

Notice of Meeting and Agenda

Clyde Muirshiel Park Authority Joint Committee

Date	Time	Venue
Friday, 22 June 2018	11:30	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Clerk of the Joint Committee

Membership

Councillor Andy Steel: Councillor Andy Doig: Councillor Tom Begg and Councillor Bill Binks (Renfrewshire Council): Councillor Innes Nelson and Councillor David Wilson (Inverclyde Council): and Councillor Donald L Reid and Councillor Todd Ferguson (North Ayrshire Council).

Councillor Andy Steel (Chair): Councillor David Wilson (Vice Chair): Councillor Todd Ferguson (Vice Chair).

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of Joint Committee | 3 - 8 |
| | Minute of Joint Committee held on 16 February 2018. | |
| 2 | Minutes of Consultative Forum | 9 - 16 |
| | Minute of meeting of the Consultative Forum held on 16 February 2018 and Note of Inquorate Meeting held on 18 May 2018. | |
| 3 | Unaudited Annual Accounts 2017/18 | 17 - 52 |
| | Report by Treasurer. | |
| 4 | Internal Audit Annual Report 2017/18 | 53 - 64 |
| | Report by Chief Auditor. | |
| 5 | Internal Audit Reporting Arrangements | 65 - 68 |
| | Report by Chief Auditor. | |
| 6 | Internal Audit Report Summary - Online Booking System | 69 - 74 |
| | Report by Chief Auditor. | |
| 7 | Quarterly Absence Statistics | 75 - 78 |
| | Report by Interim Regional Park Manager. | |
| 8 | Quarterly Health and Safety Report | 79 - 80 |
| | Report by Interim Regional Park Manager. | |
| 9 | Date of Next Meeting | |
| | Note that the next meeting of the Joint Committee will be held at 11.30 am on 7 September 2018 within Inverclyde Council, Municipal Buildings, Clyde Square, Greenock. | |