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**To: Audit, Scrutiny & Petitions Board**

**On: 25 April 2016**

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**Report by: Director of Finance and Resources**

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**Heading: Petition: Breakdown of Costs for Works**

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## **1. Summary**

- 1.1. The Council has agreed procedures in relation to the submission of petitions including parameters for determining valid petitions and those areas where petitions would not be valid.
- 1.2. All valid petitions are to be submitted to the Board for consideration and a summary report is to be prepared on any petitions which are not considered to be valid in terms of the procedures and it is for the Board to determine the validity of such petitions.
- 1.3. A petition with one signature has been received by an owner seeking a breakdown of the costs of external works undertaken in terms of the Council's SHQA programme.
- 1.4. The Head of Corporate Governance considers that the petition is not valid in terms of the following paragraphs of the procedures: 3(b)(iii) 'petitions about personal or business interests'.

It is for the Board to determine the validity of the petition and whether they wish to hear it.

## **2. Recommendation**

- 2.1 That the Board determine the validity of the petition and whether they wish to hear it.
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## **Implications of this report**

- 1. Financial Implications – none**
- 2. HR and Organisational Development Implications – none**

3. **Community Plan/Council Plan Implications – none**
4. **Legal Implications – none**
5. **Property/Assets Implications – none**
6. **Information Technology Implications – none**
7. **Equality and Human Rights Implications**
  - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health and Safety Implications – none**
9. **Procurement Implications – none**
10. **Risk Implications – none**
11. **Privacy Impact – none**

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#### **List of Background Papers –**

- (a) petitions procedure  
petition

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