

Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 27 March 2020	10:45	Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley

KENNETH GRAHAM
Clerk

Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Graham Hutchison (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Bailie Norman MacLeod (Glasgow City Council); Councillor Alister Mackinnon (Highland Council); Vacant position (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Hawick (Shetland Islands Council) and Councillor Collette Stevenson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

Video Conferencing

Members wishing to participate using video conferencing please contact Karen Forrest by email karen.forrest@scotland-excel.org.uk.

Members of the Press and Public

Members of the press and public wishing to attend the meeting please contact elaine.currie@renfrewshire.gov.uk

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email

democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute | 5 - 12 |
| | Minute of the meeting of the Executive Sub-committee held on 28 February 2020. | |
| 2 | Audit Scotland Annual Audit Plan 2019/20 | 13 - 26 |
| | Report by Treasurer. | |
| 3 | Contract Authorisation: Supply Only and Supply and Distribution of Groceries and Provisions | 27 - 52 |
| | Report by Director of Scotland Excel. | |
| 4 | Outline of the Scotland Excel approach to Contract and Supplier Management | 53 - 56 |
| | Report by Director of Scotland Excel. | |
| 5 | Associate Strategy | 57 - 72 |
| | Report by Director of Scotland Excel. | |
| 6(a) | Request for Associate Membership: Angus Housing Association Limited | 73 - 74 |
| | Report by Director of Scotland Excel. | |
| 6(b) | Request for Associate Membership: Edinburgh International Festival Society | 75 - 76 |
| | Report by Director of Scotland Excel. | |
| 6(c) | Request for Associate membership: Scottish Canals | 77 - 78 |
| | Report by Director of Scotland Excel. | |
| 6(d) | Request for Associate Membership: Scottish Fire and Rescue Service | 79 - 80 |
| | Report by Director of Scotland Excel. | |

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| 6(e) | Request for Associate Membership: Trust Housing Association Limited | 81 - 82 |
| | Report by Director of Scotland Excel. | |
| 6(f) | Request for Associate Membership: University of Edinburgh | 83 - 84 |
| | Report by Director of Scotland Excel. | |
| 7 | Review of Job Title for Director of Scotland Excel | 85 - 86 |
| | Report by Clerk. | |
| 8 | Date of Next Meeting | |
| | Note that the next meeting of the Executive Sub-committee will be held at 10.45 am on 29 May 2020 in Scotland Excel Meeting Room 1, Renfrewshire House. | |