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**To: Renfrewshire Integration Joint Board**

**On: 22 March 2019**

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**Report by: Clerk**

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**Heading: Proposed Dates of Meetings of the Integration Joint Board 2019/20**

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**1. Summary**

- 1.1 At the meeting of the Joint Board held on 23 March 2019 the IJB approved its timetable of future meetings to June 2019. It is proposed that the IJB consider its timetable of meeting dates in 2019/20.
- 1.2 Arrangements for ordinary meetings of the IJB are governed by the provisions of Standing Order 5.1 of the IJB's Procedural Standing Orders which state that:-
- 5.1 The IJB shall meet at such place and such frequency as may be agreed by the IJB, but not less than five times within each financial year. The IJB will annually approve a forward schedule of meetings.
- 1.3 The next meeting of the IJB is scheduled to be held at 10.00 am on 28 June 2019 in the Abercorn Conference Centre.
- 1.4 The suggested dates and times for future meetings are set out below, with meetings being held on Fridays at 10.00 am:
- 13 September 2019  
22 November 2019  
31 January 2020  
20 March 2020  
26 June 2020.
- 1.5 It is proposed that meetings of the IJB are held in the Abercorn Conference Centre, Renfrew Road, Paisley, unless that venue is unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair and Vice Chair, to determine an alternative venue.
- 1.6 A further report will be presented to the IJB in due course to agree meetings post June 2020.
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## **2. Recommendations**

- 2.1 That it be noted that the next meeting of the IJB will be held at 10.00 am on 28 June 2019 in the Abercorn Conference Centre.
- 2.2 That the IJB approve the dates and times of meetings for 2019/20 as detailed in section 1.4 of the report; and
- 2.3 That meetings of the IJB be held in the Abercorn Conference Centre, Renfrew Road, Paisley, unless that venue is unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair and Vice Chair, to determine an alternative venue.

## **Implications of the Report**

- 1. **Financial** - none.
  - 2. **HR & Organisational Development** - none.
  - 3. **Community Planning** - none.
  - 4. **Legal** - none.
  - 5. **Property/Assets** - none.
  - 6. **Information Technology** - none.
  - 7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the website.
  - 8. **Health & Safety** - none.
  - 9. **Procurement** - none.
  - 10. **Risk** - none.
  - 11. **Privacy Impact** - none.
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**List of Background Papers** – none.

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**Author:** Elaine Currie, Senior Committee Services Officer  
[elaine.currie@renfrewshire.gov.uk](mailto:elaine.currie@renfrewshire.gov.uk)  
0141 618 7111