

SCOTLAND EXCEL

To: Scotland Excel Executive Sub Committee

On: 13 May 2016

Report by: Joint Report by the Treasurer and the Director

Heading: Revenue Budget Monitoring Report to 4 March 2016 (Period 12)

1. Summary

- 1.1 Gross expenditure is £93,000 under budget and income is currently £150,000 over recovered which results in a net underspend of £243,000 for Scotland Excel. This is summarised in point 4:

2 Recommendations

- 2.1 It is recommended that members consider the report.

3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the last report.

4 Budget Performance

- | | |
|-----------------------------|---------------------------------|
| 4.1 Current Position | Net Underspend £243,000 |
| <i>Previously Reported</i> | <i>Net Underspend £221,0000</i> |

The variance in expenditure is due to the underspend in Contractors and Others offset by an overspend in Payment to Other Bodies.

The underspend in Contractors is due to a reduction in the use of consultants to assist Scotland Excel develop tenders for future contracts. As part of the long term aim of achieving a sustainable budget, in line with member's requirements and expectations, Scotland Excel is reducing the requirement for external consultants over employed staff members.

As part of its planned activities, Scotland Excel delivers a range of training courses which are recharged back to delegates. This results in the reported overspend within Payments to Other Bodies, which is offset by an over recovery of income against budget.

The over recovery of Other Income relates to the Training Costs discussed above. In addition, previously unbudgeted income in relation to the National Care Home Contract, covering the period September 2015 to March 2016, has been received. This initiative was planned and agreed with member's during 2015/16.

4.2 Projected Year End Position

The projected year end position shows a draw down from reserves of £255,900 which is £249,600 less than the approved draw down primarily associated with the reduced expenditure on consultants discussed in 4.1.

The 2016/17 budget approved at the Joint Committee in November 2015 was based on an underspend of £193,000 within the 2015/16 budget. The revised projection of £249,600 will result in a higher reserves balance in 2016/17.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2015/16
1st April 2015 to 4th March 2016

JOINT COMMITTEE : SCOTLAND EXCEL

Description (1)	£000's	Agreed Annual Budget (2)	Year to Date Budget (3)	Year to Date Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance		
		£000's	£000's	£000's	£000's	£000's	£000's	(7)	%
Employee Costs		2,763	2,390	2,390	0	2,390	0	0.0%	breakeven
Property Costs		178	133	133	0	133	0	0.0%	breakeven
Supplies & Services		170	99	98	0	98	1	1.0%	underspend
Contractors and Others		263	245	97	0	97	148	60.4%	underspend
Administration Costs		324	133	131	3	134	(1)	-0.8%	overspend
Payments to Other Bodies		22	6	61	0	61	(55)	-916.7%	overspend
GROSS EXPENDITURE		3,720	3,006	2,910	3	2,913	93	3.1%	underspend
Contributions from Local Authorities		(3,184)	(3,184)	(3,184)	0	(3,184)	0	0.0%	breakeven
Other Income		(30)	(30)	(209)	29	(180)	150	500.0%	Over-recovery
INCOME		(3,214)	(3,214)	(3,393)	29	(3,364)	150	4.7%	over-recovery
TRANSFER (TO)/FROM RESERVES		506	(208)	(483)	32	(451)	243	116.8%	underspend

	Agreed Annual Budget	Year to Date Budget	Year to Date Actual	Adjustments	Revised Actual
CORE OPERATIONS EXPENDITURE	3,214	2,581	2,672	4	2,676
NON-CORE OPERATIONS EXPENDITURE	506	423	213	0	213
TOTAL GROSS EXPENDITURE	3,720	3,004	2,885	4	2,889

Budgeted Draw on Reserves	£000's	Opening General Reserves	£000's
Anticipated Year End Budget Position is an underspend of	506		(734)
	250	Ring Fenced Reserve	(17)
		Anticipated Unallocated Reserves	(461)
		Anticipated Closing Reserves	(478)