
To: Finance & Resources Policy Board

On: 15 March, 2017

Report by: Director of Finance & Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for the financial year 2017/18.

- a) A request from the Commanding Officer at The Salvation Army in Paisley has been received, asking the Council to provide a civic reception to mark the 135th anniversary of the Salvation Army being in Paisley.

It is proposed that the Board agree to provide civic hospitality in the form of a buffet lunch on Saturday 22 April 2017 in Paisley Abbey at the cost of approximately £500 and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

- b) A request from 102 Field Squadron has been received. In 2017 the Squadron will mark their 50th anniversary and would like some civic hospitality to mark the occasion.

Following consultation with the Provost it is proposed that the Board agree to provide civic hospitality in the form of a contribution of £500 towards their Family day on 10th June 2017 to be held at their barracks and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

- c) A request was received for civic hospitality for a delegation of 34 pupils and 4 Teachers from Paisley's twin town of Gladsaxe in Denmark who are looking to visit Paisley on 31st May for two days. As Skovbrynet School in Gladsaxe has a particular focus on language, they hope to visit a Paisley school during their visit in the spirit of cooperation and communication with other schools.

It is proposed to mark the occasion the Board agree that on Thursday 1st June hospitality is provided in the form of an evening meal at their accommodation at the cost of approximately £1000 and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

- d) A request has been received from Kilbarchan Pipe Band in relation to providing civic hospitality to mark the occasion of a visit from an international delegation of pipers from Frankfurt in Germany. The German Band, Clan Pipers are planning to visit Renfrewshire from 19th to 30th July 2017 and are hoping to participate in the local Pipe Band Competition in July in the spirit of International Cooperation.

It is proposed that the Board agree to provide civic hospitality in the form of a buffet lunch at the Glynhill Hotel for approximately 100 people during their visit at the cost of £2200 and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

- 1.2 The budget provision for 2017/18 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed the remaining balance would be approximately £42,260

2. Recommendations

- 2.1 That the Board agrees to: (a) provide civic hospitality to The Salvation Army, 102 Field Squadron, a delegation from Gladsaxe and a visit by the German band, the Clan Pipers and (b) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
2. **HR & Organisational Development** – None

3. **Community Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
 4. **Legal** - none.
 5. **Property/Assets** - none.
 6. **Information Technology** – none
 7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - none
 9. **Procurement** - none
 10. **Risk** – none
 11. **Privacy Impact** - none.
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List of Background Papers

- (a) Background Paper 1 – Correspondence by email in relation to the Civic request for the Salvation Army..
- (b) Background Paper 2 – Correspondence from 102 Field Squadron, 71 Royal Engineer Regiment.
- (c) Background Paper 3 – Correspondence by email in relation to a Gladsaxe School visit to Paisley.
- (d) Background Paper 4 – Correspondence by email in relation to a visit from the German band the Clan Pipers.

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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