

Acronyms

ADES	Associate Directors of Education (Scotland)	
ASN	Additional Support Needs	
ASL	Additional Support for Learning	Additional support for learning means giving children extra help or support so they can get the most out of their education.
ASN	Additional Support Needs	A child or young person is said to have additional support needs if they need more or different support to what is normally provided in schools or early learning centres to children of the same age.
ASNA	Additional Support Needs Assistant	
AFKA	Association for Fostering Adoption and Kinship Scotland	
BAME	Black and Asian Minority Ethnic	
BGE	Broad General Education	This is the learning which is done from the age of 3 to 15 up to the end of S3. The aim is to make sure children have a wide-range of learning until S4 when they will start to specialise in difference subjects.
CA	Classroom Assistant	
CAMHS	Child and Adolescent Mental Health Service	
CfE	Curriculum of Excellence	CfE is the way schools and early years centres organise learning and teaching for 3-18 year olds.
CG	Clothing Grants	
CHS	Children's Hearings Scotland	
CLD	Community Learning & Development	Teams who work with and support communities in areas such as adult and family learning and youth work.
CP	Child Protection	

CPD	Continuing Professional Development	Each teacher in Scotland is required to undertake a certain amount of CPD each year to maintain or upgrade skills and knowledge.
COG	Chief Officer Group	
CPPM	Child Protection Planning Meeting	
CSP	Co-ordinated Support Plan	A child/young person is eligible for a CSP when they need support at school from services on an ongoing basis.
DHT	Depute Head Teacher	The role of DHT will vary school to school but generally he/she will stand in for the head teacher as necessary and will have responsibility for leadership and management of colleagues.
DO	Development Officer	Usually, a local authority officer who has a specific job around supporting schools.
DYW	Developing the Young Workforce	DYW is the Scottish Government's Youth Employment strategy which aims to get young people ready for the world of work.
EAL	English as an Additional Language	
EIS	Educational Institute of Scotland	The largest teaching union in Scotland.
ELC	Early Learning and Childcare	This term is meant to empathise that care and education of very young children are not separate things as babies and young children are learning all the time.
ELCC	Early Learning and Childcare Centre	
ELCO	Early Learning & Childcare Officer	
EM	Education Managers	
EP	Educational Psychology	
FGDM	Family Group Decision Making	
FE	Further Education	This is post-compulsory education which is difference from that offered in universities. It is mainly taught in colleges and is sometimes done as work-based learning or in adult and community learning.

FH	Faculty Head	
FLR	Flexible Learning Resource	Out-reach facility within schools to support children and young people.
FME	Free School Meals	
FTE	Full-Time Equivalent	This is a way to measure how much time a member of school staff works in school. For example, FTE of 1.0 means the person is equivalent to a full-time worker, while FTE 0.5 means the person is half-time.
GGC	Greater Glasgow and Clyde (Health Board)	
GIRFEC	Getting it Right for Every Child	A Scottish Government policy which aims to make sure all Scotland's children, young person and their families have support across public services, such as health, education, and social work.
GME	Gaelic Medium Education	A form of education where pupils are taught mainly in Scottish Gaelic, with English as a secondary language.
GTCS	General Teaching Council Scotland	This is the professional body which maintains the register of teachers and ensures teachers' professional standards. In Scotland, children must be taught by qualified and GTCS registered teachers.
HE	Higher Education	This is post-compulsory education which usually takes place in universities.
HMIE	Her Majesty's Inspectorate of Education	The Inspectorate carries out inspections of all places of learning. HMIE is part of Education Scotland.
HNC	Higher National Certificate	HNCs are offered by colleges, some universities and many training centres. They usually take one year to complete and provide skills you need to do a job.
HND	Higher National Diploma	HNDs are offered by colleges, some universities and many training centres. They usually take two years to complete.
HT	Head Teacher	Leader and manager of a school.
HWB	Health and Wellbeing	
ICT	Information and Communications Technology	ICT in education can be found in the following ways – <ul style="list-style-type: none"> - as a subject - as a tool to support teaching and learning

		- as an administrative tool
IEP	Individual Education Plan	An IEP is a document which sets out the goals and achievements of each school pupil. Every child should have an IEP and should also have an input to its content.
IRD	Initial Referral Discussion	
JII	Joint Investigative Interview	
LA	Local Authority	There are 32 local authorities in Scotland.
LD	Learning Disability	
LGBT+	Lesbian, Gay, Bisexual, Transgender	
MOG	Member Officer Group	
Mentors in Violence Prevention	MVP	
NIF	National Improvement Framework	Launched in January 2012, this Scottish Government framework is about measuring and evaluating performance in schools. It includes parents and carers as part of the process.
NPFS	National Parent Forum for Scotland	Supported by the Scottish Government, NPFS provides a parental perspective for local and national policies and issues and helps support parental involvement.
NQ	National Qualifications	NQs are taken by young people in secondary schools and colleges (and some training centres).
NVQ	National Vocational Qualification	These are work-based qualifications.
NVR	Non-Violence Resistance	
OSCR	Office of the Scottish Charity Regulator	OSCR decides whether to grant an organisation charitable status and to enter it on the Scottish Charity Register.
PEF	Pupil Equity Funding	This is money given to schools to help support children who may be falling behind and don't have the same chances in education because their family is experiencing poverty or other financial difficulties.
PGS	Paisley Grammar School	Locally used term.

PLP	Personal Learning Plan	The document/folder where a pupil can keep a record of his/her goals and achievements alongside examples of their work.
PPP	Public Private Partnership	A collaboration between a local authority and private companies, often used in the building and management of schools.
PRD	Professional Review and Development	Each teacher has the right to an annual PRD interview to focus on their strengths and areas for development and to agree on their training needs.
PT	Principal Teacher	In primary schools, this is usually a classroom teacher who also takes on some managerial roles within the school.
PU	Professional Update	This supports teachers to develop their skills and work; teachers are asked to keep a record of their learning throughout their careers.
PVG	Protection of Vulnerable Groups	The PVG Membership Scheme is the Scottish disclosure system.
QA	Quality Assurance	
QAF	Quality Assurance Framework	
QI	Quality Improvement	
QIO	Quality Improvement Officer	Usually, a local authority officer who has a specific job around supporting schools.
RCPC	Renfrewshire Child Protection Committee	
RCSP	Renfrewshire Children's Services Partnership	
RIC	Regional Improvement Collaborative	Collaborative that brings together a range of professional including local authority and Education Scotland officers with a focus on supporting teacher and other school staff to improve outcomes for children and young people.
RLDS	Renfrewshire Learning Disability Service	
RME	Religious and Moral Education	
RMPS	Religious, Moral and Philosophical Studies	

RNRA	Renfrewshire Nurturing Relationships Approach	
SAC	Scottish Attainment Challenge	
SCCYP	Scottish Commissioner for Children and Young People	The Commissioner aims to promote and protect the rights of children and young people in Scotland.
SCQF	Scottish Credit and Qualifications Framework	This organisation promotes lifelong learning in Scotland.
SCRA	Scottish Children's Reporter Administration	
SDS	Skills Development Scotland	Works in schools to provide information and advice about careers.
SEF	Scottish Equality Funding	
SIF	Summary of Inspection Finding	This document is available on the Education Scotland website following an inspection.
SIP	School Improvement Plan	This document should show improvement targets for a school.
SP	Senior Phase	
SLFU Initial	School Leavers Follow Up (Initial) Destinations	
SLFU Follow Up	School Leavers Follow Up (Follow Up) destinations	
SLT	School Leadership Team	
SMT	School Management Team	Usually includes the headteacher and deputies; may also include the business manager and principal teachers.
SPOIN	Scottish Parental Involvement Officers Network	A network group for local authority officers who have a specific role in supporting family engagement.
SQA	Scottish Qualifications Authority	SQA is responsible for the design, setting, assessment and certification of qualifications.
SSERC	Scottish School Education Research Centre	
SSTA	Scottish Secondary Teacher Association (SSTA)	
STEAM	Science, Technology, Engineering and Maths	The name used for this group of subjects.

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SVQ	Scottish Vocational Qualification	These qualifications are based on standards drawn up by industry, commerce, and education.
SWS	Social Work Scotland	
UCAS	Universities and College Admissions Service	UCAS process most applications for entry to higher and further education throughout the UK.
UNCRC	United Nations Convention on the Rights of a Child	This is an internal human rights treaty that grants all children and young people a set of rights.
WFW	Whole Family Wellbeing	This is a phrase to describe work within the Children's Service's Partnership designed to better support families and communities through deploying a new fund, downloaded to every local council, known as the Whole Family Wellbeing Fund.