

Notice of Meeting and Agenda

Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 26 August 2019	10:00	Corporate Meeting Room 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Stephen Burns: Councillor Michelle Campbell: Councillor Alison Jean Dowling: Councillor Neill Graham: Councillor Jim Harte: Councillor Emma Rodden:

Councillor Bill Binks (Convener): Councillor Jim Sharkey (Depute Convener):

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

AUDIT

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|----------|---|----------------|
| 1 | Training for Audit, Risk & Scrutiny Board Members | 5 - 22 |
| | Report by Chief Auditor. | |
| 2 | Summary of Internal Audit Reports for Period 1 May to 30 June 2019 | 23 - 34 |
| | Report by Chief Auditor. | |
| 3 | Internal Audit and Counter Fraud Progress & Performance for period to 30 June 2019 | 35 - 40 |
| | Report by Chief Auditor. | |

MONITORING, REVIEWING SERVICE DELIVERY PERFORMANCE, POLICIES & PRACTICES

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| 4 | Accounts Commission - Safeguarding Public Money: Are You Getting it Right? | 41 - 102 |
| | Report by Director of Finance & Resources. | |
| 5 | Absence Statistics - 2019/20 - 26 March 2019 to 24 June 2019 | 103 - 110 |
| | Report by Director of Finance & Resources. | |
| 6 | Audit, Risk & Scrutiny Board Annual Report 2018/19 | 111 - 118 |
| | Report by Director of Finance & Resources. | |

ANNUAL PROGRAMME

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| 7 | Audit, Risk & Scrutiny Board Annual Programme - 2019/20 | 119 - 122 |
| | Report by Director of Finance & Resources. | |
| 8 | Review of Bus Deregulation & Effect on Transport Services within Renfrewshire - Lead Officer Jamie Mackie | 123 - 130 |
| | Report by Lead Officer. | |

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| 9 | The Effectiveness of Fair Trade within Renfrewshire -
Lead Officer Craig Doogan | 131 - 144 |
| | Report by Lead Officer. | |
| 10 | Maintenance of Multi-Occupancy Accommodation
(Mixed Tenure Buildings) - Lead Officer Dorothy Kerr | 145 - 170 |
| | Report by Lead Officer. | |

AUDIT - EXEMPT ITEM

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following items of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973

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| 11 | Summary of Exempt Internal Audit Reports for Period 1
May to 30 June 2019 |
| | <ul style="list-style-type: none">• Information relating to any individual; |