

Notice of Meeting and Agenda Finance & Resources Policy Board

Date	Time	Venue
Wednesday, 24 August 2016	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Bill Brown: Councillor Audrey Doig: Councillor Christopher Gilmour: Councillor Jim Harte: Councillor Jacqueline Henry: Councillor Brian Lawson: Councillor Paul Mack: Councillor Kenny MacLaren: Councillor Mags MacLaren: Councillor Alexander Murrin: Councillor Allan Noon: Councillor Tommy Williams:

Councillor Michael Holmes (Convener): Councillor Derek Bibby (Depute Convener):

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|---|----------------|
| 1 | Procurement Sub-committee | 5 - 16 |
| | Minutes of meetings of the Procurement Sub-committee held on 18 May 2016 and 8 June 2016. | |
| 2 | Investment Review Board | 17 - 20 |
| | Minute of the meeting of the Investment Review Board held on 1 June 2016. | |
| 3 | Joint Consultative Committee (Non-teaching) | 21 - 24 |
| | Minute of meeting of the Joint Consultative Committee (Non-teaching) held on 8 June 2016. | |
| 4 | Revenue Budget Monitoring Report | 25 - 36 |
| | Joint report by the Chief Executive and the Director of Finance & Resources. | |
| 5 | Revenue Budget Monitoring Overview | 37 - 48 |
| | Report by the Director of Finance & Resources. | |
| 6 | Capital Budget Monitoring Report | 49 - 54 |
| | Report by the Director of Finance & Resources. | |
| 7 | Capital Budget Monitoring Report Overview | 55 - 62 |
| | Report by the Director of Finance & Resources. | |
| 8 | Revenues Collection Statement | 63 - 66 |
| | Report by the Director of Finance & Resources. | |

9	Benefits Administration - Welfare Reform and Performance Statement	67 - 74
	Report by the Director of Finance & Resources.	
10	Council Tax: Accounts for Write-off	75 - 78
	Report by the Director of Finance & Resources.	
11	Non-domestic Rates: Accounts for Write-off	79 - 82
	Report by the Director of Finance & Resources.	
12	Sundry Debtors: Accounts for Write-off	83 - 86
	Report by the Director of Finance & Resources.	
13	Health & Safety - Annual Report 2015/16 and Action Plan 2016/17	87 - 96
	Report by the Chief Executive.	
14	Annual Efficiency Statement 2015/16	97 - 102
	Report by the Director of Finance & Resources.	
15	Data Protection Policy	103 - 124
	Report by the Director of Finance & Resources.	
16	Information Handling Policy	125 - 142
	Report by the Director of Finance & Resources.	
17	Public Holidays 2017	143 - 146
	Report by the Director of Finance & Resources.	
18	Applications to Renfrewshire Council Citizens Fund	147 - 150
	Report by the Director of Finance & Resources.	
19	Civic Hospitality	151 - 154
	Report by the Director of Finance & Resources.	