

Notice of Meeting and Agenda Forum for Empowering Communities

Date	Time	Venue
Tuesday, 01 September 2015	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

KENNETH GRAHAM
Head of Corporate Governance

Membership

L O'Brien, Barnados; I McLean, Bridgewater Housing Association; A Fraser, Linstone Housing Association; J Wilby, Paisley West End & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; N Middleton, Renfrewshire Health & Social Care Partnership; and J Kiddie, Renfrewshire Law Centre.

Chair

A McNiven.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.gov.uk/agendas.

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|---|----------------|
| 1 | Minute of Previous Meeting | 5 - 10 |
| | Minute of Meeting held on 5 May, 2015. | |
| 2 | Rolling Action Log | 11 - 14 |
| | Report by Director of Finance & Resources, Renfrewshire Council. | |
| 3 | Digital Strategy | |
| | Presentation by D Webb, Finance & Resources, Renfrewshire Council. | |
| 4 | Update on Tackling Poverty Strategy and Action Plan | |
| | Presentation by D Amos and A Armstrong-Walter, Chief Executive's, Renfrewshire Council. | |
| 5 | City of Culture 2021 | |
| | Verbal update and discussion led by Chair of Renfrewshire Forum for Empowering Communities. | |
| 6 | Community Council Elections 2015 | 15 - 16 |
| | Report by Director of Finance & Resources, Renfrewshire Council. | |
| 7 | Community Empowerment (Scotland) Act 2015 | 17 - 30 |
| | Report by Chair of Forum for Empowering Communities. | |

- 8 Promoting and Supporting the Third Sector 31 - 34**
Report by Chair of Renfrewshire Forum for Empowering Communities.
- 9 Update from Thematic Boards 35 - 46**
Report by Chair of Renfrewshire Forum for Empowering Communities.
- 10 Scottish Parliament Visit**
Verbal update by Chair of Renfrewshire Forum for Empowering Communities.
- 11 Exporting Practice**
Verbal update by Chair of Renfrewshire Forum for Empowering Communities.
- 12 Date of Next Meeting**
The next meeting of Renfrewshire Forum for Empowering Communities will be held on Wednesday 11 November at 4pm within Engage offices.



Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
Tuesday, 05 May 2015	16:00	Engage Renfrewshire, 10 Falcon Crescent, Paisley, PA3 1NS,

PRESENT

A McNiven, Engage Renfrewshire; Lynne O'Brien, Barnardos; K Taylor, Citizens Advice Bureau; J Wilby, Paisley West & Central Community Council; and S Cruickshank, Renfrewshire Access Panel.

CHAIR

Alan McNiven, Chair, presided.

IN ATTENDANCE

M Grant, Bridgewater Housing Association; I Cunningham, J Ferrie, S Graham, K Miller and S Miller (all Engage Renfrewshire); J Heron, RAMH; and J Lynch, F Hughes, A Conboy and C MacDonald (all Renfrewshire Council).

APOLOGIES

I McLean, Bridgewater Housing Association; A Fraser, Linthouse Housing Association; N Middleton, Renfrewshire Public Participation Forum; and S McLellan, RAMH.

1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the Renfrewshire Forum for Empowering Communities held on 27 January, 2015.

Under reference to the Social Enterprise Event, it was noted that Engage were currently organising several engagement events and work was being undertaken to develop a directory of organisations.

DECIDED: That the minute be approved.

2 ROLLING ACTION LOG

The Rolling Action Log was submitted for approval.

DECIDED:

- (a) That the completed actions at RF.10.09.13(8) be removed from the action log;
- (b) That the Rolling Action Log be approved.

3 ASSET TRANSFER

J Lynch and F Hughes gave a verbal presentation relating to Renfrewshire Council's Community Asset Transfer Policy and the Community Empowerment Bill. Copies were tabled of the Property Asset Transfer Guidance for Community Organisations and the Community Asset Transfer Policy.

A McNiven indicated that it was important that communities had a full awareness and understanding of the assets available for transfer and the process by which this would be undertaken. What was required was more user-friendly and simplified access to financial and general information and a list of properties available as there needed to be an incentive to encourage communities to take up community ownership.

J Lynch intimated that he would forward to Engage a list of properties which were available at present under the Community Asset Transfer Policy.

After further discussion, it was agreed that Engage would look at developing an event around the Community Empowerment Bill; Asset Transfer; the Council's Policies and Procedures; and what Engage and other organisations could do to help the process. He intimated he was keen for the Council, Housing Associations and possibly DTAS to participate in the event and to ensure there was a youth element included. J Lynch intimated that he would be happy to participate.

DECIDED:

- (a) That a symposium event be developed around the Community Empowerment Bill and Asset Transfer and to liaise with Council staff, Housing Associations and DTAS to participate in the event;
- (b) That a copy of Renfrewshire Council's Property Asset Transfer Guidance for Community Organisations and the Community Asset Transfer Policy be circulated to members;
- (c) That a list of properties which were available at present under the Community Asset Transfer Policy be sent to Engage Renfrewshire; and
- (d) That the verbal presentation be noted.

4 THE REQUIREMENTS FOR COMMUNITY LEARNING AND DEVELOPMENT (SCOTLAND) REGULATIONS 2013: GUIDANCE FOR LOCAL AUTHORITIES

There was submitted a report by Children's Services relative to the Requirements for Community Learning and Development (Scotland) Regulations 2013 which came into force 1st September, 2013. The Regulations placed a legal requirement on local authorities to provide clear leadership and direction, and to drive the action needed to ensure they maximised the contribution of Community Learning and Development partners in the reform of public services.

A Conboy advised that no timeline was currently in place however the three year plan had to be in place by 1st September, 2015. She intimated she was planning to meet with the Chief Executive and would shortly thereafter distribute the plan for consultation and discussion and she would contact the Forum at that time with an update.

DECIDED:

- (a) That following direction from the Chief Executive, Children's Services would contact the Forum with an update; and
- (b) That the report be noted.

5 ONE YEAR PROGRESS REPORT: FEEDBACK FROM RENFREWSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

There was submitted a report by the Lead Officer, Forum for Empowering Communities relative to a presentation on the work of the Forum to date which was delivered at Renfrewshire Planning Partnership Board on 2nd April, 2015.

The report intimated that the presentation focused on four key issues and a discussion took place about the issue of the Living Wage and how statutory partners and third sector organisations could work together to promote payment of the Living Wage. The presentation was well received by Renfrewshire Community Planning Partnership Board and no significant issues were raised that the Forum required to address.

Following the report to the Partnership Board, it was proposed that the members representing Renfrewshire Forum For Empowering Communities presented the paper to

the Boards that they attended in order to showcase the contribution that the Forum's work was making to achieving the targets of the thematic Boards. The report also advised that the Forum would now consider its priorities over the next period and it was intended that a half-day development session for the Forum be held during June 2015 to consider how the Forum responded to significant issues such as the recommendations of the Tackling Poverty Commission, Asset Transfer and the outcome of the Renfrewshire Children's Services Inspection. The development session would be timed to incorporate the findings of the Children's Services Inspection that would be published in June 2015.

L O'Brien advised that at Appendix 1 to report – Members linked to CPP thematic boards and Associated Groups, under Children and Young People, the group below that should read Children's Service Voluntary Sector Forum and not Childcare Voluntary Sector Forum.

DECIDED:

- (a) That the feedback from the presentation and report to Renfrewshire Community Planning Partnership Board be noted;
- (b) That it be agreed that each Forum member represented on a thematic Board present the paper at a future meeting of their Board; and
- (c) That it be agreed that a half-day Development Event for Renfrewshire Forum For Empowering Communities be arranged during June 2015.

6 TACKLING POVERTY IN RENFREWSHIRE: REPORT OF RENFREWSHIRE'S TACKLING POVERTY COMMISSION

There was submitted a report by Engage Renfrewshire relative to the "Tackling Poverty In Renfrewshire" report which was published in March 2015 and was the first independent report commissioned by a Scottish Council to consider specifically the issue of child poverty.

The report advised that Renfrewshire Forum For Empowering Communities required to develop a contribution on behalf of its members and the wider third sector in Renfrewshire to the twenty-four recommendations of "Tackling Poverty In Renfrewshire". The report advised that Engage Renfrewshire would hold a half-day event on Friday 29 May for third sector organisations in Renfrewshire to enable as many organisations as possible to hear about and discuss the recommendations of the Poverty Commission.

The report also intimated that Renfrewshire Forum For Empowering Communities would develop a response to the recommendations collectively, and on behalf, of its individual members. It was noted that the third sector in Renfrewshire had a significant contribution to make on at least fourteen of the twenty-four recommendations and in particular, the Forum was asked to consider nine strategic issues which related to the recommendations. It was proposed that Engage Renfrewshire would work with the members of Renfrewshire Forum For Empowering Communities to develop a response on the questions in order to provide a submission to Renfrewshire Community Planning Partnership Board as part of its overall response to "Tackling Poverty In Renfrewshire".

DECIDED:

- (a) That it be agreed that Renfrewshire Forum for Empowering Communities develop

action on the findings and recommendations of “Tackling Poverty In Renfrewshire”;

(b) That it be agreed that a workshop event to be held for voluntary and community sector organisations in Renfrewshire to be held on 29 May 2015 to discuss the contribution of the third sector to tackling poverty in Renfrewshire; and

(c) That it be agreed that Engage Renfrewshire work with members of the Forum and other third sector organisations as necessary to develop a response to the questions outlined within the report for submission to Renfrewshire Community Planning Partnership.

7 HSCP - COMMUNITY CAPACITY

J Ferrie gave a verbal update on the progress of the Integration Sub Group and the Clinical Services Review.

DECIDED: That the information be noted.

8 UPDATE FROM THEMATIC BOARDS

The Forum heard feedback from the members who had been present at the various Thematic Boards.

A McNiven asked that a copy of the presentation on IIQ which went to the Jobs & the Economy Thematic Board on 12 March be circulated to members.

DECIDED:

(a) That the presentation on IIQ which went to the Jobs & the Economy Thematic Board on 12 March be circulated to members; and

(b) That the That the feedback be noted.

9 TIMETABLE OF MEETINGS FOR THE FORUM FOR EMPOWERING COMMUNITIES - SEPTEMBER 2015 TO NOVEMBER 2016

There was submitted a proposed timetable for meetings of the Forum for Empowering Communities Thematic Board for the period September 2015 to November 2016.

DECIDED: That the timetable of meetings until November 2016 be approved.

10 AOCB

A McNiven advised that the Renfrewshire Access Panel in conjunction with the DEAR Group had published a booklet entitled “Improving Physical and Social Accessibility” which was being circulated to all Renfrewshire Council staff.

DECIDED: That the information be noted.

11 **DATE OF NEXT MEETING**

It was agreed that the next Forum meeting would take place on Tuesday 1 September 2015 at 4.00pm within Engage Renfrewshire.

DECIDED: That the meeting date be noted.

RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

ROLLING ACTION LOG

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
RF.10.09.13(4)	<u>Report back to the Forum on the agreed outcome for Local Area Committee Review.</u>	Lead Officer		Future Meeting		<p>RF.12.11.13(5) Survey sent to LAC members; Report went to LACs in November; Forum has input into Review; Update paper to be submitted to Council; Area based meetings to be set up January-March 2014.</p> <p>RF.04.02.14(3) LAC Review ongoing and a report to be submitted to a future meeting.</p> <p>March 2014 An options paper for different potential models for the future of Local Area Committees was drafted in March 2014 and submitted to politicians for their views. Further development work will be undertaken that incorporates the views of the politicians.</p> <p>November 2014 Updated proposals paper to be produced for officer discussion by 21st November, 2014.</p> <p>January 2014 Proposals paper produced and discussed.</p>
RF.10.09.13(8)	<u>Development of Targets & Baselines.</u>	Forum Members		Future Meeting		<p>RF.12.11.13(6) - Priorities for third sector work to be further discussed and a presentation to the relevant thematic Boards setting out potential third sector contribution to delivery of the action plans would take place.</p> <p>RF.04.02.14(4) - each Forum representative to submit a presentation to their respective Thematic Board outlining the actions the Forum will deliver that contribute to the Themed targets.</p>

Action is on track



Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level



Past deadline date and action required.



KEY

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<u>RF.12.11.13(9)</u>	<u>Youth Employment – Engagement, Initiatives and Considerations</u> - A McNiven to meet with Director of Education & Leisure Services and other partner organisations to discuss the matter and report back to a future meeting.	Forum Members		February 2014		<u>RF.12.11.13(6)</u> - Forum representatives on each of the relevant Boards takes responsibility for progressing the actions set out in each of the tables regarding Forum involvement. <u>January 2014</u> A McNiven and Robert Naylor met with MSYPs. Discussion centered around MSYPs looking to expand their membership and establish pupil forums to discuss issues relating to the Thematic Board rather than attending the Board meetings. It was noted that MSYP's agreed to develop a strategy and to keep the Lead Officer informed. <u>March 2014</u> Meeting with Director of Education and chair of Forum and Reps of Flair on 1 st May, 2014 <u>RF.28.05.14(2)</u> It was noted that A McNiven and R Naylor met with the Chair of the Forum and Representatives of Flair on 1 st May, 2014. It was noted that FLAIR were interested in the potential of a job-training initiative for young people looking to leave school at Christmas and that R Naylor would be contacting the organisation to discuss the matter further.
<u>RF.04.02.14(4)</u>	<u>Advice Services Review</u> Engage Renfrewshire to obtain clarity around the timeline of the consultation process and the Review and report back to a future meeting.	Lead Officer		Future Meeting		<u>RF.11.11.14(5)</u> Progress report to Forum for noting. <u>RF.27.01.15(2)</u> A report went through Finance & Resources Policy Board on 21 st January, 2015 to advise the Board of the outcome of the original proposal and seek approval of grant funding as an alternative way forward for both Renfrewshire Citizens Advice Bureau and Renfrewshire Law Centre.
<u>RF.27.01.15(2)</u>	<u>Local Engagement Events</u> (i) Engage looking at organisations in the Bridgewater area in Erskine to ascertain if any are currently undertaking a public engagement exercise in order that they can piggy-					<u>May 2015</u> Programme of engagement events to be finalised during May 2015. Steering Group for establishment of a Community Council in the Foxbar/Bredland area now agreed.

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
	back on to it. (ii) Names are being collected for development of engagement activity within Foxbar.					
<u>RF.27.01.15(4)</u>	<u>Social Enterprise Event</u> communication through media/film be investigated and reported to a future meeting					<u>RF21.04.15</u> Engage working on a directory of names.
<u>RF.27.01.15(5)</u>	<u>Streets for All</u> Contact to be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership					<u>May 2015</u> Papers on Streets For All to be submitted to the following meetings of CPP Boards: <ul style="list-style-type: none"> • Safer and Stronger (14 May 2015) • Greener (3 June 2015) • Jobs and Economy (11 June 2015)
<u>RF.05.05.15(3)</u>	<u>Asset Transfer</u> (a) Symposium event to be developed around the Community Empowerment Bill and Asset Transfer and to liaise with Council staff, Housing Associations and DTAS to participate in the event; (b) A copy of Renfrewshire Council's Property Asset Transfer Guidance for Community Organisations and the Community Asset Transfer Policy be circulated to members; (c) A list of properties which were available at present under the Community Asset Transfer Policy be sent to Engage Renfrewshire.	Lead Officer Clerk J Lynch			17.08.15 17.08.15	



To: **Forum for Empowering Our Communities**

On: **1 September 2015**

Report by:
Director of Finance & Resources

COMMUNITY COUNCIL ELECTIONS 2015

1. Summary

- 1.1 This report advises that the process of electing members to community councils in Renfrewshire will commence on 1 September 2015.
- 1.2 A Public Notice in local newspapers week commencing 31 August will announce that community council elections to fill membership places are under way. Information about these elections will also be available on the Council's website and advertised on Facebook and Twitter. Existing community councils will receive publicity material to promote the election and raise awareness in their local area.
- 1.3 Candidates for membership of community councils must complete and return a nomination form to the Council by 30 September 2015.

2. Recommendations

- 2.1 To note that the 4-yearly, Council-wide elections to community councils will commence on 1 September 2015.

3. Background

- 3.1 In terms of the Scheme for the Establishment of Community Councils 2015 (the Scheme) setting out the provisions to be made for community councils in Renfrewshire, elections to fill membership places on community councils must be held every four years. The last elections were held in April 2011 and the election of members to community councils for the next four year term (2015 – 2019) is scheduled to commence on 1 September 2015.



- 3.2 Foxbar & Brediland Community Council is exempt from this election on the grounds that it was newly-established on 29 June 2015 following a local election in that area. Its members will serve until the next election in 2019 and can seek re-election at that time.
- 3.5 As soon as possible after the 30 September 2015, all candidates who have submitted a valid nomination form will be advised the outcome, viz:
- Where the number of candidates is more than the minimum membership places available, but less than the maximum, candidates will be deemed to have been elected unopposed;
 - Where the number of candidates is less than the minimum number of membership places, no community council will be established; or
 - Where the number of candidates exceeds the maximum number of membership places, a Ballot, on a date to be determined by the Head of Corporate Governance, will be arranged as soon as possible to allow residents to select their representatives. Candidates will be advised of these arrangements in due course.
- 3.6 There are currently 283 community council members in Renfrewshire.

4. Community Involvement/Engagement

- 4.1 Community councils can act as a voice for their local area by articulating the views and concerns of local people on a wide range of issues and by make representations to the Council and its community partners on matters within those agencies sphere of interest. In this way, community councils strengthen democratic representation at a local level, encourage community spirit and resilience, and engender civic pride.

Anne McNaughton, Senior Committee Services Officer (Community Councils)
Telephone: 0141 618 7104
Email: anne.mcnaughton@renfrewshire.gcsx.gov



To: **Renfrewshire Forum For Empowering Communities**

On: **1 September 2015**

Report by:

Chair of Renfrewshire Forum For Empowering Communities

Community Empowerment (Scotland) Act 2015

1. Summary

- 1.1 The Community Empowerment (Scotland) Act 2015 received Royal Assent in July 2015 and will now be implemented. Guidance from the Scottish Government will be issued in due course.
- 1.2 It is expected that Renfrewshire Forum For Empowering Communities will have a significant role to play in ensuring that some key parts of the Act are implemented effectively in Renfrewshire. In addition, the Forum will have a key role in the response of the Renfrewshire Community Planning Partnership as a whole to the Act.
- 1.3 Further reports will be brought to the Forum in due course to progress this emerging agenda.

2. Recommendations

- 2.1 It is recommended that Renfrewshire Forum For Empowering Communities:
 - (a) Notes the publication of the Community Empowerment (Scotland) Act 2015 and the expected role that the Forum will play in its implementation.
 - (b) Agrees that the Community Empowerment (Scotland) Act be included as a standing item on the Forum agenda for discussion.



3. Community Empowerment (Scotland) Act 2015

- 3.1 The Community Empowerment (Scotland) Act 2015 was passed by Scottish Parliament on 17 June 2015 and received Royal Assent on 24 July 2015. The purpose of the Act is to promote and encourage community empowerment and participation. The Act provides the legal framework for doing this, by creating new rights for community bodies and placing new duties on public authorities.
- 3.2 It is expected that the Scottish Government will produce guidance on the Community Empowerment (Scotland) Act and will engage with stakeholders on this. Implementation is expected to be within 12 months of Royal Assent.
- 3.2 The Community Empowerment Act can be found at www.legislation.gov.uk/asp/2015/6/contents/enacted. The structure of the Act is as follows:
- Part 1 – National Outcomes
 - Part 2- Community Planning
 - Part 3 – Participation Requests
 - Part 4 – Community Rights To Buy Land
 - Part 5 – Asset Transfer Requests
 - Part 6 – Delegation of Forestry Commissioners’ Functions
 - Part 7 – Football Clubs
 - Part 8 – Common Good Property
 - Part 9 – Allotments
 - Part 10 – Participation In Public Decision Making
 - Part 11 – Non Domestic Rates
 - Part 12 – General
 - Schedule 1 – Community Planning Partners
 - Schedule 2 – Public Service Authorities
 - Schedule 3 – Relevant Authorities
 - Schedule 4 – Minor and Consequential Amendments
 - Schedule 5 - Repeals



3.3 The slides and accompanying commentary attached to this report (produced by Scottish Government government shortly before the Bill became an Act) summarises key points for community planning partnerships arising from the Act. The key points for community planning partnerships are as follows:

- Community planning now has a statutory purpose focused on improving outcomes.
- The Act gives community planning partnerships a statutory basis. In particular, there are specific requirements to:
 - Prepare and publish a Local Outcomes Improvement Plan (LOIP), setting out the local outcomes that the CPP will prioritise for improvement.
 - Identify the areas and communities that experience poorest outcomes and take action to tackle inequalities of outcome through a locality action plan.
 - Review and report on progress towards the Local Outcomes Improvement Plan and locality plans.
- The Act places specific duties on statutory partner bodies and expands the number of public bodies subject to these duties.
- Running the Community Planning Partnership to ensure effective working is now a shared enterprise.
- Community Planning Partnerships to take all reasonable steps to secure involvement in community planning of any community body that is likely to contribute to it.

4. Expected Implications For Renfrewshire Forum For Empowering Communities

4.1 As one of the six Community Thematic Boards, Renfrewshire Forum For Empowering Communities will play a key role in addressing the key points for community planning partnerships outlined in paragraph 3.3. In particular, the Forum will have a key role in ensuring that communities and third sector groups are able to participate fully in the Local Outcomes Improvement Plan and the locality plans. The Forum will also play the principal role in ensuring that all community bodies who wish it are able and supported to be involved in community planning.

4.2 Renfrewshire Forum For Empowering Communities will also have a key role in establishing the process for participation requests (Part 3 of the Act), through which community bodies can initiate discussion with public services.



- 4.3 Parts 4 and 5 of the Community Empowerment (Scotland) Act deals with Community Right To Buy and Asset Transfer requests and is intended to encourage public discussion and interest in possible asset or land transfers. These issues are already within the remit of the Forum and will require further consideration of action to be taken to implement the provisions of the Act.
- 4.4 Parts 8 and 9 of the Act relate to Common Good Property and Allotments. The Forum would be expected to have a locus in developing the local response to these parts of the Act in terms of the promotion of Asset Based Community Development.
- 4.5 Part 10 of the Act relates to the promotion of public participation in decision-making. The Forum will have a role here in identifying communities where decisions require to be taken or where decisions have an impact on them and ensure that communities are encourage and supported to be actively involved in decisions.



COMMUNITY EMPOWERMENT (SCOTLAND) BILL: HEADLINE MESSAGES FROM SCOTTISH GOVERNMENT

Summary [slide 1]

The Scottish Parliament passed the Community Empowerment (Scotland) on 17 June 2015. The Bill provides a legal framework that will promote and encourage community empowerment and participation, by creating new rights for community bodies and placing new duties on public authorities.

The provisions include an array of new duties in Part 2 of the Bill to strengthen community planning. CPPs and partner bodies need to be clear about what these duties mean for them.

Key Reforms to Community Planning [slides 2-4]

The Bill makes a number of significant changes to legislation covering community planning [the Local Government in Scotland Act 2003 described community planning as a process for planning public service provision where co-operation is considered appropriate, with duties on the local authority to maintain and facilitate the process and on certain other public sector bodies to participate].

- **Community planning now has a statutory purpose focused on improving outcomes:** Explicitly about how public bodies work together and with the local community to plan for, resource and provide services which improve local outcomes in the local authority area.
- **The Bill gives CPPs a statutory footing for the first time.** It places specific duties on CPPs around improving local priority outcomes and acting with a view to tackling inequalities of outcome across communities within their area. In particular, CPPs are required to:
 - prepare and publish a local outcomes improvement plan (LOIP) which sets out the local outcomes which the CPP will prioritise for improvement¹
 - identify which geographical areas have communities that experience the poorest outcomes, and prepare and publish locality plans to improve outcomes on agreed priorities for these communities
 - review and report publicly on progress towards their LOIP and locality plans, and keep the continued suitability of these plans under review.
- **The Bill places specific duties on statutory partner bodies, linked to improving outcomes.** These include:

¹ **Note:** LOIP is the term the Bill gives to what are presently SOAs – there is no significant difference between these in practice



- working collaboratively with other partners in carrying out community planning
 - taking account of LOIPs in carrying out its own functions;
 - contributing such funds, staff and other resources as the CPP considers appropriate to improve local outcomes in the LOIP and secure participation of community bodies in community planning.
- ***The Bill expands the number of public sector bodies that are subject to these duties.*** The 2003 Act listed as statutory partners: the local authority, the Health Board; Scottish Enterprise / Highlands and Islands Enterprise (SE / HIE); Police Scotland, the Scottish Fire and Rescue Service (SFRS), and the Regional Transport Partnership. Schedule 1 to the Bill expands this list to include:
 - Skills Development Scotland
 - the integration joint board (health and social care)
 - Scottish Natural Heritage
 - Scottish Environment Protection Agency
 - Historic Environment Scotland
 - a National Park authority
 - Scottish Sports Council (i.e. Sportscotland)
 - VisitScotland
 - the board of management of a regional college
 - a regional strategic body in Further and Higher Education (Scotland) Act 2005
 - ***Running the CPP and making sure it works effectively is now a shared enterprise.*** Under the 2003 Act, it is the duty of the local authority alone to facilitate and maintain the community planning process. The Bill introduces duties to support shared leadership and collective governance on named governance partners, i.e. the local authority, NHS board, SE / HIE, Police Scotland and SFRS. These duties include:
 - facilitating community planning
 - taking all reasonable steps to ensure the CPP conducts its functions effectively and efficiently.
 - ***Participation with communities lies at the heart of community planning.*** Consultation from time to time is no longer enough. The Bill requires CPPs to take all reasonable steps to secure the involvement in community planning of any community body which it considers is likely to be able to contribute to it. CPPs must in particular have regard to community bodies which represent those communities experiencing socio-economic disadvantage. Statutory partner bodies must contribute funds, staff or other resources to secure that participation.

Making These Statutory Duties Work [slide 5]

Provisions in the Bill underpin effective community planning, but effective community planning requires more than simply complying with these duties. CPPs and partner bodies still need to apply the principles of effective community planning, which have been consistently set out in the Statement of Ambition, pronouncements by the National



Community Planning Group and audit reports by the Accounts Commission and Auditor General.

Other Features in Bill Relevant to CPPs and Partner Bodies [*slide 6*]

- **Part 3 - Participation Requests:** Provides a new way for communities to initiate dialogue with public service authorities on their own terms. The Bill allows communities to raise proposals or issues that may not be on the authority's agenda, or outwith their consultation structures. Public service authorities must agree to the request for dialogue, unless there are reasonable grounds for refusal. They are not required to agree to the community body's proposals, but will have to listen and report on the outcomes.
- **Part 4 – Community Right to Buy:** Amends the Land Reform (Scotland) Act 2003, extending the community right to buy to all of Scotland, urban and rural, and improving procedures. It also introduces a new provision for community bodies to purchase land which is abandoned, neglected or causing harm to the environmental wellbeing of the community, where the owner is not willing to sell that land. This is if the purchase is in the public interest and compatible with the achievement of sustainable development of the land.

We expect that asset transfer under Part 5 will be an easier option for community bodies to pursue in relation to public sector land and buildings, but community right to buy is still available to them if they wish to use that mechanism.

- **Part 5 – Asset Transfer Requests:** Provides community bodies with a right to request to purchase, lease, manage or use land and buildings belonging to local authorities, listed Scottish public bodies or Scottish Ministers. There will be a presumption of agreement to requests, unless there are reasonable grounds for refusal. Reducing inequalities will be a factor for public authorities to consider when making a decision. Relevant authorities will be required to create and maintain a register of land which they will make available to the public. [*See Annex A for further information*].
- **Part 7A - Participation in Public Decision-Making:** A new regulation-making power enabling Ministers to require Scottish public authorities to promote and facilitate the participation of members of the public in the decisions and activities of the authority, including in the allocation of its resources. Involving people and communities in making decisions helps build community capacity and also helps the public sector identify local needs and priorities and target budgets more effectively. The regulations can specify which authorities are included, which of their decisions are affected and who should be able to participate in them.

Next Steps [*slide 7*]

We hope the Bill will receive Royal Assent later this summer. No commencement dates have yet been set. Implementation is likely within 12 months of Royal Assent, with more than commencement date likely. We expect to produce guidance on several



elements of the Bill, including community planning, and will want to engage stakeholders on this.





Summary of Changes (1)

From (2003 Act)	To (This Bill)
CP as process, where partners co-operate in local service delivery.	Clear purpose for CP: how public bodies work together and with the local community to plan and act to improve local outcomes.
No statutory reference to CPPs.	Duties on CPPs around this redefined purpose, and to act with view to tackle inequalities. Includes preparing LOIP, reviewing and reporting on progress. Also to prepare locality plans for localities in which communities experience poorest outcomes.

 The Scottish Government

Summary of Changes (2)

From (2003 Act)	To (This Bill)
Duties on statutory partners restricted to participation in CP.	Duties on public sector partners linked to CP purpose - including resourcing LOIP priorities, and taking account of these in undertaking their own functions.
Only 6 statutory partners.	Expanded list of statutory partner bodies (e.g. SNH, SDS, regional colleges, IJBs).

 The Scottish Government



Summary of Changes (3)

From (2003 Act)	To (This Bill)
Duties on local authority alone to maintain and facilitate CP.	Promotes shared leadership and governance. Places governance duties on a defined set of partners, to facilitate CP and take reasonable steps to ensure CPP operates effectively.
General duty to consult with communities.	More than consultation. Full <u>participation</u> with communities expected throughout CP process. Includes duties on partners to resource participation.

 The Scottish Government

Other Features in Bill Relevant to CPPs and Partner Bodies

- Part 3 – Participation requests
- Part 4 – Community right to buy
- Part 5 – Asset transfer requests
- Part 7A – Participation in Public Decision-Making

 The Scottish Government



Making Statutory Duties Work

Statutory duties on:

- CPPs
- governing partners
- all statutory partners

- 
- Community engagement & co-production
 - Understanding of area's needs, incl. distinctive needs of communities
 - Clear vision
 - Focus on key priorities
 - Focus on prevention
 - Tackling inequalities
 - Aligned resources
 - Strong shared leadership
 - Effective performance management
 - Robust governance & accountability

 The Scottish Government

Other Features in Bill Relevant to CPPs and Partner Bodies

- Part 3 – Participation requests
- Part 4 – Community right to buy
- Part 5 – Asset transfer requests
- Part 7A – Participation in Public Decision-Making

 The Scottish Government



Next Steps

- Bill has passed its Parliamentary stages.
- Awaiting Royal Assent.
- Different parts of the Bill are likely to come into force at different times.
- As a rough estimate, we expect most parts of the Bill to come into effect within a year of it becoming an Act.
- We are preparing supporting statutory guidance.

 The Scottish Government

Making It Work



What are the issues for this CPP and for us as partners?

 The Scottish Government



To: **Renfrewshire Forum For Empowering Communities**

On: **1 September 2015**

Report by:

Chair of Renfrewshire Forum For Empowering Communities

Promoting and Supporting The Third Sector

1. Summary

- 1.1 Third sector organisations in Renfrewshire are playing a key role in delivering the outcomes of the community plan Renfrewshire 2023.
- 1.2 While statutory community planning partners have been exploring ways to work with third sector organisations through initiatives like provision of a £100, 000 social enterprise fund by Renfrewshire Council, working to build capacity of third sector organisations to bid for service contracts and looking for ways to ensure that the Living Wage can be paid in the sector, there is scope for further work to build sustainable community capacity in the third sector.
- 1.3 In addition to existing initiatives such as Renfrewshire Council's Your Time to Give and other similar staff volunteering schemes, where staff can donate up to two days volunteering time to local good causes, the third sector could be strengthened through other specific in-kind support. This support would build the governance and operational capacity of third sector organisations and would also increase the level of awareness within the statutory sector of the potential contribution of the third sector to achieving policy objectives.
- 1.4 The private sector could also be approached for support in a similar way to the public sector in order to further increase the resource pool available to voluntary and community organisations in Renfrewshire.



2. Recommendations

- 2.1 It is recommended that Renfrewshire Forum For Empowering Communities:
- (a) Agrees to consult with voluntary and community sector groups on skills requirements for governance and use the results of this work to contribute to the further development of statutory partners' staff volunteering schemes as appropriate.
 - (b) Agree that the Forum makes a presentation to the Community Planning Partnership Board on practical ways for statutory partners to support local third sector organisations.
 - (c) Remits the Lead Officer and Empowering Communities Manager to develop material for this presentation.

3. Background

- 3.1 The strength of governance and pool of volunteers available to third sector organisations are two key drivers of its capacity to contribute to delivering positive outcomes in Renfrewshire.
- 3.2 Staff volunteering schemes currently exist that encourage public sector workers to volunteer in local organisations. A good example of this is Renfrewshire Council's "Your Time To Give" scheme, which allows for council staff to contribute two days of their time to volunteering. This scheme is currently being reviewed with a view to strengthening its impact.
- 3.3 Within this context, it is proposed that Renfrewshire Forum For Empowering Communities submits proposals on how partner organisations can strengthen the pool of governance and operational resources available to the third sector, building on existing staff volunteering schemes.
- 3.4 In terms of governance capacity, public and private sector partners have workforce in the following areas that could help build capability:
- Legal
 - Finance and Accountancy
 - Property
 - Policy/Strategy relevant to the particular voluntary/community organisation



- Human Resources

- 3.5 It is proposed that Renfrewshire Forum For Empowering Communities consult with local third sector organisations on their skills requirements, agree any areas where skills are required by individual organisations and collate this information. The results of this consultation would then be presented for discussion with managers of staff volunteering schemes to establish skills-specific vacancies volunteering opportunities within individual community/voluntary organisations in Renfrewshire. In addition to the volunteering option, public sector partners would also be invited provide this support organisation- to- organisation on an in-kind basis. This could potentially be constructed as a continuous development opportunity for professional staff, where they provide a set number of hours of support to a named organisation. In return, the staff member providing the support would gain wider knowledge of the work of a third sector partner.
- 3.6 It is intended that, by identifying needs in governance skills and seeking to meet these needs by utilising skills that currently exist within the community planning partners' workforce, the overall pool of governance capacity in the third sector in Renfrewshire will be increased. This method of seeking support could also be extended to the private sector in Renfrewshire, in order to ensure that third sector organisations have access to as wide a pool of professional support as possible.
- 3.7 In order to seek agreement of community planning partners to the proposals identified in paragraphs 3.5-3.6, it is proposed that a paper/presentation be submitted to Renfrewshire Community Planning Partnership Board to discuss these issues. This presentation would be developed by the Empowering Communities Manager and led by the lead officer for Renfrewshire Forum For Empowering Communities.



To: **Renfrewshire Forum for Empowering Communities**

On: **1 September 2015**

Report by:

Lead Officer, Forum for Empowering Communities

UPDATE FROM THEMATIC BOARDS

1. Summary

- 1.1 Renfrewshire Forum for Empowering Communities draws members from local Third Sector and community operated organisations within Renfrewshire. It has been developed to reflect organisations that have a spread of knowledge, important resources, operate as local employers and can help support general communication to a wide community of service users within the communities of Renfrewshire.
- 1.2 The Forum deploys a member to attend each of the other 5 Community Planning Partnership Thematic Board meetings. Each Forum member is supported by a member of Engage Renfrewshire staff and is required to update the Forum on the progress/activity of their respective nominated Board.
- 1.3 The updates are attached as Appendix 1.

2. Recommendations

- 2.1 It is recommended that Renfrewshire Forum For Empowering Communities note the updates.

UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM:

I CUNNINGHAM & J WILBY

NAME OF BOARD ATTENDED: GREENER RENFREWSHIRE THEMATIC BOARD

DATE OF MEETING: 3 JUNE 2015

KEY POINTS:

GREENER COMMUNITIES UPDATE ON PROGRESS – First meeting of Greener Communities Sub Group held on 23 April, 2015. Agreed that there was a core membership with others to be invited as appropriate. Members of each organisation agreed to recruit new signups for the Greener Pledge. Stalled spaces initiative making good progress, an audit of community groups was underway and a questionnaire relating to greener activities circulated and results being studied.

GREENER TRANSPORT UPDATE ON PROGRESS – First meeting of group held on 13 May 2015. The Greener Action Plan was discussed at the meeting.

GREENFLEET SCOTLAND – Grant funding had been received from Transport Scotland over the past four years which had enabled investment in electric vehicles and related infrastructure. It was noted that funding had already been secured by Renfrewshire Council for 2015/16 which would enable a further 6 electric vans to be purchased which would meet the Community Plan target of 5% of the vehicle fleet using alternative fuels. The report also stated that three pilot projects were currently taking place across the country and the Board would be advised of the results in due course.

GREENER RENFREWSHIRE UPDATE ON RED IMPACT MEASURES FOR REPORTING TO COMMUNITY PLANNING PARTNERSHIP BOARD - Two impact measures from the Greener Renfrewshire Single Outcome Agreement fell within the red alert status. An analysis of the progress of these indicators was contained within the report and it was highlighted that this would form part of the overall progress report to the Community Planning Partnership Board in June 2015.

GREENER RENFREWSHIRE - PROGRESS AGAINST TARGETS AND PROPOSED REVISIONS TO SINGLE OUTCOME AGREEMENT - Work had been undertaken to refine the detail of performance information for future years, building on the experience of the Board to date and refining the level of detail available to the Board in order to monitor progress more effectively. Details of a refreshed suite of indicators were included in the report.



"STREETS FOR ALL" - IMPROVING ACCESSIBILITY OF STREETS, PAVEMENTS AND PUBLIC SPACES IN RENFREWSHIRE - Renfrewshire Access Panel/Engage Renfrewshire submitted a report relative to making streets and public places within Renfrewshire more accessible to disabled people and other people with mobility difficulties.

It was agreed that as the report had already been submitted to the Safer & Stronger Thematic Board and was due to go on the agenda for the Jobs and the Economy Thematic Board that Engage would write to each Lead Officer to identify areas to ensure no duplication. The Board also asked the Access Panel to identify any areas where they considered there were issues and which were appropriate.

STALLED SPACES SCOTLAND - Two community engagement events were held on Tuesday 12 May 2015 and Thursday 14 May 2015 at Engage Renfrewshire's offices to promote the Stalled Spaces Scotland programme to community groups and educational establishments across Renfrewshire following the allocation of £20,000 of funding to Community Resources as part of the wider Stalled Spaces Scotland programme, managed by Architecture & Design Scotland.

ANY ADDITIONAL COMMENTS:

PLEASE BACK TO CAROL MACDONALD, SENIOR COMMITTEE SERVICES OFFICER AT LEAST 2 WEEKS PRIOR TO NEXT PRE AGENDA MEETING. IF YOU ARE UNSURE OF DATES PLEASE CONTACT CAROL AT carol.macdonald@renfrewshire.gcsx.gov.uk OR PHONE 0141 618 5967

UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM: Ian McLean, Bridgewater Housing Association Supported by Stuart Graham, Engage Renfrewshire
NAME OF BOARD ATTENDED: Jobs and Economy Community Planning Board
DATE OF MEETING: 16 June 2015
KEY POINTS: <ul style="list-style-type: none"> Meeting was hosted by Scottish Leather Group, Bridge of Weir who presented on their business, with a tour of the factory after the meeting. The Partnership Action Plan was discussed. Further to points made by the Scottish Leather Group about Scottish Water infrastructure inhibiting jobs growth in the economy (potentially 150 jobs), the way in which the Board engages with utilities and the Scottish Government was discussed. Tackling Poverty Action Plan will be submitted to Renfrewshire Council in June 2015. European Social Fund Allocation for 2015/16 is £2.451 million. Final allocation will be reported to the next meeting of the Board. 13 new business have been located in In Cube on Paisley High Street. OECD report in relation to the Glasgow City Region states that University of the West of Scotland and Glasgow Airport are the two Renfrewshire assets that can be “sweated”. City Deal projects will commence in 2018. 20 projects will be initiated across the City Region. An Invest In young People Group is being set up with an Executive Group to take forward an action plan. The evaluation of the Voyager Project (successor to the Exporter project) is likely to recommend that it should continue and be expanded. ROCCO Awards will be launched mid-July 2015.
ANY ADDITIONAL COMMENTS: After the meeting, members of the Board received an informative tour of the Scottish Leather Group factory.
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UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM: Stephen Cruickshank and Stuart Miller
NAME OF BOARD ATTENDED: Safer & Stronger
DATE OF MEETING: 14 th May 2015.
KEY POINTS: <ul style="list-style-type: none"> Presentation on Renfrewshire Adult Protection Committee. Spoke about adult committee being part of new integration, while children remains separate. Conference on adult protection being arranged for September. A survey of 2000 showed that 1300 were satisfied living in Renfrewshire. People feeling much safer. Public agencies are response very good to requests. Number of looked after children reducing, but still a challenge to continue this. Presentation on Streets for All. A discussion took place on Renfrewshire Council's strategy serious crime and potential radicalisation of residents. Renfrewshire Council's Trusted Traders Scheme is doing very well. Trusted by both traders and customers.
ANY ADDITIONAL COMMENTS:
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UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM: Lynne O'Brien
NAME OF BOARD ATTENDED: C&YP Thematic Board
DATE OF MEETING: 24/2/2015
KEY POINTS: <p>PATHS Presentation—Hazel Mc Geoch, Barnardo's and Head Teacher Williamsburgh School gave a presentation of the impact and outcomes of the PATHS Programme- promoting alternative thinking strategies. Renfrewshire received an award for achieving 3 model schools.</p> <p>Children and Young People Act 2015— Part 9 -Corporate Parenting, report was submitted to the board outlining the new duties which are extensive and cross cutting. Guidance and Practice notes will be published. Discussion included – reporting, data analysis, complaints, governance. Additionally – monitoring impact.</p> <p>Action-</p> <p>Corporate Parenting Steering Group will report in line with the new framework – a report will be submitted to the Board</p> <p>UWS and CWS would be invited to the Corporate Steering Group.</p> <p>Implementation of part 4 and 5 of the Children and Young People Act 2014-</p> <p>A report was submitted by the Director of Children's services regarding implementation of the Act in Renfrewshire. this included GIRFEC, Named Person, Child's Plan and Well-being. A Project management team has been established to drive the transformational change required- systems, practice and culture. The governance structure was noted as was the scale of the task with the implantation date of August 2016.</p> <p>Year 1 targets-</p> <p>Interim progress and discussion on measures that were 10% out-with target. There was discussion that some of the targets needed to be redefined. Discussion re young people and attainment – reporting will change to reflect "live" data.</p> <p>This will be reported to the CP Board.</p>

**ANY ADDITIONAL COMMENTS:**

Young people engagement event Glennifer High School 31st August 2015 – a verbal update will be provided to the forum.

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UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM:
APOLOGIES GIVEN BY BOTH OFFICER AND REPRESENTATIVE – CLERK’S REPORT
NAME OF BOARD ATTENDED: COMMUNITY CARE HEALTH & WELLBEING THEMATIC BOARD
DATE OF MEETING: WEDNESDAY 20 MAY 2015
KEY POINTS: <p>INTERIM PROGRESS REPORT ON YEAR 1 TARGETS - There were 4 impact measures that had target red alert status. An update was provided on remedial actions; progress achieved; and provided details of the work which was ongoing to improve the performance of the red alert indicators.</p> <p>DEVELOPING A RESPONSE TO THE POVERTY COMMISSION RECOMMENDATIONS - Against each of the recommendations clear, measurable and specific impact measures had been developed and the recommendations would be put to a special meeting of the Community Planning Partnership Board on 5 June 2015 and thereafter the Council meeting on 25 June 2015.</p> <p>INTEGRATION UPDATE - A Programme Board had been established to lead the integration work and a summary of progress was attached as an appendix to the report.</p> <p>CLINICAL SERVICES REVIEW - C Johnstone gave a presentation relating to the Renfrewshire Development Programme (RDP), NHS GGC Clinical Services Review.</p> <p>BRIGHTER RENFREWSHIRE ALCOHOL AWARENESS WEEK (BRAW) - The report advised that a multi-agency planning group had been established to develop the event which would take place between 15 and 19 June 2015 with the message focused on getting the most out of summer by being safe and having fun without excessive use of alcohol.</p> <p>MIDSPAN EVENT AND DISSEMINATION - plans were being made for a roadshow to take place in the coming months.</p> <p>PUBLIC HEALTH REVIEW - STAKEHOLDER ENGAGEMENT - The report provided the context for the review and outlined key challenges and potential opportunities for public health.</p>
ANY ADDITIONAL COMMENTS:
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