



# Renfrewshire Valuation Joint Board

**Report to:** Renfrewshire Valuation Joint Board  
**Meeting on:** 17<sup>th</sup> November 2023  
**Subject:** Trade Union Facility Time Reporting  
**Author:** Assistant Assessor & Electoral Registration Officer

## 1. Introduction

Renfrewshire Valuation Joint Board recognises that it is to the mutual benefit of the Board and its employees that employees are represented by Trade Unions. The Board is committed to the principle of collective bargaining at both national and local level. The Board recognises the important role of Trade Unions in promoting and developing good employee relations and health and safety practices.

The Trade Union (Facility Time Publication Requirements) Regulations 2017, requires public sector employers who have full time equivalent employee numbers of more than 49 to publish information relating to facility time taken by union representatives.

Although the Joint Board at present is not legally required to publish the information as the number of full-time equivalent staff during the year in question falls below the required level, it was considered appropriate to voluntarily publish the information in the interest of transparency.

The data attached has been collated under the relevant regulations and provides information relating to facility time for 2022-2023 and 2021-2022.

## 2. Recommendations

- i. The Board notes the contents of the report.

Lindsey Hendry  
Assistant Assessor and ERO  
3rd November 2023

For further information please contact Lindsey Hendry at 0141 487 0635 or via email at [lindsey.hendry@renfrewshire-vjb.gov.uk](mailto:lindsey.hendry@renfrewshire-vjb.gov.uk)

## Trade Union Facility Time Report 2022 - 2023

Facility Time Publication Requirements		
A): Trade Union Representative - Total number of employees who were relevant union officials during the relevant period(s)	2022/23	2021/22
Number of employees	2	2
Full-time equivalent employee number	2	2

B): Percentage of time spent on facility time - How many employees who were relevant union officials employed during the relevant period spent 0%, 1-50%, 51-99% or 100% of their working hours on facility time	2022/23	2021/22
0%		
1-50%	2	2
51-99%		
100%		

C) - Percentage of pay bill spent on facility time: percentage of the total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period	2022/23	2021/22
Total cost of facility time (A)	£4,209	£1,757
Total pay bill (B)	£2,003,325	£2,066,481
Percentage of the total pay bill spent on facility time (A ÷ B)	0.21%	0.09%

D) Paid trade union activities: As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities	2022/23	2021/22
Total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ Total paid facility time hours x 100	5%	4%

\*Total pay bill taken from RVJB's 22/23 Audited Accounts