

## **Scotland Excel**

**To: Joint Committee**

**On: 16 June 2023**

**Report by:  
Chief Executive of Scotland Excel**

### **Annual Procurement Report**

#### **1. Introduction**

The Procurement Reform (Scotland) Act 2014 (the Act) works alongside procurement regulations to provide a national legislative framework for sustainable public procurement.

The purpose of the Act is to support Scotland's economic growth through improved procurement practice. The Act focuses on a small number of general duties on contracting authorities regarding their procurement activities and some specific measures aimed at promoting good, transparent and consistent practice.

Since the introduction of the Act public bodies with an estimated procurement spend of £5 million or more must publish an annual procurement strategy (or a published revision of the previous strategy) and an annual procurement report. The Act sets out what, as a minimum, each annual procurement report must contain. Scotland Excel is not obligated to produce an annual report, it is prepared and submitted on a voluntary basis, providing evidence of good practice carried out through collaboration in Scotland's public sector.

The annual procurement report sets out relevant and proportionate information to provide transparency of purchasing activities in the preceding financial year. The report must be published as soon as reasonably practicable after the end of the financial year, which for Scotland Excel was 31 March 2023.

The statutory guidance on the publication of an annual procurement report states that it must address all matters contained in an organisation's procurement strategy.

#### **2. Annual Reporting on Procurement in Scotland**

The 2014 Act also requires Scottish Ministers to publish an annual report on procurement activity in Scotland. It provides a collated overview of public procurement activity and is informed by the individual annual procurement reports published by contracting authorities in Scotland.

Annual procurement reports are expected to be published no later than five months following the end of the contracting authority's financial year. For Scotland Excel this means the annual procurement report for the financial year 2022/23 should be published no later than the end of August 2023, subject to approval from this committee.

The Scotland Excel annual report will then be considered along with those of other public bodies subject to this requirement and be included in the overview when the Scottish Ministers produce the national report.

### **3. Legislative Requirements**

The Procurement Reform (Scotland) Act 2014 lists the minimum requirements that the annual procurement report must contain, as follows:

- (a) a summary of the regulated procurements that have been completed during the year covered by the report,
- (b) a review of whether those procurements complied with the authority's procurement strategy,
- (c) the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply,
- (d) a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report,
- (e) a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report,
- (f) a summary of the regulated procurements the authority expects to commence in the next two financial years,
- (g) such other information as the Scottish Ministers may by order specify

### **4. Scotland Excel's Annual Procurement Report**

The Scotland Excel Annual Procurement Report has been prepared, meeting the requirements of the Procurement Reform (Scotland) Act 2014 and is presented to the committee as Addendum A. The presented content will be uploaded into an interactive format for publication.

### **5. Recommendation**

Committee members are requested to note the content of this report and approve publication of the Annual Procurement Report as provided at Addendum A, and subsequently for submission to the Scottish Government by September 30<sup>th</sup> 2023.

Addendum A

**Scotland Excel  
Annual Procurement Report  
(1 April 2022 – 31 March 2023)**

Prepared May 2023

# Contents

## **Introduction**

**Section 1:** Summary of Regulated Procurements Completed

**Section 2:** Review of Regulated Procurement Compliance

**Section 3:** Community Benefits and Fair Work First

**Section 4:** Supported Business Summary

**Section 5:** Future Regulated Procurements Summary

**Section 6:** Additional Considerations

**Appendix 1a:** Procurements Completed 1 April 2022 – 31 March 2023

**Appendix 1b:** Appointments to DPS or Flexible Framework 1 April 2022 - 31 March 2023

**Appendix 2a:** Governance Gateways

**Appendix 2b:** Governance Gateways – application to contracts 2022/2023

**Appendix 3:** Review of Regulated Procurement – Performance against our strategy, operating plan and objectives for 2022/2023

**Appendix 4a:** Community Benefits Reported 2013-2023

**Appendix 4b:** Community Benefits per Council 2022-2023

**Appendix 5:** Planned Procurement - Frameworks due for renewal or extension by 31 March 2025/New contract areas 2023/2024

# Scotland Excel Annual Procurement Report 2022/23

## 1. Introduction

Scotland Excel is the Centre of Procurement Expertise for the local government sector, established in 2008. We are a non-profit shared service governed by a joint committee made up of elected representatives from Scotland's 32 local authorities.

The 32 local authorities share around 80% of the costs associated with operating Scotland Excel with the balance being generated by working with the sector, offering collaborative procurement support and commercial expertise.

Central to our operating model is the delivery of effective commercial solutions for our members. We offer a contract portfolio, with a value of c £2bn, which provides support to a wide range of local government services. Included in the portfolio solutions for social care services, construction and property management, roads, transport and fleet operations, environmental services, and a wide range of goods required for corporate and educational settings. We also provide, in partnership with SEEMiS and The Digital Office, a range of ICT services.

Contracts are developed in consultation with local government representatives, from procurement, commissioning and technical backgrounds, to ensure our services meet the needs of Scottish communities. The structure of the contractual arrangements is always designed to encourage innovation, facilitate policy delivery, support local economic priorities and enhance social value in communities.

Scotland Excel provides value to our customers by ensuring our contracts meet the duties laid down in the Procurement Reform (Scotland) Act 2014 ("the Act"). Section 18 of the Act requires public bodies that publish a procurement strategy to prepare an annual procurement report.

This annual procurement report will set out the performance of Scotland Excel against the organisational Strategy and summarise the value delivered through procurement activity. The report documents our performance against our objectives and strategic targets including those associated with Fair Work First and Community Benefit.

Scotland Excel annually publishes an operating plan linked to its 5 year strategy which sets out the strategic direction for its procurement activity and details the context in which Scotland Excel will work to ensure value for money is achieved. In addition to the overarching Strategy, Scotland Excel also works with its partners to articulate its approach to delivering an effective contract portfolio through the Sustainable Procurement Strategy and a suite of Category Strategies.

These targeted and specific approaches ensure Scotland Excel's portfolio has been developed with consideration to the wider social, economic and environmental priorities in a manner consistent the sustainable procurement duty under the Act.

Scotland Excel publishes the Annual Procurement Report via our website <http://www.scotland-excel.org.uk/>.

## **2. Section 1 Summary of Regulated Procurements Completed**

Section 18(2) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: *“a summary of the regulated Procurements that have been completed during the year covered by the report”*.

A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements. Appendix 1a provides a high-level summary of the regulated procurements Scotland Excel has completed between 1 April 2022 and 31 March 2023. The appendix includes the following:

- date of award
- title of the arrangement, giving the subject matter of the procurement
- estimated annual value of the arrangement
- date from which the arrangement starts and is available for use
- end date
- names of each of the suppliers awarded a place

Scotland Excel also operates a small number of dynamic purchasing systems (DPS) and flexible frameworks which are unique in that new suppliers can apply to be added during the period of these arrangements. Appendix 1b shows suppliers appointed between 1 April 2022 and 31 March 2023. During 2022/23 there were no additional suppliers appointed to the DPS for either Bikeability Scotland Training Providers or Digital Telecare Goods.

### **3. Section 2 Review of Regulated Procurement Compliance**

Section 17 of the Act requires all regulated procurements to be carried out in line with the organisational procurement strategy. Section 18(2) states that an annual procurement report must include *“a review of whether those procurements complied with the authority’s procurement strategy”* and *“the extent to which any regulated procurements did not comply, and a statement detailing how the organisation will ensure that future regulated procurements do comply”*.

Scotland Excel’s approach to all procurement exercises is to construct the tender documents in line with a contract strategy. These strategies are developed with the User Intelligence Group for the procurement exercise, ensuring it fulfils the requirements at point of use.

Contract Strategies also reflect and adhere to the values and principles set out in the overall Procurement Strategy. A review of each Contract Strategy is carried out as part of Scotland Excel’s established governance procedures. Throughout the Procurement Journey individual procurement exercises are reviewed, evaluated and monitored at contract steering groups before proceeding to the next stage in the procurement process.

In addition, contract strategies reflect the Scotland Excel Procurement Strategy and ensure that procurement exercises follow a journey that embeds the organisations principles, values and objectives. Templates used in each exercise ensure relevant factors are captured and recorded against each framework.

The Contract Steering Group is responsible for governance of each appointed milestone of the procurement process from contract initiation through to contract termination/expiration in line with the Governance Gateways. These Governance Gateways are designed to ensure all Regulated Procurements are carried out in a manner compliant with the Act and with the organisational goals. A summary of how this process is used operationally is presented at Appendix 2a, including a table that sets out how the process was applied to live frameworks during the financial year 2022/23 (Appendix 2b).

Scotland Excel’s approach to strategic procurement maximises the added value potential in each procurement exercise. Extensive market and stakeholder consultation establishes the most effective blend of customer need to market capacity.

Key success factors are agreed in consultation with members. Financial savings targets for each procurement exercise are projected at the strategy stage and suppliers are obliged to provide detailed spend information. Through effective contract management quantitative and qualitative aspects are monitored and reviewed.

Performance against the strategy and objectives for 2022/23 is shown at Appendix 3. This part of the report summarises the progress made against operating plan commitments and uses a ‘traffic light’ symbol to provide a guide to the status of each activity.

#### **4. Section 3 – Community Benefits and Fair Work First Summary**

Section 18(2) of the Act states that it is mandatory for an annual procurement report to include *“a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”*.

Community Benefits are a statutory requirement in major public contracts. Scotland Excel ask suppliers to give Community Benefit commitments at point of tender and these are monitored and reported on throughout the duration of framework agreements.

Community Benefits are a high priority, key element of Scotland Excel’s sustainable procurement ethos and delivery plan. A process for gathering and reporting Community Benefits has been in place for the past decade, reaping results that have made a positive impact at a social and economic level for its membership.

The Covid-19 pandemic had a considerable impact on Scotland Excel’s supply base. Organisations temporarily closed, operated on a skeleton staff, and focused on the delivery of key services. The impact of the arrival of Brexit added further need for suppliers to make a shift in focus, and as a result Community Benefits become more difficult to deliver and less of a priority.

As a degree of relative stability returned by 2022, Scotland Excel considered how best to recover from a downward trend in its Community Benefit results. A Sustainable Outcomes Working Group was formed and given a remit that included a review of its Community Benefits process, and to refresh it if necessary.

##### **Overview of Refreshed Community Benefits Process**

A Sustainable Outcomes Working Group formed of members from across Scotland Excel’s procurement and project and account management team was formed in December 2021. The group was tasked with reviewing the Community Benefits process and refreshing it, if necessary. Early in 2022 a review was carried out on the internal processes and means by which Community Benefits were gathered and reported. Feedback was sought from member councils and, coupled with internal reviews, a more efficient method of gathering Community Benefits results was developed. This included implementing refined reporting processes using standardised documentation and embedding guidance documentation within tender documents.

Community Benefits submissions are made on a six-monthly basis by suppliers with more than £50k spend in the previous six months of recorded management information. The six-monthly cycle is aligned with Scotland Excel’s Joint Committee schedule, at which Community Benefits are reported.

The updated data collection uses an online survey model, and the information gathered is exported, sorted and presented into a new Community Benefits Reporting Master spreadsheet, enabled the results to be viewed easily by council and/or framework.

Guidance documents have been produced for Scotland Excel staff and staff involved in Community Benefits at member organisations. These documents provide clear definitions of the roles and responsibilities of all parties involved in the process. The guidance for Members includes sections on suggested contract management activity. Both documents are available on the Scotland Excel intranet and have been distributed to all Scotland Excel members.

One notable benefit of the roll out of the new Community Benefits process has been an increase in stakeholder engagement. Several councils have contacted Scotland Excel to discuss Community Benefits, the new process and how their own engagement with suppliers has been developing. As well as this, a number of suppliers have been in touch to discuss how they might best approach delivering Community Benefits. The increase in engagement with suppliers has highlighted an opportunity to target the marketplace with the intention of educating and promoting delivery of Community Benefits to Scotland Excel's supply base via a series of online supplier awareness sessions.

The community benefits delivered via the refreshed process will continue to be routinely reported to each meeting of Scotland Excel's Joint Committee in June and December.

The information provided for the period 1st April 2022 to 31 March 2023 has been collated from those reported in December 2022 and new information gathered for the period from 1 October 2022 to 31 March 2023 and is as follows:

Total number of hours of work experience for school/college/university students	15,411
Total number of apprenticeships recruited to deliver contracts	49
Total number of work placement for adults	14
Total number of volunteering hours	3815
Total number of employees recruited to deliver the contract	296
Total monetary value of other community benefits	£783,214

Scotland Excel recognises that Community Benefits have a considerable social, environmental and economic impact within local communities and we continue to encourage and grow awareness in this regard. The following activities will take place so that Scotland Excel continues to promote and maximise the potential delivery of Community Benefits:

### **Supplier Awareness Sessions**

Scotland Excel is to host a series of Supplier Awareness Sessions that will see suppliers from across the portfolio invited to attend Microsoft Teams events. These events will see Scotland Excel deliver a presentation on Community Benefits, the requirements and expectations that agreeing to deliver Community Benefits on a Scotland Excel framework entails, presentations by framework suppliers who provide best practice examples of a Community Benefits delivery program, and an opportunity for suppliers to make any related enquiries they may have on the topic. It is Scotland Excel's intention to run these sessions in the summer of 2023.

### **Member Forum**

Scotland Excel is to host a Community Benefits Forum at which representatives of all members will be invited to attend. This forum will allow members to share best practice and experience and discuss any and all issues pertaining to Community Benefits. Scotland Excel is in the process of building an agenda for this event, with the intention of holding it at the Scotland Excel offices in the summer of 2023.

## Contract Management

It is the responsibility of Scotland Excel contract owners to monitor framework spend and advise members and suppliers when Community Benefit spend thresholds, as described and agreed upon at the time of tender, are breached. This will allow members and suppliers to then proceed with discussing and arranging the delivery of Community Benefits. Contract owners will also ensure Community Benefits are on the agenda during framework mobilisation meetings, and at contract management meetings for the duration of the framework's lifetime. This is an ongoing contract management activity.

## Fair Work First

Another important aspect of framework development is the inclusion of Fair Work practices, in August 2021 the Scottish Government updated guidance and aligned recommendations with Fair Work First policies. This saw an expansion of the guidance from five elements to seven. Fair Work First asks that businesses bidding for a public contract commit to adopting the following:

- appropriate channels for effective voice, such as trade union recognition
- investment in workforce development
- no inappropriate use of zero hours contracts
- action to tackle the gender pay gap and create a more diverse and inclusive workplace
- providing fair pay for workers (for example, [payment of the real Living Wage](#))
- offer flexible and family friendly working practices for all workers from day one of employment
- oppose the use of fire and re-hire practices.

Public bodies were asked to apply the new guidance to procurement exercises starting after 31 October 2021. In addition, on 15 October 2021 the Scottish Government published a statement in which they outlined their intention to mandate the payment of the Real Living Wage where legally possible.

Scotland Excel has included formal consideration of the payment of the Living Wage in tenders issued since early 2015. Each Contract for Approval report to Scotland Excel's Executive Sub Committee includes information on the respective position of all bidders work practices, including payment of the Real Living Wage. In February 2022 the Executive Sub Committee were invited to note an update on matters relating to the payment of the Real Living Wage in which Scotland Excel confirmed intent to seek means of improving the level of commitment suppliers make to paying the Real Living Wage and to mandate wherever legally possible.

At the close of the financial year 1031 suppliers were awarded to Scotland Excel framework agreements, of which 897 (87.0%) notified that they pay the Real Living Wage. For

frameworks awarded during 2022/23, 287 (85.7%) of suppliers notified that they pay the Real Living Wage. This is recorded in the following categories, recognising the accreditation of some suppliers and the self-assessment of others.

Accredited	Paying & Commitment to Accreditation	Paying & Progressing Accreditation	Paying but No Commitment to Accreditation	Not Paying but Commitment to Pay	Not Paying
262 (25.41%)	84 (8.15%)	53 (5.14%)	498 (48.30%)	38 (3.69%)	96 (9.31%)

Table 2: Payment of Real Living Wage

Scotland Excel continues to ensure this approach is set out within the tender process and that relevant aspects of fair work are referenced in each framework. Scotland Excel continues to monitor and encourage the implementation of fair working practices during the active period of frameworks and to work closely with suppliers to enhance performance.

## 5. Section 4 – Supported Businesses Summary

Section 18(2) of the Act requires organisations to summarise steps taken to facilitate the involvement of supported businesses in regulated procurement. Scotland Excel recognises that supported businesses provide a crucial contribution to the Scottish economy.

Supported businesses are defined as: *“an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons where at least 30% of the employees are disabled or disadvantaged”*. Contracts may be reserved for those businesses meeting these criteria.

At Scotland Excel the involvement of supported businesses in regulated procurements is considered at the strategy development stage. As commodity strategies are mandatory for all regulated procurements undertaken by Scotland Excel, the involvement of supported businesses is therefore considered in all regulated procurements.

Within the portfolio of contracts reviewed in 2022/23 no contracts were reserved for supported businesses. However, in line with its sustainable procurement duty and procurement strategy, all procurement exercises undertake a sustainability assessment. Due diligence in this way means evaluations are conducted to determine ways in which sustainability, including the use of supported businesses can be maximised.

We explore appropriate ways to include supported businesses in frameworks as demonstrated by the appointment Scotland's Bravest Manufacturing Company within the Roads Signage Materials Framework. During 2021 a potential opportunity was explored when tendering for Personal Protective Equipment (PPE). The market for PPE has evolved since the Coronavirus pandemic created the need for items of PPE associated with infection control. Scotland Excel aimed to offer opportunities to the widest supply base possible to ensure new entrants and smaller, more socially constituted businesses could bid. One mechanism explored was the inclusion of a lot within the framework being reserved to attract any support businesses with PPE products to offer. This approach could not be developed into a legally compliant model. A separate reserved contract alone for PPE would not have met the needs of the customer base in terms of range or volumes of products so the tender was issued without reservation.

To ensure we continue to support this developing market Scotland Excel had sought to include a reserved framework for supported businesses offering PPE products in planned procurements scheduled for 2022/23. Due to the level of interest in the renewal PPE framework delivered in 2022/23 this new development was delayed and is now listed in planned procurement for 2023/24.

Scotland Excel offers a domestic furnishing framework which supports new tenancies and welfare support for those with housing needs. In recognition of the prevalence of supported businesses operating in the domestic furniture and furnishings market Scotland Excel has listed a small number of items, within the commercial offer attachment for lot 1, which can be sourced from supported businesses. These are labelled “Supported Business” under the category column and include bedroom and living room items. These items are introduced as an opportunity to establish supply chain relations which can be developed over the lifetime of the framework.

We also work with framework suppliers to drive partnership relationships with supported businesses. The New Build Residential Construction and Energy Efficiency Contractors frameworks have clauses within them which seek the involvement in the supply chains of the awarded construction companies.

Scotland Excel understand supported businesses can make a key contribution to local impact, are vital to the Scottish economy and that they provide essential job opportunities for disabled and disadvantaged people within communities which enable them to become more independent, while also delivering a range of excellent goods and services. Scotland Excel will continue to work with councils and suppliers to promote working relationships with their local supported businesses.

## **6. Section 5 – Future Regulated Procurements Summary**

Section 18(2) of the Act states it is mandatory that an annual procurement report must include *“a summary of the regulated procurements the authority expects to commence in the next two financial years.”*

Scotland Excel provides information on its portfolio to appropriate levels of transparency and proportionality, to encourage competition and to achieve better value for money.

Scotland Excel will continue to engage and communicate with framework users and potential suppliers. Every framework process is started with the issue of a Prior Information Notice consistently providing advance notice of future opportunities.

Scotland Excel has 39 regulated procurements due for renewal (or subject to contract extension) over the next two financial years. In addition, Scotland Excel plans to complete regulated procurements for five new contract areas in financial year 2022/23. Details of these anticipated contract requirements are shown in Appendix 5.

## **7. Section 6 – Additional Considerations**

At Scotland Excel, we are leaders of change in the way commercial activities within the Scottish public sector are undertaken. An ongoing driver of development has been to raise the profile of procurement in the public sector.

Our vision is: To provide collaborative, innovative and transformative solutions that support social, economic and environmental wellbeing.

Our Mission is: we will make the most of our expertise and experience by leading and collaborating on solutions that support local and national aims for fairer, wealthier and greener communities.

The following principles, which were developed by staff from across the organisation, guide our approach to our work.

- Professional - We establish goals and objectives to achieve excellence and demonstrate leadership in everything we do.
- Courageous - We listen with an open mind and respond honestly and constructively.
- Respectful - We achieve the best possible outcomes through our determination, resilience and innovation.
- Integrity - We are transparent and fair in all our actions securing trust and building confidence.

Since Scotland Excel was formed in 2008 local authorities have worked with us to realise the potential of procurement and associated disciplines to shape markets, support policy priorities and ensure the delivery of sustainable services, needed in every community.

Scotland Excel services are designed to help councils meet the twin challenges of reducing budgets and growing demand. Scotland Excel and councils working jointly can maximise social, economic and environmental benefits in an efficient and collaborative manner. Working together ensures money is saved to protect front line services.

During 2023 Scotland Excel will be reviewing the relationship between strategic priorities for procurement alongside those national priorities recently published in the Public Procurement Strategy for Scotland.

Furthermore, the Scotland Excel Net Zero Strategy was approved by the Executive Sub Committee in March 2023. This was to respond to the continuing need to provide Scotland Excel's member councils with best value contracts that support their aspirations to achieve net zero carbon emissions and tackle climate change. During 2023/2024 activity is ongoing to embed environmental responsible approaches into contracting activities in accord with climate and circular economy considerations.

Scotland Excel also offers an award-winning learning and development programme, and provides assessment, consultancy and improvement services to help councils transform their procurement capability.

We represent the sector at a national level on matters relating to public procurement and provide procurement support for a range of national sector initiatives.

At Scotland Excel, we are committed to demonstrating innovation and continuous improvement in everything we do. The organisation has won several awards for its work.

We also hold accreditations which reflect our commitment to best practice in procurement, organisational development and workforce matters.

CIPS Procurement Excellence Program - Standard Award - This award signifies that Scotland Excel has all the procurement governance mechanisms in place for effective supply assurance and compliance.

Investors in People (IiP) Gold accreditation - IiP is a UK government initiative, providing a best practice people management standard, and is regarded as an indication that Scotland Excel is a great employer, an outperforming place to work and has a clear commitment to sustainability.

Chartered Management Institute Approved Centre- Scotland Excel is an approved centre for the delivery and assessment of CMI leadership and management qualifications.

Living Wage - Scotland Excel is proud to be a Living Wage employer. Living wage is a voluntary hourly rate set independently and updated annually, calculated according to the basic cost of living in the UK.

## Appendix 1a: Procurement Completed 1 April 2022 to 31 March 2023

Schedule No.	Award Date	Title	Total Annual Value	Start Date	End Date	Supplier Name
1120	18/04/2022	Supply Only and Supply & Distribution of Frozen Foods	£25,000,000	18/04/2022	31/03/2026	Bfs Group Ltd ( T/a Bidvest Catering Supplies), Brake Bros Ltd, Downies Of Whitehills, Failte Food Service Limited, Green Gourmet Ltd, Marlow Foods Ltd T/a Quorn Foods, Shetland Freezer And Food Centre Limited, The Uk Foodhall Ltd, Unilever Uk Limited, William Yule And Son Limited, Mccain Foods (gb) Ltd, Delice De France Ltd, Tugo Food Systems Limited
0121	27/04/2022	Vehicle and Plant Hire	£15,000,000	01/05/2022	20/02/2026	Accident Repair Centre (scotland) Limited Trading As Arc Fleet Services, Acl Hire Limited, Acre Industrial Services Limited, Aebi Schmidt Uk Ltd, Akro Plant Ltd (t/a Akro Multihire), Andrews Sykes Hire Limited, Arnold Clark Finance Ltd (car & Van Rental), Brown Plant Hire Ltd, Bryson Tractors Limited, Bucher Municipal Ltd (previously Johnston Sweepers Ltd), Clee Hill Plant Ltd., Cooks Van Hire Limited, Doherty And Lafferty Ltd, Econ Engineering Ltd, FMS Vehicle Rental Ltd, Fraser C Robb Limited, GAP Group Ltd (T/A GAP Plant & Tool Hire), Hamilton Bros (engineering) Limited, Hamilton Industrial Services Ltd, Hillhouse Quarry Group Ltd, Hyndford Plant Ltd, James A. Cuthbertson, Limited, John Mcgeady Ltd, Lomond Plant Ltd, Multevo Limited Trading As Multihog Uk Limited, Mv Commercial Ltd, Nationwide Platforms Ltd, Northgate Vehicle Hire Ltd, Ravenhill Limited, Riverside Truck Rental Ltd, Robert McCarroll Ltd, Romaquip Ltd, Sweeney Plant & Vehicle Hire Ltd, Vanlee Transport, WH Malcolm Ltd, Wm Hamilton & Sons Limited, Amk Plant And Tipper Hire Limited, Dawsongroup Bus And Coach Limited, Dawsongroup Sweepers Limited, Dawsongroup Vans Limited, Dr Plant Hire Ratho Limited, Duncan Mackay And Sons Limited, G.m. Leitch Ltd, Gary Lague Plant Hire, A Partnership, Harris Vehicle Hire Ltd, Ian Hunter T/a St Boswells Mowers, Jarvie Plant Limited, Mccnicoll Vehicle Hire Ltd., The Multi Fuel Stove Company Limited, Peter Vardy Limited, Scotjet Limited, Sunbelt Rentals Limited, Tip Trailer Services Uk Limited, Vms (fleet Management) Limited
1221	16/05/2022	Pest Control Services and Associated Products	£1,000,000	16/05/2022	31/01/2026	Killgerm Chemicals Limited, Anderson Pest Prevention, Terminix Uk Limited, Contego Environmental Services Ltd, Horizon Environment Services Limited T/a Pestokill, Rca Pest Services Ltd T/a Pest Solutions, Rentokil Initial Uk Ltd T/a Rentokil Pest Control Uk
2119	27/05/2022	Electric Vehicle Charging Infrastructure	£20,000,000	30/05/2022	29/05/2026	Bmm Energy Solutions Ltd, Centregreat Ltd, Chargemaster Ltd T/a Bp Pulse, Connected Kerb Limited, Easy Heat Systems Ltd, Enerveo Limited, Everwarm Ltd, Jorro Ltd, Juuce Ltd T/a Eo Charging, Boyd Brothers (fauldhose) Ltd, City Electrical Factors Ltd, Edmundson Electrical Ltd, Entrust Smart Home Microgrid Ltd, Gilbarco Veeder-root Limited, Gph Builders Merchants Limited, John G. Mackintosh Limited, Liberty Charge Limited, Metric Group Ltd, Morrison Energy Services Ltd, Mp Group U K Limited, Munro Wilson Limited, Procast Energy Services Ltd, Rexel UK Ltd, Ross-shire Engineering Ltd, Saltire Facilities Management Ltd, Scottishpower Energy Retail Limited, SSUK Ltd, Story Contracting Limited, Swarco Uk Limited, Valley Group Limited, W.g.m (engineering)limited, Yunex Limited, Zaptec U.k. Ltd
0621	31/05/2022	Supply & Delivery of Personal Protective Equipment (PPE) including Pandemic Recovery Items & Workwear	£15,000,000	01/06/2022	31/05/2026	Arco Ltd, GMC Corsehill, Unico Ltd, Bunzl Greenham, Lion Safety, Cleaning and Wiping Supplies Ltd., Rexel UK Ltd, Lyreco Uk Limited, Corston Sinclair Limited, Aspire Industrial Services Limited, Stax Trade Centres plc, B.c.b. International Limited, Baca Workwear & Safety Ltd, Bgs Uk 2019 Ltd, Bluetree Design And Print Limited, Creative Activity Group Limited, D.r. Caswell Limited, Valmy Sas Ltd, Enviroclean Global Ltd, Eumar Technology Limited, Nuline Limited, Ilasco Limited, Polypak Plastene Limited, Protective Wear Supplies Ltd, The Guthrie Group Ltd, Healthy Bean Ltd, Morna Laird Ltd (t/a Mckinlay Workwear Supplies), Thomas Graham & Sons Limited, Rs Components Limited , Streamline Corporate Limited, James Boylan Safety (ni) Ltd T/a Jbs Group, Sunbelt Rentals Limited, Gibb & Beveridge (Engineering Agencies) Ltd, P. F. Cusack (tools Supplies) Ltd, Stiven Limited , Pls Medical Limited , Reliance Medical Ltd, Global Health And Safety Ltd, Solar Medical & Chemical Limited, Eurox UK (Future Garments Ltd), Pfg Brand Attraction Europe Limited, Baillieston Community Care, Jw Brown Industrial Services, A Partnership, T.R. Bonnyman, Son & Company Limited, Mi Hub Limited Trading As Alexandra

**Appendix 1a continued: Procurement Completed 1 April 2022 to 31 March 2023**

Schedule Number	Award Date	Title	Total Annual Value	Start Date	End Date	Supplier Name
1921	07/07/2022	Repair and Maintenance of Catering Equipment	£1,500,000	01/07/2022	30/04/2026	Fast Fixx, Clr Service And Sales Ltd, Catering Supplies And Repairs Company Ltd, Fusion Clc Limited, Lovat's Catering Engineering Services Limited T/a Lovat's Group, Scomac Catering Equipment Ltd, Merchant City Refrigeration (scotland) Ltd, C&M Environmental Ltd., Itw Ltd T/a Hobart Uk Service
0222	27/07/2022	Employability Services Flexible Dynamic Purchasing System	£20,000,000	27/07/2022	31/05/2026	Aberdeen Foyer, Access To Industry, Apex Scotland, B.r.a.g. Enterprises Limited, Board Of Management Of Dundee And Angus College, Board Of Management Of Moray College, South Lanarkshire College, Bridges Project, Brothers Of Charity Services (scotland), Building New Futures Limited, Business Development Advisers Limited, Calman Trust, Cantraybridge, Capita Business Services Ltd, Ceis Ayrshire, Cemvo Enterprises Cic, Clackmannanshire Economic Regeneration Trust Scio, Claire Maclean Illustration, Code Division Ltd, Codeclan Limited, Connect Community Trust Ltd, Community Renewal Trust, Culture & Sport Glasgow, Cyrenians, Deap Limited, Dg Training, Dcg Training Services Limited, Dimensions Training Solutions Limited, Direct Partners Limited, Donside Consultants Limited, Enable Scotland (leading The Way), Fare Scotland Ltd., Fedcap Employment Scotland Limited, First Steps Future Training Limited, Forth Valley College Of Further And Higher Education, Uk, Glasgow Chamber Of Commerce And Manufactures, Gtg Training Limited, Gp Strategies Training Limited, GTS Solutions CIC, Hi! Ambassadors Limited, Hope Amplified, Hsc Futures Ltd, Impact Arts (projects) Limited, Include Us, Ingeus Uk Limited, Inspiralba Ltd, Into Work, Inverclyde Community Development Trust, Jobs 22 Ltd, L&g Learning (scotland) Ltd, Lamh Recycle Limited, Lets Get Sporty Cic, Lowland Training Services Ltd., Maximus Uk Services Limited, Mckenzie Horn Limited, Moray Reach Out, Move On, National Schizophrenia Fellowship (scotland) T/a Support In Mind Scotland, Nc Resources Limited, New College Lanarkshire, New Start Highland, Next Generation Training Limited, Nigg Skills Academy Limited, One Parent Families Scotland, Outf!t Moray, Parker Enterprise Company Ltd, Peopleplus Group Limited, Primed Talent Limited, Qualitas International Limited, Reed In Partnership Limited, Right Options Partners Ltd, Right Track Scotland Limited, Salus Occupational Health, Safety & Return To Work Services, Salvation Army Trustee Company(the), Sba Nationwide Limited, School Of Hard Knocks, Scottish Association For Mental Health, Scottish Council For Voluntary Organisations, Seol Trust, Shaw Trust Limited(the), Sinclair Wellbeing And Training Solutions Ltd, Skills Exchange Scio, Social Enterprise Academy (scotland), Southwest Arts And Music Project, St Giles Trust, Station House Media Unit, Street League, Tes Inc Limited, The Bridges Programmes, The Digital College Ltd, The Furniture Project (Stranraer) Ltd., The Growth Company Limited, The Larder West Lothian, The Lennox Partnership Limited, The People Portfolio, The Prince's Trust, The Training Team (scotland) Limited, The Volunteer Centre - The Centre For Volunteering Community Action And Employment Initiatives, The Wise Group, Training Initiatives Limited, Training For Care, Tre-life C.i.c., Triage Central Limited, Unity Enterprise, Verg Ltd, Volunteering Matters, West College Scotland, West Lothian College, Women's Business Station C.i.c., Workers' Educational Association, Working Rite, Works+, Action For Children, Barnardo's, Salvation Army Trustee Company (the) T/a The Salvation Army
0921	02/08/2022	Supply and Delivery of Library Books and Textbooks	£14,000,000	01/08/2022	31/07/2026	A.T Little & Sons (T/A Browns Books), Askew & Holts Library Services Ltd, Peters Limited, Ebsco International Inc., Scotia & Chameleon Books Ltd, Wf Howes Ltd, Ulverscroft Limited, Glowworm Books & Gifts Ltd, Waterstones Booksellers Ltd, Oxford University (T/A Oxford University Press), Kelvin Books Ltd, Bright Red Publishing Ltd, Hodder & Stoughton Limited t/a Hodder Gibson, Star Books, Blackwell
1021	28/07/2022	Supply of Digital Publications and Services	£1,000,000	01/08/2022	31/07/2026	Bolinda UK Ltd, Ebsco International Inc., Overdrive Inc., Ulverscroft Limited, Bibliotheca Limited, Wheelers Eplatform Limited
2021	01/08/2022	Supply, Delivery, Installation and Maintenance of Water Coolers and Associated Consumables	£1,000,000	01/08/2022	06/07/2026	Eden Springs Uk Ltd, Waterlogic Gb Limited, Zip Heaters (uk) Ltd T/a Zip Water (uk) Ltd, Aquaid Franchising Ltd (t/a Aquaid Glasgow), Total Refreshment Solutions Ltd T/a Alba Water, Excel Vending Ltd

**Appendix 1a continued: Procurement Completed 1 April 2022 to 31 March 2023**

Schedule Number	Award Date	Title	Total Annual Value	Start Date	End Date	Supplier Name
1121	30/11/2022	Children's Residential Care and Education, including Short Break, Services Flexible Framework Agreement	£158,500,000	01/10/2022	30/09/2028	Abbeyfield Lodge Limited, Aberdeen Association Of Social Services (trading As Vsa), Aberlour Child Care Trust, Action For Children Services Limited, Applied Care And Development Limited, Archway (Respite Care & Housing) Limited, Aspire Scotland Limited, Aspris (troupe House) Limited, Camphill Rudolf Steiner Schools Limited, Capability Scotland, Care Visions Group Limited, Clearview Care Limited, Crannoch Residential Child Care Resource Ltd, Crossreach (the Operating Name For The Church Of Scotland Social Care Council), East Park School, Fts Care Ltd, Harmeny Education Trust Ltd, Hillside School (aberdour) Limited, Inspire Scotland Ltd, Kibble Education & Care Centre, Moore House School Limited, Nas Services Limited, Orchard Cottage Care Ltd, Royal Blind Asylum And School Edinburgh T/a Sight Scotland, Partners In Care Limited T/a Pebbles Care, Rossie Young People's Trust, Scottish Autism, Seamab, Sense Scotland, Spark Of Genius (training) Limited, St Philips School Plains, Starley Hall School Limited, The Community Connections Group Ltd, The Scottish Centre For Children With Motor Impairments, The Mungo Foundation, The Jane Moore Trust, Bachlaw Limited, Cherry Blossom Children's Residential Home Ltd
0122	06/09/2022	Provision and Delivery of Washroom Solution and Sanitary Products	£6,000,000	01/10/2022	30/09/2026	Co-an Uk Ltd, Perfect Hygiene Ltd, Personnel Hygiene Services Limited, Rentokil Initial Services Limited T/a Initial Washroom Hygiene, Grace & Green (by Eco Hygiene Care Limited), Hey Girls Cic, Tcs-eco Ltd., Totshots Ltd, Unico Ltd, Elis Uk Limited, Citron Hygiene Uk Limited
1621	20/09/2022	Supply and Delivery of Roadstone Materials	£25,000,000	01/10/2022	30/09/2026	A&w Sinclair Ltd, Breedon Trading Limited, Gph Builders Merchants Limited, Grange Quarry Limited, Hillhouse Quarry Group Ltd, John Gunn & Sons Limited, Leiths (scotland) Ltd, Luce Bay Plant Hire Limited, Patersons Of Greenoakhill Limited, Pat Munro (alness) Limited, Skene Group Construction Services Limited, Tarmac Trading Limited, Tillicoultry Quarries Limited, William Thompson & Son (dumbarton) Limited
1521	30/09/2022	Salt for Winter Road Maintenance	£17,500,000	01/11/2022	31/10/2026	Compass Minerals Uk Ltd, Glasdon (uk) Limited, ICL UK (Sales) Limited, The Irish Salt Mining & Exploration Company (T/A Salt Sales Company), J.c. Peacock & Co., Limited, Safecote Limited
0420	28/11/2022	Outdoor Play and Sports Facilities Framework	£15,000,000	28/11/2022	31/07/2026	Broxap Limited, Hags-smp Limited, Hawthorn Heights Ltd, Jupiter Play & Leisure Ltd, Kompan Scotland Ltd, Proludic Ltd, Scotplay & Sports Ltd, Sutcliffe Play (Scotland) Ltd, Wicksteed Leisure Ltd, Allsports Construction & Maintenance Ltd, Landcare Solutions (Scotland) Ltd, T & N Gilmartin (Contractors) Ltd, Doe Sport North Ltd, Hunter Construction (Aberdeen) Ltd, Sportex Group Ltd, Sportsmasters (uk) Limited, Bendcrete Leisure Ltd, MAC Consulting (Scotland) Ltd, Sports Labs Ltd, Play Services Ireland Ltd, All Play (ireland) Ltd, Russell Leisure Ltd (t/a Russell Play), Abacus Playgrounds Ltd, Caledonia Play Ltd, Inclusive Play (uk) Ltd, Playscapes Scotland Ltd, Timberplay Scotland Ltd, Active Playground Management Ltd, Fairways Sportsgrounds Ltd, Tony Patterson Sportsgrounds Ltd
0202	02/12/2022	Vehicle Purchase RM6244	£5,000,000	02/12/2022	28/11/2026	Bmw (uk) Ltd, Citroen UK Ltd, Fiat Chrysler Automobiles Uk Ltd, Ford Motor Company Limited, Hyundai Motor Uk Limited, Innovation Automotive Limited, Isuzu (uk) Limited, Jaguar Land Rover Limited, Kia Uk Limited, Mazda Motors Uk Limited, Mercedes-benz Cars Uk Limited, Mg Motor Uk Ltd, Nissan Motor (gb) Limited, Peugeot Motor Company Plc, Renault U.k. Limited, Suzuki Gb Plc, Tesla Motors Ltd, Toyota (g.b.) Plc, Toyota Gibraltar Stockholdings Ltd, Audi Uk, Seat Uk, Skoda Uk, Cupra Uk, Volvo Car Uk Limited, Arrival Uk Ltd, Harris Maxus, Iveco Limited, Mercedes-benz Vans Uk Limited, Switch Mobility Limited, Volkswagen Commercial Vehicles, Renault Trucks Uk Ltd, MAN Truck & Bus UK Ltd, Vauxhall Motors Limited, I.m.nev Motor Distributors (uk) Ltd (gwm Ora Uk), Volkswagen Group United Kingdon Limited Trading As Volkswagen Uk
0202b	02/12/2022	Vehicle Purchase RM6244 (Leasing)	£5,000,000	02/12/2022	28/11/2026	Bmw (uk) Ltd, Citroen UK Ltd, Fiat Chrysler Automobiles Uk Ltd, Ford Motor Company Limited, Hyundai Motor Uk Limited, Innovation Automotive Limited, Isuzu (uk) Limited, Jaguar Land Rover Limited, Kia Uk Limited, Mazda Motors Uk Limited, Mercedes-benz Cars Uk Limited, Mg Motor Uk Ltd, Nissan Motor (gb) Limited, Peugeot Motor Company Plc, Renault U.k. Limited, Suzuki Gb Plc, Tesla Motors Ltd, Toyota (g.b.) Plc, Toyota Gibraltar Stockholdings Ltd, Vauxhall Motors Limited, Audi Uk, Volvo Car Uk Limited, Seat Uk, Cupra Uk, Arrival Uk Ltd, Harris Maxus, Iveco Limited, MAN Truck & Bus UK Ltd, Mercedes-benz Vans Uk Limited, Switch Mobility Limited, Volkswagen Commercial Vehicles, Renault Trucks Uk Ltd, I.m.nev Motor Distributors (uk) Ltd (gwm Ora Uk), Volkswagen Group United Kingdon Limited Trading As Volkswagen Uk, Skoda Uk

**Appendix 1a continued: Procurement Completed 1 April 2022 to 31 March 2023**

Schedule Number	Award Date	Title	Total Annual Value	Start Date	End Date	Supplier Name
1022	16/12/2022	Supply and Delivery of First Aid Materials	£2,000,000	09/01/2023	08/01/2027	Aero Healthcare Ltd, Arco Ltd, Fast-aid Products Ltd
1721	16/01/2023	Social Care Agency Workers Flexible Framework Agreement	£20,000,000	16/01/2023	15/01/2027	Aberness Care Limited, Aberness Recruitment Agency Limited, Ailsa Care Services Ltd., Allied & Clinical Recruitments Limited, Asa International Limited, Trading As Asa Recruitment, Caledonia Healthcare Limited, Florence Staffing Ltd, Caring Hearts Recruitment Ltd, Gsr Nursing Ltd, H1 Healthcare Solutions Ltd, Hsc Futures Ltd, Hunter Gatherer Ahp Resourcing Limited, Independent Clinical Services Limited T/a Scottish Nursing Guild, Jobs & Co Limited, Kenylink Services Limited, Liquid Personnel Limited, Mitchell & Murdoch Care Ltd, Mvn Associates Limited, Newcross Healthcare Solutions Limited, Oncall Care Service Ltd, Pegasus Healthcare Solutions Limited, Red Sector Recruitment Ltd, Reed Specialist Recruitment Limited T/a Reed Community Care, Sanctuary Personnel Limited, Search Consultancy Ltd, Service Care Solutions Limited, Seven Resourcing Limited, Srs Partnership Limited, Staffscanner Ltd, Taylor Davenport Resourcing Ltd, The Social Care Community Partnership Limited (tsccp), Tripod Partners Limited, Uk Private Healthcare Limited
1222	21/02/2023	Supply and Delivery of Janitorial Products	£12,000,000	01/03/2023	28/02/2027	Alliance Disposables Ltd, Arrow County Supplies Limited, Aspire Industrial Services Limited, Bunzl Uk Limited T/a Bunzl Cleaning And Hygiene Supplies, Enviroclean Global Ltd, GMC Corsehill, Ot Group Limited T/a Office Depot, Personnel Hygiene Services Limited, Prime Industrial & Janitorial Supplies Ltd, The Guthrie Group Ltd, Unico Ltd, Instock Disposables

## Appendix 1b - Appointments to DPS or Flexible Framework 1 April 2022 - 31 March 2023

Title	Supplier/Provider	Date of Award
Employability Services (DPS)	Galloway Training Limited	03 August 2022
	Generation: You Employed, Uk	03 August 2022
	Jennifer Cantwell	03 August 2022
	M I Technologies Limited	03 August 2022
	Moving On Employment Project Limited	03 August 2022
	Parent Network Scotland	03 August 2022
	The Tell Organisation Limited	03 August 2022
	The Wheatley Foundation Limited	03 August 2022
	Better Lives Partnership	22 August 2022
	Glasgow Council For The Voluntary Sector	22 August 2022
	Rural & Urban Training Scheme Limited	22 August 2022
	Routes To Work Limited	08 November 2022
	Business In The Community	25 November 2022
	New Generation Training And Consultancy Limited	29 November 2022
	Advice Direct Scotland	29 November 2022
	Enterprise North East Trust Ltd T/A Elevator	29 November 2022
	Glasgow Clyde College	29 November 2022
	Nithcree Training Services Limited	15 December 2022
	Heavy Sound C.I.C.	22 December 2022
	Strive Training (London) Limited	25 January 2023
	Simon Community Scotland	25 January 2023
Recyclable and Residual Waste (DPS)	Board Of Management Of Dumfries And Galloway College	07 February 2023
	Venture Trust (The)	01 March 2023
	Keenan (Recycling) Limited	17 June 2022
Care and Support (Flexible Framework)	Clearwater D C 2001 Limited	12 September 2022
	Panda Rosa Metals, a Partnership	13 September 2022
	Adigo Limited	22 April 2022
	Baillieston Community Care	22 April 2022
	Blessing Grace Limited t/a Cura	22 April 2022
	Cairllum Care Ltd	22 April 2022
	Care No1 Ltd t/a The No1 Care Agency	22 April 2022
	Cluaran HCS Limited	22 April 2022
	CSN Care Group Limited	22 April 2022
	Direct Care Service Limited	22 April 2022
	Hands-On Homecare Limited	22 April 2022
	Hanover (Scotland) Housing Association Limited	22 April 2022
	HK-Care Consulting Limited	22 April 2022
	Inverclyde Association for Mental Health	22 April 2022
	Nacor Healthcare Services Ltd	22 April 2022
	P4C Homecare Ltd	22 April 2022
	Plus Homecare Ltd	22 April 2022
	Safe Hands Support Scotland Ltd	22 April 2022
	Scotia Care Ltd	22 April 2022
	The Beeches Home Care Agency Limited	22 April 2022
Care Homes for Adults with Learning Disabilities (Flexible Framework)	The Good Care Group Scotland Limited	22 April 2022
	The Michael Tracey Project	22 April 2022
	Phew (Scotland)	26 August 2022

## Appendix 2a: Governance Gateways

	Process Stage
1	Contract Initiation
2	Market Research and Analysis
3	Communicate Strategy Pack to UIG for Review
4	<b>Strategy Approved</b>
	4a Initial Approval
	4b. Alignment with overall corporate objectives
	4c Approach for Participation & Benchmarking
	4d. Sustainable Procurement Duty
	4e. Authorise release to UIG & CPMs for information with benchmarking requests
5	Draft PQQ
6	<b>PQQ Approved (sub -stages subject to use of Restricted Process)</b>
7	<b>Tender Documents Approved</b>
	7a Overall Tender Approved
	7b Approved that Strategy Requirements met
	7c Evaluation Methodology and Weightings Approved
8	ITT Issued via PCS and benchmarking templates to Councils
9	Tender Period (Incl Clarifications)
10	Tender Return Date - Any Extension?
11	Tenders Opened and Recorded
12	Tender Analysis Evaluation
13	<b>Tender Evaluation Approved (includes 5 substages)</b>

	Process Stage
14	Prepare Sub Executive Committee Report
15	PTN Approved
16	Conduct PTN
17	<b>Executive Sub-Committee Report Approved</b>
18	Executive Sub-Committee Authorisation to Award
19	Prepare and Issue Standstill Letters
20	Standstill Period
21	De-brief Unsuccessful Tenderers
22	Standstill Period Expired
23	Prepare Contract Award Letters
24	Contract Award Letters Issued
25	Contract Award Notice Approved
26	Contract Award Notice Published
27	Mobilisation Implementation Plan
28	Contract Start Date
29	<b>Contract Management Annual Review</b>
	29a Overall CM Report Approved
	29b Approved Strategy Requirements/Agreed Variations met
	29c Next Steps Plans Approved
30	Extension Reports subject to terms of F/work (incl Approval Requests)






## Appendix 2b: Governance Gateways and application to contracts 22/23

Contract	Report Type						
	Options Appraisal	Strategy	Evaluation Methodology	Recommendations	Executive Sub Committee Report	Annual Report	Extension Report
Alcoholic Beverages							15/05/2022
Asbestos Related Works and Services		18/10/2022					22/06/2022
Audio Visual Equipment		20/10/2022	03/11/2022	23/02/2023	01/03/2023		
Building and Timber							09/03/2023
Building Construction Consultancy				28/09/2022	28/09/2022		
Care Homes for Adults with Learning Disabilities including Autism							27/03/2023
Catering Sundries							28/06/2022
Services				28/07/2022	28/07/2022		21/04/2022
Cleaning Equipment							21/04/2022
Community Meals							09/03/2023
Digital Alarm Receiving Centre		22/06/2022	15/03/2022				
Digital Publications & Services				07/04/2022	07/04/2022		
Electrical Materials							09/03/2023
Electric Vehicle Charging Infrastructure					05/04/2022		
Fire Safety Products		18/10/2022	23/02/2023				
First Aid Materials		14/09/2022	20/09/2022	03/11/2022	03/11/2022		
Fostering and Continuing Care						14/12/2022	
Fresh Fruit & Vegetables							14/12/2022
Fresh Meats, Cooked Meats and Fresh Fish		06/10/2022	20/10/2022	18/01/2023	01/02/2023		22/06/2022
Groceries and Provisions							21/04/2022, 18/01/2023
Grounds and Plant Equipment		15/03/2023					
Grounds Maintenance Equipment							01/02/2023
Janitorial		12/10/2022	20/10/2022	10/01/2023	12/01/2023		
Library Books and Textbooks				05/04/2022	07/04/2022		
Light & Heavy plant							01/02/2023
New Build Residential Construction		01/03/2023					06/07/2022, 01/03/2023
Outdoor Play and Sports Facilities				06/07/2022	03/08/2022		
Plumbing and Heating Materials							09/03/2023
PPE				05/04/2022	05/04/2022		
Property Maintenance and Refurbishment		14/07/2022	03/08/2022	10/02/2023, 09/02/2023	23/02/2023		
Recyclable & Residual Waste						31/08/2022	
Repair of Catering Equipment				11/05/2022	31/05/2022		
Road Signage		27/03/2023					
Roads Maintenance Materials							11/05/2022
Roadstone		07/04/2022	03/05/2022	20/07/2022	28/07/2022		
Salt		05/05/2022	05/05/2022	28/07/2022	03/08/2022		11/05/2022
Secure Care							17/11/2022
Social Care Agency Workers			20/05/2022	17/08/2022	25/08/2022		04/05/2022
Street Lighting Materials		21/04/2022	04/05/2022, 23/02/2023	20/09/2022	28/09/2022		11/05/2022
Supply and Delivery of Technology Enabled Care Goods		22/06/2022	18/10/2022				17/11/2022
Supply, Delivery and Installation of Commercial Catering Equipment		17/11/2022	14/12/2022	27/03/2023	04/04/2023		
Vending Machines							21/04/2022
Washroom Solutions		11/05/2022	25/05/2022	28/07/2022	03/08/2022		
Water Coolers				31/05/2022	02/06/2022		

### Appendix 3 - Review of Regulated Procurement - Performance against our strategy, operating plan and objectives for 2022/23

Progress reports are produced quarterly to track Scotland Excel's activity against operating plan commitments. Reports are produced at the end of each quarter and submitted to Executive Sub-Committee meetings. Half yearly and annual reports are also submitted to Joint Committee meetings.

The reports summarise the progress made against operating plan commitments and uses a 'traffic light' symbol to provide a guide to the status of each activity. This guide has been revised to include symbols to indicate projects or activities which have not yet started, and projects or activities which have been completed:

	Project or activity not yet started
	Project or activity is currently stalled or significantly behind schedule
	Project or activity is progressing at a slower pace than anticipated and/or results have been weaker than expected
	Project or activity is progressing in line with expected/agreed timelines and results
	Project or activity completed

The following report provides an update on activities undertaken during financial year to 31 March 2022. The majority of activities have progressed in line with plans and are indicated by a black symbol. A small number of project-based activities have not been fully delivered in line with plans and are indicated as red. Reporting against key performance indicators (KPIs) is currently on hold pending a review of appropriate measures.







# Operating Plan

2022 – 2023

Year-end Report






## Goal 1: Shaping the delivery of innovative public services



Strategic Objective	Commitment	RAG status	Progress summary
1.1 Deliver a programme of collaborative procurement to support early intervention and the delivery of public services	<ul style="list-style-type: none"> <li>Continue to engage with local authority and cross-sector partners to identify and deliver on collaborative procurement and supply chain opportunities</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel is continuing to participate in cross-sectoral initiatives. Examples over the past year include, working with the Scottish Government Supply Chains Development Programme, Local Heat and Energy Strategy, Round table discussions with Home Nations procurement partners and, development of the Alcohol and Drugs Residential Rehabilitation National framework.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to monitor, report on and, where possible, mitigate the impact of supply chain disruptions arising from the Covid-19 pandemic and Brexit</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel Supply Chain Reports were issued quarterly to stakeholders throughout the year to keep them informed of supply chain disruptions, market trends, and mitigating actions being taken by Scotland Excel. These reports will continue to be issued quarterly during 2023.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to drive the development of the next generation National Care Home Contract (NCHC) incorporating the use of the NCHC Cost Model @ to support the delivery of affordable and sustainable social care services</li> </ul>		<ul style="list-style-type: none"> <li>Given difficult market conditions, coupled with winter pressures, the collaborative re-design process for the NCHC in conjunction with representatives from key stakeholder groups is progressing slower than anticipated. The steering group is looking at a number of areas including collaborative models of commissioning, and a review of the NCHC Cost Model @ calculator.</li> </ul>
	<ul style="list-style-type: none"> <li>Develop a strategy for the next generation new build residential framework which incorporates learnings from the current framework and findings from stakeholder engagement meetings</li> </ul>		<ul style="list-style-type: none"> <li>Work to develop this strategy is continuing to progress. Net zero considerations and construction skills development will be central to the new strategy, which also recognises changes in capital borrowing costs, inflation and construction industry costs. The next quarter in 2023/24 will be critical to meeting governance gateways for timely delivery of this framework.</li> </ul>

1.2 Deliver programmes which lead and develop professional, organisational and commercial capability	<ul style="list-style-type: none"> <li>Continue to deliver a portfolio of accredited Academy programmes based on member and wider public sector requirements</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>The Scotland Excel Academy delivered a range of accredited programmes during 2022/23 and is continuing to explore the potential to develop SQA-accredited qualifications in procurement and management as more cost-effective alternatives to those currently offered by professional bodies.</li> </ul>
	<ul style="list-style-type: none"> <li>Develop and deliver programmes of free and/or low-cost online workshops and events which support practitioner skills and best practice</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>The Scotland Excel Academy delivered Fourteen open and thirty five closed courses as part of the Scottish Government's procurement training framework during 2022/23. Fourteen free 'Stay Connected' courses have been scheduled between February and June 2023.</li> </ul>
	<ul style="list-style-type: none"> <li>Develop and deliver bespoke chargeable Academy programmes requested by councils, associate members or other partners</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Bespoke Academy programmes have been provided for Dumfries &amp; Galloway Council, Highland Council, five NHS health boards, and the Scottish Government during 2022/23.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to deliver chargeable consultancy and transformation programmes requested by councils, associate members or other partners</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Chargeable consultancy projects have been delivered to a range of councils during 2022/23 including Dumfries &amp; Galloway, Dundee City, East Renfrewshire, South Lanarkshire and Stirling. Scotland Excel has been commissioned by the Scottish Government to provide support for the development of a local heat and energy strategy. The scope of this work includes market engagement and other actions to advance the National Heat Network delivery plan.</li> </ul>







	<ul style="list-style-type: none"> <li>Continue to develop and grow Scotland Excel's flexible procurement service to provide chargeable support which increases the capacity and/or capability of councils, associate members and other partners</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Scotland Excel's flexible procurement services have been accessed during 20223/23 by Angus, Dumfries &amp; Galloway, Dundee City, Scottish Borders and South Lanarkshire Councils in addition to City Property, Improvement Service and Cairn Housing Association. A marketing campaign targeting Arm's Length External Organisations (ALEOs) and partner organisations is planned for early 2023/24.</li> </ul>
1.3 Harness the potential of digital technology and data insight to support the delivery of public services	<ul style="list-style-type: none"> <li>Continue to develop Scotland Excel's ICT procurement category, providing procurement services for the Digital Office for Scottish Local Government and other partners to accelerate a collaborative approach to the adoption of digital technologies</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Development continues across the category. Renewal of the Telecare framework is nearing completion and evaluation of tenders for a national shared digital Alarm Receiving Centre (ARC) is ongoing. A collaborative procurement opportunity for Microsoft Office 365 has been delivered in partnership with the Digital Office for Scottish Local Government and Crown Commercial Services.</li> </ul>
1.4 Use our insight and experience to shape policy and meet the challenges of future public service delivery	<ul style="list-style-type: none"> <li>Continue to work with the Scottish Government and other partners to support the development and/or delivery of national policy objectives across the Scotland Excel portfolio</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Scotland Excel continues to work with the Scottish Government and cross-sector partners across a range of policy areas including food, energy efficiency, transport, education, care, ethical commissioning and skills development. Following Scotland Excel's response to the Scottish Government's local food consultation, Scotland Excel has been invited to join a cross-sector working group.</li> </ul>

## Goal 2: Being sustainable in everything we do

Strategic Objective	Commitment	RAG status	Progress summary
2.1 Deliver positive and measurable social value through our contracts and services	<ul style="list-style-type: none"> <li>Continue to champion Fair Work principles as part of framework development and contract management, including payment of the Real Living Wage</li> </ul>		<ul style="list-style-type: none"> <li>The number of Scotland Excel suppliers paying the Real Living Wage rose from 86% to 87% in 2022/23. Scotland Excel continues to be a long-standing member of the Fairworkstream Group hosted by Scottish Government.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to develop and deliver community benefit and supply chain initiatives which enable members to achieve direct benefits for their areas</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel has now implemented its revised approach to gathering and managing community benefits data. The new approach provides better visibility to members of the benefits due to them when they reach a threshold spend with suppliers.</li> </ul>
2.2 Deliver positive and measurable local economic impact through SME and third sector participation in our contracts	<ul style="list-style-type: none"> <li>Continue to engage with SME, supported business and other third sector organisations to encourage their participation in public procurement, working with partners such as the Supplier Development Programme (SDP) and Chambers of Commerce</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel has exhibited at 'Meet the Buyer' events across Scotland and had a significant presence at Procurex on 27 October. Scotland Excel also presented a Supplier Development Programme (SDP) webinar on 5th October and gave a presentation at a 'Meet The Buyer' event in Fife on 10 November.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to develop and deliver supply chain opportunities for SME, supported business and other third sector organisations to participate in public procurement, including joint initiatives with partners such as Scottish Enterprise</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel is continuing to work with Scottish Enterprise on initiatives to identify public sector supply chain opportunities for Scottish businesses and organisations. Key areas being considered include energy, transport, food and digital.</li> </ul>
2.3 Deliver positive and measurable environmental benefits through our contracts	<ul style="list-style-type: none"> <li>Refresh Scotland Excel's sustainable procurement strategy to ensure that frameworks and other business activities maximise opportunities to support carbon reduction</li> </ul>		<ul style="list-style-type: none"> <li>The Scotland Excel Net Zero Strategy was approved by the Executive Sub-committee in March 2023.</li> </ul>





	<ul style="list-style-type: none"> <li>Promote member usage of the next generation energy efficiency contractors (EEC) and electric vehicle charging infrastructure (EVCI) frameworks to help members work towards their net-zero targets</li> </ul>		<ul style="list-style-type: none"> <li>Following high-profile awareness events in May and June, Scotland Excel is continuing to meet with stakeholders from councils and housing associations to promote uptake of the Energy Efficiency Contractors (EEC) and Electric Vehicle Charging Infrastructure (EVCI) frameworks. Although the contract uptake has been slower than expected, there has been a steady increase in the number and value of projects being placed through the EEC framework, and enquiries are growing for EVCI.</li> </ul>
2.4 Lead and develop sustainable procurement knowledge and practice	<ul style="list-style-type: none"> <li>Continue to explore the development of progressive, sustainable learning pathways, working with educational and/or cross-sector partners to address skills gaps, support career development, and attract new entrants to procurement</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel continues to co-chair the Scottish Government's Public Procurement Development Forum which is exploring a range of initiatives including procurement skills development, alternative professional qualifications and pathways, and Graduate Apprenticeships.</li> </ul>





## Goal 3: Placing people at the heart of our business

Strategic Objective	Commitment	RAG status	Progress summary
3.1 Ensure our customers continue to receive maximum value from our services	<ul style="list-style-type: none"> <li>Continue to deliver Scotland Excel's account management services to demonstrate value to members and support a positive customer experience</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel's Project and Account Managers continue to provide support to council procurement teams. Annual Value Reports detailing savings and benefits were produced for each council. A sector-level report has also been published.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to develop and deliver stakeholder engagement plans to assess member satisfaction and identify key priorities for Scotland Excel's new five-year strategy</li> </ul>		<ul style="list-style-type: none"> <li>A comprehensive stakeholder engagement plan was implemented to support the development of the new corporate strategy which was approved by the joint committee in December.</li> </ul>
3.2 Engage stakeholders in the delivery of effective local solutions	<ul style="list-style-type: none"> <li>Continue to develop and deliver initiatives to help members implement a progressive procurement approach which supports their community wealth-building plans</li> </ul>		<ul style="list-style-type: none"> <li>Following completion of a community wealth-building (CWB) pilot programme, Scotland Excel is continuing to engage and support councils with their CWB projects. A toolkit has been produced and is available to all members on the Scotland Excel Academy website.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to engage directly with stakeholders, partners and service users to ensure that Scotland Excel's social care contracts meet the needs of all care groups, and align with national policy</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel continues to engage with a wide range of stakeholders across all social care contracts, including for the redesign of the national care home contract (NCHC), Adult Social Care and a range of frameworks providing support for Children</li> </ul>
3.3 Represent the collective views of stakeholders at a national level	<ul style="list-style-type: none"> <li>Continue to represent the views of members, customers and communities within appropriate national and/or cross-sector fora and working groups</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel is continuing to represent the local government sector across a range of national initiatives across the majority of the framework portfolio.</li> </ul>
	<ul style="list-style-type: none"> <li>Monitor the progress of National Care Service (NCS) proposals and continue to champion Scotland Excel's delivery of national care</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel gave evidence to the Health, Social Care &amp; Sport Committee on the National Care Service (Scotland) Bill in November. Scotland Excel also attended the National Care Service Forum</li> </ul>






	arrangements that support local, person-centred commissioning		meeting in October, is taking part in the Adult Social Care Working Group on Ethical Commissioning and has attended a number of NCS Key Stakeholder Reference Group sessions.
3.4 Implement policies which develop, empower, value and engage our workforce	<ul style="list-style-type: none"> <li>Continue to implement Scotland Excel's organisational development strategy and Investors in People (IiP) action plan</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>Scotland Excel was awarded the Gold Standard Investors in People (IiP) accreditation in June 2022. This is the first year the organisation has achieved this award. Following on from this award, Scotland Excel launched its People Strategy for organisational development which includes a new approach to personal development, performance management and picks up key recommendations from the IiP review.</li> </ul>
	<ul style="list-style-type: none"> <li>Develop and implement a refreshed recruitment and retention strategy to mitigate the impact of skills shortages and/or changing attitudes in the workforce</li> </ul>	<b>B</b>	<ul style="list-style-type: none"> <li>The on-going review of recruitment and retention policy and practice continues aimed at supporting recruitment challenges being experienced across the local government procurement landscape. A key element of this review was recruitment of eight graduate trainees all of which are now in post following a recruitment exercise in 2022. The graduate programme responds to a challenging job market for experienced public procurement practitioners and aims to fast-track new talent to the profession.</li> </ul>

## Goal 4: Delivering sustainable and scalable growth

Strategic Objective	Commitment	RAG status	Progress summary
4.1 Implement a new governance model which supports scalable business growth	<ul style="list-style-type: none"> <li>Continue to deliver Scotland Excel's approved funding model, including income from rebates, projects, Academy programmes and associate membership, and provide regular reports to the governance committees</li> </ul>		<ul style="list-style-type: none"> <li>Organisational expenditure and income continue to be monitored closely, and reports are presented to the executive sub-committee on a regular basis. An operating budget for 2023-24 was approved by the joint committee in December 2022 which includes 21% of income generated from alternative sources to requisition.</li> </ul>
4.2 Continue to maintain a robust business infrastructure to support our growth ambitions	<ul style="list-style-type: none"> <li>Continue to develop a robust business environment and infrastructure that securely and effectively supports Scotland Excel's hybrid working model</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel staff are now regularly working from the office as well as at home. All office desks have been fitted with a range of equipment which can be booked according to work preference. A desk booking system is in operation accessible by all staff. A new cyber security module 'KnowB4' has been launched, with training tailored to staff knowledge and requirements aimed at mitigating risk of a cyber security breach.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to develop Scotland Excel's digital technology capability, harnessing data assets and emerging technology to benefit staff and customers</li> </ul>		<ul style="list-style-type: none"> <li>Although good progress has been made on internal capabilities, further work on provision to customers has been slower than planned. Work is continuing to review Scotland Excel's data gathering and management processes. Business Intelligence Insights have been circulated to stakeholders utilising existing Scotland Excel data and other publicly available data aimed at getting partners to ask questions about future service provision.</li> </ul>
4.3 Use our knowledge and insight to identify new services and/or sectors which provide growth	<ul style="list-style-type: none"> <li>Roll out a competitor analysis model across the organisation to support the successful delivery of new and existing business opportunities</li> </ul>		<ul style="list-style-type: none"> <li>The roll out of a competitor analysis model has been incorporated into Scotland Excel's value project, and is included in the operating plan for 2023/24.</li> </ul>

opportunities	<ul style="list-style-type: none"> <li>Continue to grow and develop Scotland Excel's associate membership programme to maximise benefits for the organisation and members</li> </ul>		<ul style="list-style-type: none"> <li>Associate membership of Scotland Excel increased by 20 during 2022/23 from 128 to 148 resulting in an increase in income from fees.</li> </ul>
	<ul style="list-style-type: none"> <li>Deliver a second tranche of Procurement &amp; Commercial Improvement Programme assessments for housing associations, highlighting the community value of enhanced procurement practices and collaboration</li> </ul>		<p>The delayed Scottish Government announcement of a requirement for housing associations to demonstrate their procurement capability as condition of affordable homes funding had an impact on the timing of this service. Scotland Excel has launched a Continuous Improvement Programme for Procurement (CIPP) service to help them meet this requirement. A full marketing campaign to promote this new service delivered during Q4 of 22/23. By end March 2023, there has been 21 enquiries with assessments being scheduled from April 2023.</p>
4.4 Explore opportunities to work with partners on the development and delivery of new business opportunities	<ul style="list-style-type: none"> <li>Continue to develop and implement effective marketing and communications plans to promote Scotland Excel through traditional and social media in support of financial, policy and public affairs goals</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel's marketing and communications team have worked closely across all Scotland Excel teams during 2022/23, promoting framework activity, associate membership and Academy training programmes. Other activities undertaken during Q4 have included organisation, promotion and delivery of the Scotland Excel Supplier Excellence Awards in May 2023.</li> </ul>
	<ul style="list-style-type: none"> <li>Continue to explore and develop partnership opportunities with organisations such as Crown Commercial Services (CCS), Scottish Enterprise, Built Environment- Smarter Transformation (BE-ST), and Zero Waste Scotland (ZWS) which support the delivery of business and policy objectives</li> </ul>		<ul style="list-style-type: none"> <li>Scotland Excel is continuing to work with a range of partners on initiatives which support the delivery of business and policy objectives. The importance and value of partnership working has been recognised within Scotland Excel's new corporate strategy.</li> </ul>

## Report Key

 W	Project not yet started
 R	Project or activity is currently stalled or significantly behind schedule
 A	Project or activity is progressing at a slower pace than anticipated and/or results have been weaker than expected
 G	Project or activity is progressing in line with expected/agreed timelines and results
 B	Project completed

Report presented: May 2023

## Appendix 4a - Community Benefits Reported 2013-2023

Community Benefit Type	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Total
No of Apprentices	9	92	49	18	52	34	37	26	41	49	407
No of New Jobs	78	43	29	53	146	280	249	340	432	296	1946
No of Work Placements	0	5	6	17	30	107	43	47	39	14	308
Hours of Volunteering & Mentoring	95	377	1279	1570	1637	803	853	608	607	3815	11644
Hours of Work Experience	5305	28214	16734	7852	2541	667	10360	19	1292	15411	88395
Value of Other Community Benefits	£2,474	£16,550	£46,140	£87,814	£311,549	£437,443	£901,410	£858,590	£400,917	£783,214	£3,846,101

## Appendix 4b - Community Benefits per Council 2022-2023

Council	Number of Community Benefits Reported	Total Number of Hours of Work Experience for School Pupils, College and University Students	Total Number of Apprenticeships Recruited to Deliver Contract	Total Number of Work Placements For Adults	Total Number of Volunteering Hours	Total Number of Employees Recruited to Deliver Contract	Total Monetary Value (£) of Other Community Benefits
TOTAL	768	15411	49	14	3815	296	£783,214
Aberdeen City Council	40	9502.00	0.50	0.00	105.00	7.50	£62,078
Aberdeenshire Council	47	88.00	9.20	0.00	0.00	12.00	£13,226
Angus Council	8	0.00	0.50	0.00	0.00	0.00	£10,555
Argyll & Bute Council	4	0.00	0.00	0.00	0.00	0.00	£6,670
Associate Member	N/A	N/A	N/A	N/A	N/A	N/A	N/A
City Of Edinburgh Council	53	1375.25	3.05	0.00	119.00	2.90	£51,794
Clackmannanshire Council	6	50.00	0.00	0.00	0.00	2.00	£250
Comhairle nan Eilean Siar	2	0.00	0.00	0.00	0.00	0.00	£250
Dumfries & Galloway Council	8	0.00	0.00	0.00	0.00	2.00	£5,863
Dundee City Council	28	884.00	0.50	0.00	0.00	5.00	£22,699
East Ayrshire Council	13	0.00	4.00	0.00	0.00	1.00	£45,245
East Dunbartonshire Council	16	0.00	0.00	0.00	3.62	5.70	£3,950
East Lothian Council	13	0.00	1.00	0.00	40.00	5.40	£14,440
East Renfrewshire Council	9	0.00	0.00	0.00	0.00	2.00	£9,035
Falkirk Council	26	5.40	2.00	0.00	2.40	4.20	£25,222
Fife Council	50	681.00	1.00	0.00	1.20	25.15	£119,896
Glasgow City Council	59	77.05	7.89	0.70	113.80	41.40	£81,073
Highland Council	30	75.00	0.00	0.00	0.00	7.80	£26,557
Inverclyde Council	3	0.00	0.00	0.00	0.00	0.00	£1,250
Midlothian Council	11	0.00	0.00	0.00	0.00	0.80	£2,326
North Ayrshire Council	41	0.00	13.30	9.00	29.82	62.30	£35,817
North Lanarkshire Council	76	924.72	0.10	0.00	139.39	20.24	£55,084
Orkney Islands Council	3	0.00	0.00	0.00	0.00	8.00	£250
Perth & Kinross Council	36	0.00	0.20	0.00	0.00	9.60	£43,930
Renfrewshire Council	21	677.00	0.00	2.00	0.00	11.80	£12,029
Scottish Borders Council	10	0.00	1.00	0.00	0.00	0.80	£3,250
Shetland Islands Council	3	0.00	0.00	0.00	0.00	0.00	£2,250
South Ayrshire Council	21	0.00	3.65	0.00	0.32	1.80	£16,593
South Lanarkshire Council	69	742.00	1.00	2.00	6.00	29.60	£86,995
Stirling Council	19	170.00	0.10	0.00	3094.00	6.00	£5,352
The Moray Council	3	0.00	0.00	0.00	0.00	0.00	£1,900
West Dunbartonshire Council	12	0.00	0.00	0.00	6.00	3.40	£2,150
West Lothian Council	28	160.00	0.00	0.00	154.00	18.00	£15,233

## Appendix 5 - Planned Procurement - Frameworks due for renewal or extension by 31 March 2025/New contract areas 23/24

Full Contract Title	Schedule Number	Contract End Date
Supply Of Bottled Gas	0817	05/11/2021
Supply, Delivery, Servicing and Maintenance of Fire Safety Products	1617	15/04/2022
Street Lighting Materials	2617	31/07/2022
Supply And Delivery Of First Aid Materials	1018	30/09/2022
Supply & Delivery of Road Signage Materials	1418	30/11/2022
Janitorial Products	1218	28/02/2023
Fresh Meat, Cooked Meats & Fresh Fish	0118	31/03/2023
Supply, delivery and installation of Audio Visual	0618	31/03/2023
Cleaning Equipment	1818	30/04/2023
Asbestos Surveys, Removal & Disposal And Analytical Services	2418	30/06/2023
Technology Enabled Care	3117	30/06/2023
Supply And Delivery Of Civic Supplies	0119	31/07/2023
Bikeability Scotland Training Providers	0319	31/07/2023
Supply And Delivery Of Community Meals	2018	31/08/2023
Care Homes For Adults With Learning Disabilities Including Autism	1918	15/09/2023
Security Services and Cash Collection	0719	15/09/2023
Fresh Bread, Rolls & Bakery Products	0419	30/09/2023
Grounds Maintenance Equipment	0918	30/11/2023
Supply and Delivery of Light and Heavy Plant	0818	30/11/2023
Sheriff Officers	0619	30/11/2023

Full Contract Title cont...	Schedule Number	Contract End Date
Supply And Delivery Of Construction Materials	1422	30/11/2023
New Build Residential Construction	1518	31/01/2024
Domestic Furniture And Furnishings	2019	31/01/2024
Treatment Of Recyclable & Residual Waste	2717	10/02/2024
Bitumen And Associated Products	0320	29/02/2024
Secure Care	0219	31/03/2024
Supply & Distribution Of Fresh Fruit & Veg	1019	31/03/2024
Waste Disposal Equipment	1419	31/03/2024
Care And Support	1318	31/03/2024
Supply And Delivery Of Vehicle Parts	0720	31/03/2024
Groceries & Provisions	1219	30/04/2024
Treatment of Organic Waste	0220	30/06/2024
Fostering And Continuing Care	1020	30/06/2024
Demolition and Deconstruction	1119	31/07/2024
Catering Sundries	1919	31/07/2024
Education Materials	1220	31/07/2024
Social Care Case Management Solutions	1420	14/02/2025
Engineering and Technical Consultancy	0820	17/03/2025
Booking Of Currently Employees Of Local Authorities For Temporary Vacancies	0421	31/03/2025

New Contract Areas 23/24	Forecast Delivery Date
Residential Rehabilitation And Detoxification Services	Dec-23
National Shared Digital Alarm Receiving Centre	Aug-23
LHEES Local Heat And Energy Efficiency Strategies	Oct-23
PPE (Supported Business)	Mar-24
Managed Security Operations Centre & Detection And Response	Mar-24