

---

**To: Finance, Resources and Customer Services Policy Board**

**On: 8 September 2022**

---

**Report by: Director of Finance and Resources**

---

**Heading: Revenue and Capital Budget Monitoring as at 24 June 2022**

---

## **1. Summary of Financial Position**

- 1.1. The projected revenue outturn at 31 March 2023 for those services reporting to the Finance, Resources and Customer Services Policy Board is an overspend position of £0.523m (0.5%) against the revised budget for the year.
- 1.2. The projected capital outturn at 31 March 2023 for projects reporting to the Finance, Resources and Customer Services Policy Board is a break-even position.
- 1.3. This is summarised over the relevant services in the table below and further analysis is provided in the Appendices.

<b>Division</b>	<b>Revised Annual Budget £000</b>	<b>Projected Annual Outturn £000</b>	<b>Budget Variance £000</b>	<b>Budget Variance %</b>
Finance and Resources	42,694	42,694	0	0%
Environment and Infrastructure	19,982	20,505	(523)	2.6%
Miscellaneous	40,414	40,414	0	0%
<b>Total</b>	<b>103,090</b>	<b>103,613</b>	<b>(523)</b>	<b>0.5%</b>

<b>Table 2: Capital</b>					
<b>Division</b>	<b>Revised Annual Budget £000</b>	<b>Projected Outturn Core £000</b>	<b>Total Projected Outturn £000</b>	<b>Budget Variance £000</b>	<b>Budget Variance %</b>
Finance, Resources and Customer Services	9,425	9,425	9,425	0	0%

## **2. Recommendations**

Members are requested to:

- 2.1. Note the projected Revenue outturn position detailed in Table 1 above;
- 2.2. Note the projected Capital outturn position detailed in Table 2 above; and
- 2.3. Note the budget adjustments detailed at sections 4 and 6.

## **3. Revenue**

- 3.1. The Revenue Budget Monitoring report at Appendix 1 identifies a projected annual overspend of £0.523m (0.5% of total budget) for all services reporting to this Policy Board. Detailed division service reports can be found at the end of this report, along with an explanation of any significant projected variances.
- 3.2. The projected outturn is based on information currently available, and assumptions made by service budget holders. Any changes to these projections will be detailed in future reports to this Board.
- 3.3. The main reasons for the projected outturn position are indicated below the tables showing both the subjective analysis (what the budget is spent on) and the objective analysis (which division is spending the budget).

## **4. Revenue Budget Adjustments**

- 4.1. Members are requested to note from Appendix 1 that budget adjustments totalling **£3.450m** have been processed since the Budget was approved on 3 March 2022, with significant movements as follows:
  - **+ £4.882m Fairer Renfrewshire Programme** – funded from a one-off use of reserves and one-off settlement funding from the Scottish Government, as reported to this Policy Board on 15 June 2022
    - +£0.300m additional top-up funding for Discretionary Housing Payments (DHP) transferred into Finance and Resources;
    - +£0.500m additional top-up funding for the Scottish Welfare Fund transferred into Finance and Resources;

- +£0.270m transferred into Miscellaneous Services to tackle financial insecurity and hardship;
- +£3.812m transferred into Miscellaneous Services to deliver the Fairer Renfrewshire Programme.
- **-£0.646m** transferred from Miscellaneous Services to the Chief Executives Service to support delivery of the Future Paisley programme.
- **-£0.667m** transferred from Environment and Infrastructure relating to a reallocation of budget that was allocated to the service in error. A correction virement was action to allocate to the appropriate service.

## 5. Capital

- 5.1. The Capital Investment Programme 2022/23 to 2026/27 was approved by the Council on 3 March 2022. For Finance, Resources and Customer Services the approved capital spend for 2022/23 is £9.425m (9.107m approved Capital Plan).
- 5.2. The budget movement primarily results from reprofiling in the approved capital programme for Finance, Resources and Customer Services for the year and funding approved by Council for Artificial Pitch Upgrades. Further detail can be found at Appendix 2.

## 6. Capital Budget Adjustments

- 6.1. Since the last report, budget changes totalling £0.318m have arisen, which reflect the following:
  - Budget brought forward from 2021/22 to 2022/23 (£1.824m):
    - ICT Infrastructure and Renewal (£0.744m);
    - Digital Infrastructure Provision (£0.390m);
    - Community Empowerment Fund (£0.309m);
    - Villages Improvement Fund (£0.150m)
    - Co2 Monitors (£0.233m).
  - Budget carried into 2021/22 from 2022/23 (£0.807m):
    - Lifecycle Capital Maintenance Fund (£0.569m);
    - Greenspaces and Parks (£0.237m).
  - Budget increases in 2022/23 (£0.800m):
    - Artificial Pitch Upgrades (£0.050m) as approved by Council on 3 March 2022.

- Net Budget transfers in 2022/23 (£1.500m):
    - Transfer Out Strategic Asset Management Fund (£1.800m) as per Council Motion on 3 March 2022;
    - Transfer Out Lifecycle Capital Maintenance Fund (£0.250m) to contribute to fabric works at Bishopton Primary School Refurbishment;
    - Transfer In Artificial Pitch Upgrades (£0.400m) as per Council Motion on 3 March 2022;
    - Transfer In Retail Improvement Fund (£0.150m) as per Council Motion on 3 March 2022.
- 

## Implications of this report

1. **Financial** – The projected budget outturn position for Finance, Resources and Customer Services' Revenue budget is an overspend of £0.523m. Income and expenditure will continue to be monitored closely for the rest of the financial year and, as far as possible, steps will be taken to mitigate any overspend.

The projected outturn position for Finance, Resources and Customer Services' Capital budget is break-even. The Capital programme will continue to be monitored closely for the rest of the financial year and, where necessary, steps will be taken to mitigate any overspend.

Any changes to current projections in either Revenue or Capital budgets will be reported to the board as early as possible, along with an explanation for the movement.

2. **HR and Organisational Development** - None directly arising from this report.
3. **Community/Council Planning** - None directly arising from this report.
4. **Legal** - None directly arising from this report.
5. **Property/Assets** - The Capital expenditure in this board will result in lifecycle maintenance improvements to existing properties and replacement of ICT assets and infrastructure.
6. **Information Technology** - None directly arising from this report.
7. **Equality and Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights.

No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health and Safety** - None directly arising from this report.
9. **Procurement** - None directly arising from this report.
10. **Risk** - The potential risk that the Council will overspend its approved budgets for the year will be managed at a Council-wide level by the Chief Executive and Directors.
11. **Privacy Impact** - None directly arising from this report.
12. **Cosla Policy Position** - N/a.
13. **Climate Risk** - None directly arising from this report.

---

#### **List of Background Papers**

Revenue Budget and Council Tax 2021/22. Council, 3 March 2022.

The Capital Investment Programme 2022/23 to 2026/27, Council 3 March 2022

---

**Authors:** Valerie Howie / Kevin Festorazzi / Geoff Borland

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES**

Objective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Finance and Resources	39,708	2,986	42,694	42,694	42,694	0	0.0%
Environment and Infrastructure	20,649	(667)	19,982	20,505	20,505	(523)	(2.6%)
Miscellaneous	39,283	1,131	40,414	40,414	40,414	0	0.0%
<b>NET EXPENDITURE</b>	<b>99,640</b>	<b>3,450</b>	<b>103,090</b>	<b>103,613</b>	<b>103,613</b>	<b>(523)</b>	<b>(0.5%)</b>

Subjective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Employees	98,125	(512)	97,613	97,646	97,646	(33)	0.0%
Premises Related	8,658	51	8,709	8,752	8,752	(43)	(0.5%)
Transport Related	2,021	(339)	1,682	1,661	1,661	21	1.2%
Supplies and Services	20,675	1,378	22,053	22,274	22,274	(221)	(1.0%)
Third Party Payments	2,078	0	2,078	2,054	2,054	24	1.2%
Transfer Payments	53,322	4,632	57,954	57,954	57,954	0	0.0%
Support Services	2,722	18	2,740	2,726	2,726	14	0.5%
Depreciation and Impairment Losses	7,162	0	7,162	7,162	7,162	0	0.0%
<b>GROSS EXPENDITURE</b>	<b>194,763</b>	<b>5,228</b>	<b>199,991</b>	<b>200,229</b>	<b>200,229</b>	<b>(238)</b>	<b>(0.1%)</b>
Income	(95,123)	(1,778)	(96,901)	(96,616)	(96,616)	(285)	(0.3%)
<b>NET EXPENDITURE</b>	<b>99,640</b>	<b>3,450</b>	<b>103,090</b>	<b>103,613</b>	<b>103,613</b>	<b>(523)</b>	<b>(0.5%)</b>

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES**

Objective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Finance and Resources Directorate	(357)	0	(357)	(381)	(381)	24	6.7%
Audit Services	598	0	598	593	593	5	0.8%
Corporate Governance	3,188	0	3,188	3,143	3,143	45	1.4%
Digital, Transformation & Customer Services	21,155	2	21,157	21,294	21,294	(137)	(0.6%)
Finance and Business Services	9,286	1,953	11,239	11,171	11,171	68	0.6%
Housing Benefits	3,753	290	4,043	4,043	4,043	0	0.0%
People & Organisational Development	1,715	741	2,456	2,516	2,516	(60)	(2.4%)
Property Services	(448)	0	(448)	(448)	(448)	0	0.0%
Social care (non-delegated)	818	0	818	763	763	55	6.7%
<b>NET EXPENDITURE</b>	<b>39,708</b>	<b>2,986</b>	<b>42,694</b>	<b>42,694</b>	<b>42,694</b>	<b>0</b>	<b>0.0%</b>

Objective Heading	Key Reasons for Significant Projected Variances
Finance and Resources Directorate	No significant projected year end variances to report.
Audit Services	No significant projected year end variances to report.
Corporate Governance	No significant projected year end variances to report.
Digital, Transformation & Customer Services	The projected overspend reflects the one-off costs of migration for the Council's telephony system over the course of the current financial year.
Finance and Business Services	No significant projected year end variances to report.
Housing Benefits	No significant projected year end variances to report.
People & Organisational Development	No significant projected year end variances to report.
Property Services	No significant projected year end variances to report.
Social care (non-delegated)	No significant projected year end variances to report.

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES - FINANCE & RESOURCES**

Subjective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Employees	33,600	707	34,307	34,286	34,286	21	0.1%
Premises Related	2,728	0	2,728	2,728	2,728	0	0.0%
Transport Related	76	0	76	55	55	21	27.6%
Supplies and Services	9,078	447	9,525	9,651	9,651	(126)	(1.3%)
Third Party Payments	1,745	0	1,745	1,721	1,721	24	1.4%
Transfer Payments	53,516	1,641	55,157	55,157	55,157	0	0.0%
Support Services	530	164	694	642	642	52	7.5%
Depreciation and Impairment Losses	0	0	0	0	0	0	0.0%
<b>GROSS EXPENDITURE</b>	<b>101,273</b>	<b>2,959</b>	<b>104,232</b>	<b>104,240</b>	<b>104,240</b>	<b>(8)</b>	<b>35.3%</b>
Income	(61,565)	27	(61,538)	(61,546)	(61,546)	8	0.0%
<b>NET EXPENDITURE</b>	<b>39,708</b>	<b>2,986</b>	<b>42,694</b>	<b>42,694</b>	<b>42,694</b>	<b>0</b>	<b>0.0%</b>



**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES - ENVIRONMENT AND INFRASTRUCTURE**

Objective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Building Services	(272)	(16)	(288)	(288)	(288)	0	0.0%
Street Lighting Maintenance Work	376	0	376	537	537	(161)	(42.8%)
Public Building Repairs	3,725	38	3,763	3,763	3,763	0	0.0%
Soft Facilities Management Services	16,820	(689)	16,131	16,493	16,493	(362)	(2.2%)
<b>NET EXPENDITURE</b>	<b>20,649</b>	<b>(667)</b>	<b>19,982</b>	<b>20,505</b>	<b>20,505</b>	<b>(523)</b>	<b>(2.6%)</b>

Objective Heading	Key Reasons for Significant Projected Variances
Building Services	The service is currently forecast to break even this year; however, it is recognised that costs are under considerable pressure from supply price increases. The position will continue to be closely monitored, with updates provided in future reports.
Soft Facilities Management Services	There is an anticipated under-recovery of catering income, which is offset by significant vacancies across the service, and this will continue to be closely monitored throughout the financial year.
Street Lighting Maintenance Work	An overspend is projected largely on repairs and maintenance of street lighting columns, due to increased costs of materials; this will be closely monitored during the remainder of the financial year.

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES - ENVIRONMENT AND INFRASTRUCTURE**

Subjective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Employees	26,066	411	26,477	26,532	26,532	(55)	(0.2%)
Premises Related	3,089	52	3,141	3,183	3,183	(42)	(1.3%)
Transport Related	1,933	(339)	1,594	1,594	1,594	0	0.0%
Supplies and Services	9,161	959	10,120	10,214	10,214	(94)	(0.9%)
Third Party Payments	0	0	0	0	0	0	0.0%
Transfer Payments	4	39	43	43	43	0	0.0%
Support Services	1,064	18	1,082	1,119	1,119	(37)	(3.4%)
Depreciation and Impairment Losses	0	0	0		0	0	0.0%
<b>GROSS EXPENDITURE</b>	<b>41,317</b>	<b>1,140</b>	<b>42,457</b>	<b>42,685</b>	<b>42,685</b>	<b>(228)</b>	<b>(0.5%)</b>
Income	(20,668)	(1,807)	(22,475)	(22,180)	(22,180)	(295)	(1.3%)
<b>NET EXPENDITURE</b>	<b>20,649</b>	<b>(667)</b>	<b>19,982</b>	<b>20,505</b>	<b>20,505</b>	<b>(523)</b>	<b>(2.6%)</b>

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 24 June 2022**

**POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES - MISCELLANEOUS**

Subjective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget P3	Projected Outturn	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	%
Employees	38,459	(1,631)	36,828	36,828	36,828	0	0.0%
Premises Related	2,841	0	2,841	2,841	2,841	0	0.0%
Transport Related	12	0	12	12	12	0	0.0%
Supplies and Services	2,436	(27)	2,409	2,409	2,409	0	0.0%
Third Party Payments	333	0	333	333	333	0	0.0%
Transfer Payments	(198)	2,952	2,754	2,754	2,754	0	0.0%
Support Services	1,128	(163)	965	965	965	0	0.0%
Depreciation and Impairment Losses	7,162	0	7,162	7,162	7,162	0	0.0%
<b>GROSS EXPENDITURE</b>	<b>52,173</b>	<b>1,131</b>	<b>53,304</b>	<b>53,304</b>	<b>53,304</b>	<b>0</b>	<b>0.0%</b>
Income	(12,890)	0	(12,890)	(12,890)	(12,890)	0	0.0%
<b>NET EXPENDITURE</b>	<b>39,283</b>	<b>1,131</b>	<b>40,414</b>	<b>40,414</b>	<b>40,414</b>	<b>0</b>	<b>0.0%</b>

Subjective Heading	Key Reasons for Significant Projected Variances
Budget Adjustments	Budget transfers include the permanent allocation of the full-year impact of the 2021/22 pay award for Teachers to Children's Services, as well as establishment of the Council Motion budget for the Fairer Renfrewshire Programme.

**RENFREWSHIRE COUNCIL**  
**CAPITAL INVESTMENT STRATEGY - NON-HOUSING SERVICES**  
 1st April to 24th June 2022  
**POLICY BOARD: FINANCE, RESOURCES & CUSTOMER SERVICES**

Project Title	Prior Years Expenditure to 31/03/2022*	Current Year 2022-23						Full Programme - All years			
		Approved Budget 2022-23	Budget Adjustments in 2022-23	Revised Budget 2022-23	Projected Outturn 2022-23	Budget Variance (Adverse) or Favourable		Total Approved Budget to 31-Mar-27	Projected Outturn to 31-Mar-27	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000			£000	£000		
<b>CORPORATE PROJECTS</b>											
ICT Infrastructure Maintenance & Renewal Programme	0	1,585	742	2,327	2,327	0	0%	3,927	3,927	0	0%
Strategic Asset Management Fund	0	1,800	(1,800)	0	0	0	0%	0	0	0	0%
Energy Efficiency Programme	0	102	0	102	102	0	0%	102	102	0	0%
Lifecycle Capital Maintenance (LCM) Fund	0	5,090	(819)	4,271	4,271	0	0%	11,577	11,577	0	0%
Artificial Pitch Upgrades	0	0	1,200	1,200	1,200	0	0%	1,200	1,200	0	0%
Digital Infrastructure Provision	1,546	0	390	390	390	0	0%	1,936	1,936	0	0%
Community Empowerment Fund	0	293	309	602	602	0	0%	602	602	0	0%
Greenspaces and Parks	946	237	(237)	0	0	0	0%	946	946	0	0%
Villages Improvement Fund	0	0	150	150	150	0	0%	150	150	0	0%
Retail Improvement Fund	0	0	150	150	150	0	0%	150	150	0	0%
CO2 Monitors	0	0	233	233	233	0	0%	233	233	0	0%
<b>TOTAL FINANCE, RESOURCES &amp; CUSTOMER SERVICES BOARD</b>	<b>2,492</b>	<b>9,107</b>	<b>318</b>	<b>9,425</b>	<b>9,425</b>	<b>0</b>	<b>0%</b>	<b>20,823</b>	<b>20,823</b>	<b>0</b>	<b>0%</b>

\*Rolling programmes have a prior year year expenditure of £0 as the expenditure is not directly linked from one year to the next as a singular project.