
CLYDE MUIRSHIEL PARK AUTHORITY



Report to: Joint Committee
On: 17 February 2017

Report
By
Regional Park Manager

SUBJECT: QUARTERLY HEALTH AND SAFETY REPORT

1.0 Purpose of Report:

- 1.1 To inform members of the Joint Committee of the Park Authority's Quarterly Health and Safety monitoring report for Oct to Dec 2016.

2.0 Recommendation:

That members of the Joint Committee:-

- 2.1 Note that there was no RIDDOR reportable accident in the Park during this period and no occupational diseases. There were five accidents/ incidents; two involving staff and four involving visitors.
- 2.2 Note that the problem of water ingress at Muirshiel Visitor Centre continues to be under investigation.

Members wishing further information regarding this report should contact Mr David Gatherer, Regional Park Manager, Clyde Muirshiel Park Authority, 01505 842 882.

3.0 Background:

- 3.1 The Park Authority is a member of Renfrewshire Council's Corporate Health and Safety Committee. This meets quarterly and is attended by representatives of the council's departments and the joint boards and joint committees.

4.0 Quarterly Health and Safety Monitoring Report:

- 4.1 The Quarterly Health and Safety monitoring report is normally presented to the Park Authority as part of the regular meetings cycle:

Joint Committee meeting	H & S quarter reported
February	Oct, Nov & Dec.
June	Jan, Feb & March
September	April, May & June
December	July, Aug & Sept.

- 4.2 The summary monitoring report to Renfrewshire Corporate H&S Committee is presented as Appendix 1 for the consideration of the Joint Committee. The report details accident statistics, management action and training.
- 4.3 During the period of Oct to Dec 2016 there were no RIDDOR reportable accidents but two incidents involving Park staff and three incidents involving visitors.

Incidents, varied this month from one member of staff scratching his eye while thinning Sitka Spruce (operating procedure has been amended accordingly) to a member of the public scalding their hand by squashing their hot chocolate drink forcing liquid out of drinking hole and onto hand.

- 4.4 Water ingress at the roof of Muirshiel Visitor Centre is still occurring. Further investigations are required to fully rectify the problem.
- 4.5 During the period Oct to Dec 2016 two Health & Safety related courses were attended. In total nine members of staff took part. One Health & Safety related Toolbox Talk was delivered.
- 4.6 Clyde Muirshiel Regional Park continues to work with Renfrewshire Council Health & Safety Officers to align its Health & Safety policies, plans and accident prevention programs with those currently in use within Renfrewshire Council. The Park produces a Health and Safety Plan annually to provide focus and direction for continuous improvement.

5.0 Conclusion:

- 5.1 This quarterly report shows a continued low accident rate in the Park, and the implementation of the 2015/16 Health & Safety plan should ensure that this trend continues.

To: RENFREWSHIRE CORPORATE HEALTH AND SAFETY COMMITTEE
On:

CLYDE MUIRSHIEL REGIONAL PARK HEALTH & SAFETY REPORT
October - December 2016

This report is prepared by Clyde Muirshiel Regional Park in accordance with the terms of reference for the Corporate Health and Safety Committee, the purpose of which is to evaluate ongoing health and safety performance.

1. Accident Statistical Information including violence and aggression reports

Clyde Muirshiel does not have access to Renfrewshire Council's electronic reporting, so accidents/incidents are recorded on a paper based system.

As can be seen in the table below, during the period of October to December 2016 there were no RIDDOR reportable incidents. There were five other incidents; two involving a member of staff and three involving visitors.

One incident involved a minor traffic accident when a tractor clipped the bumper of a park vehicle and one when a member of the public in a vehicle hit the fence at GCVC. One young boy knocked his head when playing the "magpie" game and one member of staff scratched his eye while thinning trees (operating procedure amended accordingly)

Type of Accident	Number of Accidents (Staff)	Number of Accidents (Visitors/Volunteers)	% of Total Accidents
Scald	0	1	20
Cuts/ Abrasions	1		20
Physical injury		1	20
Road Traffic Accident	1	1	40
TOTALS	2	3	100%

2. Accident Prevention Programs

Clyde Muirshiel Regional Park continues to work with Renfrewshire Council Health & Safety Officers to align its Health & Safety policies, plans and accident prevention programs with those currently in use within Renfrewshire Council.

3. Training

During the period October to December 2016 two Health & Safety related courses took place with nine members of staff attending. One Health & Safety related Toolbox Talk was delivered.

4. Occupational Health

Clyde Muirshiel Park uses the Occupational Health Service where appropriate. There was one referral and no 'Did-Not-Attend' incidences during the period.

No HSE reportable occupational diseases were recorded during in this quarter.

5. Update on CMRP Health & Safety Management

During periods of heavy rainfall, water has continued to penetrate the roof at Muirshiel Visitor Centre. The water ingress would however appear to have lessened after some repairs.

Appendix A: Provision of Training - September 2015 to September 2016

<u>Section 1</u> Health and safety training courses (training planner)	3rd ¼ Oct- Dec	4 th ¼ Jan – Mar	1 st ¼ Apr – June	2 nd ¼ July – Sept
Accident investigation				
Display screen equipment assessment				
Fire risk assessment				
Fire wardens training				
Risk assessment				
Manual handling - (objects) risk assessment				
Violence and aggression				
Working safely accredited by IOSH				
Supervising safely accredited by IOSH				
<u>Section 2</u> Health and safety training courses available on request				
Managing safely accredited by IOSH				
Construction safety awareness				
Manual handling risk assessment (people)				
COSHH awareness				
Quality of working life (stress) risk assessment				
Corporate policy on alcohol and substance misuse				
Manual handling (objects) practical training				
Risk Management				
<u>Section 3</u> Any other appropriate health and safety training courses, or bespoke courses				
Risk Assessment (refresher on new format)				
Hedge cutter training		5		
Strimmer training		5		
British Canoe Union Orientation				
Chainsaw - Felling Medium Size Trees				
Ladder Awareness				
PA1 and PA6 / Stem injection and ecoplugs pesticide use				
Elementary Food Hygiene (outdoor)				
Food Hygiene Certificate				
First Aid at Work – 2 Day Refresher	9		1	
First Aid at Work – 3 Day			3	
Foundation Training and safety				1
Induction (inc Health & Safety)				
Kayak/Canoe 4 star instructor training				
RYA Senior Instructor Training				
Tree climbing/felling/safety				
White Water Safety & Rescue Training				
Walk Leader Training				
Managing Grievance and Discipline				

