

Scotland Excel

To: Chief Executive Officers Management Group

On: 19 November 2018

**Report
by
the Clerk**

Meetings of the Chief Executive Officers Management Group in 2019

1. Summary

- 1.1 The purpose of this report is to seek approval for the proposed dates for meetings of the Chief Executive Officers Management Group in 2019.

2. Recommendation

- 2.1 That meetings of the Chief Executive Officers Management Group be held on:-

Date	Time	Venue
27 February 2019	10.00 am	Scotland Excel Meeting Room 1, Renfrewshire House
15 May 2019	10.00 am	Scotland Excel Meeting Room 1, Renfrewshire House
28 August 2019	10.00 am	Scotland Excel Meeting Room 1, Renfrewshire House
13 November 2019	10.00 am	Scotland Excel Meeting Room 1, Renfrewshire House

3. Background

- 3.1 In terms of the Chief Executive Officers Management Group Procedures:-

- 4.2 The Group shall meet not less than 4 times in each calendar year. Other than the first meeting arranged in terms of paragraph 4.1 the dates, times and venues for meetings of the Group shall be decided by the Group. Meetings organised in terms of paragraphs 4.1 and 4.2 shall be Ordinary Meetings of the Group.