
To: Finance and Resources Policy Board

On: 24 August 2016

Report by: Director of Finance and Resources

Heading: Revenue Budget Monitoring – Council Overview to 24 June 2016

1. Summary

1.1 This report provides an overview of the budget performance for all Services for the period to 24 June 2016.

1.2 The report confirms an overall breakeven position for all services. This is summarised over General Fund Services and the Housing Revenue Account in the table below:

Division / Department	Current Reported Position	% variance	Previously Reported Position	% variance
General Fund Services	Breakeven	-	N/A	-
HRA	Breakeven	-	N/A	-

1.3 The budget performance to date suggests a projected year end breakeven position which is summarised in the table below:

Division / Department	Anticipated Year End Position	% variance	Previously Reported Position	% variance
General Fund Services	Breakeven	-	N/A	-
HRA	Breakeven	-	N/A	-

2. **Recommendations**

2.1 Members are requested to note the budget position

3. **Service Commentaries**

3.1 Budget Monitoring reports will be considered by each Policy Board for services reporting directly to those Boards.

3.2 In terms of the Financial Regulations budgets have been approved on a service basis and Directors are expected to manage their spending needs within the bottom line of the budget approved. A brief commentary on budget variances by service is provided below and a Service overview is attached for information.

3.3 **Children's Services** *(Education and Children Policy Board)*

Current position:	Breakeven
<i>Previously reported:</i>	<i>N/A</i>

The breakeven position at this stage in the year relates mainly to the net effect of overspends and underspends in the following areas of service:-

- The overspend of (£47,000) within Central Admin relates to additional staffing costs.
- (£68,000) of an overspend within Pre Five relates to staffing costs and property costs.
- A £85,000 underspend within Primary schools relates to transport costs and teachers' salaries.
- £116,000 of a underspend within Secondary Schools relates to transport costs and teachers' salaries.
- An overspend of (£50,000) within Special Schools relates to teachers' salaries.
- The overspend of (£16,000) within Community Learning and Development relates to staffing costs.

- An overspend of (£78,000) within Additional Support for Learning relates to staffing costs.
- A £58,000 underspend of within Childcare services relates to lower than anticipated expenditure on residential placements and Fostering and Adoption allowances.

Projected Year End Position

It is anticipated, at this stage, that Children's Services will achieve a break-even year-end position subject to any unforeseen demand pressures emerging over the rest of the year.

3.4 Leisure Services (Leadership Board)

Current Position: Breakeven
Previously Reported: N/A

There are no significant variances to report.

Projected Year End Position

It is anticipated at this stage that Leisure Services will achieve a breakeven position at the year end.

3.5 Community Resources (Environment Policy Board)

Current Position: Breakeven
Previously Reported: N/A

The breakeven position at this stage in the year relates mainly to the net effect of over and underspends in the following areas of service:-

- An overspend of (£12,000) on Refuse Collection is mainly due to lower income from trade waste and special uplifts and a small overspend on employee costs which are partly offset by an underspend on supplies and services.
- An underspend of £5,000 on School Crossing Patrollers due to lower than budgeted employee costs.
- An underspend of £7,000 on Regulatory Services due to a lower than budgeted employee costs.

Projected Year End Position

It is currently projected that Community Resources will breakeven at year end. This forecast position will be reviewed on an ongoing basis during the financial year, particularly with regard to recycling performance and the level of tonnages received for recycling or disposal, and the costs of roads maintenance throughout the winter maintenance period from October 2016 to March 2017.

3.6 Development & Housing Services - Other Housing (*Housing & Community Safety Policy Board*)

Current Position: **Breakeven**

Previously Reported: ***N/A***

At this stage in the financial year the account reflects a breakeven position.

Projected Year End Position

It is projected that the Other Housing division will achieve a breakeven position by the year end.

3.7 Development & Housing Services – Planning Division (*Planning and Property Policy Board*)

Current Position: **Breakeven**

Previously Reported: ***N/A***

The Planning Division account reflects a breakeven position with an overspend within supplies and services for the provision for IT maintenance. The overspend is being funded by increased levels of planning income.

Projected Year End Position

It is projected that the Planning division will achieve a breakeven position by the year end.

3.8 **Development & Housing Services - Property & Construction**
(*Planning and Property Policy Board*)

Current Position: **Breakeven**
Previously Reported: **N/A**

At this stage in the financial year Property and Construction Services reflects a breakeven position with no significant variances to report on any of the budget categories.

Projected Year End Position

It is anticipated that Property & Construction Services will achieve a breakeven position at year end.

3.9 **Development & Housing Services – Economic Development Division**
(*Economy & Jobs Policy Board*)

Current Position: **Breakeven**
Previously Reported: **N/A**

At this stage in the financial year the account reflects a breakeven position.

Projected Year End Position

It is projected that the Economic Development division will achieve a breakeven position by the year end.

3.10 **Adult Services** (*Leadership Board*)

Current Position: **Breakeven**
Previously Reported: **N/A**

There are no significant variances to report.

Projected Year End Position

The Adult Services budget is, at this stage, reporting a year end projected breakeven position.

3.11 **Finance and Resources** (*Finance and Resources Policy Board*)

Current Position: **Breakeven**
Previously Reported: ***N/A***

There are no significant variances to report.

Projected Year End Position

It is anticipated that Finance and Resources will achieve a breakeven position at the year end.

3.12 **Chief Executive's Department** (*Finance and Resources Policy Board*)

Current Position: **Breakeven**
Previously Reported: ***N/A***

There are no significant variances to report.

Projected Year End Position

It is anticipated that the Chief Executive's service will achieve a breakeven position at the year end.

3.13 **Miscellaneous Services** (*Finance and Resources Policy Board*)

Current Position: **Breakeven**
Previously Reported: ***N/A***

There are no significant variances to report.

Projected Year End Position

It is anticipated that Miscellaneous Services will achieve a breakeven position at the year end.

3.14 **Trading Operations**

These are the subject of separate reports submitted to the relevant Policy Boards. An overview is attached for information which confirms an actual breakeven position in line with the budgeted surplus for the General Fund. It is projected, however, that the Building Services trading operation will deliver a £468,000 surplus in line with budget. In line with agreed policy this surplus will be returned to the General Fund

or the HRA based on the level of Housing related turnover and the reported position reflects this policy.

3.15 **Housing Revenue Account** (*Housing & Community Safety Policy Board*)

Current Position: Breakeven
Previously Reported: N/A

The current breakeven position principally reflects a minor overspend within Employee costs due to low staff turnover in the service in the early part of the year which will be offset by a projected underspend in loan charges.

Projected Year End Position

At this stage in the financial year, it is projected that the HRA will achieve a breakeven position at the year end.

Implications of the Report

1. **Financial** – Net revenue expenditure will be contained within available resources.
2. **HR & Organisational Development** – none
3. **Community Planning** – none
4. **Legal** – none
5. **Property/Assets** – none
6. **Information Technology** - none.
7. **Equality & Human Rights** The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact

of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** – none

9. **Procurement** – none

10. **Risk** – none

11. **Privacy Impact** - none

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RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2016/2017
1st April 2016 to 24 June 2016

POLICY BOARD : FINANCE AND RESOURCES : OVERVIEW

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)	
	£000's	£000's	£000's	£000's	£000's	£000's	%
Employee Costs	248,493	47,348	47,566	190	47,756	(408)	-0.9% overspend
Property Costs	98,586	18,454	17,537	900	18,437	17	0.1% underspend
Supplies & Services	16,750	4,011	3,668	389	4,056	(46)	-1.1% overspend
Contractors and Others	87,930	14,118	13,340	778	14,117	0	0.0% underspend
Transport & Plant Costs	12,923	2,802	2,695	81	2,775	26	0.9% underspend
Administration Costs	64,785	1,062	825	221	1,046	16	1.5% underspend
Payments to Other Bodies	60,509	8,775	8,512	195	8,707	68	0.8% underspend
CFCR	2,387	320	0	320	320	0	0.0% breakeven
Capital Charges	55,905	56	0	45	45	11	20.1% underspend
GROSS EXPENDITURE	648,268	96,945	94,142	3,118	97,261	(316)	-0.3% overspend
Income	(263,727)	(23,617)	(23,408)	(525)	(23,933)	316	1.3% over-recovery
NET EXPENDITURE	384,541	73,328	70,734	2,594	73,328	(0)	0.0% overspend

Bottom Line Position to 24 June 2016 is an underspend of **£000's (0) 0.0%**
Anticipated Year End Budget Position is an overspend of **£000's (0) 0.0%**

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2016/2017
1st April 2016 to 24 June 2016

POLICY BOARD : FINANCE AND RESOURCES : OVERVIEW

Description (1)	£000's	Revised Annual Budget (2)	£000's	Revised Period Budget (3)	£000's	Actual (4)	£000's	Adjustments (5)	£000's	Revised Actual (6) = (4 + 5)	£000's	Budget Variance (7)	
												£000's	%
Education and Children		201,799		34,427		29,800		4,627		34,427		(0)	0.0%
Leisure Services		12,177		1,131		1,301		(170)		1,131		0	0.0%
Environmental Services		54,541		8,753		8,357		396		8,753		0	0.0%
Finance & Resources		9,105		5,143		4,990		153		5,143		0	0.0%
Other Housing		5,464		14,346		14,953		(607)		14,346		0	0.0%
Planning & Economic Development		5,310		544		538		6		544		0	0.1%
Chief Executives		1,202		895		840		55		895		(0)	0.0%
Miscellaneous		31,268		1,829		2,789		(960)		1,829		(0)	0.0%
Property & Construction Services		3,865		1,439		821		618		1,439		0	0.0%
Adult Services		60,891		10,910		10,910		0		10,910		0	0.0%
Trading Accounts (Surplus)/Deficit		(1,081)		(333)		2,771		(3,104)		(333)		0	0.0%
SUB - TOTAL GENERAL SERVICES		384,541		79,084		78,070		1,014		79,084		0	0.0%
Housing Revenue Account (HRA)		0		(5,756)		(7,336)				(5,756)		(0)	0.0%
NET EXPENDITURE		384,541		73,328		70,734		2,594		73,328		0	0.0%

Bottom Line Position to 24 June 2016 is an underspend of 0.0%

Anticipated Year End Budget Position is an overspend of 0.0%

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2016/2017
1st April 2016 to 24 June 2016

POLICY BOARD : FINANCE AND RESOURCES : OVERVIEW : TRADING OPERATIONS

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
	£000's	£000's	£000's	£000's	£000's	£000's	%	
Employee Costs	12,864	2,562	2,486	170	2,656	(94)	-3.7%	overspend
Property Costs	603	83	82	(10)	72	11	12.9%	underspend
Supplies & Services	5,883	1,373	1,210	154	1,364	9	0.6%	underspend
Contractors and Others	3,121	358	383	60	443	(85)	-23.8%	overspend
Transport & Plant Costs	2,598	562	581	(30)	551	11	1.9%	underspend
Administration Costs	2,083	203	9	192	201	2	0.9%	underspend
Payments to Other Bodies	7	(0)	0	0	0	(0)	-100.0%	under-recovery
CFCR	0	0	0	0	0	0	0.0%	break-even
Capital Charges	241	56	0	45	45	11	20.0%	underspend
GROSS EXPENDITURE	27,400	5,197	4,751	581	5,332	(135)	-2.6%	overspend
Income	(28,481)	(5,530)	(1,980)	(3,685)	(5,665)	135	2.4%	over-recovery
NET EXPENDITURE	(1,081)	(333)	2,771	(3,104)	(333)	0	0.0%	over-recovery

£000's

Bottom Line Position to 24 June 2016 is an underspend of

0.0%

Anticipated Year End Budget Position is an overspend of

0.0%

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2016/2017
1st April 2016 to 24 June 2016

POLICY BOARD : FINANCE AND RESOURCES : OVERVIEW : TRADING OPERATIONS

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)	
£000's	£000's	£000's	£000's	£000's	£000's	£000's	%
Building & Works Trading	0	(108)	3,058	(3,166)	(108)	(0)	0.0%
Catering Trading	(451)	(81)	(192)	111	(81)	0	0.0%
Transport Trading	(505)	(107)	(204)	97	(107)	0	0.0%
Roads Trading	(125)	(37)	109	(146)	(37)	0	0.0%
NET EXPENDITURE	(1,081)	(333)	2,771	(3,104)	(333)	0	0.0%
							over-recovery

£000's

Bottom Line Position to 24 June 2016 is an underspend of 0 0.0%

Anticipated Year End Budget Position is an underspend of 0 0.0%