



Minute of Meeting Renfrewshire Area Support Team

Date	Time	Venue
Tuesday, 10 March 2020	14:00	Corporate Meeting Room 3, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Derek Bramma; Craig Campbell; Annemarie Currie; Edi Hanley; Alex MacDonald; Jim Melrose.

CHAIR

D Bramma, Area Convener, presided.

ALSO PRESENT

A Cramb, Area Support and Improvement Partner (Children's Hearings Scotland), and L King, Local Area Reporter.

IN ATTENDANCE

P Shiach, Committee Services Officer (Finance & Resources).

APOLOGIES

Councillor J Shaw, E Anderson, E McNaught, A Morrison, M Robinson, A Stevenson and Alison Thompson.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated by members prior to the meeting.

ORDER OF BUSINESS

To facilitate the conduct of the meeting the Area Convener proposed that item 6 of the agenda, Locality Reporter Manager Update be considered prior to item 3 of the agenda.

1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the previous meeting of Renfrewshire Area Support Team (AST) held on 28 January 2020.

DECIDED: That the Minute be approved.

2 MATTERS ARISING

East Renfrewshire AST

The Depute Area Convener updated the position with regard to the East Renfrewshire Area Support Team indicating that he would continue as temporary Area Convener until the end of March after which the arrangement would be reviewed. He advised that a Depute Area Convener had been appointed and that a meeting was scheduled for Friday 13 March to discuss options for the sustainability of East Renfrewshire Area Support Team.

DECIDED: That the information be noted.

3 LOCALITY REPORTER MANAGER - UPDATE

The Locality Reporter Manager provided an update on staffing, appeals feedback and the number of Hearing sessions and cancellation since the last meeting in December 2019.

The Locality Reporter Manager was then heard in response to questions raised by members of the AST on the content of the report.

DECIDED: That the report be noted.

4 HEARINGS MANAGEMENT SUB-GROUP

There was submitted the Minute of the meeting of the Hearings Management Sub-group held on 25 February 2020.

The Minute provided an update on sabbaticals; panel member resignations; hearing statistics between 14 January and 24 February 2020 including deferred cases, cancelled sessions, secure hearings, extra cases/hearings sessions, swaps; pastoral care; panel member strength; continuity; the new digital system; the new Chair process; re-appointments; the social work training video; and the Care Review and CHS response.

The Lead Panel Representative was then heard in answer to questions from members on the Minute.

DECIDED: That the Minute be approved.

5 PRACTICE AND RECRUITMENT SUB-GROUP

There was submitted the Minute of the meeting of the Practice and Recruitment Sub-group held on 25 February 2020.

The Minute provided an update on resignations; the PPA forum; complaints/concerns ; the PPA rota; panel member observations (review and forthcoming) online access to observation reports; new IT systems; chair training; the AST event; the Care Review and PPA arrangements for undertaking observations in East Renfrewshire.

With regard to observations, the Clerk undertook to provide PPAs with the last observation form on the panel member to be observed prior to the observation. This process would continue until the new digital system was available in April 2020.

The Depute Area Convener was then heard in answer to questions from members on the Minute.

DECIDED: That the Minute be approved.

6 LEARNING AND DEVELOPMENT SUB-GROUP

There was submitted the Minute of the meeting of the Learning and Development Sub-group held on 3 March 2020.

The Minute provide an update on digital training; Learning and Development into the AST Development Day; pre-service update; in-service update; the LCPC event to be held in Johnstone Town Hall on 5 March 2020; the SIRCC 2020 conference t be held on (June 2020.

C Campbell indicated that there was still a problem with Wi-Fi connection at the Reporter's Office. The Area Convener undertook to liaise with SCRA in this regard.

The Area Convener was then heard in answer to question on the Minute

DECIDED:

(a) That the Area Convener raise the issue of the WIFI connection in the Reporter's Office with SCRA; and

(b) That the Minute be otherwise approved.

7 PANEL MEMBERS RECOGNITION EVENT

The Area Convener provided an update in relation to the forthcoming Panel Members' Recognition Event. The event as scheduled to take lace at St Mirren Park in Paisley with Anna Devitt as the compere. The format would be "sit-down" meal. Profiles would be prepared for those Panel Members receiving recognition awards.

C Campbell proposed that local people with an historical connection to Renfrewshire AST/CPAC be invited to the event. This was agreed.

E Hanley suggested that the partner of a Panel Member who was receiving an award for 40 years' service to the Hearings system should be invited o the event. This was agreed.

DECIDED:

- (a) That it be approved that local people with an historical connection to Renfrewshire AST/CPAC be invited to the event;
- (b) That it be approved that the partner of the Panel Member receiving an award for 40 years' service to the Hearings be invited to attend the Recognition Event; and
- (c) That the report be otherwise noted.

8 DEVOLVED FUNDING

The Area Convener advised that approximately £994 had currently been spent from the Devolved Funding grant, leaving a balance of approximately £1300. Some of this total would be spent on gifts for Panel Members in relation to the Recognition Event.

In response to a question from A Cramb in relation to the re-imburement of Devolved Funding spend from Children's Hearings Scotland, the Clerk undertook to ascertain this from the Council's Finance section.

DECIDED:

- (a) That the Clerk ascertain from the Council's finance section the position with regard to re-imburement of Devolved Funding spend from Children's Hearings Scotland; and
- (b) That the report be otherwise noted.

9 DATE OF NEXT MEETING

DECIDED:

Members noted that the next meeting of the Area Support Team is scheduled for Tuesday 5 May 2020 at 2.00pm.