

To: Leadership Board

On: 20 February 2019

Report by: Chief Executive

Heading: Renfrewshire Leisure Limited – Annual Report

1. Summary

- 1.1 Renfrewshire Leisure publishes an annual report each year which highlights its main achievements, business performance and summary financial statements. The annual report for 2017/18 was recently published by Renfrewshire Leisure. The report forms part of the Council's monitoring arrangements of Renfrewshire Leisure and is included in appendix one of this report.
- 1.2 The report highlights a range of achievements and developments and includes information on performance information relating to for example attendances at facilities. In particular the report notes the important role of Renfrewshire Leisure in terms of delivering Renfrewshire's Cultural Infrastructure Programme and the appointment of Victoria Hollows as the Chief Executive of Renfrewshire Leisure.
- 1.3 Each year Renfrewshire Leisure is required to develop a business plan for agreement by Renfrewshire Council. This sets out Renfrewshire Leisure's priorities for the year ahead, in light of the resources that are expected to be available. Renfrewshire Leisure continues to experience a range of financial pressures, such as cost and pay pressures and challenges in relation to competition from other providers. These issues have had an impact on financial reserves in the short term and the business plan will set out how Renfrewshire Leisure intends to manage these challenges in the short to medium term. Following consideration by the Renfrewshire Leisure Board in March 2019, the business plan will be submitted to the Leadership Board for approval on 1 May 2019.

2. Recommendations

2.1 It is recommended that the Leadership Board:

- I. Notes Renfrewshire Leisure's annual report 2017/18.
- II. Notes the update on the development of Renfrewshire Leisure's annual Business Plan for 2019/20.

3. Background

3.1 The Services Agreement with Renfrewshire Leisure is underpinned by the funding arrangement and sets out the terms for Renfrewshire Leisure to deliver cultural, leisure and sport services within Renfrewshire. This specification:

- relates to the management of the cultural, leisure and sport facilities operated by Renfrewshire Leisure within the council area; and
- sets out standards, specifications, procedures and other requirements to be followed by Renfrewshire Leisure in the provision of cultural, leisure and sports services.

3.2 One of the terms in the Services Agreement is the development of an annual Business Plan. The plan sets out Renfrewshire Leisure's strategic priorities and demonstrates its commitment to deliver the related strategic priorities set out in the Council and Community Plans.

3.3 Over the last year, the quarterly monitoring reports submitted to the Council have continued to be developed to provide a mix of operational, financial and customer related performance information to demonstrate Renfrewshire Leisure's delivery of the service specification and contribution to Council Plan priorities.

3.4 The annual report for Renfrewshire Leisure has recently been approved by Renfrewshire Leisure's Board of Directors and is attached at Appendix 1 for information. The report summarises the key achievements and activities of Renfrewshire Leisure during 2017/18 and highlights its core priorities. Core priorities going forward relate to ensuring ongoing financial sustainability, service modernisation and contributing to the significant programme of cultural infrastructure development in Renfrewshire.

4 Development of the Business Plan 2019/20

4.1 Renfrewshire Leisure is currently drafting its annual business plan and budget for 2019/20. It operates in a complex and challenging financial environment where it must carefully balance the provision of services for the good of the community, with the delivery of some services in a commercial setting, to ensure that it remains financially sustainable and meets its non-profit making charitable objectives.

- 4.2 Renfrewshire Leisure is also presently managing a number of significant priorities, including a service redesign, the ongoing development of the Capital Infrastructure Programme, increase financial pressures in the leisure market, and the introduction of Business World. The plan being will reflect the developing priorities and the financial challenges being experienced by Renfrewshire Leisure.
- 4.3 It is anticipated that the Business Plan will be submitted to the Leadership Board on 1 May 2019, following approval by the Renfrewshire Leisure Board in March.

Implications of the Report

1. **Financial** – not applicable
2. **HR & Organisational Development** – not applicable
3. **Community/Council Planning** –
 - *Our Renfrewshire is thriving* – Our services recruits and trains volunteers and creates a pathway into employment;
 - *Our Renfrewshire is well* – Our cultural, leisure and sport services and programmes help to maintain positive physical and mental health and well-being;
 - *Our Renfrewshire is fair* – our services and programmes are accessible to all our citizens;
 - *Reshaping our place, our economy and our future* – development and delivery of the cultural infrastructure investment programme supports the regeneration aspirations for the area;
 - *Building strong, safe and resilient communities – Tackling inequality, ensuring opportunities for all* – our services and activities are accessible to all our citizens;
 - *Creating a sustainable Renfrewshire for all to enjoy –our programmes build sustainability through volunteer and community development;*
 - *Working together to improve outcomes* – partnership working to deliver shared outcomes remains a key priority in our company strategy.
4. **Legal** – not applicable
5. **Property/Assets** – not applicable
6. **Information Technology** – not applicable
7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights.

No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** – not applicable
9. **Procurement** – not applicable
10. **Risk** – Renfrewshire Leisure is currently reviewing its risk strategy. The main risks identified will continue to be monitored at the quarterly performance meetings.
11. **Privacy Impact** – not applicable.
12. **Cosla Policy Position** –not applicable.

List of Background Papers

- (a) n/a

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RENFREWSHIRE LEISURE ANNUAL REPORT

2017/18



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CHAIRPERSON'S INTRODUCTION

I am very pleased to present Renfrewshire Leisure's annual report for 2017/18. This report showcases our services and achievements by our fantastic staff and the part we play in the local community.



Councillor Lisa-Marie Hughes
Chairperson of the Board
Renfrewshire Leisure

In 2018 we said goodbye to long serving Chief Executive Joyce McKellar. I would like to thank Joyce for the crucial part she has played in shaping Renfrewshire Leisure. Joyce had over 13 years' service with the organisation and played a pivotal role in the development of sports facilities such as ON-X Linwood and Johnstone Community Sports Hub.

Joyce also led the transfer of cultural services from Renfrewshire Council to the charitable trust in 2015 and has since then driven the Cultural Infrastructure Programme and secured 2021 Legacy Funding to further enhance our programming of services to the public.

With Joyce retiring from her position, we welcome a new Chief Executive Victoria Hollows. Victoria joins from

Glasgow Life where her most recent post was Senior Museums Manager (Operations and Curatorial). On behalf of the Renfrewshire Leisure board, we are looking forward to working closely with Victoria and shaping Renfrewshire Leisure for the future.

We also have welcomed two new board members onto the Board of Directors, Scott Fleming and Anne McMillan who will both be business representatives.

Finally, I would like to thank the talented workforce for delivering such valuable and important services to the communities of Renfrewshire. Our services play a significant role in improving individuals lives through culture and sport.

FOREWORD FROM THE ACTING CHIEF EXECUTIVE - FIONA NAYLOR

I am pleased to enclose our annual report for 2017/18, which illustrates the range of services that our workforce provides in the local community. What we do can change lives in Renfrewshire.



Fiona Naylor
Acting Chief Executive
Renfrewshire Leisure

Our employees make the difference, and I would like to personally thank them for their hard work over the last year.

Overall, 2017/18 was another busy and successful year for Renfrewshire Leisure. We launched a new five year company strategy '*Renfrewshire Leisure – Delivering Exciting Culture, Leisure and Sport*'. With the new strategy (shown on page 3), we aim to enrich people's lives through increased participation in culture, leisure and sport.

We had the highest ever attendance in the Paisley 10k road race; we opened the UK's first ever Museum Store on the High Street; we celebrated Paisley Arts Centre's 30th birthday; we launched MacMillan Move More and MacMillan Cancer Support Drop in Services; and welcomed the world famous 'Monarch of the Glen' painting to Paisley Museum. The list of our further achievements can be found throughout this report.

With the recent retirement of our Chief Executive, Joyce McKellar, it is an opportune time to thank Joyce for her service to the local community. Joyce led the organisation through the development of new sports facilities at the On-X and Johnstone Community Sports Hub, the transfer of cultural and sport services from the Council in 2015, and more recently the development of the Cultural Infrastructure Programme which is currently underway.

I would also like to thank former directors, Alastair MacArthur and Mary Crearie, for their contribution on the Board and would like to welcome our new members Anne McMillan and Scott Fleming to the Board.

Finally, I look forward to working with our new Chief Executive, Victoria Hollows, the Board of Directors, the Senior Management Team and our employees to deliver our strategic priorities over the next year.

RENFREWSHIRE LEISURE COMPANY STRATEGY 2018-2022

Delivering Exciting Culture, Leisure and Sport

In Spring 2018 a new company strategy was launched.

This strategy sets Renfrewshire Leisure's vision, impact and priorities for the next five years.

Our Vision...

Is to enrich people's lives through increased participation in culture, leisure and sport.

Our Impact...

By inspiring local people to achieve their ambitions through culture, leisure and sport, we will have:

- **Happy customers who return**
- **Motivated employees who stay**
- **Residents who live healthily for longer**
- **Empowered communities which thrive**

Our Charitable Purpose...

Is to provide, or assist in the provision of facilities for recreation, sport, cultural, social or other leisure time occupation beneficial to the community, for the general public in, or in connection with, the Renfrewshire area and its neighbourhood in furthering the interests of social welfare.

Our Main Priorities Are...



1. CUSTOMERS

- UNDERSTAND AND MEET CUSTOMER AND PARTNER EXPECTATIONS
- PROVIDE GOOD FACILITIES AND EXCITING SERVICES FOR OUR CUSTOMERS
- INCREASE USAGE OF OUR SERVICES AND FACILITIES
- STRATEGICALLY INVEST IN OUR FACILITIES



2. PEOPLE

- ATTRACT, DEVELOP AND RETAIN TALENT
- EMPOWER EMPLOYEES AND MAINTAIN A POSITIVE ENVIRONMENT
- CREATE AN ENTREPRENEURIAL 'CAN DO' CULTURE



3. COMMERCIAL

- UTILISE TECHNOLOGY TO IT'S FULL POTENTIAL
- OPERATE SUCCESSFUL FACILITIES AND VENUES
- SEEK AND MAKE THE MOST OF OPPORTUNITIES
- EMBRACE CHANGE TO BE AN EFFICIENT, COST EFFECTIVE COMPANY



4. LOCAL COMMUNITY

- WORK WITH THE COMMUNITY AS A TRUSTED PARTNER
- INSPIRE LOCAL PEOPLE TO IMPROVE THEIR MENTAL AND PHYSICAL HEALTH AND WELL-BEING
- PROVIDE EMPLOYMENT OPPORTUNITIES IN THE LOCAL COMMUNITY



5. PARTNERS

- HELP OUR MAIN PARTNER, RENFREWSHIRE COUNCIL, TO ACHIEVE PRIORITY OUTCOMES
- BE AN ACTIVE COMMUNITY PLANNING PARTNER
- DEVELOP PARTNERSHIPS TO ENCOURAGE PARTICIPATION AND EXCELLENCE IN SPORT AND CULTURE

2017-2018 HIGHLIGHTS

MAY
2017

To celebrate Bookbug Week, a Gigglethon was held in Paisley Central Library. The theme of the Gigglethon was humour and children under the age of five, along with their parents or carers were invited to come along any time during the day to have some fun and a good laugh. The event was one of several fun sessions being held in libraries to celebrate Bookbug's Big Giggle.



59 5th and 6th year pupils completed the Renfrewshire School of Sport course. Each pupil completed 12 beginner workshops covering a range of sports. Each pupil also completed a 100 hours or more volunteer placement within their local primary schools or at local clubs. They helped to organise and deliver various sporting events including the three Renfrewshire Schools Sport Finals days and each pupil also helped to deliver a national event in either athletics or badminton.

JUNE
2017

JULY
2017

Over 1500 children enjoyed the summer kids camps in their local leisure centre. Kids were treated to various sports, games and crafts, along with some fun themed days.



The 2017 Paisley 10k and fun run was the most successful ever, with a total of 3,598 individuals of all ages participating. A total of 2,156 ran the 10k and runners of all abilities enjoyed the fun run with a total of 1442 taking part. Runners raised £1,600 for MacMillan Cancer Support.

AUGUST
2017

SEPTEMBER
2017

The Summer Reading Challenge is a great celebration of reading that encourages families to visit the library to discover new and exciting books. 2094 children took part this year, a 4% increase on last year. The theme for this year's Summer Reading Challenge was "Animal Agents". Library staff promoted the challenge to all primary schools before the summer holidays, inviting and encouraging all children to sign up for the Challenge to read 6 books over the summer.



OCTOBER
2017

Renfrewshire Leisure hosted its first Halloween Ball. The event attracted almost 300 spooky revellers donning their best fancy dress. This event was in partnership with Renfrewshire Council's Halloween Festival.



paisley:
The
Secret
Collection

Paisley: The Secret Collection is the first publicly accessible museum store on a UK High Street, it was opened by the Provost Lorraine Cameron on Thursday 30th November. The collection contains thousands of objects reflecting Renfrewshire's amazing heritage and culture. The centre is a space where everyone can explore, learn, research and discover hidden treasures in the collection.

NOVEMBER
2017

DECEMBER
2017

The festive arts programme attracted sell out audiences for the Festive Tea Dance & Festive Family Ceilidh. More so, 300 people attended the Festive Christmas Crooners show at Paisley Town Hall, and 105 attended the Festive Comedy Show at Paisley Arts Centre. In addition, there was a sell-out audience for Gingerbread Man as part of Paisley Arts Centre Birthday celebrations.



The world famous Monarch of the Glen painting was unveiled in Paisley Museum on January 20th. The exhibition ran until March 11th and saw 5,426 people visit the fantastic exhibition which included arts and crafts workshops, performances and events.

JANUARY
2018

FEBRUARY
2018

Clare McGarry of Grinagog Theatre was appointed Artist in Residence at Paisley Arts Centre. The Artist in Residency programme, in partnership with Imagine, will see the artist embed themselves within the community, working with groups and partners across Renfrewshire to develop a fully realised performance aimed at young people age 5+ and their families.



Johnstone Town Hall ran its inaugural "Bounce" Easter family fun day. Over 600 people attended and enjoyed movies, arts & crafts and Easter activities.

MARCH
2018

PERFORMANCE

482,649

NUMBER OF
CUSTOMERS
WHO VISITED
OUR SWIMMING
POOLS:



1,516,973

NUMBER OF
CUSTOMERS
WHO VISITED
OUR LEISURE
CENTRES:



124,269

NUMBER OF
PEOPLE WHO
PARTICIPATED
IN OUTDOOR
FACILITIES:



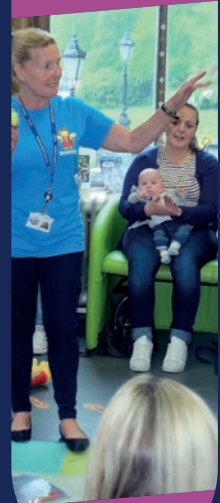
89,378

NUMBER OF
PEOPLE WHO
VISITED OUR
MUSEUMS:



584,693

NUMBER OF
CUSTOMERS
WHO VISITED
OUR LIBRARIES:



OUR MAIN PRIORITIES: LOCAL COMMUNITY

3,598
223



Paisley 10k

The most successful race to date saw a total of **3,598** Paisley 10k & Fun Runners. **£1,600** was raised for MacMillan Cancer Support.



MacMillan Move More

MacMillan Move More is a physical activity referral scheme for people affected by cancer. **223** people were referred to our MacMillan Move More service in 2017/18. 8 volunteers were recruited to deliver a variety of services and they have dedicated **416** hours of their time to help Move More's users. We provided **252** sessions, through circuit classes, cancer-specific walks and MacMillan walks.

506



Health Walks

506 Health walks with **8,141** total attendees.



263,256

Active Schools Sessions

14,942 after school activity sessions with a total attendance of **263,256** children participating in the sessions.

774

Live Active Referral

A total of **774** Live Active NHS referrals have come to Renfrewshire Leisure. The service is for people 16 years of age and older who are currently inactive but want to increase their activity levels. The people referred get support along their whole journey which helps them reach their goals.



Families First Club

3,157 Children attended Families First Clubs during Easter, Summer and October holidays. The clubs are applicable for children in P1 to P4 who are in receipt of a school clothing grant. The clubs take place during school holidays where the children partake in activities and receive a hot meal daily.

3,157

10,866

Community Sports Hubs

10,866 participants supported from our **64** Community Sports Hubs and **1,199** coaches.



Vitality Programme

Our vitality programme supports people with different physical abilities and medical conditions including stroke, parkinson's Disease, heart conditions, multiple sclerosis and osteoporosis among others through exercise classes. During 2017/18 a total of **21,734** individuals participated in our vitality sessions.



21,734

OUR MAIN PRIORITIES: CUSTOMERS



CUSTOMER FEEDBACK

Performance Feedback

"Please pass on the thanks of everyone in the Foster & Allen party to staff for the help and co-operation we received. Everyone we met at the Town Hall were very friendly, made us welcome and went out of their way to help, which we all really appreciated. We all enjoyed our visit and look forward to returning again, at some time in the future."

Leisure Centre Feedback

"I visited the Lagoon with my wife and three kids, one of whom is in a wheelchair. We had great service from reception right through to changing room and poolside staff, all were eager to help and nothing was too much trouble. Top marks to all the staff – they made our visit easy and enjoyable."

Kids Camp Feedback

"My daughters went to the camp at Johnstone Hub, the staff are so helpful and are very patient with the kids. The girls swam, played games and enjoyed many other activities. I love how the staff give feedback at the end of each day to parents, they know all the kids individually by name and the children love them. It is an excellent team, excellent fun and great value for money."

Buggy Friendly Fitness Classes Feedback

"Hopefully this will be a success and more classes introduced! Nobody is more motivated to get back in shape than a woman who has recently seen her body change due to pregnancy, I know, I have a 3-month-old! But time and childcare being huge barriers! Well done Renfrewshire Leisure!"

OUR MAIN PRIORITIES: PEOPLE

Staff Establishment

Renfrewshire Leisure has a total of 818 employees across the organisation.



Perfect Attendance

Employees with 100% attendance record are placed into a prize draw with the chance of winning £100 of Breahead vouchers. This year a total of 124 employees qualified for the draw.

Staff Awards

The annual staff awards ceremony recognised staff members with a variety of accolades. Included in the ceremony were awards for Long Service, Five Years Perfect Attendance and the Chief Executive Award for Outstanding Contribution which was won by Colin Pratt (Cultural Venues Development Manager). Following feedback from 2016's awards, two new categories were created; The Noble Award was created in memory of long serving Leisure Regional Manager Gerry Noble and the Team of the Year

was also new for 2017. The winners of the two new awards were Graham Barr and the Cultural Venues Technical Team.

Staff Roadshows

A service conference was held at Johnstone Town Hall in August 2017. 100 staff members got the opportunity to attend the conference, listen to service updates from all areas of the organisations and participate in interactive sessions which shaped the next company strategy. The staff members in attendance were then tasked with the role of feeding back key information from the conference to their fellow colleagues.

Service Redesign

Following staff consultation, which began in early 2018, a new structure was developed to best suit organisational demands and service delivery challenges to remain viable in the future. A service redesign is underway to ensure Renfrewshire Leisure can deliver its vision and remain viable in the future.



OUR MAIN PRIORITIES: PARTNERS

Cultural Infrastructure Programme

Renfrewshire Leisure is working with Renfrewshire Council on the Cultural Infrastructure Programme. The programme involves £100m investment in Paisley town centre venues and cultural infrastructure over the next few years. This is being led by Renfrewshire Council and its partners as part of wider plans to invest in the culture of the area.



The aim is to turn our historic venues into 21st century facilities which can host the new visitors, events and cultural activity the area is attracting. Work on venues operated by Renfrewshire Leisure includes:

- a £42m transformation of Paisley Museum into a world-class destination showcasing the town's unique heritage and collections.
- a £22m revamp to make Paisley Town Hall a flagship performance venue for Renfrewshire and the west of Scotland, and preserve its place at the heart of life in the town.
- an extension and refurbishment of Paisley Arts Centre.

- a new learning and cultural hub housing library services in a formerly-vacant high street unit.
- investment to create new outdoor events space and sporting facilities at St James Playing Fields.



MacMillan Cancer Support

Two MacMillan Cancer support services were launched in 2017/18 to provide support and activities for people affected by cancer. Johnstone Library opened its 'Drop In' service in August 2017; this service includes financial support, information on therapies, and links to other organisations who can help through difficult times.

Following this, in October 2017 MacMillan Move More was officially launched. The service helps people who have been diagnosed with cancer to 'move more'. Extensive research has shown that being active during and after treatment is both safe and hugely beneficial and should be available to everyone with a diagnosis of cancer.

The activities, which are all free of charge, will not only help people cope with the side effects of treatment, but also provide an opportunity to meet others in a similar situation and reduce the feelings of loneliness and isolation that a cancer diagnosis can bring

OUR MAIN PRIORITIES: PARTNERS



Scottish Book Trust

Book Week Scotland is sponsored by Scottish Book Trust. It is an annual, week-long event aimed at promoting the benefits of books and reading. The programme offered a range of events including: Numerous “meet the author” events at Paisley Central Library. Bestselling crime and fantasy author James Oswald discussed his writing career and gave a fascinating account of the different challenges and methods used in writing for these very diverse genres. Furthermore, at Renfrew Library, 1st Comic creator Robbie Morrison was interviewed by well-known Glasgow comic book editor and historian, John McShane in a lively discussion.

Paisley Central Library showcased a unique event for young people in collaboration with Paisley Arts Centre and Visible Fictions Theatre Company. “The Hidden” is a dramatic interactive experience which takes place in the library with groups of young people. The Scottish Book Trust showed particular interest in this event with three of their Edinburgh-based staff requesting to participate in the sessions. This event received great critical appraisal and was given a 4 star review by The Herald’s Mary Brennan who described it as “utterly absorbing, clever fun, albeit with a serious message”.

Book Week Scotland

19–25
November 2018

Primary 1 Book-gifting

Every year during Book Week Scotland, the Scottish Book Trust provide a Bookbug Family Bag for every child in Primary 1. This year libraries gifted bags to 2,011 primary 1 pupils and held a series of fun events which were well covered on social media and school blogs.



OUR MAIN PRIORITIES: **COMMERCIAL**



New Cultural Box Office System

Ticketsolve was introduced as the new all-round box office platform in 2018. The cloud based system is simple and straightforward for the customer to use. Moreover, the feature-rich software has everything from smart marketing integrations and automations, to in-depth analytical tools.



Introduction of Business World

The new council-wide Enterprise Resource Planning (ERP) system, Business World, replaced the current Finance, Purchasing, Payroll and HR systems.

Business World is an integrated business system that is hosted online, meaning it will be accessible for employees anywhere, any time.

It provides a single route into the information and tasks that many of us use and carry out every day.



SERVICE FOCUS: PAISLEY: THE SECRET COLLECTION



On 30th November 2017, Provost Lorraine Cameron officially opened Paisley: The Secret Collection; the first publicly-accessible museum store on a UK High Street.

The large basement unit houses tens of thousands of items from Renfrewshire's museum collections, not on display in the main museum – many unseen by the general public for decades.

The collection includes some of Paisley's world-famous textiles, plus a mix of ceramics, world cultures, social history,

art and sculpture, natural history and local archives. Public tours began in January 2018 with a total of 1,434 visitors to date enjoying what Paisley: The Secret Collection has to offer.

There have been 11 school and nursery visits during school terms with the plan to run more tours and themed tours in the near future.

In addition to public and school tours, there has been 18 specially organised group visits. These professional visits included Visit Scotland, a visit from the Coats Board and a group of Rotarians from Furth, Germany.



DIGITAL INSIGHTS

Renfrewshire Leisure regularly connects with its users digitally via e-newsletters, social media and online advertising. Our digital channels are one of our fastest growing areas within Renfrewshire Leisure, we are now establishing a large following who are eager to find out more about what Renfrewshire Leisure offers. The company website is frequently used and analytics from this help us understand our customers to help shape how we communicate with them in the future.

27,519

TOTAL RENFREWSHIRE
LEISURE SOCIAL FOLLOWING

29%

INCREASE COMPARED TO
2016/17 FIGURES

22,151

FACEBOOK FOLLOWING



5,368

TWITTER FOLLOWING



78

EMAIL CAMPAIGNS VIA
MAILCHIMP

970,227

VISITS TO OUR WEBSITE, OF
WHICH 296,576 WERE NEW
USERS.

4.46

OVER 4.46 MILLION
PAGE VIEWS

61%

OF WEB VISITS ACCESS THE
SITE VIA MOBILE

53%

OF WEBSITE USERS FIND US
VIA GOOGLE.

19,099

THERE WERE 19,099
DOWNLOADS OF THE FITNESS
TIMETABLE.

Museums and Sports Services are two of the fastest growing web pages for visits.



FINANCIAL STATEMENT

The charity does not trade for profit. Any surplus generated by the charity is applied solely to the continuation and development of the charity for community benefit.

The statement of financial activities for the year ended 31st March, 2017 shows net expenditure of £-1,640,875 (2017 -£(315,570)) which will be carried forward in the accounting period ending 31st March, 2018. In line with recommended accounting practice, the reported figures include a notional entry for future pension costs which are based on an actuarial review of future pension liabilities for current and previous Renfrewshire Leisure employees.

The charity is funded through a service payment made by Renfrewshire Council and admission fees generated at its leisure and recreational centres and cultural venues.

The Statement of Financial Activities includes all gains and losses recognised in the period.

All incoming resources and resources expended derive from continuing activities.



FINANCIAL PERFORMANCE

Consolidated Statement of Financial Activities including Income and Expenditure Account for the year ended 31st March 2018

	Total Funds 2018 £	Total Funds 2017 £
INCOME		
Operation of leisure and cultural activities		
Income from charitable activities	17,930,813	17,586,048
Commercial trading operations	208,682	152,813
	18,139,495	17,738,861
Other incoming resources	-	-
Total Income	18,139,495	17,738,861
EXPENDITURE		
Expenditure on charitable Activities	19,622,712	17,936,168
Commercial trading operations	117,658	118,263
Total expenditure	19,780,370	18,054,431
Net income/(expenditure) before other recognised gains and losses	(1,640,875)	(315,570)
Other recognised gains/losses Actuarial gains/(losses) on defined benefit pension schemes	8,367,000	(7,329,000)
Net movement in funds	6,726,125	(7,644,570)
Total funds brought forward	(7,470,748)	173,822
Total funds carried forward	(744,623)	(7,470,748)
	=====	=====

The statement of Financial Activities includes all gains and losses in the recognised period,
All incoming resources and resources expended derive from continuing activities

Consolidated and Charity Balance Sheet for the year ended 31st March 2018

	Group 31st March 2018 £	Group 31st March 2018 £	Charity 31st March 2018 £	Charity 31st March 2018 £	Group 31st March 2017 £	Charity 31st March 2017 £
Fixed Assets						
Tangible Assets		1,350,916	1,350,916		1,406,892	1,406,892
Investments		-	1		-	1
				1,350,917	-	1,406,893
Current Assets						
Stocks	74,450		70,360		67,505	67,370
Debtors	2,499,74		2,490,100		2,013,800	1,977,865
Cash at bank and in hand	1,193,769		1,192,623		478,868	475,934
	3,767,968		3,753,083		2,560,173	2,521,169
Creditors:						
amounts falling due within one year	4,784,507		4,769,623		3,472,813	3,433,810
Net current assets and liabilities		(1,016,539)		(1,016,540)	(912,640)	(912,641)
Net assets excluding pension liability		334,377		334,377	494,252	494,252
Defined benefit pension scheme liability		(1,079,000)		(1,079,000)	(7,965,000)	(7,965,000)
Net assets including pension liability		(744,623)		(744,623)	(7,470,748)	(7,470,748)
Unrestricted Income Funds:						
Unrestricted income funds		(777,266)		(777,266)	(7,470,748)	(7,470,748)
		32,643		32,643		
		(744,623)		(744,623)	(7,470,748)	(7,470,748)
Unrestricted Income Funds including Pension Liability		(744,623)		(744,623)	(7,470,748)	(7,470,748)
Pension Reserve Liability		1,079,000		1,079,000	7,965,000	7,965,000
Unrestricted income funds excluding pension liability		334,377		334,377	494,252	494,252

These financial statements were approved by the Board on the 16th Auguts 2018 and signed on it's behalf by

Councillor Lisa Marie Hughes
Chairperson

John Rodger
Secretary

BOARD OF DIRECTORS

Cllr. Lisa-Marie Hughes, Chairperson of Renfrewshire Leisure

Cllr. Tom Begg, Director, Renfrewshire Council

Cllr. Eileen McCartin, Director, Renfrewshire Council

John Rodgers, Secretary, Sports Representative

Bob Darracott, Director, Business Representative

Colin Neil, Director, Business Representative

Scott Fleming, Business Representative

Anne McMillan, Business Representative

Ann Butterfield, Staff Representative

Structure Governance and Management - The charity is governed by the rules set out in the Charities and Trustees Investment (Scotland) Act, 2005 and operates as a private company limited by guarantee under the Companies Act. Renfrewshire Leisure changed its legal status on 11th November 2014, from a Society under the Industrial and Provident Societies Act 1965 to a charitable company limited by guarantee, to assist with the expansion of Renfrewshire Leisure which took place during 2015. The charity has 10 directors who are entitled to attend and vote at any General Meeting of the charity. The maximum number of directors is 11, 3 appointed by Renfrewshire Council, 2 employees and 6 from culture, sport and business communities. Board members are selected based on appropriate skills and experience

Risk Review - The board has conducted its own review of the major risks to which the charity is exposed; systems have been established to mitigate those risks and a risk based audit programme is completed on an annual basis to assess and provide assurance on the controls in place. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are also periodically reviewed to ensure that they still meet the needs of the charity and form part of our quality management system.

Funds held as Custodians - None of the board members hold any funds as custodians for the charity.

Responsibilities of the Board

The Board is responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. The board is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustees Investment (Scotland) Act, 2005. The board is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to Disclosure of Information to Auditors - So far as the board is aware, there is no relevant information (as defined by section 234ZA of the Companies Act 1985) of which the charitable company's auditors are unaware, and each board member has taken all the steps that they ought to have taken as a board member in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

Further information

For further information about Renfrewshire Leisure, please visit our website at:

www.renfrewshireleisure.com

You can contact us:

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Lagoon Leisure Centre
11 Christie Street
Paisley
PA1 1NB

Telephone: 0141 618 6351

Renfrewshire Leisure is a:

Company limited by guarantee no: 490998

Registered Charity in Scotland: SCO33898

VAT Registered Company: 210 0336 83

Renfrewshire Leisure Trading Limited:

Company limited by guarantee no: 241310

VAT registered company: 210 0336 83

