

## Notice of Meeting and Agenda Audit, Scrutiny and Petitions Board

Date	Time	Venue
Monday, 30 March 2015	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Board Membership

Councillor Bill Brown: Councillor John Caldwell: Councillor Audrey Doig: Councillor Eddie Grady:  
Provost Anne Hall: Councillor James MacLaren: Councillor Iain Nicolson:

Councillor Jim Sharkey (Convener): Councillor Cathy McEwan (Depute Convener)

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.gov.uk/agendas](http://www.renfrewshire.gov.uk/agendas).

For further information, contact  
[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk).

## Items of business

### Apologies

Apologies received from members of the Board.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|------|---|-----------|
| 1    | <b>Audit Scotland Report - Housing Benefit Subsidy Audit 2013/14</b><br>Report by Director of Finance & Resources                                 | 5 - 44    |
| 2    | <b>Annual Internal Audit Plan 2015/16</b><br>Report by Chief Auditor  | 45 - 60   |
| 3    | <b>Audit Scotland Annual Audit Plan 2014/15</b><br>Report by Director of Finance & Resources  | 61 - 86   |
| 4(a) | <b>Annual Review of Compliance with the Local Code of Corporate Governance</b><br>Report by Director of Finance & Resources                       | 87 - 138  |
| 4(b) | <b>Compliance with the Code of Corporate Governance</b><br>Report by Chief Auditor  | 139 - 142 |
| 5    | <b>Training for Audit, Scrutiny and Petitions Board Members</b><br>Report by Chief Auditor  | 143 - 162 |
| 6    | <b>Annual Complaints Report 2013/14</b><br>Report by Chief Executive  | 163 - 178 |
| 7    | <b>Review of Communication between Tenants, Elected Members and Development &amp; Housing Services</b><br>Report by Lead Officer (Karen Anderson) | 179 - 228 |

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|----------|--|------------------|
| <b>8</b> | <b>Upkeep of Common Areas within Council Housing Stock including Garden Areas</b><br>Report by Lead Officer (Dorothy Briggs) | <b>229 - 232</b> |
| <br>     |  |                  |
| <b>9</b> | <b>Petition: Bus Stop, Renfrew Road</b><br>Report by Director of Finance & Resources   | <b>233 - 236</b> |