number of Deaths Registered	976	13/5/20	160 Renfrewshire deaths registered mentioned covid-19, up to 10th May.
F9	Net Council Additional Costs Financial Projection (Costs + Lost Income - Reduced Costs)	TBC	N/A	
CH2	Number of teaching staff physically working in schools/hubs or LA ELC settings today	115	13/5/20	
CH5	Total number who physically attended today (excluding those that only attended for a free school meal)	325	13/5/20	
FSM1	The total number of children and young people for whom vouchers, direct payments or home deliveries have been provided for	7557	14/5/20	
BG1	Numbers of Coronavirus Business Support Fund grant applications	2438	13/5/20	This includes both small business grants and retail, hospitality and leisure grants.
BG2	Number of Coronavirus Business Support Fund grants awarded	1718	13/5/20	As above.
BG4	Total value of Coronavirus Business Support Fund grants made	£19,652,500	13/5/20	As above.
H7	Total number of Homeless applications received in the month	55	30/4/20	
H20	Current tenant arrears - end of period	£1,363,500	31/3/20	
HSCP1	Total Projected Additional HSCP Expenditure	£26,165,072	13/5/20	
HSCP7	Total all categories delayed discharges	15	11/5/20	

Ref	Indicator	Value	Data as at date	Comments
ASP1	Number of Adult at Risk / Adult Protection Referrals over the last week	14	13/5/20	
ASP2	Number of Adult Concerns (from Police Scotland) over the last week	28	13/5/20	
ASP3	Number of adults that were subject to an adult support and protection investigation over the last week	10	13/5/20	

