



## **Renfrewshire Valuation Joint Board**

### **Notice of Meeting and Agenda Renfrewshire Valuation Joint Board.**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Friday, 16 September 2022	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

MARK CONAGHAN  
Clerk

### **Membership**

Councillor Annette Ireland, Councillor Andrew Morrison, Provost Mary Montague and Councillor David Macdonald (East Renfrewshire Council); Councillor Graeme Brooks, Councillor Paul Cassidy, Councillor James Daisley and Councillor Innes Nelson (Inverclyde Council); and Councillor Graeme Clark, Councillor Audrey Doig, Councillor John Hood, Councillor Sam Mullin, Councillor Bruce MacFarlane, Councillor Kenny MacLaren, Councillor Mags MacLaren and Councillor Andy Steel (Renfrewshire Council).

Councillor Audrey Doig (Convener): Councillor Paul Cassidy (Depute Convener)

### **Hybrid Meeting**

Please note that this meeting is scheduled to be held in the Council Chambers, Renfrewshire House.

However, it is a hybrid meeting and arrangements have been made for members to join the meeting remotely should they wish.

## **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7111.

## **Members of the Press and Public**

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-----------|---|----------------|
| <b>1</b>  | <b>Minute</b><br><br>Minute of meeting of this Joint Board held on 10 June 2022.  | <b>5 - 14</b>  |
| <b>2</b>  | <b>Revenue Budget Monitoring</b><br><br>Report by Treasurer.  | <b>15 - 18</b> |
| <b>3</b>  | <b>Electoral Update Report</b><br><br>Report by Assessor & Electoral Registration Officer.  | <b>19 - 20</b> |
| <b>4</b>  | <b>Performance Report</b><br><br>Report by Assistant Assessor & Electoral Registration Officer.   | <b>21 - 24</b> |
| <b>5</b>  | <b>Non-domestic Appeals</b><br><br>Report by Assistant Assessor & Electoral Registration Officer.   | <b>25 - 38</b> |
| <b>6</b>  | <b>Non-domestic Rates Reform Update</b><br><br>Report by Assessor & Electoral Registration Officer.   | <b>39 - 42</b> |
| <b>7</b>  | <b>Progress Update Review Report - Records Management Plan</b><br><br>Report by Assistant Assessor & Electoral Registration Officer/Public Records Assessment Team. | <b>43 - 58</b> |
| <b>8</b>  | <b>Risk Management Strategy Policy</b><br><br>Report by Assistant Assessor & Electoral Registration Officer.  | <b>59 - 68</b> |
| <b>9</b>  | <b>Corporate Risk Register</b><br><br>Report by Assistant Assessor & Electoral Registration Officer.  | <b>69 - 88</b> |
| <b>10</b> | <b>Trade Union Facility Time Reporting</b><br><br>Report by Assistant Assessor & Electoral Registration Officer.  | <b>89 - 90</b> |
| <b>11</b> | <b>Arrangements for Future Meetings</b><br><br>Report by Clerk.   | <b>91 - 92</b> |

## **12 Date of Next Meeting**

Note that the next meeting of the Joint Board will be held at 2.00 pm on 18 November 2022.