

Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Wednesday, 16 February 2022	10:00	Remotely by MS Teams,

Present

Angela Scott (Aberdeen City Council); Annmarie O'Donnell (City of Glasgow Council); Alan Russell (Renfrewshire Council); and Cleland Sneddon (South Lanarkshire Council).

In Attendance

J Welsh, Chief Executive, H Carr, Head of Strategic Procurement, S Brannagan, Head of Customer and Business Services, J McKerrall, Strategic Programme Manager, K Forrest, Office Manager and M Mitchell, Strategic Procurement Manager (all Scotland Excel); and M Conaghan, Acting Head of Corporate Governance and C MacDonald, Senior Committee Services Officer (both Renfrewshire Council).

Apologies

Greg Colgan (Dundee City Council); and Eddie Fraser (East Ayrshire Council).

Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 10 November 2021.

DECIDED: That the Minute be approved.

2 **Chief Executive's Update Report**

There was submitted a report by the Chief Executive of Scotland Excel providing an update on key developments within Scotland Excel since the meeting of the CEOMG held on 10 November 2021.

The report provided detailed updates on Scotland Excel's framework portfolio; supply chain disruption; the Scotland Excel Academy; projects being undertaken with member councils and associate members; climate change; and new associate members.

Discussion took place in relation to NHS, PPE and PPE Hub and the possibility of expanding access to private contractors to avoid the potential for prices rises. It was noted that procedures were not in place presently to assist private contractors and it was proving very difficult to link in with the NHS model.

It was proposed that Scotland Excel explore situations to better support the third sector and appropriate private providers with a particular emphasis on care.

It was further proposed that going forward NCS would be a standing item on the agenda.

It was noted that Scotland Excel would contact the Care Inspectorate in relation to NCS and other matters.

DECIDED:

(a) That the report be noted;

(b) That Scotland Excel explore situations to better support the third sector and appropriate private providers with a particular emphasis on care;

(c) That NCS be a standing item on the agenda;

(d) That it be noted that sectoral opportunities were explored by Scotland Excel, including through redesign, which could benefit the wider sector, in particular savings; and

(e) That it be noted that Scotland Excel would contact the Care Inspectorate in relation to NCS and other matters.

3 **Presentation: Supply Chain Disruption**

M Mitchell, Strategic Programme Manager, Scotland Excel, gave an update presentation on supply chain issues.

The presentation detailed statistics on the Consumer Price Index; outlined framework costs; highlighted rising energy and food costs; and updated the Group on the construction supply chain and supply chains in general.

Following discussion concerning risk management across councils it was acknowledged that a number of the challenges being described were potentially not fully addressed in individual councils through their own risk registers and processes. It was proposed that Scotland Excel consider the risks and also consider how the organisation could share its risk profiling and mitigation with members.

The group called for Scotland Excel to take a more strategic view of local government's Net Zero goals and plans with one suggestion being to 'seek out and aggregate Net Zero plans for all 32 councils and in particular the role procurement played'.

DECIDED:

(a) That Scotland Excel consider the risks and also consider how the organisation could share its risk profiling and mitigation with members;

(b) That Scotland Excel take a more strategic view of local government's Net Zero goals and plans and look at aggregating Net Zero plans for all 32 councils, in particular the role that procurement played; and

(c) That the presentation be noted.

4 **Presentation: Care Update**

J McKerrall, Strategic Programme Manager, Scotland Excel, gave a presentation in relation to social care.

The presentation provided information in relation to annual fee negotiations; provided an update on the national care home contract; and outlined the current position in relation to Adult Care and Children's Services.

Discussion took place on Adult Social Care and Children's Services, and it was proposed that Scotland Excel write to the Scottish Government to ensure that local government was part of a financing stream.

DECIDED:

(a) That Scotland Excel write to the Scottish Government to ensure that local government was part of a financing stream;

(b) That Scotland Excel ensure colleagues within 'The Promise' team were made aware of the increased costs expected within the children's services portfolio;

(c) That the presentation be noted.

At this point in the meeting, the Chair intimated that due to time restrictions those items not considered at today's meeting be considered at a future meeting of this group.