

RENFREWSHIRE COUNCIL

RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

ROLLING ACTION LOG

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
RF.10.09.13(4)	<u>Report back to the Forum on the agreed outcome for Local Area Committee Review.</u>	Lead Officer		Future Meeting		RF.12.11.13(5) Survey sent to LAC members; Report went to LACs in November; Forum has input into Review; Update paper to be submitted to Council; Area based meetings to be set up January-March 2014. RF.04.02.14(3) LAC Review ongoing and a report to be submitted to a future meeting. March 2014 An options paper for different potential models for the future of Local Area Committees was drafted in March 2014 and submitted to politicians for their views. Further development work will be undertaken that incorporates the views of the politicians. November 2014 Updated proposals paper to be produced for officer discussion by 21st November, 2014. January 2014 Proposals paper produced and discussed.
RF.10.09.13(8)	<u>Development of Targets & Baselines.</u>	Forum Members		Future Meeting		RF.12.11.13(6) - Priorities for third sector work to be further discussed and a presentation to the relevant thematic Boards setting out potential third sector contribution to delivery of the action plans would take place. RF.04.02.14(4) - each Forum representative to submit a presentation to their respective Thematic Board outlining the actions the Forum will deliver that contribute to the Themed targets.

Action is on track

KEY

Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level

Past deadline date and action required.

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		Lead Officer		February 2014	13/02/14	RF.12.11.13(6) - 'workshop event' to be organised to consider appropriate actions, priorities and targets for inclusion within the Action Plan.
		Forum Members				RF.12.11.13(6) - Forum representatives on each of the relevant Boards takes responsibility for progressing the actions set out in each of the tables regarding Forum involvement.
		Lead Officer			February 2014	- Further action required to contribute to the action plans of the Children and Young People and Community Care, Health and Wellbeing action plans.
		Lead Officer			13/05/14	RF.04.02.14(4) - list of items identified in the Safer and Stronger Action Plan be included within the Forum's action plan.
		Lead Officer			13/05/14	- Specific actions be developed in response to the views expressed by communities in the themed and area based conferences that contribute to meeting community planning outcomes and targets.
		Lead Officer			13/05/14	- investigate third sector funding for community planning projects.
		Lead Officer			04/09/15	RF.13.05.14(3a) - Draft Action plan to be circulated to members for feedback.
		Clerk			11/11/14	- RC organisational chart to be developed to identify the hierarchical arrangement of lines of authority from Director to management level.
		Lead Officer			04/09/15	R.F.13.05.14(3b) – Development of Measures - Forum to establish a process for collecting information on a regular basis.

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					02/04/15	January 2015 Year One progress report submitted to Forum For Empowering Communities and Renfrewshire Community Planning Partnership Board.
<u>RF.12.11.13(9)</u>	<u>Youth Employment – Engagement Initiatives and Considerations</u> - A McNiven to meet with Director of Education & Leisure Services and other partner organisations to discuss the matter and report back to a future meeting.	Lead Officer		Future Meeting		January 2014 A McNiven and Robert Naylor met with MSYPs. Discussion centered around MSYPs looking to expand their membership and establish pupil forums to discuss issues relating to the Thematic Board rather than attending the Board meetings. It was noted that MSYP's agreed to develop a strategy and to keep the Lead Officer informed. March 2014 Meeting with Director of Education and chair of Forum and Reps of Flair on 1 st May, 2014 RF.28.05.14(2) It was noted that A McNiven and R Naylor met with the Chair of the Forum and Representatives of Flair on 1 st May, 2014. It was noted that FLAIR were interested in the potential of a job-training initiative for young people looking to leave school at Christmas and that R Naylor would be contacting the organisation to discuss the matter further.
<u>RF.04.02.14(4)</u>	<u>Advice Services Review</u> Engage Renfrewshire to obtain clarity around the timeline of the consultation process and the Review and report back to a future meeting.	Lead Officer		Future Meeting		RF.11.11.14(5) Progress report to Forum for noting. RF.27.01.15(2) A report went through Finance & Resources Policy Board on 21 st January, 2015 to advise the Board of the outcome of the original proposal and seek approval of grant funding as an alternative way forward for both Renfrewshire Citizens Advice Bureau and Renfrewshire Law Centre.
<u>RF.27.01.15(2)</u>	<u>Local Engagement Events</u> (i) Engage looking at organisations in the Bridgewater area in Erskine to ascertain if any are currently undertaking a public engagement exercise in order that they can piggy-back on to it.					May 2015 Programme of engagement events to be finalised during May 2015. Steering Group for establishment of a Community Council in the Foxbar/Bredland area now agreed.

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	(ii) Names are being collected for development of engagement activity within Foxbar.					
<u>RF.27.01.15(4)</u>	Social Enterprise Event communication through media/film be investigated and reported to a future meeting					
<u>RF.27.01.15(5)</u>	Streets for All Contact to be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership					May 2015 Papers on Streets For All to be submitted to the following meetings of CPP Boards: • Safer and Stronger (14 May 2015) • Greener (3 June 2015) • Jobs and Economy (11 June 2015)