

# **GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE**

**To:** Joint Committee

**On:** 12 September 2016

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Corporate Purchasing Card Expenditure to 19<sup>th</sup> August 2016

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## **1. Summary**

- 1.1 At the Joint Committee meeting of 20<sup>th</sup> June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
  - 1.2 A list of expenses by type and employee for the period 1<sup>st</sup> April 2016 to 19<sup>th</sup> August 2016 is provided at section 3.
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## **2 Recommendations**

- 2.1 It is recommended that members note the report.
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## **3 Corporate Procurement Card Expenditure**

- 3.1 In the period from 1<sup>st</sup> April 2016 to 19<sup>th</sup> August 2016 a total sum of £5,592.55 was expended by Corporate Procurement Card. £3,612.61 related to operational supplies and services, with £1,979.94 being spent on travel and subsistence and conferences and courses for Core Team employees. Details can be found in the table below.

**CPC Expenditure for the Period 1st April to 19th August 2016**

	Travel & Subsistence	Conferences & Courses	Total
SDP Manager	£229.50	£0.00	£229.50
Assistant SDP Manager	£79.50	£0.00	£79.50
Strategic Planner	£526.04	£0.00	£526.04
Planning Analyst	£69.90	£1,075.00	£1,144.90
<b>Total</b>	<b>£904.94</b>	<b>£1,075.00</b>	<b>£1,979.94</b>