

PROCUREMENT SUB-COMMITTEE

**MINUTE OF MEETING OF THE PROCUREMENT SUB-COMMITTEE
HELD ON 18TH FEBRUARY, 2015**

PRESENT

Councillors Murrin, Grady, Williams, McGurk, Bibby, Gilmour, Audrey Doig, Holmes, Harte and Nicolson.

Councillor Holmes, Convener presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources; K McDonagh, Education Manager (Improvement) (Children's Services); O Reid, Head of Public Protection (Community Resources); J Lynch, Head of Property Services (Development & Housing Services); K Graham, Head of Legal & Democratic Services, F Hughes, Procurement Manager, B Lambert, Senior Procurement Specialist, E McLauchlin, Category Manager, C Laughlan and K Scott, Assistant Category Managers, and P Shiach, Committee Services Officer (all Finance & Resources).

APOLOGY

Councillor Noon

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1. CONTRACT AUTHORISATION REPORTS

(a) Framework Arrangement for the Provision of Early Learning and Childcare Places in Private and Voluntary Sector Nurseries within the Renfrewshire Council area

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative to the award of a place on the framework arrangement to the private and voluntary sector nurseries detailed in appendices 2 and 3 of the report.

The report advised that an assessment had been carried out in relation to insurance provision, health and safety provision, care inspectorate grades and Education Scotland/HMle grades. Any provider who had been unable to evidence a grade three or above in relation to both Education Scotland/HMle and the Care Inspectorate was subject to a Council review/assessment to determine their suitability to provide services to the Council.

The report indicated that the tender documentation detailed the minimum requirements in relation to insurance provision. Following evaluation, two of the tenderers were unable to satisfy the Council's minimum requirements. The report indicated that the remaining 34 providers were recommended for a place on the framework agreement.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised to award a place on the framework arrangement to the providers listed in Appendix 2 to the report;

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- (ii) That the Head of Legal & Democratic Services be authorised to award a conditional place on the framework arrangement to those providers listed in Appendix 3 to the report; and
- (iii) That it be noted that the commencement date under the framework agreement was anticipated to be 2nd March, 2015, and this would be confirmed in the letter of acceptance, for an initial period of 30 months with the provision to extend for two further periods of one year.

(b) **Semple Trail Heritage Project Built Heritage Construction Works**

There was submitted a joint report by the Directors of Finance & Resources and Development and Housing Services relative to the award of a contract for Semple Trail Heritage Project built heritage construction works.

The report indicated that at the deadline for the return of tenders, five bids had been received. Following evaluation two submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised to award the contract for Semple Trail Heritage Project built heritage construction works (ITT6212) to Central Building Contractors (Glasgow) Limited trading as CBC Stone;
- (ii) That it be noted that the cost of the contract would be approximately £261,748.45 excluding VAT; and
- (iii) That it be noted that the anticipated that the contract would commence on 1st June, 2015 with an anticipated completion date of 30th November, 2015.

(c) **Integrated CCTV Control Room Facilities Management**

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative to entering into an agreement for facilities management services with Hub West Scotland Limited (Hubco) for the refurbishment of the former District Court building to create a new integrated CCTV control room.

The report advised that the Hubco initiative was set up and managed on behalf of the Scottish Government by Scottish Futures Trust. The Hubco was governed through a Territory Partnering Board (TPB) which provided strategic input into the long term running of the Hubco.

The report indicated that at the deadline for the return of tenders, two bids had been received. Following evaluation both submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised to enter into a development agreement for facilities management services with Hub West Scotland Limited (Hubco);
- (ii) That it be noted that the ceiling value or affordability cap for the contract was £952,455; and
- (iii) That it be noted that the construction period was expected to commence on 27th February, 2015 with an anticipated completion date of 29th June, 2015.