

**HEARINGS MANAGMENT SUB-GROUP  
RENFREWSHIRE AREA SUPPORT TEAM**

**DATE: 15TH OCTOBER 2019**

**TIME: 14:00**

**VENUE: SCRA GLEN LANE**

**MEMBERSHIP: EDI HANLEY (CHAIR); EILEEN ANDERSON (ROTA MANAGER); MARION ROBINSON (ROTA MANAGER); ANGELA STEVENSON (PANEL REP); JIM MELROSE (DEPUTE AREA CONVENER); ANGELA MITCHELL (SCRA) LESLEY KING/NICOLA HARKNESS (SCRA)**

## **AGENDA**

### **APOLOGIES**

JIM MELROSE; ANGELA MITCHELL; LESLIE KING

### **PRESENT**

Edi Hanley; Eileen Anderson; Angela Stevenson; Marion Robinson

### **RESIGNATIONS**

ANDREW CUNNINGHAM

DENISE GRAHAM

LAURA BONE

### **SABBATICAL**

Jacqueline Robinson

Claire Guy

Wayne Mills

Anne McIvor

### **HEARING STATS - 7<sup>th</sup> August - 15<sup>th</sup> October**

#### **Deferred Cases**

18 Total – 9 - Relevant Persons not in attendance; 3 -No Child Planning Framework received SW; 1- insufficient information within SW report to make decision; 2 - Safeguards Report not available, although 1 of these was due to timescales being too tight between appointment & hearing; 1 – SCRA Admin error; 1 – PM arrived 20 min late for hearing; 1 - RP forgot to notify legal rep of hearing

### **Cancelled Cases/Sessions**

14 Total – 3 - Staff Shortages; 4 - Reporters on leave; 3 - Reporter Unwell; 3 - No Reporters Available; 1 - No cases scheduled

### **SECURE HEARINGS**

10 Panel Members supplied in total; Good Shepherd for East Lothian - 2 PM's; Kibble for Edinburgh - 2PM's; Good Shepherd for Highland - 2 PM's; Kibble for Highlands - 2 PM's; Good Shepherd for Orkney - 2 PM's

### **EXTRA CASES/HEARING SESSIONS**

4 Additional Sessions/Cases in total; 1 case at Dumbarton; 1 case at Glen Lane; 1 CPO & Emergency Transfer added to afternoon session giving panel 5 cases total.

### **SWAPS**

36 Swaps carried out over period

### **CONTINUITY**

1 PM agreed for continuity

### **PASTORAL CARE**

1 PM sent Flowers

1 PM sent Card

### **PANEL MEMBER STRENGTH**

PM strength is currently 84 members, with 58 Females and 26 Males.

### **AOCB**

### **BETTER HEARINGS**

Better Hearings Event has now been arranged for Monday 4<sup>th</sup> November in Johnstone Town Hall to which all Panel Members have been invited.

### **MANAGEMENT OF HEARINGS TRAINING**

There remain some ongoing concerns from new panel members around readiness for chair training, for example during session 2017/2018 Renfrewshire appointed 17 new panel members, (13 female & 4 male) of this intake 4 females & 3 males resigned leaving 10 panel members due to attend MOH training of which only 7 took up the opportunity with 3 choosing to defer to this year. We are aware of the need to look at alternative ways to support panel members to feel confident in attending training and putting this into practice. It has been proposed that as the majority of hearing sessions will have at least 2 chair trained members on each session, that chairing is no longer the sole responsibility of one person and that appropriately trained Pm's will alternate chairing within sessions. Further discussion is required to obtain feedback from panel membership and practicalities of implementation.

## **SECURE HEARINGS & USE OF LAPTOPS**

Several panel members, who attend hearings at secure facilities for other local authorities, have noted that the provision of decisions and reasons are able to be completed on laptops used by the reporter with access to printing facilities made available by secure units. Currently any hearings held for Renfrewshire appear to still having to be hand written and there is a request for when laptop use will be made available for Renfrewshire hearings in such facilities?

## **DIGITAL CHAMPION TRAINING**

CHS Edinburgh are running two workshops for Digital Champion Training as they move forward with the implementation of PanelPal and other digital strategies. Every area in Scotland has been asked to nominate members to attend and Renfrewshire have nominated Jacqueline Doherty and Angela Stevenson, who are happy to take up the role. Training date is scheduled for 22<sup>nd</sup> November and will include training on Expenses, PPA Observations, Complaints, Training and Events and other areas. Jacqueline and Angela will provide further information on the role of Digital Champions and other items on the agenda, following the meeting in November.

## **DATE OF NEXT MEETING**

Tuesday 19<sup>th</sup> November 2pm at Glen Lane