

Minute of Meeting Council

Date	Time	Venue
Thursday, 18 May 2017	09:30	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Tom Begg, Councillor Derek Bibby, Councillor Bill Binks, Councillor Bill Brown, Councillor Stephen Burns, Councillor Jacqueline Cameron, Provost Lorraine Cameron, Councillor Michelle Campbell, Councillor Carolann Davidson, Councillor Eddie Devine, Councillor Andy Doig, Councillor Audrey Doig, Councillor Natalie Don, Councillor Alison Jean Dowling, Councillor Edward Grady, Councillor Neill Graham, Councillor Jim Harte, Councillor John Hood, Councillor Lisa-Marie Hughes, Councillor Karen Kennedy, Councillor Scott Kerr, Councillor Paul Mack, Councillor Alistair Mackay, Councillor James MacLaren, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor Eileen McCartin, Councillor Colin McCulloch, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor John McIntyre, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Will Mylet, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Emma Rodden, Councillor Jim Sharkey, Councillor John Shaw, Councillor James Sheridan, Councillor Andy Steel, Councillor Jane Strang

In Attendance

S Black, Chief Executive; P MacLeod, Director of Children's Services; S MacDougall, Director of Community Resources; M Crearie, Director of Development & Housing Services; A Russell, Director of Finance & Resources; D Leese, Chief Officer (Renfrewshire Health & Social Care Partnership); D Amos, Head of Policy & Commissioning and L Mahon, Head of Marketing (both Chief Executive's); and K Graham, Head of Corporate Governance, A MacArthur, Head of Finance, J Lynch, Head of Property, T Olowe, Interim Head of HR & OD Workforce Planning, F Naylor, Head of Finance & Corporate Services (Renfrewshire Leisure), M Conaghan, Legal & Democratic Services Manager, L Belshaw, Democratic Services Manager and D Low, Senior Committee Services Officer (all Finance & Resources).

The Chief Executive as Returning Officer presided prior to the election of the Provost.

The Returning Officer welcomed back those members who had been re-elected and the 24 new members to the Council.

1 Election of Provost

The Returning Officer invited nominations for the office of Provost of Renfrewshire Council.

Councillor Nicolson, seconded by Councillor Paterson, moved that Councillor L Cameron, be elected as Provost of Renfrewshire.

Councillor Devine, seconded by Councillor Montgomery, moved as an amendment that Councillor Bibby be elected as Provost of Renfrewshire.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Burns, J Cameron, L Cameron, Campbell, Andy Doig, Audrey Doig, Don, Hughes, K MacLaren, M MacLaren, McCartin, McEwan, McGurk, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw and Steel.

The following members abstained: Councillors Begg, Binks, Graham, Kerr, Mackay, J MacLaren, McIntyre and Strang.

14 members having voted for the amendment, 21 members having voted for the motion and 8 members having abstained, the motion was accordingly declared carried.

DECIDED: That Councillor L Cameron be elected as Provost of Renfrewshire.

Provost Cameron thereafter took the Chair and thanked the members for electing her to the Office of Provost of Renfrewshire.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

2 Election of Depute Provost

The Provost invited nominations for the office of Depute Provost of Renfrewshire Council.

Councillor Nicolson, seconded by Councillor Paterson, moved that Councillor McEwan, be elected as Depute Provost of Renfrewshire.

Councillor Devine, seconded by Councillor Montgomery, moved as an amendment that Councillor Brown, be elected as Depute Provost of Renfrewshire.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Burns, J Cameron, Provost L Cameron, Councillors Campbell, Andy Doig, Audrey Doig, Don, Hughes, K MacLaren, M MacLaren, McCartin, McEwan, McGurk, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw and Steel.

The following members abstained: Councillors Begg, Binks, Graham, Kerr, Mackay, J MacLaren, McIntyre and Strang.

14 members having voted for the amendment, 21 members having voted for the motion and 8 members having abstained, the motion was accordingly declared carried.

DECIDED: That Councillor McEwan be elected as Depute Provost of Renfrewshire.

3 Term of Office of Provost and Depute Provost

There was submitted a report by the Director of Finance & Resources relative to the term of office of Provost and Depute Provost of the Council.

In terms of the Local Government etc. (Scotland) Act 1994, the Council was required to appoint a Convener and could appoint a Depute Convener. The Council had previously agreed that the Convener and Depute Convener be known as Provost and Depute Provost.

The Council was permitted to make provision within their standing orders to set the duration of the term of office of the Convener and Depute Convener and also to set out a procedure for their early removal from office. The relevant paragraphs in the Council's Standing Orders provided that:-

- (i) the Convener of the Council shall hold office as Convener until the next ordinary election or until ceasing to be a councillor whichever is the earlier (Standing Order 11d); and
- (ii) notwithstanding the foregoing provisions the Council may specify a shorter period for the term of office of Convener at the time of his being elected to that office (Standing Order 11e).

The Council was required to determine the period of office which the Convener would serve and, as there were no provisions within the Council's Standing Orders which regulated the term of office of the Depute Convener, this was also a matter for the Council to determine.

Councillor Mack, seconded by Councillor Andy Doig, moved that the Council agrees that the terms of office of the Provost and the Depute Provost should be for a period of two years.

Councillor Nicolson, seconded by Councillor Paterson, moved as an amendment that the Council agrees that the terms of office of the Provost and the Depute Provost should be to the next ordinary election of the Council.

On the roll being called, the following members voted for the amendment: Councillors Adam-McGregor, Begg, Binks, Burns, J Cameron, Provost L Cameron, Councillors Campbell, Audrey Doig, Don, Graham, Hughes, Kerr, J MacLaren, K MacLaren, M MacLaren, McEwan, McGurk, McIntyre, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw, Steel and Strang.

The following members voted for the motion: Councillors Bibby, Brown, Davidson, Devine, Andy Doig, Dowling, Grady, Harte, Hood, Kennedy, Mack, Mackay, McCartin, McCulloch, Montgomery, Sharkey and Sheridan.

26 members having voted for the amendment and 17 members having voted for the motion, the amendment was accordingly declared carried.

DECIDED: That the Council agrees that the terms of office of the Provost and the Depute Provost should be to the next ordinary election of the Council.

4 Report on Election Results

There was submitted a report by the Returning Officer advising that on Thursday 5 May 2017 the following persons had been elected as Councillors to Renfrewshire Council to hold office from 5 May 2017 until the next ordinary election of the Council.

Ward 1 Bill Brown, Lisa-Marie Hughes, John Shaw and Jane Strang.

Ward 2 Edward Grady, Cathy McEwan and Jim Paterson.

Ward 3 Jennifer Marion Adam-McGregor, Neill Graham and Jim Sharkey.

Ward 4 Karen Kennedy, Kenny MacLaren, Mags MacLaren and John McIntyre.

Ward 5 Carolann Davidson, John McNaughtan and Will Mylet.

Ward 6 Eddie Devine, Paul Mack and Marie McGurk.

Ward 7 Stephen Burns, Lorraine Cameron, Eileen McCartin and Kevin Montgomery.

Ward 8 Jacqueline Cameron, John Hood, Alistair Mackay and Andy Steel.

Ward 9 Derek Bibby, Bill Binks, Andy Doig and Emma Rodden.

Ward 10 Audrey Doig, Alison Jean Dowling, Scott Kerr and James Sheridan.

Ward 11 Natalie Don, James MacLaren and Colin McCulloch.

Ward 12 Tom Begg, Michelle Campbell, Jim Harte and Iain Nicolson.

DECIDED: That the report by the Returning Officer be noted.

5 Election of Leader and Depute Leader of the Council

Provost Cameron invited nominations for appointment to the posts of Leader and Depute Leader of the Council.

Councillor Shaw, seconded by Councillor McEwan, moved that Councillor Nicolson be elected as Leader of Renfrewshire Council.

Councillor Bibby, seconded by Councillor Montgomery, moved as an amendment that Councillor Devine be elected as Leader of Renfrewshire Council.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Burns, J Cameron, Provost L Cameron, Councillors Campbell, Andy Doig, Audrey Doig, Don, Hughes, K MacLaren, M MacLaren, McCartin, McEwan, McGurk, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw and Steel.

The following members abstained: Councillors Begg, Binks, Graham, Kerr, Mackay, J MacLaren, McIntyre and Strang.

14 members having voted for the amendment, 21 members having voted for the motion and 8 members having abstained, the motion was accordingly declared carried.

Councillor Shaw, seconded by Councillor McEwan, then moved that Councillor Paterson be elected as Deputy Leader of Renfrewshire Council. This was agreed unanimously.

DECIDED: That Councillor Nicolson be elected Leader of Renfrewshire Council and that Councillor Paterson be elected as Deputy Leader of Renfrewshire Council.

6 Minutes of Council and Boards

There were submitted the Minutes of the following meetings of the Council and Regulatory Functions Board on the dates specified:

Regulatory Functions Board, 19 April 2017
Council, 20 April 2017

DECIDED: That the Minutes be approved.

7 COSLA

There was submitted a report by the Chief Executive intimating that correspondence has been received from CoSLA asking whether the Council wished to re-join the organisation and to appoint representatives.

The report intimated that should the Council wish to re-join CoSLA it would be entitled to nominate five representatives and that the cost of the Council's membership would be assessed on the basis of a standard fixed sum with the balance of the subscription being determined by the number of people living within Renfrewshire. The report also suggested that should the Council wish to re-join CoSLA it may wish to re-consider its membership of the Scottish Local Government Partnership.

Councillor Nicolson, seconded by Councillor Paterson, moved that the Council agrees to re-join CoSLA and discontinue membership of the Scottish Local Government Partnership with immediate effect; that the five members on the CoSLA Convention representing Renfrewshire Council will be cross-party – 3 SNP, 1 Labour and 1 Conservative; and the 3 SNP members will be Councillor Iain Nicolson, Councillor Jim Paterson and Councillor John Shaw. Names of representatives for the Labour and Conservative Groups to be intimated to the Head of Corporate Governance by 5.00 pm on Tuesday 23 May 2017.

Councillor Devine, seconded by Councillor Bibby, moved as an amendment that the five members on the CoSLA Convention representing Renfrewshire Council be 2 SNP, 2 Labour and 1 Conservative.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Andy Doig, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCartin, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Begg, Binks, Burns, J Cameron, Provost L Cameron, Councillors Campbell, Audrey Doig, Don, Graham, Hughes, Kerr, Mackay, J MacLaren, K MacLaren, M MacLaren, McEwan, McGurk, McIntyre, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw, Steel and Strang.

16 members having voted for the amendment and 27 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

(a) That the Council agrees to re-join CoSLA and discontinue membership of the Scottish Local Government Partnership with immediate effect;

(b) That the five members on the CoSLA Convention representing Renfrewshire Council will be cross-party – 3 SNP, 1 Labour and 1 Conservative;

(c) That the 3 SNP members will be Councillor Iain Nicolson, Councillor Jim Paterson and Councillor John Shaw; and

(d) That the names of representatives for the Labour and Conservative Groups be intimated to the Head of Corporate Governance by 5.00 pm on Tuesday 23 May 2017.

8 Decision Making Structure and Membership

There was submitted a report by the Director of Finance & Resources relative to the Council's decision making structure and intimating that the Council was entitled to arrange for the discharge of any of its functions, subject to a few statutory exceptions, by a committee or sub-committee of the authority. The appendix to the report detailed the existing structure which had been agreed by the Council on 18 December 2014.

The report proposed that the Council give consideration to the establishment of a cross-party ad hoc sounding board as part of its structure. The composition would be the Leader and Depute Leader of the Council and one representative from each of the other political groups and parties on the Council.

The Council currently had five local area committees as part of its structure. A review of local area committee arrangements was underway at present. However, as an interim measure to take account of the additional Paisley ward, the report proposed that the Paisley North Local Area Committee should incorporate the newly created Council Ward 5 and therefore comprise Wards 3, 4 and 5. The budget for this local area committee would be adjusted accordingly.

The report intimated that when considering a decision-making structure the Council required to have regard to special rules concerning the establishment and membership of certain Boards and panels, details of which were included in the appendix to the report.

It was noted that when appointing members, the Council should apply the principle of party representation in a fair and consistent manner. Whilst in Scotland, the rules set out in the Local Government and Housing Act 1989 requiring party political balance on committees and sub committees had not been brought into effect, it was important that councils applied the principle of party representation in a manner which could stand the test of scrutiny.

It was further noted that, in the event that amendments were made to the existing structure, corresponding amendments would require to be made to the terms of reference.

Councillor Nicolson, seconded by Councillor Paterson, moved that the Council approves the following revised decision making structure:-

1 a) The existing six policy boards of the Council and the Procurement Sub-committee are disbanded and replaced by the following four policy boards:

Communities, Housing and Planning Policy Board
Education and Children's Services Policy Board
Finance, Resources and Customer Services Policy Board
Infrastructure, Land and Environment Policy Board;

b) Police and Fire & Rescue Scrutiny shall form the remit of a new sub-committee of the Communities, Housing and Planning Policy Board, comprising five members drawn from the membership of the Policy Board to include three members of the administration including the Convener or Depute Convener of the Policy Board;

c) A Cross Party Sounding Board will be established with the membership comprising the Leader and Depute Leader of the Council and one representative each from the other political groups or parties on the Council;

d) The remit of the Leadership Board shall be revised primarily to include most of the remit of the Economy and Jobs Policy Board;

e) The Petitions function shall be removed from the remit of the Audit, Scrutiny and Petitions Policy Board and a separate Petitions Board shall be created. The Petitions Board shall comprise nine members;

f) The remaining remit of the Audit, Scrutiny and Petitions Board shall be further amended to include wider oversight of risk and risk management in the Council and the Board shall be renamed as the Audit, Risk and Scrutiny Board. It is proposed that the Convener of the Board will be a member from an opposition party or Group.

2. That the Council approves the remits of the new and revised Boards and Sub-committees that are attached as an appendix to this motion.

3. That the Council approves that the composition and membership of the policy boards, appeals panels, Local Area Committees and associated forums and panels shall be as follows:-

(i) Education and Children's Services Policy Board - 20 members, to comprise 9 members from the Administration, 8 members from the opposition groups and parties and 3 church representatives.

Comprising Councillors J Paterson, Provost L Cameron, Councillors I Nicolson, J Shaw, L M Hughes, E Rodden, W Mylet, N Don and J McNaughtan from the Administration and 7 members to be determined by the opposition groups or parties.

That Councillor J Paterson be appointed Convener and Provost L Cameron be appointed Depute Convener of the Education and Children's Services Policy Board.

(ii) Communities, Housing and Planning Policy Board - 15 members, to comprise 8 members from the Administration and 7 members from the opposition groups and parties.

Comprising Councillors M McGurk, J McNaughtan, S Burns, E Rodden, I Nicolson, M MacLaren, K MacLaren and N Don from the Administration and 7 members to be determined by the opposition groups and parties.

That Councillor M McGurk be appointed Convener and Councillor J McNaughtan be appointed Depute Convener of the Communities, Housing and Planning Policy Board.

Local Review Body – 5 members of the Communities, Housing and Planning Policy Board to deal with each Review.

- That Councillor M McGurk be appointed Chairperson of the Local Review Body and the Depute Chairperson will be nominated by the opposition from the opposition members on the Policy Board.

- That each Local Review Body comprise the Chairperson and/or the Depute Chairperson plus 3 or 4 other members of the Communities, Housing and Planning Policy Board.

b) Police and Fire & Rescue Scrutiny Sub-committee – 5 members of the Communities, Housing and Planning Policy Board to comprise 3 members from the Administration including the Convener or Depute Convener of the Policy Board and 2 members from the opposition groups or parties.

c) Community Asset Transfer Review Sub-committee – to comprise any 5 members of the Communities, Planning and Housing Policy Board provided 3 are from the Administration and 2 from the opposition groups or parties. The Sub-committee will be chaired by either the Convener or Depute Convener of the Board.

(iii) Infrastructure, Land and Environment Policy Board – 15 members, to comprise 8 members of the Administration and 7 members of the opposition groups and parties. Comprising Councillors C McEwan, N Don, W Mylet, M Campbell, J Adam-McGregor, J Cameron, Audrey Doig and S Burns from the Administration and 7 members to be determined by the opposition groups and parties.

That Councillor C McEwan be appointed Convener and Councillor N Don be appointed Depute Convener of the Infrastructure, Land and Environment Policy Board.

(iv) Finance, Resources and Customer Services Policy Board -15 members, to comprise 8 members from the Administration and 7 members from the opposition groups and parties.

Comprising Councillors J Shaw, J McNaughtan, I Nicolson, J Paterson, K MacLaren, A Steel, Provost L Cameron and Councillors Audrey Doig from the Administration and 7 members to be determined by the opposition groups and parties.

That Councillor J Shaw be appointed as Convener of the Finance, Resources and Customer Services Policy Board and Councillor J McNaughtan be appointed Depute Convener of the Finance, Resources and Customer Services Policy Board.

(v) Leadership Board - 15 members, to comprise 8 members of the Administration and 7 members from the opposition groups or parties.

Comprising Councillors I Nicolson, J Paterson, J Shaw, M McGurk, C McEwan, J McNaughtan, J Cameron and LM Hughes from the Administration and 7 members to be determined by the opposition groups and parties.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Leadership Board.

(vi) Audit, Risk and Scrutiny Board – 9 members, to comprise 3 members from the Administration and 6 members from the opposition groups or parties.

Comprising Councillors M Campbell, S Burns and E Rodden from the Administration and 6 councillors to be determined by the opposition groups and parties.

That an opposition councillor be appointed Convener and an opposition councillor be appointed Depute Convener of the Audit, Risk and Scrutiny Board.

(vii) Regulatory Functions Board -10 members, to comprise 6 members of the Administration and 4 members from the opposition groups or parties.

Comprising Councillors J McNaughtan, E Rodden, A Steel, Provost L Cameron, C McEwan and LM Hughes from the Administration and 4 members to be determined by the opposition groups or parties.

That Councillor J McNaughtan be appointed Convener and Councillor E Rodden be appointed Depute Convener of the Regulatory Functions Board.

(viii) Appeals – from the pool of all 43 members, members to be drawn for the Appeals Panel as undernoted:-

Bursaries and Endowments Appeals Panel – 4 members to comprise 3 members from the Administration and 1 member from the opposition group or parties.

Non-Domestic Rates Appeal Panel – 5 members to comprise 3 members from the Administration and 2 members from the opposition groups or parties

Placing Requests and Exclusions Appeals – 2 members to comprise 1 member of the Administration and 1 member of the opposition groups or parties.

Personnel Appeals and Applied Conditions of Service – 8 members to comprise 5 members of the Administration and 3 members from the opposition groups or parties.

That Councillor J Adam-McGregor be appointed Convener and Councillor M Campbell be appointed Depute Convener of the Appeals Board and the Personnel Appeals & Applied Conditions of Service Appeals Panel.

(ix) Local Area Committees

Houston, Crosslee, Linwood, Riverside & Erskine Local Area Committee - to comprise the local members of Wards 10, 11 and 12.

That Councillor N Don be appointed Convener and Councillor M Campbell be appointed Depute Convener of Houston, Crosslee, Linwood, Riverside and Erskine Local Area Committee.

Johnstone and the Villages Local Area Committee – to comprise the local members of Wards 8 and 9.

That Councillor A Steel be appointed Convener and Councillor E Rodden be appointed Depute Convener of Johnstone and the Villages Local Area Committee.

Paisley North Local Area Committee – to comprise the local members of Wards 3, 4 and 5.

That Councillor J Adam-McGregor be appointed Convener and Councillor J McNaughtan be appointed Depute Convener of Paisley North Local Area Committee.

Paisley South Local Area Committee – to comprise the local members of Wards 6 and 7.

That Councillor M McGurk be appointed Convener and Councillor S Burns be appointed Depute Convener of Paisley South Local Area Committee.

Renfrew and Gallowhill Local Area Committee – to comprise the local members of Wards 1 and 2.

That Councillor J Shaw be appointed Convener and Councillor C McEwan be appointed Depute Convener of Renfrew and Gallowhill Local Area Committee.

Nominated representatives of local community groups are non-voting members of each Local Area Committee.

(x) Appointment Board for Director Posts – 9 members, to comprise 5 members of the Administration, and 4 members of the opposition groups or parties.

That Councillor J Paterson be appointed Convener and Councillor M McGurk be appointed Depute Convener of the Appointment Board for Director Posts.

(xi) Appointment Board for Head of Service Posts and Assistant Director of Schools – 7 members, to comprise 4 members from the Administration and 3 members from the opposition group or parties.

That Councillor C McEwan be appointed Convener and Councillor J Shaw be appointed Depute Convener of the Appointment Board for Head of Service and Assistant Director of Schools Posts.

(xii) Appointment Board for Chief Executive Post - 9 members, to comprise the Leader and Depute Leader of the Council, 3 further members of the Administration and 4 members from the opposition groups or parties.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Appointment Board for Chief Executive Post.

(xiii) Emergencies Board - 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors M McGurk, M Campbell and I Nicolson from the Administration and 2 members to be determined by the opposition groups or parties.

That Councillor M McGurk be appointed Convener and Councillor M Campbell be appointed Depute Convener of the Emergencies Board.

(xiv) Investment Review Board – 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors J Shaw, J Paterson and I Nicolson from the Administration and 2 members to be determined by the opposition groups or parties.

That Councillor J Shaw be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Investment Review Board.

(xv) Joint Consultative Board (non teaching) – 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors A Steel, J McNaughtan and LM Hughes from the Administration and 3 members to be determined by the opposition group or parties.

That Councillor A Steel be appointed as Convener and Councillor J McNaughtan be appointed Depute Convener of the Joint Consultative Board (non-teaching).

(xvi) Renfrewshire Joint Negotiating Committee for Teaching Staff – 2 members both from the Administration.

To comprise Provost L Cameron and Councillor J Paterson

That Provost L Cameron be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Renfrewshire Joint Negotiating Committee for Teaching Staff.

(xvii) Cross Party Sounding Board – 6 members, to comprise the Leader and Depute Leader of the Council plus one member each from the other political groups and parties on the Council.

To comprise Councillors I Nicolson and J Paterson and 4 other members to be determined by the opposition groups or parties.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Cross Party Sounding Board.

(xviii) Petitions Board – 9 members, to compromise 5 members from the Administration and 4 members from the opposition groups or parties.

To comprise Councillors J Adam-McGregor, M Campbell, LM Hughes, A Steel and S Burns from the Administration and 4 members to be determined by the opposition parties.

That Councillor J Adam-McGregor be appointed Convener and Councillor J McNaughtan be appointed as Depute Convener of the Petitions Board.

4. Agrees that as an interim measure to take into account that Paisley North Local Area Committee comprises Wards 3, 4 and 5 that the budget for this Local Area Committee be adjusted accordingly.

5. Agrees that in relation to the timetable of meetings, the meetings of the Education and Children's Services Policy Board, the Communities, Housing and Planning Policy Board, the Infrastructure, Land and Environment Policy Board and the Finance, Resources and Customer Services Policy Board replace the meetings of the Education and Children Policy Board, the Housing and Community Safety Policy Board, Environment Policy Board and the Finance and Resources Policy Board, respectively, that are already agreed by the Council and further that the meetings of the Petitions Board are scheduled to replace the meetings of the Procurement Sub-committee due to take place after meetings of the Finance and Resources Policy Board and that meetings of the Police and Fire & Rescue Scrutiny Sub-committee take place in place of meetings of the Local Review Body scheduled to take place after meetings of the Housing and Community Safety Policy Board.

6. Authorises the Head of Corporate Governance to make any incidental changes to the Council's governance structure and procedures to reflect the changes proposed in this motion.

7. Agrees that all names for appointments to Boards etc. not intimated at the meeting be submitted to the Head of Corporate Governance by 5.00pm on Tuesday 23 May 2017.

8. Agrees that a report will be submitted to a future meeting of the Council following a review of the effectiveness of the revised governance structure set out in

this motion.

Councillor J MacLaren, seconded by Councillor McIntyre, moved as a first amendment:

“Amend the motion to the following extent:

- (i) Education and Children’s Services Policy Board - that 3 appointments are determined by the Conservative Group.
- (ii) Communities, Housing & Planning Policy Board - that 3 appointments are determined by the Conservative Group.
- (iii) Infrastructure, Land and Environment Policy Board - that 3 appointments are determined by the Conservative Group.
- (iv) Finance, Resources and Customer Services Policy Board - that 2 appointments are determined by the Conservative Group.
- (v) Leadership Board - that 2 appointments are determined by the Conservative Group.
- (vi) Audit, Risk and Scrutiny Board - that 3 appointments are determined by the Conservative Group and that one of the three is Councillor B Binks who will be appointed as Convener.
- (vii) Regulatory Functions Board - that 2 appointments are determined by the Conservative Group.
- (viii) Emergencies Board - that 1 appointment is determined by the Conservative Group.
- (ix) Investment Review Board - that 1 appointment is determined by the Conservative Group.
- (x) Joint Consultative Board (non teaching) - that 1 appointment is determined by the Conservative Group.
- (xi) Petitions Board - that 2 members be determined by the Conservative Group.

Councillor Andy Doig, seconded by Councillor Mack, moved as a second amendment:

Nomination from the Independent Group for Convener of the Audit and Scrutiny Board and Joint Policy Boards

This Group nominates Councillor Andy Doig for the position of the Convener of the Audit and Scrutiny Board, and in relation to policy boards nominates Councillor P Mack for membership of the Education and Children Policy Board, and the Planning and Property Board.

This Group further nominates Councillor Andy Doig for membership of the Leadership Board and the Planning and Property Board.

Add to the end of recommendation 2.3 the following:

“in accordance with the principles set out in the Local Government and Housing Act 1989 relating to the political balance on committees, policy boards, and outside bodies.”

Councillor Devine, seconded by Councillor Bibby, moved as a third amendment to delete and insert:

“Council notes the result of the recent council elections.

Council supports the application of the principle of proportionality to reflect the verdict of the electorate.

Council agrees that board membership should reflect proportionality based on the largest party having 44% of ward seats and other parties having 56% of seats within the Council.

Accordingly Council agrees the maintenance of the existing board structure with the following membership:-

Economy and Jobs Policy Board - 7 Administration members, 5 main opposition, 3 other opposition.

Education and Children Policy Board - 9 Administration members, 6 main opposition, 5 other opposition.

Environmental Policy Board - 7 Administration members, 5 main opposition, 3 other opposition.

Finance and Resources Policy Board - 7 Administration members, 5 main opposition, 3 other opposition.

Planning & Property Policy Board - 7 Administration members, 5 main opposition, 3 other opposition.

Leadership Board - 7 Administration members, 5 main opposition, 3 other opposition.

Regulatory Functions Board - 5 Administration members, 4 main opposition, 1 other opposition.

Audit, Scrutiny and Petitions Board - 4 Administration members, 3 main opposition, 2 other opposition.

Bursaries and Endowment Appeals Panel - 2 Administration members, 1 main opposition, 1 other opposition.

Non Domestic Rates Appeals Panel – 2 Administration members, 2 main opposition, 1 other opposition.

Personnel Appeals and Applied Conditions of Service Appeals Panel – 4 Administration members, 2 main opposition, 2 other opposition.

Placing Requests and Exclusions Appeals Panel – 1 Administration member, 1 main opposition.

Community Asset Transfer Review Sub-committee – 2 Administration members, 2 main opposition, 1 other opposition.

Appointment Board – Director Posts – 4 Administration members, 3 main opposition, 2 other opposition.

Appointment Board – Head of Service Posts and Assistant Director Schools – 3 Administration members, 2 main opposition, 2 other opposition.

Appointment Board – Chief Executive Post – 4 Administration members, 3 main opposition, 2 other opposition.

Emergencies Board – 2 Administration members, 2 main opposition, 1 other opposition.

Investment Review Board – 2 Administration members, 2 main opposition, 1 other opposition.

Joint Consultative Board Non Teaching – 2 Administration members, 2 main opposition, 1 other opposition.

Renfrewshire Joint Negotiating Committee for Teaching Staff – 1 Administration member, 1 main opposition.

Additionally Council approves the appointment of the following:

Audit, Petitions and Scrutiny – Convener from the main opposition, Depute Convener from the other opposition.

Regulatory Functions Board – Convener from the main opposition, Depute Convener from the other opposition.

Councillor McCartin, seconded by Councillor Hughes, moved as a fourth amendment that the Liberal Democrat member should take places on the Leadership Board and on Paisley South Local Area Committee.

ADJOURNMENT

The meeting adjourned at 10.10 a.m. and reconvened at 10.35 a.m.

In terms of Standing Order 27, Councillors Nicolson and Paterson, being the mover and seconder of the motion, agreed to accept the first amendment moved by Councillor J MacLaren and seconded by Councillor McIntyre and the fourth amendment moved by Councillor McCartin, seconded by Councillor Hughes.

In terms of Standing Order 27, Councillor Andy Doig and Councillor Mack, being the mover and seconder of the second amendment, amended their amendment to delete everything except:

‘Add to the end of recommendation 2.3 the following:

“in accordance with the principles set out in the Local Government and Housing Act 1989 relating to the political balance on committees, policy boards, and outside bodies.”

In terms of Standing Order 27, Councillors Devine and Bibby, being the mover and seconder of the third amendment, agreed to include the second amendment by Councillors Andy Doig and Mack, as amended, as part of the third amendment.

This then left the motion, as amended by the inclusion of the first and fourth amendments, and the third amendment, as amended by the second amendment, which then became the substantive motion and amendment.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Andy Doig, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Begg, Binks, Burns, J Cameron, Provost L Cameron, Councillors Campbell, Audrey Doig, Don, Graham, Hughes, Kerr, Mackay, J MacLaren, K MacLaren, M MacLaren, McCartin, McEwan, McGurk, McIntyre, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw, Steel and Strang.

15 members having voted for the amendment and 28 members having voted for the motion the motion was accordingly declared carried.

DECIDED: That the Council approves the following revised decision making structure:-

(a) That the existing six policy boards of the Council and the Procurement Sub-committee are disbanded and replaced by the following four policy boards:

Communities, Housing and Planning Policy Board
Education and Children’s Services Policy Board
Finance, Resources and Customer Services Policy Board
Infrastructure , Land and Environment Policy Board

(i) Police and Fire & Rescue Scrutiny shall form the remit of a new sub-committee of the Communities, Housing and Planning Policy Board, comprising five members drawn from the membership of the Policy Board to include three members of the administration including the Convener or Depute Convener of the Policy Board;

(ii) A Cross Party Sounding Board will be established with the membership comprising the Leader and Depute Leader of the Council and one representative each from the other political groups or parties on the Council;

(iii) The remit of the Leadership Board shall be revised primarily to include most of the remit of the Economy and Jobs Policy Board;

(iv) The Petitions function shall be removed from the remit of the Audit, Scrutiny and Petitions Policy Board and a separate Petitions Board shall be created. The Petitions Board shall comprise nine members;

(v) The remaining remit of the Audit, Scrutiny and Petitions Board shall be further amended to include wider oversight of risk and risk management in the Council and

the Board shall be renamed as the Audit, Risk and Scrutiny Board. It is proposed that the Convener of the Board will be a member from an opposition party or Group.

(b) That the remits of the new and revised Boards and Sub-committees that are attached as an appendix to this Minute be approved.

(c) That the Council approves that the composition and membership of the policy boards, appeals panels, Local Area Committees and associated forums and panels shall be as follows:-

(i) Education and Children's Services Policy Board – 20 members, to comprise 9 members from the Administration, 8 members from the opposition groups and parties and 3 church representatives.

Comprising Councillors J Paterson, Provost L Cameron, Councillors I Nicolson, J Shaw, LM Hughes, E Rodden, W Mylet, N Don and J McNaughtan from the Administration and 8 members to be determined by the opposition groups or parties, 3 appointments to be determined by the Conservative group.

That Councillor J Paterson be appointed Convener and Provost L Cameron be appointed Depute Convener of the Education and Children's Services Policy Board

(ii) Communities, Housing and Planning Policy Board - 15 members, to comprise 8 members from the Administration and 7 members from the opposition groups and parties, 3 appointments to be determined by the Conservative group.

Comprising Councillors M McGurk, J McNaughtan, S Burns, E Rodden, I Nicolson, M MacLaren, K MacLaren and N Don from the Administration and 7 members to be determined by the opposition groups and parties

That Councillor M McGurk be appointed Convener and Councillor J McNaughtan be appointed Depute Convener of the Communities, Housing and Planning Policy Board

(a) Local Review Body – 5 members of the Communities, Housing and Planning Policy Board to deal with each Review.

- That Councillor M McGurk be appointed Chairperson of the Local Review Body and the Depute Chairperson will be nominated by the opposition from the opposition members on the Policy Board.

- That each Local Review Body comprise the Chairperson and/or the Depute Chairperson plus 3 or 4 other members of the Communities, Housing and Planning Policy Board.

(b) Police and Fire & Rescue Scrutiny Sub-committee – 5 members of the Communities, Housing and Planning Policy Board to comprise 3 members from the Administration including the Convener or Depute Convener of the Policy Board and 2 members from the opposition groups or parties.

(c) Community Asset Transfer Review Sub-committee – to comprise any 5 members of the Communities, Planning and Housing Policy Board provided 3 are from the Administration and 2 from the opposition groups or parties. The Sub-committee will be chaired by either the Convener or Depute Convener of the Board.

(iii) Infrastructure, Land and Environment Policy Board – 15 members, to comprise

8 members of the Administration and 7 members of the opposition groups and parties. Comprising Councillors C McEwan, N Don, W Mylet, M Campbell, J Adam-McGregor, J Cameron, Audrey Doig and S Burns from the Administration and 7 members to be determined by the opposition groups and parties, 3 appointments to be determined by the Conservative group.

That Councillor C McEwan be appointed Convener and Councillor N Don be appointed Depute Convener of the Infrastructure, Land and Environment Policy Board.

(iv) Finance, Resources and Customer Services Policy Board -15 members, to comprise 8 members from the Administration and 7 members from the opposition groups and parties.

Comprising Councillors J Shaw, J McNaughtan, I Nicolson, J Paterson, K MacLaren, A Steel, Provost L Cameron and Councillors Audrey Doig from the Administration and 7 members to be determined by the opposition groups and parties, 2 appointments to be determined by the Conservative group.

That Councillor J Shaw be appointed as Convener of the Finance, Resources and Customer Services Policy Board and Councillor J McNaughtan be appointed Depute Convener of the Finance, Resources and Customer Services Policy Board.

(v) Leadership Board - 15 members, to comprise 8 members of the Administration and 7 members from the opposition groups or parties.

Comprising Councillors I Nicolson, J Paterson, J Shaw, M McGurk, C McEwan, J McNaughtan, J Cameron and LM Hughes from the Administration and 7 members to be determined by the opposition groups and parties, 2 appointments to be determined by the Conservative group and the Liberal Democrat member.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Leadership Board.

(vi) Audit, Risk and Scrutiny Board – 9 members to comprise 3 members from the Administration and 6 members from the opposition groups or parties.

Comprising Councillors M Campbell, S Burns and E Rodden from the Administration and 6 councillors to be determined by the opposition groups and parties, 3 appointments to be determined by the Conservative group and that one of the 3 is Councillor B Binks who will be appointed as Convener.

That an opposition councillor be appointed Depute Convener of the Audit, Risk and Scrutiny Board.

(vii) Regulatory Functions Board -10 members, to comprise 6 members of the Administration and 4 members from the opposition groups or parties.

Comprising Councillors J McNaughtan, E Rodden, A Steel, Provost L Cameron, C McEwan and LM Hughes from the Administration and 4 members to be determined by the opposition groups or parties, 2 appointments to be determined by the Conservative group.

That Councillor J McNaughtan be appointed Convener and Councillor E Rodden be

appointed Depute Convener of the Regulatory Functions Board.

(viii) Appeals – from the pool of all 43 members, members to be drawn for the Appeals Panel as undernoted:-

(a) Bursaries and Endowments Appeals Panel – 4 members, to comprise 3 members from the Administration and 1 member from the opposition group or parties.

(b) Non-Domestic Rates Appeal Panel – 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

(c) Placing Requests and Exclusions Appeals – 2 members, to comprise 1 member of the Administration and 1 member of the opposition groups or parties.

(d) Personnel Appeals and Applied Conditions of Service – 8 members, to comprise 5 members of the Administration and 3 members from the opposition groups or parties.

(e) That Councillor J Adam-McGregor be appointed Convener and Councillor M Campbell be appointed Depute Convener of the Appeals Board and the Personnel Appeals & Applied Conditions of Service Appeals Panel.

(ix) Local Area Committees

(a) Houston, Crosslee, Linwood, Riverside & Erskine Local Area Committee - to comprise the local members of Wards 10, 11 and 12.

That Councillor N Don be appointed Convener and Councillor M Campbell be appointed Depute Convener of Houston, Crosslee, Linwood, Riverside and Erskine Local Area Committee.

(b) Johnstone and the Villages Local Area Committee – to comprise the local members of Wards 8 and 9.

That Councillor A Steel be appointed Convener and Councillor E Rodden be appointed Depute Convener of Johnstone and the Villages Local Area Committee.

(c) Paisley North Local Area Committee – to comprise the local members of Wards 3, 4 and 5.

That Councillor J Adam-McGregor be appointed Convener and Councillor J McNaughtan be appointed Depute Convener of Paisley North Local Area Committee.

(d) Paisley South Local Area Committee – to comprise the local members of Wards 6 and 7.

That Councillor M McGurk be appointed Convener and Councillor S Burns be appointed Depute Convener of Paisley South Local Area Committee.

(e) Renfrew and Gallowhill Local Area Committee – to comprise the local members of Wards 1 and 2.

That Councillor J Shaw be appointed Convener and Councillor C McEwan be appointed Depute Convener of Renfrew and Gallowhill Local Area Committee.

Nominated representatives of local community groups are non-voting members of each Local Area Committee.

(x) Appointment Board for Director Posts – 9 members, to comprise 5 members of the Administration, and 4 members of the opposition groups or parties.

That Councillor J Paterson be appointed Convener and Councillor M McGurk be appointed Depute Convener of the Appointment Board for Director Posts.

(xi) Appointment Board for Head of Service Posts and Assistant Director of Schools – 7 members, to comprise 4 members from the Administration and 3 members from the opposition group or parties.

That Councillor C McEwan be appointed Convener and Councillor J Shaw be appointed Depute Convener of the Appointment Board for Head of Service and Assistant Director of Schools Posts.

(xii) Appointment Board for Chief Executive Post - 9 members, to comprise the Leader and Depute Leader of the Council, 3 further members of the Administration and 4 members from the opposition groups or parties.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Appointment Board for Chief Executive Post.

(xiii) Emergencies Board - 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors M McGurk, M Campbell and I Nicolson from the Administration and 2 members to be determined by the opposition groups or parties, 1 appointment to be determined by the Conservative group.

That Councillor M McGurk be appointed Convener and Councillor M Campbell be appointed Depute Convener of the Emergencies Board.

(xiv) Investment Review Board – 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors J Shaw, J Paterson and I Nicolson from the Administration and 2 members to be determined by the opposition groups or parties, 1 appointment to be determined by the Conservative group.

That Councillor J Shaw be appointed Convener and Councillor J Paterson be appointed Depute Convener of the Investment Review Board.

(xv) Joint Consultative Board (non teaching) – 5 members, to comprise 3 members from the Administration and 2 members from the opposition groups or parties.

To comprise Councillors A Steel, J McNaughtan and LM Hughes from the Administration and 3 members to be determined by the opposition group or parties, 1 appointment to be determined by the Conservative group.

That Councillor A Steel be appointed as Convener and Councillor J McNaughtan be appointed Depute Convener of the Joint Consultative Board (non-teaching).

(xvi) Renfrewshire Joint Negotiating Committee for Teaching Staff – 2 members both from the Administration

To comprise Provost L Cameron and Councillor J Paterson.

That Provost L Cameron be appointed Convener and Councillor J Paterson be appointed Deputy Convener of the Renfrewshire Joint Negotiating Committee for Teaching Staff.

(xvii) Cross Party Sounding Board – 6 members to comprise the Leader and Deputy Leader of the Council plus one member each from the other political groups and parties on the Council.

To comprise Councillors I Nicolson and J Paterson and 4 other members to be determined by the opposition groups or parties.

That Councillor I Nicolson be appointed Convener and Councillor J Paterson be appointed Deputy Convener of the Cross Party Sounding Board.

(xviii) Petitions Board – 9 members to comprise 5 members from the Administration and 4 members from the opposition groups or parties.

To comprise Councillors J Adam-McGregor, M Campbell, LM Hughes, A Steel and S Burns from the Administration and 4 members to be determined by the opposition parties, 2 appointments to be determined by the Conservative group.

That Councillor J Adam-McGregor be appointed Convener and Councillor J McNaughtan be appointed as Deputy Convener of the Petitions Board.

(d) That as an interim measure it be agreed to take into account that Paisley North Local Area Committee comprises Wards 3, 4 and 5 that the budget for this Local Area Committee be adjusted accordingly.

(e) That in relation to the timetable of meetings, it be agreed that the meetings of the Education and Children's Services Policy Board, the Communities, Housing and Planning Policy Board, the Infrastructure, Land and Environment Policy Board and the Finance, Resources and Customer Services Policy Board replace the meetings of the Education and Children Policy Board, the Housing and Community Safety Policy Board, Environment Policy Board and the Finance and Resources Policy Board, respectively, that are already agreed by the Council and further that the meetings of the Petitions Board are scheduled to replace the meetings of the Procurement Sub-committee due to take place after meetings of the Finance and Resources Policy Board and that meetings of the Police and Fire & Rescue Scrutiny Sub-committee take place in place of meetings of the Local Review Body scheduled to take place after meetings of the Housing and Community Safety Policy Board.

(f) That the Head of Corporate Governance be authorised to make any incidental changes to the Council's governance structure and procedures to reflect the changes proposed in this motion.

(g) That it be agreed that all names for appointments to Boards etc. not intimated at the meeting be submitted to the Head of Corporate Governance by 5.00pm on Tuesday 23 May 2017.

(h) That it be agreed that a report will be submitted to a future meeting of the Council following a review of the effectiveness of the revised governance structure set out in this motion.

9 Religious Representatives on Committees Appointed by Education Authorities

There was submitted a report by the Director of Finance & Resources relative to the appointment of religious representatives on committees appointed by Education Authorities.

The report intimated that Section 124 of the Local Government (Scotland) Act 1973, as amended by Section 31 of the Local Government etc (Scotland) Act 1994, provided that where an education authority appointed a committee whose purposes included advising the authority on any matter relating to the discharge of their functions as education authority or discharging any of those functions of the authority on their behalf, three of the members to be appointed (who should not be members of the education authority) should be church representatives.

In accordance with the Act, one of the three places required to be filled by a nomination from the Church of Scotland and one by the Roman Catholic Church. The Church of Scotland had nominated Mr Iain Keith, and the Roman Catholic Church had nominated Mr Jack Nellaney.

In the selection of the third person, the Act specified that the authority should have regard (taking account of the representation of the Roman Catholic Church and the Church of Scotland) to the comparative strength within the area of all the churches and denominational bodies having duly constituted charges or other appointed places of worship therein.

In order to obtain nominations for the third representative, the Education & Children Policy Board on 9 March 2017, had agreed that an advertisement be placed in the press seeking nominations and that this advertisement be drawn to the attention of major denominations throughout Renfrewshire, including ethnic minority organisations. The advertisement was also displayed on the Council's website.

One nomination had been received from PACT (Paisley Action of Churches Together), nominating Reverend Graeme Currie, secretary of PACT and the Pastor of Hopehall Evangelical Church (Paisley).

It was noted that, in accordance with advice issued by the Standards Commission, the Church of Scotland, the Roman Catholic Church and the third representative would be asked to confirm that they would require their nominees to comply with the Councillors' Code of Conduct in so far as it was relevant to them in their role as church representatives.

It was proposed that the nomination by PACT be approved. This was agreed.

DECIDED:

(a) That Mr Iain Keith, the Church of Scotland nominee, be appointed to the Education & Children's Services Policy Board;

(b) That Mr Jack Nellaney, the Roman Catholic Church nominee, be appointed to the Education & Children's Services Policy Board;

(c) That Mr Graham Currie, the PACT nominee, be appointed to the Education & Children's Services Policy Board; and

(d) That it be noted that, in accordance with advice issued by the Standards Commission, the Church of Scotland, the Roman Catholic Church and PACT would be asked to confirm that they would require their nominees to comply with the Councillors' Code in so far as it was relevant to them in their role as church representatives.

10 Placing Requests and Exclusions Appeals Panel

There was submitted a report by the Director of Finance & Resources relative to the appointment of lay members to the pool of volunteers from which members of the Placing Requests and Exclusions Appeals Panel were drawn in terms of section 28D of the Education (Scotland) Act 1980.

DECIDED: That those persons detailed in the appendix to the report be appointed to the Placing Requests and Exclusions Appeals Panel until the next statutory meeting of the Council to be held following the local government elections in May 2022.

11 Nomination and Appointment of Elected Members and Officers to Joint Committees, Boards and Other Bodies

There was submitted a report by the Director of Finance & Resources relative to representation on various joint committees, boards and outside bodies and invitations to nominate or appoint representatives as appropriate.

The appendix to the report detailed those bodies to which the Council was entitled to representation and the nature of that representation. It was noted that in some instances representation was restricted to elected members whereas in other instances representation might be by elected members and/or officers. Where an officer had been appointed previously they would remain in this position and no appointment was required. The report intimated that the Council's existing third party/public liability insurance would indemnify elected members and officers against any legal liability to third parties whilst they were undertaking the statutory functions of the Council as members of Joint Committees or Boards.

The report further intimated that as a member's primary duty when acting for an outside body (albeit that he/she had been appointed or nominated to that body by the Council) was to act in the best interests of that body, the responsibility for ensuring that appropriate insurances were in place lay with the external body. The Council's insurance policy did not cover the actions of elected members and officers in such circumstances and it was therefore essential that the organisation had appropriate insurance in place to indemnify members and officers against any legal liability. A review was being undertaken of the liability arrangements currently in place for each of the organisations on which the Council was to be represented. As that review had not concluded, it was proposed that appointments were not taken up until the Director of Finance & Resources had confirmed that appropriate insurance policies were in place.

Councillor Nicolson, seconded by Councillor Paterson, moved that the Council agrees to the following appointments of elected members and officers to Joint Boards and other Bodies:-

Accord Hospice: Provost

Adoption and Fostering Panels: Councillors J Shaw, I Nicolson, M Campbell and 3 members of the opposition parties

Association for Public Sector Excellence (APSE): Councillors J Shaw and J McNaughtan (substitute member)

APSE – Scottish Region: Councillors J Shaw and J McNaughtan (substitute member)

Business Gateway – National Management Group: Councillor M McGurk

Clyde and Loch Lomond Local Plan District Joint Committee: Councillors M McGurk and I Nicolson (substitute member)

Clyde Muirshiel Park Authority Consultative Forum: Councillors A Steel and E Rodden (substitute member)

Clyde Muirshiel Park Authority Joint Committee: Councillors A Steel and E Rodden (substitute member), 3 members of the opposition and 3 members of the opposition (substitute members)

Clyde Valley Learning & Development Project Joint Committee: Councillor J Paterson and Provost L Cameron (substitute member)

Community Planning Oversight Group: Leader of Renfrewshire Council and Conveners of the Education and Children's Services, Infrastructure, Land and Environment, Finance, Resources and Customer Services and Communities, Housing and Planning Policy Boards; Chair/Vice Chair appointed to the IJB and 1 elected member from the opposition.

Fairtrade in Renfrewshire Steering Group: Leader of the Council (Convener) and a member of the opposition (Vice Convener)

Glasgow & The Clyde Valley Strategic Development Planning Authority: Councillor M McGurk and 1 other member from an opposition group

Glasgow Airport Consultative Committee: Councillor M McGurk as substitute member

Glasgow and Clyde Valley Cabinet: Leader of the Council and Depute Leader of the Council (substitute member)

Houston Old School Trust: Councillor Audrey Doig, Head of Property Services and one opposition member as member or substitute

Hugh Smiley Trust: Provost

Linstone Housing Association: Councillor M MacLaren

Lowland Reserve Forces' and Cadets' Association: 1 member from main opposition

group

McKillop Trust: Provost and 1 member from opposition groups

Member Officer Group - Public Protection: Councillors J Cameron, M Campbell and I Nicolson

2 members from the main opposition party and one other member from the other political parties

Miss Elizabeth Kibble's Trust: Provost

NHS Greater Glasgow & Clyde Board: Councillor I Nicolson

Nuclear Free Local Authorities: Councillors Audrey Doig and J Paterson (substitute member)

Paisley 2021 Partnership Board –Leader of the Council (Convener), Leader of the main opposition party, Chair of RLL and 2 members from opposition parties

Peter Brough Bequest Fund: Provost

Provost's Community Awards Judging Panel: Provost, 1 member from the main opposition group, 2 members from the remaining opposition parties

Renfrewshire Access Panel: Councillor LM Hughes

Renfrewshire Area Support Team: Councillor J Shaw

Renfrewshire Citizens Advice Bureau: Councillor A Steel and one member of the opposition

Renfrewshire Economic Leadership Panel: Leader of the Council

Renfrewshire Educational Trust: Councillors LM Hughes and A Steel

Renfrewshire Health and Social Care Partnership Integration Joint Board - Councillors J Cameron (Chair/Vice Chair) and C McEwan (substitute member); Councillors Adam-McGregor and M Campbell (substitute member); Councillors LM Hughes and J Paterson (substitute member) and one member of the opposition

Renfrewshire Leisure Limited Board of Directors: Councillor LM Hughes (Chair) and 2 members of the opposition groups/members, Director of Development and Housing Services and the Head of Finance

Renfrewshire Local Outdoor Access Forum: Member of the opposition

Renfrewshire Sports Network: Member of the opposition

Renfrewshire Valuation Joint Board: Councillors Audrey Doig, J Cameron, M MacLaren, K MacLaren, A Steel and 3 substitute members from the Administration, and 3 members and 3 substitute members from the opposition

Scotland Excel – Executive Sub-committee: Councillors J Shaw and J McNaughtan (substitute member)

Scotland Excel – Joint Committee: Councillors J Shaw and J McNaughtan (substitute member)

Scottish Councils' Committee on Radioactive Waste Management: Councillor M Campbell and the Head of Public Protection

Scottish Local Government Forum Against Poverty: Councillors C McEwan and K MacLaren (substitute member)

St. Vincent's Hospice: Provost

Strathclyde Concessionary Travel Scheme Joint Committee: Councillor C McEwan and substitute member to be confirmed.

Strathclyde Partnership for Transport: Councillor M McGurk and substitute Member from the opposition

Strathclyde Passenger Transport Authority: member of the opposition and Councillor M McGurk as substitute member

Strathclyde Pension Fund Representation Forum: Councillors J Shaw J McNaughtan (substitute member)

UK and Ireland Mayors, Provosts and Leaders for Peace Chapter: Provost

Victim Support Renfrewshire: Councillor M Campbell

West of Scotland Archaeology Services Joint Committee: Councillors N Don and M MacLaren (substitute member)

West of Scotland European Forum: Councillor J Paterson

West of Scotland Road Safety Forum Steering Group: Councillors N Don and C McEwan (substitute member)

Williamsburgh Housing Association: Councillor M MacLaren

Councillor J MacLaren, seconded by Councillor McIntyre, moved as a first amendment:

Amend the motion to the following extent:

Adoption & Fostering Panel - that 2 of the appointments are determined by the Conservative Group

Clyde Muirshiel Park Authority Joint Committee - that 2 of the appointments and substitutes are determined by the Conservative Group

Fairtrade in Renfrewshire Steering Group - that the appointment of the Vice Convener be determined by the Conservative Group

Glasgow & the Clyde Valley Strategic Development Planning Authority - that 1 appointment of one substitute is determined by the Conservative Group

Glasgow Airport Consultative Committee - that the appointment be determined by the Conservative Group

Houston Old School Trust - that the appointment of the elected member be determined by the Conservative Group

Member Officer Group: Public Protection - that 1 of the appointments be determined by the Conservative Group

Paisley 2021 Partnership Board - that 1 of the appointments be determined by the Conservative Group

Provost's Community Awards Judging Panel - that 1 of the appointments be determined by the Conservative Group

Renfrewshire Citizens Advice Bureau - that 1 of the appointments be determined by the Conservative Group

Renfrewshire Health & Social Care Integrated Joint Board - that 1 of the appointments and that of substitute be determined by the Conservative Group

Renfrewshire Leisure - that 1 of the appointments be determined by the Conservative Group

Renfrewshire Sports Network - that the appointment be determined by the Conservative Group

Renfrewshire Valuation Joint Board - that 2 of the appointments and that of the 2 substitutes be determined by the Conservative Group

Strathclyde Partnership for Transport - that the substitute member is determined by the Conservative Group

Strathclyde Passenger Transport Authority - that the appointment be determined by the Conservative Group

McKillop Institute - that one appointment is determined by the Conservative Group

Renfrewshire Local Outdoor Access Forum - that the appointment is determined by the Conservative Group

Councillor Andy Doig, seconded by Councillor Mack, moved as a second amendment that this group nominates Councillor Andy Doig for the Clyde Muirshiel Park Authority Joint Committee.

Councillor McCartin, seconded by Councillor Hughes, moved as a third amendment that the Liberal Democrat member should take places on the Paisley 2021 Partnership Board; Provost's Community Awards Judging Panel and Renfrewshire Leisure Limited Board of Directors.

Councillor Devine, seconded by Councillor Bibby, moved as a fourth amendment:

Delete and insert:

In regard to the report Nomination and Appointment of Elected Members and Officers to Joint Committees, Boards and Other Bodies, approve the report with the following amendments:-

Nomination to the NHS Greater Glasgow & Clyde Health Board to be a member of the main opposition

Membership of Renfrewshire Health and Social Care Integration Joint Board to be 2 Administration members, 1 from the main opposition and 1 other opposition member

Membership of Clyde Muirshiel Park Authority Joint Committee to be 1 Administration member, 1 member of the main opposition and 2 other opposition members

Membership of Renfrewshire Leisure Limited Board of Directors to be 1 Administration member, 1 member of the main opposition and 1 other opposition member.

ADJOURNMENT

The meeting adjourned at 11.20 a.m. and reconvened at 10.40 a.m.

In terms of Standing Order 27 Councillors Nicolson and Paterson, being the mover and seconder of the motion, accepted the first, second and third amendments by Councillors J MacLaren, seconded by Councillor McIntyre, Andy Doig, seconded by Councillor Mack and McCartin, seconded by Councillor Hughes respectively.

The vote was then taken between the motion, as amended, and the remaining amendment by Councillor Devine, seconded by Councillor Bibby.

On the roll being called, the following members voted for the amendment: Councillors Bibby, Brown, Davidson, Devine, Dowling, Grady, Harte, Hood, Kennedy, Mack, McCulloch, Montgomery, Sharkey and Sheridan.

The following members voted for the motion: Councillors Adam-McGregor, Begg, Binks, Burns, J Cameron, L Cameron, Campbell, Andy Doig, Audrey Doig, Don, Graham, Hughes, Kerr, Mackay, J MacLaren, K MacLaren, M MacLaren, McCartin, McEwan, McGurk, McIntyre, McNaughtan, Mylet, Nicolson, Paterson, Rodden, Shaw, Steel and Strang.

14 members having voted for the amendment and 29 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

Accord Hospice: Provost

Adoption and Fostering Panels: Councillors J Shaw, I Nicolson, M Campbell and 3 members of the opposition parties, 2 of the opposition appointments to be determined by the Conservative group

Association for Public Sector Excellence (APSE): Councillors J Shaw and J McNaughtan (substitute member)

APSE – Scottish Region: Councillors J Shaw and J McNaughtan (substitute member)

Business Gateway – National Management Group: Councillor M McGurk

Clyde and Loch Lomond Local Plan District Joint Committee: Councillors M McGurk and I Nicolson (substitute member)

Clyde Muirshiel Park Authority Consultative Forum: Councillors A Steel and E Rodden (substitute member), 2 of the opposition appointments and substitutes to be determined by the Conservative group and the third be Councillor Andy Doig

Clyde Muirshiel Park Authority Joint Committee: Councillors A Steel and E Rodden (substitute member), 3 members of the opposition and 3 members of the opposition (substitute members)

Clyde Valley Learning & Development Project Joint Committee: Councillor J Paterson and Provost L Cameron (substitute member)

Community Planning Oversight Group: Leader of Renfrewshire Council and Conveners of the Education and Children's Services, Infrastructure, Land and Environment, Finance, Resources and Customer Services and Communities, Housing and Planning Policy Boards; Chair/Vice Chair appointed to the IJB and 1 elected member from the opposition.

Fairtrade in Renfrewshire Steering Group: Leader of the Council (Convener) and a member of the opposition (Vice Convener) and that be determined by the Conservative group

Glasgow & The Clyde Valley Strategic Development Planning Authority: Councillor M McGurk and 1 other member from an opposition group

Glasgow Airport Consultative Committee: that the appointment be determined by the Conservative group with Councillor M McGurk as substitute member

Glasgow and Clyde Valley Cabinet: Leader of the Council and Depute Leader of the Council (substitute member)

Houston Old School Trust: Councillor Audrey Doig, Head of Property Services and one opposition member as member or substitute to be determined by the Conservative group

Hugh Smiley Trust: Provost

Linstone Housing Association: Councillor M MacLaren

Lowland Reserve Forces' and Cadets' Association: 1 member from main opposition group

McKillop Trust: Provost and 1 member from the Conservative group

Member Officer Group - Public Protection: Councillors J Cameron, M Campbell and I Nicolson

2 members from the main opposition party and one other member from the Conservative group

Miss Elizabeth Kibble's Trust: Provost

NHS Greater Glasgow & Clyde Board: Councillor I Nicolson

Nuclear Free Local Authorities: Councillors Audrey Doig and J Paterson (substitute member)

Paisley 2021 Partnership Board –Leader of the Council (Convener), Leader of the main opposition party, Chair of RLL and 2 members from opposition parties, 1 of the appointments to be determined by the Conservative group and the other to be the Liberal Democrat member

Peter Brough Bequest Fund: Provost

Provost's Community Awards Judging Panel: Provost, 1 member from the main opposition group, 2 members from the remaining opposition parties, 1 of the appointments to be determined by the Conservative group and 1 to be the Liberal Democrat member

Renfrewshire Access Panel: Councillor LM Hughes

Renfrewshire Area Support Team: Councillor J Shaw

Renfrewshire Citizens Advice Bureau: Councillor A Steel and 1 member of the Conservative group

Renfrewshire Economic Leadership Panel: Leader of the Council

Renfrewshire Educational Trust: Councillors LM Hughes and A Steel

Renfrewshire Health and Social Care Partnership Integration Joint Board - Councillors J Cameron (Chair/Vice Chair) and C McEwan (substitute member); Councillors Adam-McGregor and M Campbell (substitute member); Councillors LM Hughes and J Paterson (substitute member) and 1 member and substitute to be determined by the Conservative group

Renfrewshire Leisure Limited Board of Directors: Councillor LM Hughes (Chair) and 2 members of the opposition groups/members, 1 appointment to be determined by the Conservative group and 1 to be the Liberal Democrat member, the Director of Development and Housing Services and the Head of Finance

Renfrewshire Local Outdoor Access Forum: Member of the Conservative group

Renfrewshire Sports Network: Member of the Conservative group

Renfrewshire Valuation Joint Board: Councillors Audrey Doig, J Cameron, M MacLaren, K MacLaren, A Steel and 3 substitute members from the Administration, and 3 members and 3 substitute members from the opposition, 2 of the appointments to be determined by the Conservative group

Scotland Excel – Executive Sub-committee: Councillors J Shaw and J McNaughtan (substitute member)

Scotland Excel – Joint Committee: Councillors J Shaw and J McNaughtan (substitute member)

Scottish Councils' Committee on Radioactive Waste Management: Councillor M Campbell and the Head of Public Protection

Scottish Local Government Forum Against Poverty: Councillors C McEwan and K MacLaren (substitute member)

St. Vincent's Hospice: Provost

Strathclyde Concessionary Travel Scheme Joint Committee: Councillor C McEwan and substitute member to be confirmed.

Strathclyde Partnership for Transport: Councillor M McGurk and substitute Member from the Conservative group

Strathclyde Passenger Transport Authority: member of the Conservative group and Councillor M McGurk as substitute member

Strathclyde Pension Fund Representation Forum: Councillors J Shaw J McNaughtan (substitute member)

UK and Ireland Mayors, Provosts and Leaders for Peace Chapter: Provost

Victim Support Renfrewshire: Councillor M Campbell

West of Scotland Archaeology Services Joint Committee: Councillors N Don and M MacLaren (substitute member)

West of Scotland European Forum: Councillor J Paterson

West of Scotland Road Safety Forum Steering Group: Councillors N Don and C McEwan (substitute member)

Williamsburgh Housing Association: Councillor M MacLaren

12 Licensing Board: Election of Members

There was submitted a report by the Director of Finance & Resources relative to the election of members of the Licensing Board. The report intimated that, in terms of the Licensing (Scotland) Act 2005, every Council was required to elect members of the Licensing Board for its area at the first meeting of the Council after the election of that Council. In terms of the Act the Licensing Board must consist of not fewer than 5 and not more than 10 members as may be determined by the Council. All members of the new Board would require to undertake a course of training accredited by the Scottish Ministers within three months of their appointment to the Licensing Board, whether or not they had been Licensing Board members before.

Councillor Nicolson, seconded by Councillor Paterson, moved that Council agrees:

1. That a Licensing Board be elected consisting of 10 elected members, comprising 6 Administration members and 4 members from opposition groups/members. The 6

Administration members will be Councillors A Steel, J Paterson, J Adam-McGregor, M Campbell, N Don and M McGurk.

2. That other names not intimated at the meeting be submitted to the Head of Corporate Governance by 5.00 pm on Tuesday 23 May 2017.

Councillor J MacLaren, second by Councillor McIntyre, moved as a first amendment that 2 appointments be determined by the Conservative Group.

Councillor Devine, seconded by Councillor Bibby, moved as a second amendment that the Licensing Board membership comprise 5 Administration members and 5 opposition members.

In terms of Standing Order 27, Councillors Nicolson and Paterson, being mover and seconder of the motion accepted both amendments and further agreed that Councillor Paterson would not be included in the membership of the Licensing Board.

DECIDED:

(a) That a Licensing Board be elected consisting of 10 elected members, comprising 5 Administration members, 2 Conservative Group members and 3 members from other opposition groups/members. The 5 Administration members being Councillors A Steel, J Adam-McGregor, M Campbell, N Don and M McGurk; and

(b) That other names not intimated at the meeting be submitted to the Head of Corporate Governance by 5.00 pm on Tuesday 23 May 2017.

13 Remuneration, Expenses and Pensions for Elected Members

There was submitted a report by the Director of Finance & Resources relative to the payment of remuneration and expenses and pension arrangements for elected members, in terms of the current regime as contained in The Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007; The Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2017; The Local Government (Allowances and Expenses) (Scotland) Regulations 2007; The Local Government (Allowances and Expenses) (Scotland) Amendment Regulations 2008, 2010 and 2011; and The Local Government Pensions Etc. (Councillors and VisitScotland) (Scotland) Amendment Regulations 2007.

The report intimated that in relation to the position of Leader of the Council the remuneration was set by Regulation at £33,857. In other areas, the Regulations gave a degree of discretion to councils to decide how they would implement particular provisions although there were limits, for example, on the maximum amount which could be paid to the Civic Head and the Senior Councillors and also the number of Senior Councillors. In the case of Renfrewshire Council, the level of remuneration for these positions could be up to £25,392 and the maximum number of Senior Councillors was 14. The maximum total amount which could be paid to Senior Councillors had been calculated at £296,238 for Renfrewshire.

The Allowances and Expenses Regulations made it clear that the Council may only reimburse claims for allowances and expenses where the expenditure had been incurred by an elected member in performing any approved duty. An appendix to the report listed the “approved duties” for the purposes of determining entitlement to

allowance and expenses. These Regulations also required all councils to publish information on councillors' salaries, allowances and expenses on their website by 1 June in each year in respect of the previous financial year.

Councillor Paterson, seconded by Councillor Nicolson, moved that Council agrees:

1. That the Leader of the Council will be paid the Leader's numeration of £33,857.
2. That the Civic Head will be the Provost and will receive a civic head remuneration of £25,392.
3. That the Civic Head will be entitled to reimbursement of expenditure incurred in performing civic duties up to a maximum of £1,000 per year.
4. That 12 Councillors be remunerated as Senior Councillors, being Conveners of the following Policy Boards – Communities, Housing and Planning; Infrastructure, Land and Environment ; Finance, Resources and Customer Services; and Education and Children's Services; also the Conveners of the Regulatory Boards (Audit, Risk and Scrutiny Board; Appeals Board, the Regulatory Functions Board and the Licensing Board); the Chair/Vice-Chair of the Integrated Joint Board, the Chair of Renfrewshire Leisure and the Leader of the largest and second largest opposition groups.
5. That the level of remuneration for each senior Councillor shall be £25,100 for each of the four Policy Boards, £20,700 for each of the Regulatory Boards, £25,100 for the Integrated Joint Board and Renfrewshire Leisure; and £20,700 for the Leaders of the largest and second largest opposition groups.
6. That the Council publish an annual notice indicating that the record of expenditure and allowances will be made available for inspection.
7. That the list of approved duties at Appendix 1 to the report be approved.
8. That the payment of remuneration to elected members on a four-weekly basis be approved, and
9. That it be agreed that allowances and expenses be paid to the representatives on the Education Policy Board representing religious bodies.

This was agreed unanimously.

DECIDED:

- (a) That the Leader of the Council will be paid the Leader's numeration of £33, 857;
- (b) That the Civic Head will be the Provost and will receive a civic head remuneration of £25,392;
- (c) That the Civic Head will be entitled to reimbursement of expenditure incurred in performing civic duties up to a maximum of £1,000 per year;
- (d) That 12 Councillors be remunerated as Senior Councillors, being Conveners of the following Policy Boards – Communities, Housing and Planning; Infrastructure, Land and Environment ; Finance, Resources and Customer Services; and Education and Children's Services; also the Conveners of the Regulatory Boards (Audit, Risk and

Scrutiny Board; Appeals Board, the Regulatory Functions Board and the Licensing Board); the Chair/Vice-Chair of the Integration Joint Board, the Chair of Renfrewshire Leisure and the Leader of the largest Opposition Groups;

(e) That the level of remuneration for each senior Councillor shall be £25,100 for each of the four Policy Boards, £20,700 for each of the Regulatory Boards, £25,100 for the Integration Joint Board and Renfrewshire Leisure; and £20,700 for the Leaders of the largest and second largest opposition groups;

(f) That the Council publish an annual notice indicating that the record of expenditure and allowances will be made available for inspection;

(g) That the list of approved duties at Appendix 1 to the report be approved;

(h) That the payment of remuneration to elected members on a four-weekly basis be approved; and

(i) That it be agreed that allowances and expenses be paid to the representatives on the Education Policy Board representing religious bodies.

14 Kirkin' of the Council

There was submitted a report by the Director of Finance & Resources relative to the tradition of participating in a Kirkin' of the Council church service following the election of a new Council. The report detailed the customary guest list and advised that the service had previously been held in Paisley Abbey.

The report asked that the Council consider whether to participate in a Kirkin' of the Council church service, and if so to determine where the service was to be held on this occasion.

DECIDED:

(a) That the Council participate in a Kirkin' of the Council Church Service; and

(b) That the Director of Finance and Resources be authorised to make the necessary arrangements in consultation with the Provost.

15 Exercise of Delegated Authority

It was noted that the Chief Executive had not been required to exercise her delegated authority in the period between the election of the Council and this meeting.

DECIDED: That it be noted that the Chief Executive had not been required to exercise her delegated authority in the period between the election of the Council and this meeting.

Renfrewshire Council

Scheme of Delegated Functions

Section 2

Terms of Reference and Delegations to Boards

Appeals Board

Terms of Reference

The following shall comprise the areas of responsibility of the Appeals Board:

I. Personnel Appeals and Applied Conditions of Service

1. To determine any appeals referred to it in terms of the Council's disciplinary and grievance procedures policies.
2. To determine appeals arising from termination of service on the grounds of ill health or lack of capability.
3. To consider and make recommendations to the Finance and Resources Policy Board regarding submissions made by the trade unions concerning the personnel policies of the Council.

II. Bursaries and Endowments Appeals

4. To determine appeals relating to higher school bursaries and education maintenance allowances.
5. To determine appeals relating to education endowments.

III. Placing Requests and Exclusions

6. To determine appeals relating to:
 - (a) placing requests; and
 - (b) exclusions.

IV. Non-Domestic Rates Appeals

7. To determine appeals against the application of the Council's policy relating to the discretionary relief of rates.
8. To determine appeals under section 238 of the Local Government (Scotland) Act 1947.

Audit, Risk and Scrutiny Board

Terms of Reference

The following shall comprise the areas of responsibility of the Audit, Risk and Scrutiny Board:

General Delegations

1. To grant authority to members to attend seminars, conferences and other visits.
2. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
3. To consider issues referred to this Board by one or more of the Local Area Committees.

Audit

4. To act as the Council's Audit Committee.
5. To consider reports by the Accounts Commission, Audit Scotland and other similar organisations and to make recommendations where appropriate to the Council.
6. To consider reports by the Council's external auditors including those relating to the Council's annual accounts and to submit recommendations to the Council.
7. To approve the Council's internal audit charter and annual plans.
8. To consider internal audit performance and progress reports and the main findings of the internal audit work and the Chief Auditor's annual report.
9. To consider and monitor reports regarding compliance by services with recommendations made by both Internal and External Audit.

Corporate Governance

10. To consider the Council's code of corporate governance.

Risk Management

11. To approve the risk management policy and strategy.
12. To consider the effectiveness of the risk management arrangements through consideration of the annual risk management report.
13. To approve the corporate risk register and the relevant service risk registers and plans.

Monitoring and Reviewing Service Delivery Performance, Policies and Practices

14. To review performance management arrangements across all services and to submit recommendations to the Council.
15. To consider reports by the Scottish Public Services Ombudsman in terms of the Scottish Public Services Ombudsman Act 2002.
16. To review service delivery and performance across all services and to submit recommendations to the Council.
17. To conduct reviews into particular issues and/or policies at the request of the Leadership Board and/or Council. Such reviews shall only occur after a period of not less than 6 months has elapsed from the date of implementation of the policy.
18. To review decisions taken by the Policy Boards (other than those concerning quasi-judicial functions) and how they are implementing Council policy and to submit recommendations to the Leadership Board. Such reviews shall only occur after a period of not less than 6 months has elapsed from the date of implementation of the policy.

Community Leadership Through Monitoring of Other Public Bodies Etc

19. To conduct reviews of issues of significance and/or concern to Renfrewshire which are not necessarily matters which are the responsibility of the Council.
20. To conduct reviews of the activities of other public bodies, including Joint Boards and Joint Committees in so far as they impact on Renfrewshire.

Standards and Ethics

21. To consider matters of policy relating to standards and ethics in relation to elected members, including the promotion of codes of conduct, but excluding consideration of allegations against a councillor, as this will be dealt with by the Chief Investigating Officer and Standards Commission appointed by Scottish Ministers.
22. To consider guidance issued by the Standards Commission under section 6 of the Ethical Standards in Public Life etc. (Scotland) Act 2000 and to ensure the application of such guidance.

Written Intimations

23. To determine requests submitted by individual Audit, Risk and Scrutiny Board members for a particular matter to be considered which is within the terms of reference of the Audit, Risk and Scrutiny Board.

Education and Children's Services Policy Board

Terms of Reference

The following shall comprise the areas of responsibility of the Education and Children's Services Policy Board:

- A. Remit**
- Education
 - Early Years
 - Children's and Families Social Work
- B. General Delegations** in relation to matters relevant to this Board's remit:
1. To monitor the capital and revenue expenditure programmes and approve remedial action.
 2. To determine property requirements.
 3. To determine charges for services and, where appropriate, letting policies.
 4. To determine requests for financial assistance.
 5. To approve and oversee the annual service and/or business plan for the services whose functions are covered by the remit and delegations of the Board.
 6. To oversee the organisation, performance and management of the services whose functions are covered by the remit and delegations of the Board.
 7. To grant authority to members to attend seminars, conferences and other visits.
 8. To write off deficiencies or bring into charge surplus stocks and stores.
 9. To approve where required the Council's response to consultation papers which are within the Board's terms of reference.
 10. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
 11. To consider issues referred to this Board by one or more of the Local Area Committees.
- C. Specific Delegations**
- Education**
12. To develop, determine and monitor the Council's policies in relation to education.
 13. To exercise the functions of the Council as Education Authority, and to oversee the establishment and management of the education service.

14. To approve and oversee the provision of services in relation to pre-five, primary, special and secondary education.
15. To approve and oversee the provision of an educational development service.
16. To approve and oversee arrangements to meet special educational needs.
17. To approve and oversee the provision of a Council psychology service.
18. To approve and oversee the provision of educational resource support for schools.
19. To liaise with other agencies in the provision of education support services, e.g. the careers service.
20. To approve and oversee the management and development of services which provide activities of a kind suitable for pre-school children.
21. To determine policy and priorities in all appropriate matters relating to children, young people and their parents.
22. To promote the interests of children, young people and their parents with all appropriate agencies on matters affecting these interests.

Children's and Families Social Care

23. To develop, determine and monitor the Council's policies in relation to family well-being
24. To exercise the functions of the Council as Social Work Authority to the extent of its functions in relation to children and families and child protection
25. To approve commissioning and contract strategies and grants to other agencies.
26. To exercise the functions of the Council relating to child care.
27. To develop and review services relating to children and young people.
28. To determine policy matters relating to adoption, fostering and children with special needs.
29. To develop and review plans, policies and services in respect of the needs of children and young people
30. To determine the future residential provision in respect of children and young people.
31. To oversee matters relating to voluntary homes and residential schools maintained in respect of children and young people.
32. To exercise the functions of the Council in respect of the transfer of parental responsibilities and rights to the authority.

Infrastructure, Land and Environment Policy Board

Terms of Reference

The following shall comprise the areas of responsibility of the Infrastructure, Land and Environment Policy Board:

A. Remit	Environmental Issues	Clyde Valley Waste Initiative
	Water and Sewerage	Strathclyde Partnership for Transport
	Waste Management	Clyde Muirshiel Park Authority
	Flood Prevention	
	Roads and Transportation	
	Fleet and Infrastructure	
	Sustainability	
	Parks and Cemeteries	

B. General Delegations in relation to matters relevant to this Board's remit:

1. To monitor the capital and revenue expenditure programmes and approve remedial action.
2. To determine property requirements.
3. To determine charges for services and, where appropriate, letting policies.
4. To determine requests for financial assistance.
5. To approve and oversee the annual service and/or business plan for the services whose functions are covered by the remit and delegations of the Board.
6. To oversee the organisation and management of the services whose functions are covered by the remit and delegations of the Board.

7. To grant authority to members to attend seminars, conferences and other visits.
8. To write off deficiencies or bring into charge surplus stocks and stores.
9. To approve where required the Council's response to consultation papers which are within the Board's terms of reference.
10. To monitor the performance, expenditure reports and trading statements of the trading operations within the Board's remit and to approve remedial action.
11. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
12. To consider issues referred to this Board by one or more of the Local Area Committees.

C. Specific Delegations

13. To develop, determine and monitor the Council's policies in relation to the environment and on infrastructure matters.

Environmental issues

14. To approve and oversee policy and procedures for consumer protection and the protection and enhancement of the environment, and for environmental safety including nuclear issues.
15. To approve and oversee policy relating to health education and home safety.
16. To approve and oversee arrangements and facilities in relation to recycling.
17. To approve and oversee arrangements and facilities for Streetscene activities (street cleansing and grounds maintenance).
18. To oversee matters regarding strategic waste management including strategies, policies, plans and waste treatment and disposal arrangements.
19. To approve and oversee the Council's physical programmes for improvement of the environment.
20. To oversee the Council's participation in the Clyde Valley Waste Initiative.

Roads and Transport

21. To exercise the functions of the Council as Roads Authority.
22. To exercise the functions of the Council in relation to road traffic regulations.
23. To approve traffic management proposals in terms of the Roads Traffic Regulation Act 1984 and the Roads (Scotland) Act 1984 and all associated legislation and regulations.

24. To oversee the organisation and management of roads infrastructure and transportation, the infrastructure of bridges and other structures.
25. To oversee the organisation and management of fleet, vehicle maintenance and transport services in relation to the functions of the Council including internal transport arrangements.
26. To consider issues relating to road safety and accident prevention.
27. To oversee the organisation and management of school crossing patrol services.
28. To oversee the functions of the Council in relation to the naming of streets and numbering of premises.
29. To oversee matters relevant to the operation of the Strathclyde Passenger Transport Authority and the Strathclyde Concessionary Travel Scheme Joint Committee.
30. To consider matters relative to the operation of the Strathclyde Partnership for Transport.

Parks, play areas and cemeteries

31. To oversee the strategic provision, organisation, management and maintenance of parks, play areas, and public open spaces.
32. To oversee the strategic provision, organisation, management and maintenance of cemeteries.

Flood prevention, reservoirs and navigation

33. To exercise the functions of the Council in relation to flood prevention, land drainage, reservoirs and navigation.

Water and sewerage

34. To consider matters relating to water and sewerage and the relationship with the Water Authority.

Sustainability

35. To oversee matters in relation to sustainability and promote reductions in waste and pollution and contamination.
36. To oversee matters in relation to air quality management.
37. To oversee matters in relation to carbon reduction targets.
38. To oversee and promote biodiversity.
39. To oversee matters in relation to fuel poverty.

Clyde Muirshiel Park Authority

40. To oversee all matters relative to Clyde Muirshiel Park Authority.

Land

41. To determine the allocation or disposal of property, other than Council houses or lock-ups, whether by way of sale or lease.
42. To determine terms for the acquisition or disposal of property and land whether by way of sale, purchase, lease or otherwise.
43. To oversee the Council's activities in relation to energy conservation in the Council's public buildings and non Housing Revenue Account (HRA) properties.
44. To consider any property issues arising from the Community Empowerment (Scotland) Act 2015.

Finance, Resources & Customer Services Policy Board

Terms of Reference

The following shall comprise the areas of responsibility of the Finance, Resources & Customer Services Policy Board:

- A. Remit**
- Corporate Asset and Facilities Management
 - Civic Functions
 - Customer and Business Services
 - Finance and Resources
 - Human Resources and Organisational Development
 - ICT
 - Risk Registers
 - Procurement
 - Renfrewshire Licensing Forum
 - Renfrewshire Valuation Joint Board
 - Scotland Excel
 - Trading Operations
 - Better Council Change Programme
 - Building Services
- B. General Delegations** in relation to matters relevant to this Board's remit:
1. To monitor the capital and revenue expenditure programmes and approve remedial action.
 2. To determine property requirements.
 3. To determine charges for services.
 4. To determine requests for financial assistance.
 5. To approve the allocation of common good funds (with the exception of grants which are allocated by the Local Area Committees).
 6. To approve and oversee the annual service and/or business plans for the services whose functions are covered by the remit and delegations of the Board.
 7. To oversee the organisation and management of the services whose functions are covered by the remit and delegations of the Board.
 8. To oversee the Council's establishment and training of employees and to make such adjustments as are necessary within the Council's personnel policies and subject to nationally agreed terms and conditions of employment.
 9. To provide responses on behalf of the Council to consultations in relation to pay levels and conditions of service of Council employees.

10. To provide oversight and review of the Council's workforce planning, organisational development and human resource strategies and plans.
11. Within the approved corporate framework, to decide on service packaging, service specifications, selection of tenderers, awarding of contracts, monitoring of contract performance and to undertake any other task relevant to filling the client role within the responsibility of this Board.
12. To accept tenders for previously approved projects.
13. To grant authority to members to attend seminars, conferences and other visits.
14. To make and review byelaws or management rules.
15. To write off deficiencies or bring into charge surplus stocks and stores.
16. To approve where required the Council's response to consultation papers which are within the Board's terms of reference including responses to consultations in relation to pay levels and conditions of service of Council employees.
17. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
18. To consider issues referred to this Board by one or more of the Local Area Committees.

C. Specific Delegations

Civic functions

19. To determine all matters in relation to civic hospitality and civic receptions.
20. To determine all matters in relation to the civic and ceremonial arrangements of the Council.

Finance and Resources

21. To oversee all arrangements concerning the Coat of Arms.
22. To approve and oversee town twinning links.
23. To oversee arrangements for the provision of resources for elected members, whether by way of accommodation, equipment or otherwise.
24. To approve all arrangements in relation to public and statutory holidays.
25. To exercise the functions of the Council in relation to staffing, accommodation and associated matters under the Licensing (Scotland) Act 2005.
26. To exercise the functions of the Council in relation to the registration of births, deaths and marriages.

27. To oversee arrangements for compliance with the requirements of data protection legislation and freedom of information legislation and information governance and management issues in general.
28. To determine matters associated with the Council's policies and practices in relation to the Council's employees, including their pay and conditions of service, and matters associated with sick pay schemes, pension, and accident insurance.
29. To approve and oversee policies in relation to health, safety and welfare of Council employees and service users for whom they are responsible.
30. To approve and oversee policies in relation to training and development of Council employees.
31. To oversee the promotion of good employment relations between the Council and its employees.
32. To oversee the operation of the Council's disciplinary and grievance procedures.
33. To oversee the Council's employment responsibilities as defined by the Equality Act 2010 (General Duty) requiring it to pay due regard to the need to eliminate unlawful discrimination, advance equality of opportunity and foster good relations.
34. To oversee the Council's employment responsibilities as defined by the Public Sector Equality Duty (PSED).
35. To oversee electoral arrangements, other than matters reserved to the Council.
36. To oversee the Council's financial and budgetary arrangements including:
 - (a) monitoring the capital and revenue budgets of the Council;
 - (b) the making of recommendations in relation to the borrowing of money;
 - (c) the supervision of arrangements for the recovery of money due to the Council;
 - (d) approving the arrangements for authorising all loan, leasing and investment documents;
 - (e) the writing off of accounts due to the Council;
 - (f) banking arrangements;
 - (g) overseeing the Council's treasury management arrangements, including the Council's treasury management and investment strategy and approval of any amendments to the said strategy between annual strategies being approved by Council;
 - (h) the control and allocation of trust funds within the responsibility of the Council;
 - (i) accounting arrangements relating to salary and wages and associated arrangements for payment of Council paid employees and elected members; and

- (j) matters relating to financial provision for the undertaking of Council activities and projects including expenditure consents.

- 37. To determine the operation of a housing benefits/ Council tax reduction scheme in terms of the relevant legislation.
- 38. To determine matters associated with the Council's policies and practices in relation to the management and delivery of customer and business services across the Council.
- 39. To develop and review the provision of information and advice about money matters.
- 40. To approve and oversee the Council's procurement arrangements.
- 41. To approve policy in relation to the Council's procurement arrangements.
- 42. To approve and oversee matters relating to allowances for members.
- 43. To approve and oversee the Council's insurance arrangements.
- 44. To oversee all matters relating to central purchasing of goods and services.
- 45. To approve policy in relation to the management and investment of Common Good funds, and to receive reports from the Investment Review Board on the performance of Common Good investments.
- 46. To determine applications for grants and donations not within the area of responsibility of other Boards or the Local Area Committees.
- 47. To approve and oversee the Council's corporate ICT strategy.

Corporate Governance

- 48. To approve and oversee the Council's governance arrangements other than matters reserved for the Council

Renfrewshire Valuation Joint Board

- 49. To consider matters relating to the operation of the Renfrewshire Valuation Joint Board.

Scotland Excel

- 50. To consider matters relating to the operation of Scotland Excel.

Renfrewshire Local Licensing Forum

- 51. To oversee matters relating to the Renfrewshire Local Licensing Forum.

Public Private Partnership Arrangements

- 52. To consider matters relative to the Council's Public Private Partnership arrangements.

Human Resources and Organisational Development

53. To provide oversight and review of the council's workforce planning, organisational development and human resources strategies and plans.

Facilities Management (repairs and maintenance and compliance, janitorial, catering and cleaning)

54. To oversee the management of catering services, including schools catering, in relation to all functions of the Council.
55. To oversee the organisation and management of repairs and maintenance and compliance, cleaning, building cleaning, janitorial and related services in relation to all functions of the Council.
56. To oversee facilities management of Renfrewshire House.

Procurement

57. To authorise the award of contracts in accordance with the Council's Standing Orders Relating to Contracts.
58. To provide oversight of the Council's participation in collaborative procurement arrangements.
59. To note updates, and, where appropriate, to approve responses on the Council's behalf on matters such as legislation, case law and policy changes, procurement reform and corporate and social responsibility initiatives.
60. Any other matter delegated by the Finance and Resources Policy Board relating to procurement.

Corporate Asset Management

61. To oversee the Council's corporate arrangements, plans and strategies of the management of its assets.

Property Services

62. To oversee the management of the register of land and buildings owned or occupied by the Council, incorporating information on location, size, use, condition, occupation, leases, rentals and reviews.

Better Council Change Programme

63. To oversee the Better Council Change Programme.

Trading Operations

64. To consider reports in relation to the financial performance of Council trading operations.

PPP Contract

65. To oversee the operation of the Council's PPP contract, including contract monitoring and compliance and reporting.

Communities, Housing & Planning Policy Board

Terms of Reference

The following shall comprise the areas of responsibility of the Communities, Housing and Planning Policy Board:

A. Remit	Housing Civil Contingencies Community Learning & Development Community Justice Community Councils Development Management	Police Fire & Rescue Community Safety & Public Protection Strategic Development Plan Development Planning Building Standards
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B. General Delegations in relation to matters relevant to this Board's remit:

1. To monitor the capital and revenue expenditure programmes and approve remedial action.
2. To determine property requirements.
3. To determine charges for services and, where appropriate, letting policies.
4. To determine requests for financial assistance.
5. To approve and oversee the annual service and/or business plan for the services whose functions are covered by the remit and delegations of the Board.
6. To oversee the organisation and management of the services whose functions are covered by the remit and delegations of the Board.
7. To grant authority to members to attend seminars, conferences and other visits.
8. To write off deficiencies or bring into charge surplus stocks and stores.
9. To approve where required the Council's response to consultation papers which are within the Board's terms of reference.
10. To monitor the performance expenditure reports and trading statements of the Building Services Trading Operation and to approve remedial action.
11. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
12. To consider issues referred to this Board by one or more of the Local Area Committees.

C. Specific Delegations

13. To develop, determine and monitor the Council's policies in relation to housing, and community safety.

Housing

14. To exercise the functions of the Council as Housing Authority.
15. To determine housing needs within the Council area.
16. To oversee the letting, maintenance, management and improvement of the Council's housing stock, including associated properties.
17. To approve new initiatives in housing tenure and investment.
18. To approve policies and procedures for the allocation of Council housing.
19. To oversee liaison with other agencies in relation to meeting the needs and priorities of the Council and the provision of resources for housing.
20. To determine the rent structure.
21. To approve the housing plan and annual policy statements.
22. To approve and oversee strategies for the management of and investment in the Council's housing stock.
23. To approve and oversee schemes of financial assistance, whether by way of grant or loan or otherwise to assist in the improvement of the quality of housing.
24. To approve and oversee policies in relation to participation by Council tenants in the activities of the Council as housing authority.
25. To approve and oversee policies, procedures and investment to meet special housing needs.
26. To approve and oversee policies and procedures in relation to housing conditions, substandard housing and houses in multiple occupation or other shared accommodation.
27. To oversee the sale or transfer of Council housing stock.
28. To oversee matters relating to social housing providers.

C Specific Delegations

Planning

29. To develop, determine and monitor the Council's policies in relation to planning and development.
30. To exercise the functions of the Council as Planning Authority.

31. To determine planning applications where the appointed officer has declined to exercise his delegated powers or where the Board decides itself to determine applications which would otherwise fall to be determined by a person appointed to do so under the scheme of delegated functions.
32. To determine applications for major developments as set out in the Schedule to the Town and Country Planning (Hierarchy of Developments) (Scotland) Regulations 2009.
33. To determine applications for listed building consent for demolition of listed buildings and conservation area consent for demolition of a building in a conservation area.
34. To determine applications under the Town and Country Planning (Scotland) Act 1997 made by the Planning Authority; where the application falls into the category of 'major development'.
35. To determine applications under the Town and Country Planning (Scotland) Act 1997 which relate to land in the ownership of the Planning Authority or to land in which the planning authority have a financial interest where the application falls into the category of 'major development'.
36. To exercise the functions of the Council as Building Control Authority.
37. To oversee the development and implementation of the Local Transport Strategy.
38. To oversee matters regarding strategic planning, including the operation of the Glasgow and the Clyde Valley Strategic Development Planning Authority Joint Committee.

Emergency planning and Civil Contingencies

39. To exercise the functions of the Council in relation to planning for emergencies, including the preparation and review of the Council's emergency plan.
40. To oversee and monitor the Council's civil contingency arrangements.

Community Safety and Public Protection

41. To oversee the Council's policies and functions in relation to community safety and public protection and to consider matters in relation to the Council's participation in Renfrewshire Community Safety and Public Protection Partnership.
42. To consider and oversee the Council's policies and functions in relation to CCTV.
43. Oversight and monitoring of the Council's Public Protection partnership working, including in relation to serious and organised crime and counter-terrorism.

Community Justice

44. To consider matters relating to Community Justice and to exercise the functions of the Council in relation to Criminal Justice social work services

Community Learning & Development

- 45. To approve and oversee the provision of services in relation to community learning and development.
- 46. To develop and review the adoption of a community development approach to service delivery.

Community Councils

- 47. To approve and oversee arrangements for Community Councils

Leadership Board

Terms of Reference

The following shall comprise the areas of responsibility of the Leadership Board:

- | | |
|---------|--|
| A Remit | Economy, Regeneration, Development and Renewal
Adult Social Care and Health Integration
Best Value and Performance Management
Corporate Planning and Community Empowerment
Corporate Communications and Marketing
Digital Inclusion
Glasgow City Region City Deal Project
Leisure and Culture Trust
Paisley 2021
Performance Management
Public Service Reform
Strategic Leadership and Oversight
Tackling Poverty and Welfare Reform
Economic development
Employment
Tourism
Town centres management
Events |
|---------|--|

Strategic Leadership and Oversight

1. To provide strategic leadership for the Council and ensure consistency across the Council's policy objectives.
2. To provide strategic oversight of the Council's corporate strategy and key policy priorities, including the Council plan.
3. To provide strategic oversight of the Council's approach to Tackling Poverty and Welfare Reform.
4. To provide strategic leadership and oversight of community planning and policy development within the Council, and to liaise with partner organisations in relation to issues within the overarching themes of the Community Plan, Council Plan, and Local Outcome Improvement Plan, including oversight, promotion and development of effective partnership and multi-agency arrangements.
5. To provide oversight, leadership and development of the public service reform agenda in Renfrewshire.
6. To provide oversight and continuous improvement of the Council's corporate performance management and quality assurance framework and the Council's arrangements and systems for achieving best value.
7. To provide oversight of the Council's strategic approach to the use of arms length external organisations and arrangements.

8. To provide oversight of and to determine matters concerning Renfrewshire Health and Social Care Partnership.
9. To provide oversight of the policy, development and performance of Renfrewshire Leisure Limited.
10. To act as the Council's lead in corporate advocacy and campaigning.
11. To provide strategic oversight of the Council's approach to community empowerment and engagement including the development of community cohesiveness and capacity.
12. To provide oversight and monitoring of the effectiveness of the Council's corporate communications and marketing.
13. To approve the Council's response to consultation papers except where these fall within the responsibility of a Policy Board.
14. To determine matters concerned with the structure and organisation of local government generally, including arrangements concerning relations with the Scottish and UK Governments, CoSLA and other relevant bodies, except where these fall within the responsibility of a Policy Board.
15. To provide strategic leadership for the Council in liaising and consultation with the Scottish and UK Governments and other relevant bodies.
16. To grant authority to members to attend seminars, conferences and other visits.
17. To call-in decisions by the other Boards in circumstances where the Leadership Board considers that a matter requires to be reconsidered either in terms of the correctness of the decision in relation to the specific theme(s) concerned, or because of the importance or impact of the decision on the Council. (The Leadership Board will however have no power to call in decisions made by Boards in the exercise of a judicial, quasi-judicial or similar function, which includes the determination of licensing and planning applications and personnel or other appeals).
18. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
19. To consider issues referred to this Board by one or more of the Local Area Committees.

Best Value and Performance Management

20. To approve and oversee the procedures for examining the economy, efficiency and effectiveness of all Council services.
21. To oversee the Council's management systems for all aspects of service delivery including best value and quality systems.
22. To request that the Audit, Risk and Scrutiny Board conduct reviews into particular issues and/or policies, after a period of not less than 6 months has elapsed from the date of implementation of the policy.

Economy, Regeneration, Development and Renewal

23. To approve and oversee the Council's physical programmes for area regeneration, development and renewal.
24. To oversee the setting of the Council's priorities for employment generation and economic development in Renfrewshire.
25. To provide strategic direction for the activity of the Council and partner organisations engaged in promoting employment and economic growth in Renfrewshire.
26. Overseeing the development and delivery of an Employment and Economic Strategy for Renfrewshire.
27. To exercise the functions of the Council in relation to economic development.
28. To approve and oversee policies and operational arrangements in relation to the industrial and economic development of Renfrewshire.
29. To receive an annual report in relation to the economic development property portfolio.
30. To approve the provision of financial assistance under Council Business Development and Training Programmes and other grant aid schemes, for example those associated with Paisley Town Centre.
31. To oversee the Council's participation with Scottish Enterprise, Renfrewshire Chamber of Commerce and other organisations concerned with economic and business development.
32. To oversee liaison with agencies and organisations which can assist in the development or implementation of Council policies in relation to industrial and economic development or assist in minimising levels of unemployment.
33. To monitor economic and social activity levels in the Council's area.
34. To oversee the activities of the Council in securing funding for Council objectives from all relevant external funding bodies and to initiate such action as may be required to maximise such funding.
35. To determine invitations by overseas aid agencies for inputs to new projects.
36. To determine proposals for establishing agreements, memoranda, and links of any substantive nature with bodies, institutions, regions, groupings of regions or countries overseas, and to approve any visits to and from the Council's area.
37. To identify specific project opportunities for the benefit of the Council and to develop marketing initiatives to promote the profile of Renfrewshire.
38. To promote Renfrewshire's case to the Scottish Government, Scottish Enterprise and other agencies operating at a national level and European level that could assist in promoting growth in Renfrewshire's economy.
39. To oversee the arrangements for digital connectivity of communities and businesses.

40. To provide oversight of the Glasgow City Region City Deal and the individual projects for which the Council is responsible.
41. To provide oversight and to determine matters concerning Paisley 2021.

Tourism and Events

42. To approve and oversee the development of policies and arrangements designed to promote tourism and conference activities within Renfrewshire including liaison with other agencies for this purpose.
43. To oversee the Council's arrangements for organising or participating in events.

Regulatory Functions Board

Terms of Reference

The following shall comprise the areas of responsibility of the Regulatory Functions Board:

1. To determine applications submitted to the Council for licences, permits, permissions and/or registrations which are not specifically allocated to another Policy Board, including those made under the following enactments:
 - The Hypnotism Act 1952
 - The Theatres Act 1968
 - The Celluloid and Cinematograph Film Act 1922
 - The Civic Government (Scotland) Act 1982
 - The Cinemas Act 1985
 - The Fire Safety and Places of Sport Act 1987
 - Safety of Sports Grounds Act 1975
 - The Marriage (Approval of Places) (Scotland) Regulations 2002
 - The Anti Social Behaviour etc. (Scotland) Act 2004
2. To develop and review the Council's policies, and to exercise the functions of the Council in relation to applications for licences, permits, permissions, and or registrations which are not otherwise specifically allocated to another Policy Board.
3. To exercise the functions of the Council in relation to matters of:
 - (a) food safety and food control;
 - (b) control of pollution, including provisions in relation to clean air, noise abatement and the monitoring of water quality;
 - (c) animal welfare and the control of animals and the control of insects and rodent pests;
 - (d) health and safety at work including occupational health, safety and welfare;
 - (e) public health, the abatement of statutory nuisances and the control of communicable diseases;
 - (f) consumer advice and protection, and trading standards.
4. To determine charges for licences, permits, permissions and registrations.
5. To approve where required the Council's response to consultation papers which are within the Board's terms of reference.
6. To refer issues relative to the operation of this Board to one or more of the Local Area Committees for their consideration/and or comment.
7. To consider issues referred to this Board by one or more of the Local Area Committees.

8. To grant authority to members to attend seminars, conferences and other visits.

Local Area Committees

Terms of Reference

The following shall comprise the areas of responsibility of the Local Area Committees. Local Area Committees may not undertake any matter which forms part of the remit of any Council Board:

A. Remit

1. To promote the well-being of the area and ensure that services meet the needs of the residents of that area by
 - Promoting active citizenship
 - Advancing the well-being of the area and its communities by shaping services around the needs of residents
 - Promoting enhanced coordination and scrutiny of public services at a local level
 - Funding local projects and distributing grants from delegated area budgets.
2. To monitor how the Council and other public sector services are delivered and developed within the Local Area Committee boundary.
3. To ensure that the delivery of Council services and the use of its resources reflect the policies and priorities of the Council.

B. General Delegations in relation to matters relevant to the Local Area Committee's remit

4. To appoint members or representatives of the Local Area Committee, when invited to do so, to local organisations and groups.
5. To appoint representatives to the Local Area Committees.
6. To carry out other functions as may be determined from time to time by the Council.

C. Specific Delegations

7. To maintain strong links with community and voluntary organisations and community planning structures.
8. To maintain an overview of local partnership arrangements and activities in ensuring that there is consistency.
9. To ensure that the Council, partner agencies, other public sector agencies and the local community work together as necessary to implement the Council's policies and to respond to local issues and to adopt an effective common response to local issues where appropriate.

10. To work with partner agencies to promote the Council's (and its partners') corporate plans and to ensure that these are implemented appropriately at a local level.
11. To support local initiatives which are consistent with Council policy and community planning objectives, within the Local Area Committee's financial allocations either within or outwith the Local Area Committee boundary.
12. To determine applications for funding in line with their objectives and terms and conditions of grant and reflecting the policies and priorities of the Council from:
 - (a) the Council's area budgets, and other devolved funds; and
 - (b) the Common Good Funds allocated to the relevant Local Area Committee in terms of legislation. (This does not apply to the Houston, Crosslee, Linwood, Riverside and Erskine Local Area Committee.)
13. To fund and promote local projects which meet the necessary terms and conditions attached to the relevant funding streams.
14. To approve revenue costs annually arising from new projects and from those approved previously by the former Local Grant Committees, former Local Area Committees and former Local Grant Boards.
15. To allow for consultation with communities regarding community planning priorities within the local area committee boundary and to provide a forum for community planning partners to report back on progress against planned activity.
16. To assist in the development and monitoring of local community planning priorities by providing an opportunity for engagement with the community.
17. To be consulted by the Council and policy boards regarding the local implementation of policy developments and service delivery, excluding any matter of a judicial or quasi judicial nature.
18. To be consulted on capital and revenue expenditure which is targeted by the Council within the Local Area Committee boundary.
19. To provide a focus for community participation in the process of Council decision making and a vehicle for liaison between the wider community and Council services.
20. To be consulted on any review of the Scheme of Community Councils.

Adoption & Fostering Panel

Terms of Reference

The following shall comprise the areas of responsibility of the Adoption & Fostering Panel:

1. To consider and recommend to the Director of Children's Services whether adoption is in the best interests of a particular child and, if so, whether an application should be made under section 18 of the Adoption (Scotland) Act 1978, to free the child for adoption.
2. To consider proposals for adoption of children and for permanence orders and make recommendations to the Director of Children's Services all in accordance with the Adoption and Children (Scotland) Act 2007 and any Regulations made thereunder.
3. To consider and recommend to the Director of Children's Services whether a prospective adopter is suitable to be an adoptive parent.
4. To consider and recommend to the Director of Children's Services whether a prospective adopter would be a suitable adoptive parent for a particular child. The panel in making its recommendations to the Director of Social Work must be aware of the local authority's duties to promote the welfare of the child and to have regard to the religious upbringing of the child.
5. To monitor the reasons for applicants withdrawing following a formal application having been made.
6. To review on an annual basis or as required approved applicants who have not been matched with a suitable child.
7. To consider reports on the disruption of any placement recommended by the panel or involving applicants approved by the panel.
8. To consider and make recommendations to the Director of Children's Services on matters relating to financial assistance for adopters in terms of any scheme of approved adoption allowances which the Council has, or in relation to the payment of legal expenses incurred by the adopters in obtaining an adoption order.
9. To consider and make recommendations to the Director of Children's Services on matters in relation to the approval of foster parents and the placement of children with foster carers.
10. To provide advice to the Director of Children's Services in respect of applications to the Sheriff for Parental Responsibilities Orders in terms of section 86 of the Children (Scotland) Act 1995.

Appointment Board

Terms of Reference

The following shall comprise the areas of responsibility of the Appointment Board to be established for vacant posts at Chief Executive, Director, Assistant Director - Schools and Head of Service level:

1. To consider applications for the post and short list candidates.
2. To interview candidates and select the successful candidate.

Emergencies Board

Terms of Reference

The following shall comprise the areas of responsibility of the Emergencies Board:

1. To oversee the activities of the Council, including the deployment of resources, in the event of any emergency, such as may be defined by the Chief Executive.

Employees Joint Consultative Board

(non - teaching)

Terms of Reference

The following shall comprise the areas of responsibility of the Employees Joint Consultative Board (non-teaching):

Functions

The functions of the Employees' JCB will be:

1. To act as a forum for consultation between the Council and the trade unions representing all non-teaching employees on employment/service conditions matters which are not specifically determined by their respective national negotiating bodies;
2. To secure the greatest possible measures of joint action between the Council and the trade unions for the development and improvement of the work of the Council;
3. To consider any reference from the Council or the trade union side on matters affecting the mutual interests of the Council and its employees and to make recommendations thereon to the appropriate Board of the Council;
4. To consider measures for safeguarding the health and welfare of the Council's employees;
5. The Employees' JCB will not consider questions of individual appointment or other matters which are more properly the province of the Council's grievance or disciplinary procedures.

Investment Review Board

Terms of Reference

The following shall comprise the areas of responsibility of the Investment Review Board:

1. To determine the discretionary agreement and any amendments in relation to the investment of the Common Good funds, which are managed by the Council's Investment Manager appointed by the Finance and Resources Policy Board.
2. To meet at least annually with the Investment Manager to review the performance and strategy relating to the invested funds for the Common Good funds and to report their findings to the Finance and Resources Policy Board.

Local Review Body

Terms of Reference

The following shall comprise the areas of responsibility of the Local Review Body:

1. In relation to local planning applications as specified in the Planning etc. (Scotland) Act 2006 to review and determine:
 - i. Appeals against decisions by officers to refuse planning permission;
 - ii. Appeals against the nature of the conditions set by officers in respect of a planning permission; and
 - iii. Failure by officers to make a decision in respect of a planning application within the statutory timescale.

Renfrewshire Joint Negotiating Committee for Teaching Staff

Terms of Reference

The following shall comprise the areas of responsibility of the Renfrewshire Joint Negotiating Committee for Teaching Staff:

Functions

1. To determine relevant conditions of service for all teaching staff, music instructors, education advisers and educational psychologists.
2. Consultation on other relevant matters.

Social Work (Complaints Review) Panel

Terms of Reference

The following shall comprise the areas of responsibility of the Social Work (Complaints Review) Panel:

1. To review any matter in accordance with the procedure as laid down in section 5B of the Social Work (Scotland) Act 1968 as amended by section 52 of the National Health Service and Community Care Act 1990 including consideration of any complaints where the complainer has indicated that he/she is dissatisfied with the response from the Director of Children's Services or the Chief Officer of the Renfrewshire Health and Social Care Partnership.
2. To make recommendations in writing to the Social Work, Health and Well-being Policy Board or Education and Children Policy Board, as appropriate, as soon as is reasonably practicable after reference to it.

Police and Fire & Rescue Scrutiny Sub-Committee

Terms of Reference

Police

1. To consider matters relating to the police service including the Council's involvement with the Scottish Police Authority and the Scottish Police Service, and arrangements for local policing including the Council's contribution to the development and implementation of the Local Policing Plan.

Fire & Rescue

2. To consider matters relating to the fire & rescue service including the Council's involvement with the Scottish Fire & Rescue Service and arrangements for local fire and rescue services including the Council's contribution to the development and implementation of the Local Fire & Rescue Plan.

Community Asset Transfer Sub-Committee

Terms of Reference

1. To consider and determine reviews of decisions on Asset Transfer Requests made in terms of Part 5 of the Community Empowerment (Scotland) Act 2015.

Petitions Board

Terms of Reference

1. To consider petitions in accordance with the procedures agreed by the Council.

Cross-Party Sounding Board

Terms of Reference

1. To act as a sounding board and discussion forum with no decision making powers.
2. To provide an opportunity to discuss matters of common interest or of Council-wide relevance

To provide for cross-party discussion on non-partisan/non-political issues raised by each political party or group on Renfrewshire Council.

Minute of Meeting

Social Work Complaints Review Appeals Panel

Date	Time	Venue
Friday, 19 May 2017	10:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present

D Bradley, A Muir and M Robertson.

In Attendance

N Young, Assistant Managing Solicitor (Litigation and Advice) and D Low, Senior Committee Services Officer (both Finance & Resources).

Appointment of Chairperson

The Senior Committee Services Officer invited nominations for a member to chair the meeting. It was unanimously agreed that D Bradley chair this meeting of the Appeals Panel.

DECIDED: That D Bradley be appointed as Chairperson.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted that, if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 1 and 5 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1 Adult Services: Complaint

The Chairperson invited into the meeting the complainer and her solicitor and Adult Services representatives, I Beattie, Head of Health and Social Care (Paisley) and C Adam, Senior Solicitor (Finance & Resources).

The complainer's solicitor presented her client's case to the Panel. There were four heads of complaint. She called M Martin as a witness. The Adult Services representatives and members of the Panel were afforded the opportunity to question Mr Martin on his evidence.

ADJOURNMENT

The meeting adjourned at 11.30 am and reconvened at 11.50 am.

Adult Services then called I Beattie, Head of Health and Social Care (Paisley), as a witness. The complainer's solicitor and members of the Panel were afforded the opportunity to question Mr Beattie on his evidence.

ADJOURNMENT

The meeting adjourned at 12.25 pm and reconvened at 1.10 pm.

With the agreement of the complainer's solicitor, Adult Services did not call their second and final witness.

Adult Services and the complainer's solicitor then summed up their submissions to the Panel and left the hearing.

The Appeals Panel then considered the matter and agreed to recommend to the Council (a) that complaint 1 be upheld and that Adult Services should ensure effective communication at all times with their self-directed support clients. They should ensure that information provided is correct and does not have the potential to be misunderstood; (b) that it be recommended that the Council note that an apology had already been offered to the complainer on this matter; and (c) that complaints 2, 3 and 4 be not upheld.

DECIDED:

(a) That it be recommended that complaint 1 be upheld and that Adult Services ensure effective communications at all times with their self-directed support clients. They should ensure that information provided is correct and does not have the potential to be misunderstood;

(b) That it be recommended that the Council note that an apology had already been offered; and

(c) That it be recommended that complaints 2, 3 and 4 be not upheld.

Minute of Meeting

Renfrew and Gallowhill Local Area Committee

Date	Time	Venue
Tuesday, 30 May 2017	18:30	Renfrew Town Hall, Renfrew Cross, Renfrew, PA4 8LJ

Present: Councillor Bill Brown, Councillor Edward Grady, Councillor Lisa-Marie Hughes, Councillor Cathy McEwan, Councillor Jane Strang

Chair

Councillor McEwan, Depute Convener, presided.

Community Representatives

J Young, Friends of Renfrew; M Henderson, Renfrew YMCA; D Hoey, Renfrew Burgh Band; A Philpot, RVIF; and M Alam and J Kennedy (Scottish Youth Parliament).

Community Planning Partners

Inspector Wright, Police Scotland.

In Attendance

C Dalrymple, Regulatory & Enforcement Manager, M Hendry, Renfrewshire Community Safety Partnership Hub Manager and K Anderson, Amenity Services Manager - Waste (all Community Resources); F Carlin, Head of Planning & Development (Development & Housing Services) (Lead Officer); and D Low, Senior Committee Services Officer (LACs) and C MacDonald, Senior Committee Services Officer (both Finance & Resources).

Apologies

Councillors Shaw and Paterson.

Declarations of Interest

Councillor Hughes declared a non-financial interest in Item 6 of the agenda in relation to application for grant funding by Renfrewshire Leisure Active Schools and Renfrewshire Access Panel as she was a Member of the Board for Renfrewshire Access Panel and the Renfrewshire Leisure Board of Directors and indicated that it was her intention to remain in the meeting and take part in any discussion and voting thereon.

Councillor McEwan declared a non-financial interest in Item 6 of the agenda in relation to an application for grant funding by PACE as a relative was a service user and indicated her intention to remain in the meeting and take part in any discussion and voting thereon.

1 Community Safety & Public Protection Progress Update

There was submitted a report by the Director of Community Resources providing a progress update on activities of the Renfrewshire Community Safety Partnership carried out in the Renfrew and Gallowhill LAC area during the period 1 January to 31 March 2017.

The report provided information on Renfrew and Gallowhill community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; and a spotlight on the work of the Alcohol and Drug Partnership.

DECIDED: That the report be noted.

2 Street Stuff Annual Report/Funding Request

There was submitted a report by the Director of Community Resources relative to the continued development of the Street Stuff Programme and seeking an award of £5,000 for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

The report intimated that Street Stuff had been delivering activities in Renfrewshire since 2009, during which they had contributed to a sustained reduction in reported youth disorder and anti-social behaviour. Over the last few years the LAC had been keen to consider funding additional activities within their area which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as areas that had a particular problem with anti-social behaviour or children living in poverty. Given the scale of the core programme it was proposed that a contribution of £5,000 per LAC area be considered, which was similar to the contribution in previous years. This funding would contribute to the costs of delivery of up to two activity sessions per week within the LAC area, through the peak summer, autumn and spring months, as well as attendance at local gala days and fetes.

DECIDED:

(a) That the continued development of the Street Stuff Programme as detailed in the report be noted; and

(b) That £5,000 be awarded to the Street Stuff Programme for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

3 Open Session/Key Local Issues

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

4 Budget Monitoring Report

There was submitted a report by the Director of Finance & Resources relative to the Renfrew and Gallowhill LAC budget for 2017/18, totalling £165,193 and consisting of £71,994 General Grant Fund, £67,360 Renfrew Common Good Fund, £2,000 Paisley Common Good Fund and £23,839 Youth Challenge Fund. The appendix to the report detailed the expenditure committed by the LAC in 2016/17.

DECIDED: That the report be noted.

5 Application to Renfrew Common Good Fund Renfrew Gala Day

There was submitted a report by the Town Centre Project Manager, Development & Housing Services relative to a request for match funding of £10,000 to enhance Renfrew Gala Week by providing free activities including a Renfrew on film evening, a Ceilidh, inflatables, face painting and come and try sessions. It was anticipated that that the additional activities would attract a greater number of spectators and positively promote Renfrew Town.

DECIDED: That the request for match funding of £10,000 to enhance the visitor and local business community's experience at the Renfrew Gala Week be agreed.

Declaration of Interest

Councillor Hughes having declared an interest in the following item of business remained in the meeting.

Councillor McEwan having declared an interest in the following item of business remained in the meeting.

6 Applications for Local Area Committee Grant Funding

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Renfrew Accordion and Fiddle Club - Assistance towards hall let costs – Awarded £560

Cairn Heights - 'Come Dine with me' intergenerational programme - Awarded £1,000

Forever Young-Singing through the ages - Awarded £6,500

Renfrew YMCA SCIO - Activities for young people in Renfrew - Awarded £11,351

Renfrew Care Home Activity Group - Creation of a Salon within the care home - Awarded £6,677.60

Renfrew Cricket Club - Primary school cricket project - Awarded £2,900

Gallowhill Senior Citizens Bowling Club - New indoor bowling carpets to fit rolling machine - Awarded £2,090

Renfrewshire Leisure – Active Schools - Lunch and after school clubs - Awarded £9,763

MULTI AREA

Cornerstone Drop-in-Drop-in programme running costs - Awarded £375

RAMH – No Substitute for Life - Suicide awareness event - Awarded £376

Oakshaw Trinity Friendly Hour - Hire of minibus to transport members to meetings - Awarded £400

Braehead Junior Ice Hockey Club - Assist with cost of ice hire twice a week - Awarded £689

Greensyde Carers - Tracksuits for members training with Milldale Athletics team - Awarded £96

The Wynd Centre - Provision of youth counselling services - Awarded £1,200

The Wynd Centre - Provision of adult counseling services - Awarded £1,200

RSPB Renfrewshire Local Group - Provision of presentation equipment - Awarded £119.99

The Boys Brigade Paisley & District Battalion - Provision of events and activities - Awarded £500

Phoenix Activities Group - Craft based activities for people with mental health issues - Awarded £840

Paisley Pirates Ice Hockey Club - Assistance towards increasing ice costs - Awarded £2,000

Changing Stages - Workshops for people experiencing mental health issues - Awarded £844

Paisley Guitar Group - Promotion of guitar to people with mental health issues - Awarded £620

St James Orchestra - Accommodation costs - Awarded £300

Forever Young - Activities for sheltered housing residents - Awarded £1,542.70

Renfrewshire Access Panel - Provision of disability access assessments - Awarded £2,000

Rainbow Turtle - Provision of education programme - Awarded £1,500

Phoenix Flyers - Maintenance and improvement of training facilities - Awarded £1,000

Renfrewshire Bowling Association Under-25s - Help towards cost of bowls, buses and team clothing - Awarded £600

Renfrewshire Youth Voice - Production of 'Positive about Youth' awards - Awarded £911

C-Change Scotland - Outreach work for people with learning disabilities - Awarded £2,000

PACE Theatre Company - Package of support for disadvantaged young people to join PACE - Awarded £1,132.80

Feis Phaislig - Provision of traditional music tuition - Awarded £1,009

Basketball Paisley - Provision of basketball coaching programme - Awarded £940

Shopmobility Paisley& District – Insurance - Awarded £300

DirectDevitt Comedy & Management Productions CIC - Criminal justice and mental health workshops for young people - subject to terms and conditions to be agreed with the Director of Children's Services - Awarded £3,915.60

Lamont Farm Project - 50% running costs - Awarded £2,000

Fitting-in - Health programme for young people deemed to be 'at risk' - Awarded £1,060

Renfrewshire Sports Network - Pilot community games event - Awarded £1,000

2175 (Rolls Royce) Squadron ATC - Remote aircraft flying project - Awarded £616.66

Association of African Communities in Renfrewshire - Rent and other office/volunteer expenses - Awarded £1,215.84

Loud 'n' Proud - Production of 'The Bungalow' musical including training for young people - Awarded £2,400

Renfrewshire Schools Pipe Band-Uniform, drums and transport costs for junior pipe band - Awarded £2,500

Rays of Hope - Activities for members of cancer support group - Awarded £2,000

Renfrewshire Effort to Empower Minorities - Black history month - Awarded £2,500

Renfrewshire Council Youth Services - Development of a Youth Commission in Mental Health - Awarded £1,822

Girls' Brigade Renfrew Division - Training, hire of premises and transport - Awarded £240

The Breastfeeding Network - To provide breastfeeding support and volunteer costs - Awarded £1,303

Walking Tours on Wheels - Promotion of themed tours in Paisley and surrounding area - Awarded £800

Glenburn Stroke and Disability Group – Running costs - Awarded £1,166

7 Timetable of Local Area Committee Meetings to December 2017

There was submitted a report by the Director of Finance & Resources relative to the timetable of LAC meetings to December 2017.

DECIDED: That the Senior Committee Services Officer (LACs) write to all members of the Renfrew & Gallowhill LAC to help determine the most suitable date for future meetings and that the date of the next meeting be agreed by the Director of Finance & Resources in consultation with the Convener.

Minute of Meeting

Regulatory Functions Board

Date	Time	Venue
Wednesday, 31 May 2017	10:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Eddie Devine, Councillor Lisa-Marie Hughes, Councillor Alistair Mackay, Councillor Cathy McEwan, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Emma Rodden, Councillor Andy Steel, Councillor Jane Strang

Chair

Councillor McNaughtan, Convener, presided.

In Attendance

D Campbell, Assistant Managing Solicitor, (Licensing), A McLaughlin, Senior Solicitor (Litigation and Regulatory Services), P Shiach Committee Services Officer and K Whiteside, Licensing Officer (Paralegal) (all Finance & Resources).

Apology

Provost Cameron.

Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

Exclusion of the Press and Public

The Board resolved that the press and public be excluded from the meeting during consideration of items 1, 2(a), 2(b), 2(c) 3, 4, 5, 6, 7, 9, 10(a) and 10(b) as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

1 Request from Exemption from Assisting Wheelchair Passengers – T0454 - Personal Appearance

There was submitted the undernoted request for exemption from assisting wheelchair passengers. The applicant had been asked to appear personally for the first time: -

David Miles McDonald, 30 Anchor Crescent, Paisley

Mr McDonald, the licence holder, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that Mr McDonald's request for exemption from assisting wheelchair passengers be granted for the duration of his current Taxi Driver's Licence. This was agreed unanimously.

DECIDED: That Mr McDonald's request for exemption from assisting wheelchair passengers be granted for the duration of his current Taxi Driver's Licence.

2 Grant of Private Hire Car Drivers' Licences – Personal Appearances

There were submitted the undernoted applications for the grant of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time together with Police Scotland who had submitted representations in respect of items 2(a) and 2(b), and an objection in respect of item 2(c): -

(a) Barry Banaghan, 9 Greenock Road, Paisley

There was no appearance by or on behalf of Mr Banaghan. Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation in respect of the application, were invited into the meeting. The Convener proposed that the application be considered in Mr Banaghan's absence and this was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be continued to a future meeting of the Board. This was agreed unanimously.

DECIDED: That the application be continued to a future meeting of the Board.

(b) Elizabeth Grace Muir, 12 d Brown Street, Paisley

Miss Muir, the applicant, was invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation in respect of the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider the application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(c) Jamie Milton, 3 Ivanhoe Drive, Paisley

Mr Milton, the applicant, was invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection to the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider the application. The meeting was reconvened. The Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

Adjournment

The meeting adjourned at 11.05 am and reconvened at 11.15 am.

3 Renewal of Private Hire Car Driver's Licence – P0548 – Personal Appearance

There was submitted the undernoted application for the renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation in respect of the application:-

Craig Jackson, 20 Park Gardens, Kilbarchan

Mr Jackson, the applicant and Mr MacIver, solicitor were invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation in respect of the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider the application. The meeting was reconvened and the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

4 Grant of Landlord Registration - Personal Appearance

There was submitted the undernoted application for the grant of Landlord Registration. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation in respect of the application:-

Mickey Borthwick, 18 Malting Road, Colchester

Mr Borthwick, the applicant and his wife were invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation in respect of the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider the application. The meeting was reconvened and the Convener proposed that the application be granted for a period of three years. This was agreed unanimously.

DECIDED: That the application be granted for a period of three years.

Adjournment

The meeting adjourned at 12.00 noon and reconvened at 1.30 pm.

5 Permission to hold a Public Charitable Collection – Paisley Town Centre – Personal Appearance

There was submitted the undernoted application for permission to hold a public charitable collection in Paisley Town Centre. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted an objection to the application: -

Paul Craig, 22 Leslie Place, Selkirk

There was no appearance by or on behalf of Mr Craig. Sergeant Curran and Force Support Officer Logue on behalf of the Chief Constable who had submitted an objection to the application, were invited into the meeting. The Convener proposed that the application be considered in Mr Craig's absence and this was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

6 Renewal of a Private Hire Car Driver's Licence – P0560 – Personal Appearance

There was submitted the undernoted application for the renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time:-

Scott Robert Young, Flat 2/2, 34 Kilinside Road, Paisley

Mr Young, the applicant was invited onto the meeting. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

7 Grant of a Private Hire Car Driver's Licence – Personal Appearance

There was submitted the undernoted application for the grant of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time:-

Nicole Young, 28 Thompson Brae, Paisley

There was no appearance by or on behalf of Miss Young. The Convener proposed that the application be considered in Miss Young's absence and this was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

8 Variation of a Booking Office Licence - Variation to Licence Condition 10, Subsections (i), (ii), (iii) and Condition 19 – BO-006 – Personal Appearance

There was submitted the undernoted application for the variation of a Booking Office Licence – Variation to Licence Condition 10, Subsections (i), (ii), (iii) and Condition 19 – BO-006. The applicant had been asked to appear personally for the first time: -

Renfrewshire Cab Company, 180 Paisley Road, Renfrew

Mr Cherry and Miss McCulloch, representing the applicant, were invited into the meeting. After consideration of all matters before the Board, the Convener proposed that the application be granted subject to paper copies of all records being made available for inspection by the Civic Government Enforcement Officer and Police Scotland on demand. This was agreed unanimously.

DECIDED: That the application for variation of a Booking Office Licence be granted subject to paper copies of all records being made available for inspection by the Civic Government Enforcement Officer and Police Scotland on demand.

9 Renewal of Private Hire Car Operator's Licence PH0859 - Personal Appearance

There was submitted the undernoted application for renewal of a Private Hire Car Operator's Licence. The applicant had been asked to appear personally for the first time: -

Thomas Stein, 22 Montrose Avenue, Glasgow

There was no appearance by or on behalf of Mr Stein. The Convener proposed that the application be considered in Mr Stein's absence and this was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be granted subject to an additional condition that the applicant present a V5 certificate for his current vehicle within one month. This was agreed unanimously.

DECIDED: That the application be granted subject to an additional condition that the applicant present a V5 certificate for his current vehicle within one month.

10 Hearings into the Possible Removal from the Register of Private Landlords – Personal Appearances

The Board considered the possible removal of the undernoted landlords from the Register of Private Landlords. The landlords had been asked to appear personally for the first time:-

(a) Jenny Wong, Flat 9/1, 15 Kirkton Avenue, Glasgow

Dr Wong, the landlord, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that consideration of the possible removal of the landlord from the Register of Private Landlords be continued and that the landlord be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the possible removal of the landlord from the Register of Private Landlords be continued and that the landlord be invited to a future meeting of the Board.

(b) Kai Chi Loi, 416 Rua Cidade de Coimbra, Edf Brilhantismo, 3 Andar y Nape, Macao

There was no appearance by or on behalf of Mr Loi. The Convener proposed that consideration of the possible removal of the landlord from the Register of Private Landlords be continued and that the landlord be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the possible removal of the landlord from the Register of Private Landlords be continued and that the landlord be invited to a future meeting of the Board.

11 Application for Landlord Registration - Personal Appearance

Under reference to item 5 of the Minute of the meeting of this Board held on 2 February 2017 there was submitted the undernoted application for the grant of Landlord Registration. The applicant had been asked to appear personally for the second time: -

Calum Watt, 128 Henderland Road, Bearsden, Glasgow

Mr Haughey, representing the applicant, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of three years. This was agreed unanimously.

DECIDED: That the application be granted for a period of three years.

12 Proposed Public Procession – Saturday 1 July 2017 – Annual Boyne Celebration Parade – Personal Appearance

There was submitted the undernoted application for permission to hold a public procession. The applicant had been asked to appear personally for the first time: -

Daniel Lang, 14A George Court, Glasgow

Mr Lang, the applicant, together with Mr McLeod and Mr Thompson were invited into the meeting.

After consideration of all matters before the Board, the Convener proposed that no order be made thus allowing the procession to proceed. This was agreed unanimously.

DECIDED: That no order be made thus allowing the procession to proceed.

Minute of Meeting

Education and Children's Services Policy Board

Date	Time	Venue
Thursday, 01 June 2017	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Derek Bibby, Provost Lorraine Cameron, Reverend Graham Currie, Councillor Carolann Davidson, Councillor Natalie Don, Councillor Edward Grady, Councillor Neill Graham, Councillor Lisa-Marie Hughes, Mr Iain Keith, Councillor Karen Kennedy, Councillor Scott Kerr, Councillor John McNaughtan, Councillor Will Mylet, Mr Jack Nellaney, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Emma Rodden, Councillor John Shaw

Chair

Councillor Paterson, Convener, presided.

In Attendance

P Macleod, Director of Children's Services; P Quinn, Assistant Director – Schools, D Hawthorn, Head of Childcare and Criminal Justice, G McKinlay, Head of Schools and J Trainer, Head of Early Years and Inclusion (all Children's Services); and G McLachlan, Senior Finance Manager and D Low, Senior Committee Services Officer (both Finance & Resources).

Apology

Councillor Binks.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Revenue Budget Monitoring Report

There was submitted a joint report by the Directors of Finance & Resources and Children's Services for the service for the period 1 April 2016 to 3 March 2017.

DECIDED:

- (a) That the budget position be noted; and
- (b) That it be noted that since the last report there had been a number of budget adjustments resulting in a decrease of £95,000 related to the transfer of budgets to the corporate landlord for property repairs.

2 Capital Budget Monitoring Report

There was submitted a report by the Director of Finance & Resources for the service for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

3 Children's Services Service Improvement Plan - Overview of Performance (2016/17) and Service Improvement Plan 2017-20

There was submitted a report by the Director of Children's Services relative to an overview of progress to deliver the Children's Services Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Children's Services Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

- (a) That the content of the Overview of Performance (2016/17) report attached as Appendix 1 be noted;
- (b) That the Service Improvement Plan 2017/20 attached as Appendix 2 be approved; and
- (c) That progress in terms of implementation of the Service Improvement Plan be reported to the Board in November 2017.

4 Children's Services Partnership Plan 2017/18

There was submitted a joint report by the Director of Children's Services and the Chief Officer, Renfrewshire Health & Social Care Partnership relative to the requirement to produce three-yearly Children's Services Plans, commencing on 1 April 2017, in terms of Part 3 of the Children and Young People (Scotland) Act 2014.

The report intimated that the Statutory Guidance for Children's Services Plans had been issued in December 2016 and that the children's wellbeing survey commissioned in Renfrewshire submitted its results late in February 2017. In order to allow full consideration of the survey results and to establish the processes necessary to satisfy the new statutory requirements, an interim Children's Service Plan entitled 'Re-assessing Our Priorities' was developed to cover the period 1 April 2017 to 31 March 2018. A copy of the interim plan was appended to the report. The full three-year Children's Services Plan would be ready for consultation from October 2017, with the finalised Plan being ready for publication by 1 April 2018.

DECIDED:

- (a) That the Children's Services Partnership Plan, which had been submitted in draft as required to the Scottish Government, be approved;
- (b) That the approach to developing the new Plan as described within the interim plan be approved; and
- (c) That it be noted that the Plan would also require to be approved at the meeting of the Renfrewshire Health & Social Care Integration Joint Board to be held on 23 June 2017.

5 Children's Services Annual Health and Safety Report 2016/17 and Action Plan 2017/18

There was submitted a report by the Director of Children's Services relative to the annual health and safety report 2016/17 and action plan 2017/18.

The annual health and safety report formed Appendix 1 to the report and set out the arrangements for the management of health and safety within the service and demonstrated the service's commitment to continuous improvement in health and safety performance.

The joint action plan formed Appendix 2 to the report and detailed the actions which the service aimed to take by March 2018 to consolidate and improve health and safety practice.

DECIDED:

- (a) That the annual health and safety report 2016/17, which formed Appendix 1 to the report, be noted;
- (b) That the health and safety action plan for 2017/18, which formed Appendix 2 to the report, be approved; and
- (c) That it be approved that meetings of the Children's Services Health and Safety Group be held bi-annually rather than quarterly.

6 Inspection of Johnstone High School, Johnstone

There was submitted a report by the Director of Children's Services relative to the inspection of Johnstone High School by Education Scotland.

The report intimated that the purpose of the inspection was to evaluate the quality of education, with the assessment focusing on four quality indicators: leadership of change; learning, teaching and assessment; raising attainment and achievement; and ensuring wellbeing, equality and inclusion.

The letter to parents, appended to the report, identified four key strengths and five areas for further improvement. Children's Services would continue to monitor the improvement in the school and the inspection report would be used by the school and service to support and develop the quality of educational provision.

DECIDED: That the key strengths and areas for improvement in the Education Scotland report on Johnstone High School be noted.

7 Land within grounds of Renfrew High School, Haining Road, Renfrew

There was submitted a report by the Director of Finance & Resources seeking approval to declare an area of land at Renfrew High School, Haining Road, Renfrew as surplus to requirements. The area of land was detailed on plan E2604, a copy of which was attached to the report.

DECIDED:

(a) That the area of land at Haining Road, Renfrew shown outlined on the attached plan be declared surplus to the Council's requirements;

(b) That the Head of Property Services be authorised to dispose of the land to Scottish Gas Networks and to allow a right of access over the secondary access to the site; and

(c) That the Head of Corporate Governance be authorised to conclude the sale incorporating into the bargain such terms and conditions as may be deemed necessary to protect the Council's interests.

8 Attainment Challenge/ PEF Presentation

The Assistant Director – Schools gave a presentation updating members on the attainment challenge and Pupil Equity Fund.

DECIDED: That the presentation be noted.

9 Dartington Data Presentation

The Head of Early Years and Inclusion gave a presentation on the initial findings from the school survey carried out by the Dartington Social Research Unit as part of their Children and Young People Well-being Survey in Renfrewshire.

DECIDED: That the presentation be noted.

Minute of Meeting

Paisley North Local Area Committee

Date	Time	Venue
Thursday, 01 June 2017	18:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Carolann Davidson, Councillor Neill Graham, Councillor Karen Kennedy, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor John McIntyre, Councillor John McNaughtan, Councillor Will Mylet, Councillor Jim Sharkey

Chair

Councillor Adam-McGregor, Convener, presided.

Community Representatives

I Williams, Environmental Training Team; M Dymond, Maxwellton Court Tenants' Association; K Barr, Oakshaw Residents' Association; H Dykes, Paisley East & Whitehaugh Community Council; M Dillon, Paisley North Community Council; J Wilby, Paisley West & Central Community Council; K McNellie-Welsh, Paisley West Tenants' and Residents' Association; J McQuade, Renfrewshire Visually Impaired Forum and R Boyd, Scottish Youth Parliament.

In Attendance

A Armstrong-Walter, Policy Lead (Tackling Poverty, Welfare Reform and Equalities) (Chief Executive's); C Dalrymple, Regulatory and Enforcement Manager (Community Resources); J Lynch, Head of Property Services (Lead Officer), D Low, Senior Committee Services Officer (LACs) and E Currie, Senior Committee Services Officer (all Finance & Resources).

Apology

J Bunton (Paisley North Community Council).

Declarations of Interest

Councillor Mylet declared a non-financial interest in item 5 of the agenda in relation to the applications for Local Area Committee (LAC) funding submitted by Paisley on the Web and Oldhall Scout Group and indicated that it was his intention to leave the meeting during consideration of the items and not to take part in any discussion or voting thereon.

Councillors K MacLaren and McNaughtan declared non-financial interests in item 5 of the agenda in relation to the application for LAC funding submitted by Paisley on the Web and indicated that it was their intention to leave the meeting during consideration of the item and not to take part in any discussion or voting thereon.

Order of Business

In terms of Standing Order 16, the Convener intimated that in relation to item 5 of the agenda she proposed to alter the order of business to facilitate the conduct of the meeting by considering the application for LAC funding from Paisley on the Web as the last application.

Additional Items

The Convener intimated that there were additional items in relation to a applications for LAC funding submitted by Glenburn Stroke and Disability Support Group and The Cathedral Club which had not been included in the notice calling the meeting. The Convener, being of the opinion that the items, which are dealt with at item 5 of this Minute, were urgent in view of the need to determine the matters timeously authorised their consideration.

1 Community Safety and Public Protection Progress Update

There was submitted a report by the Director of Community Resources providing a progress update on Renfrewshire Community Safety Partnership activities carried out in the Paisley North LAC area during the period 1 January to 31 March 2017.

The report provided information on Paisley North community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; and a spotlight on the Renfrewshire Alcohol and Drug Partnership.

DECIDED: That the report be noted.

2 Open Session/Key Local Issues

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

3 Budget Monitoring

There was submitted a report by the Director of Finance & Resources relative to the Paisley North LAC budget for 2017/18, totalling £144,619 consisting of £97,619 General Grant Fund, £13,000 Paisley Common Good Fund and £34,010 Youth Challenge Fund. The appendix to the report detailed the expenditure committed by the LAC in 2016/17.

DECIDED: That the report be noted.

4 Street Stuff Annual Report/Funding Request

There was submitted a report by the Director of Community Resources relative to the continued development of the Street Stuff Programme and seeking an award of £5,000 for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

The report intimated that Street Stuff had been delivering activities in Renfrewshire since 2009, during which they had contributed to a sustained reduction in reported youth disorder and anti-social behaviour. Over the last few years the LAC had been keen to consider funding additional activities within their area which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as areas that had a particular problem with anti-social behaviour or children living in poverty. Given the scale of the core programme it was proposed that a contribution of £5,000 per LAC area be considered, which was similar to the contribution in previous years. This funding would contribute to the costs of delivery of up to two activity sessions per week within the LAC area, through the peak summer, autumn and spring months, as well as attendance at local gala days and fetes.

DECIDED:

(a) That the continued development of the Street Stuff Programme as detailed in the report be noted; and

(b) That £5,000 be awarded to the Street Stuff Programme for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

5 Applications for Local Area Committee Grant Funding

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Paisley West & Central West End Growing Group – Development of derelict site at Carbrook Street Paisley to form community garden – Awarded £1,500

CARING (Children at Risk in Need of Guidance) – Outdoor activities – Awarded £999 subject to conditions to be agreed with the Director of Children's Services

Caledonia Glen Tenants' Association – Community event – Awarded £400

The Cotton Club – Intergenerational mural and gardening project – Awarded £1,000

The New Tannahill Centre – Health related classes – Awarded £4,356

Ralston Community Games – Annual event – Awarded £5,800

Active Communities and Paisley YMCA – Activities for P6/7 children in Ferguslie Park – Awarded £5,522

Active Communities – Annual jingle bell run – Awarded £2,600

Paisley North Community Council – Activity and health sessions, healthy cooking, arts and crafts, dance classes and youth club – Awarded £5,700

Spinningdale Residents Association – Maintain Mill Road embankment

Councillor Sharkey, seconded by Councillor Davidson, moved that Spinningdale Residents' Association be awarded £900.

Councillor K MacLaren, seconded by Councillor Mylet, moved as an amendment that consideration of the application be continued.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, K MacLaren, McIntyre, McNaughtan and Mylet.

3 members having voted for the motion and 6 members having voted for the amendment, the amendment was accordingly declared carried.

Ralston Playgroup – creation of play area for children at Ralston Community Centre – Awarded £5,000

7th Paisley & District Scout Troop – Monthly camping experiences for young people – Awarded £2,000

Kelburne Cricket Club – Purchase of roller

Councillor Sharkey, seconded by Councillor Kennedy, moved that Kelburne Cricket Club be awarded £6,750.

Councillor Adam-McGregor, seconded by Councillor McNaughtan, moved as an amendment that Kelburne Cricket Club be awarded £3,000.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, K MacLaren, McIntyre, McNaughtan and Mylet.

3 members having voted for the motion and 6 members having voted for the amendment, the amendment was accordingly declared carried.

Priorscroft Bowling Club – Primary school bowling project – Continued

Renfrewshire Leisure Active Schools – Lunch and after school clubs – Awarded £9,880

55th Paisley Brownies and Guides – Indoor and outdoor activities for new unit in Ferguslie Park – Awarded £2,500

MULTI-AREA

Councillor Sharkey, seconded by Councillor Davidson, moved that the multi-area applications for LAC funding be awarded on a pro-rata basis.

Councillor Mylet, seconded by Councillor K MacLaren, moved as an amendment that the multi-area applications for LAC funding be considered individually and on their own merit.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, K MacLaren, McNaughtan and Mylet.

4 members having voted for the motion and 5 members having voted for the amendment, the amendment was accordingly declared carried.

I Am Me Scotland – Development of disability hate crime book – Awarded £2,000

DECLARATION OF INTEREST

Councillor Mylet having declared an interest in the following request for funding left the meeting and did not take part in any discussion or voting thereon.

5th Paisley Oldhall Scout Group – Hall refurbishment – Awarded £4,000

SEDERUNT

Councillor Mylet returned to the meeting prior to consideration of the following request.

Jennyswell Blind School – Specialist equipment - Declined

CREATE Paisley – Creative programmes for young people – Awarded £8,975

Cornerstone Drop-in – Drop-in programme running costs – Awarded £375

RAMH – No Substitute for Life – Suicide awareness event – Awarded £376

Oakshaw Trinity Friendly Hour – Hire of minibus to transport members to meetings – Awarded £400

Braehead Junior Ice Hockey Club – Costs of ice hire – Awarded £689

Greensyde Carers – Tracksuits for members training with Mildale Athletics Team – Awarded £96

The Wynd Centre – Provision of youth counselling service

Councillor Sharkey, seconded by Councillor Davidson, moved that the application by The Wynd Centre be declined.

Councillor Mylet, seconded by Councillor K MacLaren, moved as an amendment that consideration of the application by The Wynd Centre be continued.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, McNaughtan and Mylet.

5 members having voted for the motion and 4 members having voted for the amendment, the motion was accordingly declared carried.

The Wynd Centre – Provision of adult counselling service

Councillor Sharkey, seconded by Councillor Davidson, moved that the application by The Wynd Centre be declined.

Councillor K MacLaren, seconded by Councillor Mylet, moved as an amendment that consideration of the application by The Wynd Centre be continued.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, McNaughtan and Mylet.

5 members having voted for the motion and 4 members having voted for the amendment, the motion was accordingly declared carried.

RSPB Renfrewshire Local Group – Provision of presentation equipment – Awarded £119.99

The Boys Brigade Paisley & District Battalion – events and activities – Awarded £500

Scottish Afro-Caribbean Art Association – diversity events including carnival

Councillor Sharkey, seconded by Councillor Davidson, moved that the Scottish Afro-Caribbean Art Association be awarded £12,350.

Councillor Mylet, seconded by Councillor K MacLaren, moved as a first amendment that the application be declined.

Councillor Graham, seconded by Councillor McIntyre, moved as a second amendment that the Scottish Afro-Caribbean Art Association be awarded £6,175.

Councillors Mylet and K MacLaren then withdrew their amendment.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, K MacLaren, McIntyre, McNaughtan and Mylet.

3 members having voted for the motion and 6 members having voted for the amendment, the amendment was accordingly declared carried.

Renfrewshire Effort to Empower Minorities – drop-in centre – Awarded £4, 632.50

Phoenix Activities Group – Craft based activities for people with mental health issues – Awarded £840

Twist and Hit Cheerleaders – Provision of sprung floor

Councillor Sharkey, seconded by Councillor Davidson, moved that Twist and Hit Cheerleaders be awarded £5,000.

Councillor Mylet, seconded by Councillor K MacLaren, moved as an amendment that Twist and Hit Cheerleaders be awarded £4,500.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, McNaughtan and Mylet.

5 members having voted for the motion and 4 members having voted for the amendment, the motion was accordingly declared carried.

Paisley Pirates Ice Hockey Club – Assistance with increasing ice costs – Awarded £2,000

Changing Stages Drama Group – Assist with costs of drama highlighting mental health and addiction issues - Awarded £844

Paisley Guitar Group – Promotion of guitar to people with mental health issues – Awarded £620

St James Orchestra – Accommodation costs – Awarded £300

SEDERUNT

Councillor M MacLaren entered the meeting prior to consideration of the following application.

Forever Young – Activities for sheltered housing residents – Awarded £2,000

Meikleriggs Cricket Foundation – Provision of cricket sessions – Awarded £4,700

Ferguslie Cricket Club – Purchase of multi-purpose tractor

Councillor Sharkey, seconded by Councillor Davidson, moved that Ferguslie Cricket Club be awarded £5,000.

Councillor M MacLaren, seconded by Councillor McNaughtan, moved as an amendment that Ferguslie Cricket Club be awarded £2,500.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, M MacLaren, McNaughtan and Mylet.

5 members voted for the motion and 5 members voted for the amendment. There being an equality of votes cast, the Convener used her second and casting vote in favour of the amendment.

Renfrewshire Access Panel – Provision of disability access assessments – Awarded £2,000

Ferguslie Cricket Club – Replacement sight screen – Awarded £5,000

Alba Thistle AFC – League affiliation fees and equipment – Awarded £800

Paisley Peoples' Archive – Historical mills project – Awarded £527.50

Rainbow Turtle – Provision of education programme – Awarded £1,500

Phoenix Flyers – maintenance and improvement of training facilities – Awarded £1,000

Renfrewshire Bowling Association Under 25s – Cost of bowls, buses and team clothing – Awarded £600

Renfrewshire Youth Voice – Production of 'Positive about Youth' awards – Awarded £911

C Change Scotland – Outreach work for people with learning disabilities

Councillor Sharkey, seconded by Councillor Davidson, moved that C Change Scotland be awarded £2,000.

Councillor M MacLaren, seconded by Councillor Mylet, moved as an amendment that the application be declined.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, M MacLaren, McNaughtan and Mylet.

5 members voted for the motion and 5 members voted for the amendment. There being an equality of votes cast, the Convener used her second and casting vote in favour of the amendment.

Paisley & District Scout Association – International camp in Poland – Awarded £2,500

PACE Theatre Company – Package of support for disadvantaged young people to join PACE – Awarded £1,132.80

Feis Phaislig – Provision of traditional music tuition – Awarded £1,009

Basketball Paisley – Provision of basketball coaching programme – Awarded £940

Shopmobility Paisley & District – Insurance – Awarded £300

Paisley YMCA – Digital maker space for young people – Awarded £4,685

DirectDevitt Comedy and Management Productions CIC – Criminal justice and mental health workshops for young people, subject to conditions to be agreed with the Director of Children's Services

Councillor Sharkey, seconded by Councillor Davidson, moved that DirectDevitt Comedy and Management Productions CIC be awarded £3,915.60.

Councillor K MacLaren, seconded by Councillor M MacLaren, moved as an amendment that DirectDevitt Comedy and Management Productions CIC be awarded £1,957.80.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, K MacLaren, M MacLaren, McIntyre, McNaughtan and Mylet.

3 members having voted for the motion and 7 members having voted for the amendment, the amendment was accordingly declared carried.

Lamont Farm Project – 50% of running costs – Awarded £2,000

Fitting-in – Health programme for young people deemed to be 'at risk' – Awarded £1,060

Renfrewshire Sports Network – Pilot community games event - Continued

Paisley Florist Society Gardening Club – Annual show – Awarded £150

2175 (Rolls Royce) Squadron ATC – Remote aircraft flying project – Awarded £616.66

Association of African Communities in Renfrewshire – rent and office and volunteer expenses – Awarded £1,215.84

Loud 'n' Proud – Production of 'The Bungalow' musical including training for young people – Awarded £2,400

The Neighbourhood Challenge – Community clean-ups – Awarded £1,000

B Company West Lowland BN Army Cadet Force – Cost of annual camp – Awarded £2,053.33

Renfrewshire Schools Pipe Band – Uniforms, drums and transport costs for junior pipe band – Awarded £2,500

Rays of Hope – Activities for members of cancer support group – Awarded £2,000

Renfrewshire Effort to Empower Communities – Black history month – Awarded £2,500

Renfrewshire Council Youth Services – Development of Youth Commission in Mental Health

Councillor Sharkey, seconded by Councillor Kennedy, moved that Renfrewshire Council Youth Services be awarded £1, 822.

Councillor K MacLaren, seconded by Councillor Mylet, moved as an amendment that the application be refused.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Graham, Kennedy, McIntyre and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, K MacLaren, M MacLaren, McNaughtan and Mylet.

5 members voted for the motion and 5 members voted for the amendment. There being an equality of votes cast, the Convener used his second and casting vote in favour of the amendment.

Girls' Brigade Renfrew Division – Training, hire of premises and transport – Awarded £240

The Breastfeeding Network – Support and volunteer costs – Awarded £1,303

Walking Tours on Wheels – Promotion of themed tours in Paisley and surrounding area – Awarded £800

The Cathedral Club – Activities for older people – Awarded £1,000

Glenburn Stroke & Disability Support Group – Running costs – Awarded £1,166

DECLARATIONS OF INTEREST

Councillors Mylet, K MacLaren and McNaughtan having declared interests in the following request for funding left the meeting and did not take part in any discussion or voting thereon.

Councillors Adam-McGregor and M MacLaren declared an interest in the following request for funding left the meeting and did not take part in any discussion or voting thereon.

Councillor Adam-McGregor vacated the Chair.

CHAIR

Councillor Sharkey took up the Chair

Paisley on the Web – Website running costs – Declined

SEDERUNT

Councillors Mylet, K MacLaren, McNaughtan, Adam-McGregor and M MacLaren returned to the meeting prior to consideration of the following item of business.

6 Timetable of Meetings

There was submitted a report by the Director of Finance & Resources relative to the timetable of LAC meetings to December 2017.

DECIDED: That meetings of this LAC be held on 17 August and 16 November 2017 at 6.00 pm in the Council Chamber, Renfrewshire House.

Minute of Meeting

Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 05 June 2017	10:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Tom Begg, Councillor Stephen Burns, Councillor Michelle Campbell, Councillor Alison Jean Dowling, Councillor Neill Graham, Councillor Jim Sharkey

Chair

Councillor J Sharkey, Depute Convener, presided.

In Attendance

S MacDougall, Director of Community Resources, M Crearie; Director of Development & Housing Services; A Russell, Director of Finance & Resources; D Amos, Head of Policy & Commissioning, N Irvine-Brown, Assistant Strategic Planning & Policy Development Manager and L McIntyre, Strategic Planning & Policy Development Manager (all Chief Executive's); J Trainer, Head of Early Years and Inclusion (Children's Services); C Dalrymple, Regulatory & Enforcement Manager (Community Resources); and K Graham, Head of Legal & Democratic Services, A McMahon, Chief Internal Auditor, K Campbell, Assistant Chief Internal Audit Officer, S Fanning, Senior Health & Safety Officer, L Belshaw, Democratic Services Manager and C MacDonald, Senior Committee Services Officer (all Finance & Resources).

Also Attending

D McConnell, Assistant Director, Audit Scotland.

Apologies

Councillors Binks and Rodden.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Unaudited Annual Governance Statement 2016/2017

There was submitted a report by the Director of Finance & Resources relative to the Annual Governance Statement for 2016/17 which had been prepared and would be included in the Annual Accounts for the Council.

The Governance Statement for 2016/17 had been prepared in accordance with the relevant regulation and guidance and took account of the Internal Audit Annual Report and Director's evaluation of the operation of the governance arrangements within each service area. The Annual Governance Statement for 2016/17 was appended to the report.

DECIDED: That it be noted that the Annual Governance Statement would be included in the Unaudited Accounts for 2016/17.

2 Local Scrutiny Plan 2017/18 for Renfrewshire Council

There was submitted a report by the Chief Executive relative to the Local Scrutiny Plan 2017/18 for Renfrewshire Council.

The report provided an overview of the key points and intimated that the Local Scrutiny Plan was prepared each year by the Local Area Network which consisted of representatives from all the main scrutiny bodies that engaged with the Council - Audit Scotland, the Care Inspectorate, Education Scotland and the Scottish Housing Regulator. The Local Area Network met annually to carry out a shared risk assessment and decided whether the Council required external scrutiny in any specific areas for the year ahead. The conclusion of the Local Area Network at the end of this year's shared risk assessment was that no scrutiny risks had been identified which required specific scrutiny. However, audit and inspection work would continue to take place, such as ongoing inspection of schools and care establishments.

A table setting out the planned external scrutiny activity was included in the Local Scrutiny Plan. It was noted that Audit Scotland were currently undertaking Best Value activity pertaining to Renfrewshire Council and the publication of the Best Value Assurance Report would be presented to the Accounts Commission in August 2017 and thereafter to Council.

DECIDED:

(a) That it be noted that no scrutiny risks had been identified for 2017/18 which required specific scrutiny by the Local Area Network; and

(b) That the planned external scrutiny activity for 2017/18 as set out in Appendix 1 of the Local Scrutiny Plan be noted.

3 Audit Scotland Report "Local Government in Scotland: Performance and Challenges 2017"

There was submitted a report by the Chief Executive relative to the requirement that the Council's external auditor, Audit Scotland, review the financial context in which councils were operating, highlighting the overall financial position and pressures on budgets, and looked at how councils managed those challenges.

The Audit Scotland report highlighted financial challenges faced by councils across Scotland in relation to reductions in public sector budgets and increased demand pressures and noted the tough decisions faced by councils in balancing their budgets. It considered the need for comprehensive and accessible financial information and long-term financial planning to help members understand the financial position of the council, support the decision-making process and enhance performance scrutiny.

The report intimated that the Council was well placed to face the significant challenges ahead and had made positive progress through the Better Council Change programme and debt-smoothing strategy to begin to address the estimated savings required. It was noted however that there was a significant remaining saving requirement and that the financial landscape continued to be characterised by uncertainty which could change the financial outlook. The Council therefore required to continue to progress ongoing actions to address the medium-term financial challenge in a manner which would allow the risk of uncertainty to be effectively managed whilst supporting the long-term financial sustainability of the Council.

The report also outlined the key messages in the Audit Scotland report and provided information as to the Renfrewshire Council position with regard to the issues raised.

DECIDED:

(a) That Audit Scotland's key messages in their Local Government in Scotland: Performance and Challenges 2017 report be noted; and

(b) That Renfrewshire Council's position and progress against these key messages be noted.

4 Internal Audit Annual Report 2016/17

There was submitted a report by the Chief Auditor relative to the annual report on the activities of the Council's Internal Audit section.

The report intimated that the Public Sector Internal Audit Standards (PSIAS) required the Chief Auditor to prepare a report at least annually to senior management and the Board on internal audit activity, purpose, authority and responsibility as well as performance relative to its plan. The annual report also provided an annual audit opinion on the overall adequacy and effectiveness of the Council's internal control environment and included details of any significant risk exposures, control issues and other matters that could be used to inform the governance statement. The annual report for 2016/17 was appended to the report and outlined the role of internal audit; its performance; the strategic and operational issues which influenced the nature of the work carried out; the key findings; and contained the annual audit assurance statement.

DECIDED: That the report be noted.

5 Summary of Internal Audit Findings for Period to 15 May 2017

There was submitted a report by the Chief Auditor relative to the requirements in terms of the Public Sector Internal Audit Standards (PSIAS) that Internal Audit communicated the results of each engagement to the Board. The appendix to the report provided a summary of findings in relation to final reports issued for those

engagements completed during the period 1 January to 15 May 2017. It was noted that the reporting period had been extended in order to update members more fully of the findings reported to management to date.

The report intimated that, in addition to the reports listed in the appendix, Internal Audit had an ongoing commitment to a range of corporate and service initiatives; progressing of information security matters in partnership with ICT and Legal Services; providing regular advice to departmental officers and associated bodies for which Renfrewshire Council was the lead authority and to Renfrewshire Leisure Limited; co-ordination of the Council's corporate risk management activity; and management of the counter-fraud and risk-management and insurance teams.

DECIDED: That the summary of audit findings reported during the period 1 January to 15 May 2017, be noted.

6 Annual Absence Statistics - 2016/17

There was submitted a report by the Director of Finance & Resources relative to the Council's annual absence statistics for the period 1 April 2016 to 31 March 2017.

The report provided information in relation to absence targets and how services had performed against them. An analysis of the reasons for absence for the period was included in the report. Information was also provided on supporting attendance activity and sick pay. The appendices to the report detailed the absence performance of services, the Council overall, and employee groups against the set absence targets for quarters ending 30 June 2016 to 31 March 2017.

It was proposed that information on the Council's absence management arrangements be included in the Board's training programme. This was agreed.

It was also proposed that details of the uptake of support services be provided to Members of the Board. This was agreed.

DECIDED:

(a) That it be agreed that information on the Council's absence management arrangements be included in the Board's training programme;

(b) That it be agreed that details of the uptake of support services be provided to Members of the Board; and

(c) That the report be noted.

7 Strategic and Corporate Risk Registers - April 2017

There was submitted a report by the Director of Finance & Resources relative to the Strategic and Corporate Risk Registers effective from 2017.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the strategic risk register and the corporate risk register effective from 2017 was appended to the report.

The report highlighted that the strategic risk register had one very high and seven

high risks and the corporate risk register had one very high, seven high and three moderate risks and the appended plans set out management actions to prevent and/or mitigate those risks.

Both risk registers continued to focus on the significant risks facing the people of Renfrewshire and the Council. However the opportunities that the Council and partners continued to pursue and the benefits being delivered was recognised.

DECIDED: That the Strategic and Corporate Risk Registers - April 2017 be approved.

8 Chief Executive's Risk Management Plan 2017/18

There was submitted a report by the Chief Executive relative to the Chief Executive's risk management plan 2017/18.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the risk management plan 2017/18 was appended to the report.

The report highlighted five high and one moderate risk faced by the service and the appended plan set out management actions to prevent and/or mitigate those risks.

DECIDED: That the Chief Executive's Service risk management plan 2017/18 be approved.

9 Children's Services Risk Management Plan 2017/18

There was submitted a report by the Director of Children's Services relative to the Children's Services risk management plan 2017/18.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the risk management plan 2017/18 was appended to the report.

The report highlighted three high, nine moderate and one low risk faced by the service and the appended plan set out management actions to prevent and/or mitigate those risks.

DECIDED: That the Children's Services risk management plan 2017/18 be approved.

10 Community Resources Risk Management Plan April 2017

There was submitted a report by the Director of Community Resources relative to the Community Resources risk management plan 2017/18.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the risk management plan 2017/18 was appended to the report.

The report highlighted ten high and ten moderate risks faced by the service and the appended plan set out management actions to prevent and/or mitigate those risks.

DECIDED: That the Community Resources risk management plan 2017/18 be

approved.

11 Development & Housing Services Risk Register 2017/18

There was submitted a report by the Director of Development & Housing Services relative to the Development & Housing Services risk management plan 2017/18.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the risk management plan 2017/18 was appended to the report.

The report highlighted five high and ten moderate risks faced by the service and the appended plan set out management actions to prevent and/or mitigate those risks.

It was noted that paragraph 3.7.3 contained two errors in the Top Five Risks for the Service table. The impact score for Financial Sustainability was 5 and not 3 and the score was 15 and not 25.

DECIDED: That the Development & Housing Services risk management plan 2017/18 be approved.

12 Finance & Resources Risk Management Plan April 2017

There was submitted a report by the Director of Finance & Resources relative to the Finance & Resources risk management plan 2017/18.

In keeping with 'Risk Matters', the Council's combined risk management policy and strategy, the strategic and corporate risk registers were required to be updated each year and a copy of the risk management plan 2017/18 was appended to the report.

The report highlighted one very high, nine high and seven moderate risks faced by the service and the appended plan set out management actions to prevent and/or mitigate those risks.

It was proposed that members be provided with details of the unfunded burdens that the Director was aware of currently. This was agreed.

DECIDED:

(a) That it be agreed that members be provided with details of the unfunded burdens that the Director was aware of currently; and

(b) That the Finance & Resources risk management plan 2017/18 be approved.

Minute of Meeting

Communities, Housing & Planning Policy Board

Date	Time	Venue
Tuesday, 06 June 2017	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Stephen Burns, Councillor Natalie Don, Councillor John Hood, Councillor James MacLaren, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor Colin McCulloch, Councillor Marie McGurk, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Iain Nicolson, Councillor Emma Rodden, Councillor Jane Strang

Chair

Councillor McGurk, Convener, presided.

In Attendance

S MacDougall, Director of Community Resources; M Crearie, Director of Development & Housing Services; O Reid, Head of Public Protection, C Dalrymple, Regulatory Enforcement Manager, G Hannah, Strategic Change Manager and D Kerr, Service Co-ordination Manager (all Community Resources); F Carlin, Head of Planning & Housing Services (Development & Housing Services); and J Lynch, Head of Property Services, J McIntyre, Finance Business Partner and D Low, Senior Committee Services Officer (all Finance & Resources).

Apologies

Councillors Binks and Andy Doig.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Revenue Budget Monitoring Report

There was submitted a joint report by the Directors of Finance & Resources, Development & Housing Services, Children's Services and Community Resources for the services reporting to this Policy Board for the period 1 April 2016 to 3 March 2017.

DECIDED:

- (a) That the budget position be noted; and
- (b) That it be noted that since the last report there had been no budget adjustments.

2 Capital Budget Monitoring Report

There was submitted a report by the Director of Finance & Resources for the services reporting to this Policy Board for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

3 Scottish Fire and Rescue Service - Local Fire and Rescue Plan (Renfrewshire) 2017, Consultation

There was submitted a report by the Director of Community Resources relative to the launch by the Scottish Fire and Rescue Service of consultation on the Local Fire and Rescue Plan – Renfrewshire.

The report intimated that while the consultation was currently open with initial responses required by the closing date of 26 June 2017, the Local Senior Officer had extended the consultation period to allow a response to be submitted on behalf of the Council following the first meeting of the Police, Fire and Rescue Scrutiny Sub-committee in August 2017.

The local fire and rescue plan, a copy of which was appended to the report, highlighted the local context and key priorities for Renfrewshire and set these priorities against how the Service would reduce unwanted incidences, monitor effectiveness and achieve reductions in key areas.

DECIDED:

- (a) That the consultation on the Scottish Fire and Rescue Plan (Renfrewshire) 2017 be noted;
- (b) That it be noted that while the consultation was currently open with initial responses required by the closing date of 26 June 2017, that the Local Senior Officer had extended the consultation period to allow a response to be submitted on behalf of the Council following the next meeting of the Police, Fire and Rescue Scrutiny Sub-committee in August 2017; and

(c) That the Director of Community Resources be requested to prepare a draft response for consideration at the first meeting of the Police, Fire and Rescue Scrutiny Sub-committee in August 2017.

4 Police 2026 - 10-Year Strategy for Policing in Scotland - Consultation

There was submitted a report by the Director of Community Resources relative to the conclusion of Police Scotland's consultation on the Police 2026 – 10-year strategy for policing in Scotland.

The report intimated that the deadline for responses to the consultation had been extended by Police Scotland to 31 May 2017 and advised that authority had previously been delegated to the Director of Community Resources to submit a response on behalf of the Council. A copy of the consultation response was appended to the report.

DECIDED:

(a) That Renfrewshire Council's response to the consultation detailed in the appendix to the report be noted; and

(b) That the close partnership working between Police Scotland and Renfrewshire Council as part of the Renfrewshire Community Safety Partnership be noted.

5 Consultation on HM Inspectorate of Constabulary in Scotland (HMICS) Scrutiny Plan 2017-18

There was submitted a report by the Director of Community Resources relative to the finalised HMICS Annual Scrutiny Plan for 2017/18. A copy of the Annual Scrutiny Plan 2017/18 was appended to the report.

DECIDED: That the publication of the HMICS Annual Scrutiny Plan for 2017/18 be noted.

6 Public Protection Operational Update

There was submitted a report by the Director of Community Resources relative to the performance outcomes and key achievements in public protection during the period 1 April 2016-31 March 2017. The report highlighted the current key priorities of public protection, set out key achievements and detailed a number of future work priorities for 2017/18.

DECIDED:

(a) That the content of the progress update report be noted; and

(b) That the public protection priorities and challenges that would be addressed during 2017/18 as set out in section 5 of the report be noted.

7 Street Stuff Annual Report

There was submitted a report by the Director of Community Resources relative to the Street Stuff Annual Report 2016/17.

The report set out the range of resources utilised by the Street Stuff project, confirmed the development and expansion of the core Street Stuff programme throughout 2016/17 and highlighted some of the additional projects linked with the core programme that had further improved its reach and effectiveness across Renfrewshire.

DECIDED: That the continued development and progress of the Street Stuff programme as detailed in the report be noted.

8 Community Resources Service Improvement Plan - Outturn Report for 2016/17 and SIP for 2017/18 to 2019/20

There was submitted a report by the Director of Community Resources relative to an overview of progress to deliver the Community Resources Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Community Resources Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

(a) That the progress made by Community Resources with implementation of the 2016 to 2019 Service Improvement Plan actions and performance indicators as detailed in Appendix 1 be noted;

(b) That the 2017/18 to 2019/20 Service Improvement Plan for Community Resources attached as Appendix 2 and as specific to the areas of activity delegated to this Policy Board highlighted in paragraph 5.6 of the report be approved;

(c) That it be noted that the Service Improvement Plan for Community Resources was also being presented to the Infrastructure, Land & Environment and Finance, Resources & Customer Services Policy Boards for their approval with regard to their respective delegated activities; and

(d) That progress in respect of areas of activity delegated to this Policy Board be reported to the Communities, Housing and Planning Policy Board in November 2017.

9 Criminal Justice Grant 2017/18

There was submitted a report by the Director of Children's Services relative to the indicative budget allocation for criminal justice social work services in Renfrewshire.

DECIDED:

(a) That the indicative budget allocation of £3,249,271 for criminal justice social work services in Renfrewshire for 2017/18 as detailed in the appendix to the report be noted; and

(b) That the forecast for Renfrewshire's allocation over the next five years be noted.

10 Land Adjacent to 35 Park Road, Bridge of Weir

There was submitted a report by the Director of Finance & Resources seeking approval to declare the area of land adjacent to 35 Park Road, Bridge of Weir surplus to requirements as outlined on plan E2602, a copy of which was appended to the report.

DECIDED: That the area of land located adjacent to 35 Park Road, Bridge of Weir as shown on plan E2602 be declared as surplus to requirements.

11 Land Adjacent to 25 Convair Way, Renfrew

There was submitted a report by the Director of Finance & Resources seeking approval to declare the area of land adjacent to 25 Convair Way, Renfrew surplus to requirements as outlined on plan E2607, a copy of which was appended to the report.

DECIDED: That the area of land located adjacent to 25 Convair Way, Renfrew as shown on plan E2607 be declared as surplus to requirements.

12 Development & Housing Services Service Improvement Plan 2017/18 to 2019/20 and Outturn Report to 2018/19

There was submitted a report by the Director of Development & Housing Services relative to an overview of progress to deliver the Development & Housing Services Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Development & Housing Services Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

- (a) That the progress made with implementation of the 2016/17 to 2018/19 SIP actions and performance indicators as detailed in Appendix 1 to the report be noted;
- (b) That the SIP attached as Appendix 2 to the report be approved; and
- (c) That progress with this plan be reported to this Board in November 2017.

13 Council House Newbuild - Scottish Government Grant Funding

There was submitted a report by the Director of Development & Housing Services relative to the expected £10 million grant to be made available to the Council by the Scottish Government for council house newbuild projects.

The report intimated that the Director of Development & Housing Services had submitted grant claims to the Scottish Government for the first instalments of the grant in respect of developments at Johnstone Castle and Bishopton.

DECIDED:

- (a) That the Director of Development & Housing Services be authorised to manage and implement the necessary processes in relation to the grant subsidy available to Renfrewshire Council within the context of the Scottish Government's Affordable Housing Programme for council house newbuild projects; and
- (b) That the action of the Director of Development & Housing Services in claiming Grant Funding for activities carried out in 2016/17 for two Council newbuild projects at Johnstone Castle and Bishopton as detailed in section 3 of the report be homologated.

14 Housing Energy Efficiency and Carbon Reduction Programmes: 2017/18

There was submitted a report by the Director of Development & Housing Services relative to projects to a value of £1,412,775 that had been approved for funding for financial year 2017/18 under the Scottish Government's Home Energy Efficiency Programme for Scotland: Area Based Schemes (HEEPS: ABS) initiative.

DECIDED:

- (a) That it be noted that Renfrewshire Council had been allocated £1,412,775 for 2017/18 for qualifying projects within the Renfrewshire Council area as part of the Scottish Government's HEEPS:ABS programme; and

(b) That the Director of Development and Housing Services be authorised to accept this offer of grant and oversee delivery and operational management of the programme for Renfrewshire Council.

15 Allocation of Houses: Housing Rule 10.7

There was submitted an intimation by the Director of Development & Housing Services in terms of Housing Rule 10.7 which required all housing allocations which involved either (i) Council members or their immediate families or (ii) members of staff of the Housing Division or their immediate families to be notified to the relevant Policy Board.

Address: 39 Oliphant Oval, Foxbar, Paisley

Size: One bedroom

Allocated to: Son of employee

16 Proposal of Application Notices

There was submitted a report by the Director of Development & Housing Services relative to proposal of application notices.

DECIDED: That the key issues identified to date be noted.

17 Planning Applications

There was submitted a report by the Director of Development & Housing Services relative to applications for planning permission that required to be determined by the Board.

(a) 16/0832/PP – Ward 12: Formation of vehicle wash area, formation of yard, erection of covered external storage areas and erection of concrete walling: 6 Newmains Avenue, Inchinnan, Renfrew, PA4 9RR: WRC Recycling

Councillor Nicolson, seconded by Councillor Rodden, moved that the application be continued for a site visit.

Councillor McCulloch, seconded by Councillor Montgomery, moved as an amendment that the application be refused on the grounds that the application represented a change of use, contravened previous planning conditions and would have an adverse human and ecological impact.

On a vote being taken, the following members voted for the motion: Councillors Burns, Don, J MacLaren, K MacLaren, M MacLaren, McGurk, McNaughtan, Nicolson, Rodden and Strang.

The following members voted for the amendment: Councillors Hood, McCulloch and Montgomery.

10 members having voted for the motion and 3 members having voted for the amendment, the motion was accordingly declared carried.

DECIDED: That the application be continued for a site visit.

(b) 16/0914/PP – Ward 12: Erection of water storage tank, pump house and valve housing: 6 Newmains Avenue, Inchinnan, Renfrew, PA4 9RR: WRC Recycling

Councillor Nicolson, seconded by Councillor Rodden, moved that the application be continued for a site visit. This was agreed unanimously.

DECIDED: That the application be continued for a site visit.

(c) 16/0726/PP – Ward 12: Erection of residential development comprising 195 dwelling houses, with associated roads, parking and landscaping: North Bar, Banchory Avenue, Inchinnan, Renfrew, PA4 9PR: CALA Homes (West) Limited

Councillor Nicolson, seconded by Councillor Rodden, moved that the application be continued pending the submission of a more detailed report by the Director of Development & Housing Services. This was agreed unanimously.

DECIDED: That the application be continued pending the submission of a more detailed report by the Director of Development & Housing Services.

Minute of Meeting

Paisley South Local Area Committee

Date	Time	Venue
Tuesday, 06 June 2017	18:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Stephen Burns, Provost Lorraine Cameron, Councillor Eddie Devine, Councillor Paul Mack, Councillor Eileen McCartin, Councillor Marie McGurk, Councillor Kevin Montgomery

Chair

Councillor McGurk, Convener, presided.

Community Representatives

E McWaters, Hawkhead & Lochfield Community Council; S McLean, Glenburn Community Forum; J McPhail, Renfrewshire Environment and Restoration Group; and D Polson, Greater Foxbar Community Building.

In Attendance

A Armstrong-Walter, Policy Lead (Tackling Poverty, Welfare Reform and Equalities) (Chief Executive's); J Trainer, Head of Early Years and Inclusion (Children's Services)(Lead Officer); C Dalrymple, Regulatory and Enforcement Manager (Community Resources); D Low, Senior Committee Services Officer (LACs) and E Currie, Senior Committee Services Officer (both Finance & Resources).

Apologies

J Creighton, Glenburn Tenants' & Residents' Association and H Muir, Foxbar Resource Centre.

Declarations of Interest

Councillor Burns declared a non-financial interest in item 5 of the agenda in relation to the applications for Local Area Committee (LAC) funding submitted by Glenfield Pre-5 Centre, St Columba's Playgroup and Paisley on the Web and indicated that it was his intention not to take part in any discussion or voting thereon.

Councillor McCartin declared a non-financial interest in 5 of the agenda in relation to the application for LAC funding submitted by Paisley Opera and indicated that it was her intention not to take part in any voting thereon.

Provost Cameron declared a non-financial interest in item 5 of the agenda in relation to the application for LAC funding submitted by Paisley on the Web and indicated that it was her intention not to take part in any discussion or voting thereon.

Councillor McGurk declared a non-financial interest in item 5 of the agenda in relation to the application for LAC funding submitted by Paisley on the Web and indicated that it was her intention not to take part in any discussion or voting thereon.

1 Community Safety and Public Protection, Progress Update

There was submitted a report by the Director of Community Resources providing a progress update on Renfrewshire Community Safety Partnership activities carried out in the Paisley South LAC area during the period 1 January to 31 March 2017.

The report provided information on Paisley South community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; and a spotlight on the Renfrewshire Alcohol and Drug Partnership.

In response to concerns raised by community representatives about littering, Councillor McGurk advised that she would write to all shopkeepers in the Braehead Road, Glenburn area to highlight the problem.

DECIDED: That the report be noted.

2 Street Stuff Annual Report

There was submitted a report by the Director of Community Resources relative to the continued development of the Street Stuff Programme and seeking an award of £5,000 for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

The report intimated that Street Stuff had been delivering activities in Renfrewshire since 2009, during which they had contributed to a sustained reduction in reported youth disorder and anti-social behaviour. Over the last few years the LAC had been keen to consider funding additional activities within their area which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as areas that had a particular problem with anti-social behaviour or children living in poverty. Given the scale of the core programme it was proposed that a contribution of £5,000 per LAC area be considered, which was similar to the contribution in previous years. This funding would contribute to the costs of delivery of up to two activity sessions per week within the LAC area, through the peak summer, autumn and spring months, as well as attendance at local gala days and fetes.

DECIDED:

(a) That the continued development of the Street Stuff Programme as detailed in the report be noted; and

(b) That £5,000 be awarded to the Street Stuff Programme for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

3 Open Session/ Key Local Issues

(a) RAI Update

The Regulatory and Enforcement Manager provided an update relative to actions taken to mitigate various forms of anti-social behavior at the former RAI building.

Councillor McGurk advised that she would arrange to meet members of the local residents' action group to discuss the problems they were facing and work towards possible solutions.

DECIDED: That the position be noted.

4 Budget Monitoring Report

There was submitted a report by the Director of Finance & Resources relative to the Paisley South LAC budget for 2017/18, totalling £111,436 consisting of £72,750 General Grant Fund, £15,000 Paisley Common Good Fund and £23,686 Youth Challenge Fund. The appendix to the report detailed the expenditure committed by the LAC in 2016/17.

DECIDED: That the report be noted.

5 Applications for Local Area Committee Funding

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Langcraigs Parent Council – Purchase of blackout curtains – Awarded £8,000

Heriot Primary Parent Council – Provision of outdoor exercise equipment for children – Awarded £9,800 subject to the submission of insurance proposals and maintenance plan for the equipment

Blacklandmill Bowling Club – Repairs to gutters and potholes - Awarded £10,000

The Thursday Club – Various activities for older people – Awarded £3,050

Aspire Community Solutions Charity – Environmental projects – Awarded £5,000

Glenburn Seniors Forum – Speakers nights and film shows – Awarded £500

DECLARATION OF INTEREST

Councillor McCartin having declared an interest in the following request for funding remained in the meeting and did not take part in any voting thereon.

Paisley Opera – Start-up costs – Awarded £10,000

Charleston Tenants' & Residents' Association – Social activities - Awarded £2,000

DECLARATION OF INTEREST

Councillor Burns having declared an interest in the following request for funding remained in the meeting and did not take part in any discussion or voting thereon.

St Columba's Playgroup – Running costs – Awarded £2,562

Renfrewshire Leisure Active Schools - Lunch and after-school clubs - Awarded £9,783

5th Paisley Girls Brigade - Purchase of materials - Awarded £1,500

DECLARATION OF INTEREST

Councillor Burns having declared an interest in the following request for funding remained in the meeting and did not take part in any discussion or voting thereon.

Glenfield Pre-5 Centre - Erection of canopy - Awarded £6,300

MULTI-AREA

Councillor McGurk, seconded by Councillor Montgomery, moved that the multi-area applications for LAC funding be awarded on a pro-rata basis, taking into account the remaining balance and the total value of the remaining applications, subject to the LAC agreeing that each application be granted such an award. This was agreed unanimously.

In terms of Standing Order 16, Councillor McGurk advised that the application from Rays of Hope would be considered before the other multi area applications as the group had not received any funding from the meeting of this LAC held in May 2016.

Rays of Hope – Various activities – Awarded £2,000

Glenburn Stroke & Disability Support Group – Support and activities – Awarded £1,166

DECLARATION OF INTEREST

Councillor Burns, Provost Cameron and Councillor McGurk having declared an interest in the following request for funding remained in the meeting and did not take part in any discussion or voting thereon.

Paisley on the Web – Running costs – Declined

I Am Me Scotland – Development of disability hate crime book – Awarded £614

5th Paisley Oldhall Scout Group – Hall refurbishment – Awarded £1,228

Jennyswell Blind School – Specialist equipment - Declined

CREATE Paisley – Creative programmes for young people – Awarded £2,755

Cornerstone Drop-in – Drop-in programme running costs – Awarded £115

RAMH – No Substitute for Life – Suicide awareness event – Awarded £115

Oakshaw Trinity Friendly Hour – Hire of minibus to transport members to meetings – Awarded £123

Braehead Junior Ice Hockey Club – Costs of ice hire – Awarded £212

Greensyde Carers – Tracksuits for members training with Mildale Athletics Team – Awarded £30

The Wynd Centre – Provision of youth counselling service - Declined

The Wynd Centre – Provision of adult counselling service – Awarded £368

RSPB Renfrewshire Local Group – Provision of presentation equipment – Awarded £37

The Boys Brigade Paisley & District Battalion – Events and activities – Awarded £154

Scottish Afro-Caribbean Art Association – Diversity events including carnival – Awarded £3,791

Renfrewshire Effort to Empower Minorities – Drop-in centre – Awarded £1,422

Phoenix Activities Group – Craft based activities for people with mental health issues – Awarded £258

Twist and Hit Cheerleaders – Provision of sprung floor – Awarded £1,535

Paisley Pirates Ice Hockey Club – Assistance with increasing ice costs – Awarded £614

Changing Stages Drama Group – Assist with costs of drama highlighting mental health and addiction issues - Awarded £259

Paisley Guitar Group – Promotion of guitar to people with mental health issues – Awarded £190

St James Orchestra – Accommodation costs – Awarded £92

Forever Young – Activities for sheltered housing residents – Awarded £614

Meikleriggs Cricket Foundation – Provision of cricket sessions – Awarded £1,443

Ferguslie Cricket Club – Purchase of multi-purpose tractor - Declined

Renfrewshire Access Panel – Provision of disability access assessments – Awarded £614

Ferguslie Cricket Club – Replacement sight screen – Awarded £1,535

Alba Thistle AFC – League affiliation fees and equipment – Awarded £242

Paisley Peoples' Archive – Historical mills project – Awarded £162

Rainbow Turtle – Provision of education programme – Awarded £461

Phoenix Flyers – Maintenance and improvement of training facilities – Awarded £307

Renfrewshire Bowling Association Under 25s – Cost of bowls, buses and team clothing – Awarded £184

Renfrewshire Youth Voice – Production of 'Positive about Youth' awards – Awarded £280

C Change Scotland – Outreach work for people with learning disabilities – Awarded £614

Paisley & District Scout Association – International camp in Poland – Awarded £767

PACE Theatre Company – Package of support for disadvantaged young people to join PACE – Awarded £348

Feis Phaislig – Provision of traditional music tuition – Awarded £310

Basketball Paisley – Provision of basketball coaching programme – Awarded £289

Shopmobility Paisley & District – Insurance – Awarded £92

Paisley YMCA – Digital maker space for young people – Awarded £1,890

DirectDevitt Comedy and Management Productions CIC – Criminal justice and mental health workshops for young people, subject to conditions to be agreed with the Director of Children’s Services – Awarded £1,202

Lamont Farm Project – 50% of running costs – Awarded £614

Fitting-in – health programme for young people deemed to be ‘at risk’ – Awarded £325

Renfrewshire Sports Network – Pilot community games event – Awarded 307

Paisley Florist Society Gardening Club – Annual show – Awarded £46

2175 (Rolls Royce) Squadron ATC – Remote aircraft flying project – Awarded £189

Association of African Communities in Renfrewshire – Rent and office and volunteer expenses – Awarded £373

Loud ‘n’ Proud – Production of ‘The Bungalow’ musical including training for young people – Awarded £737

The Neighbourhood Challenge – Community clean-ups – Awarded £307

B Company West Lowland BN Army Cadet Force – Cost of annual camp – Awarded £630

Renfrewshire Schools Pipe Band – Uniforms, drums and transport costs for junior pipe band – Awarded £768

Renfrewshire Effort to Empower Communities – Black history month – Declined

Renfrewshire Council Youth Services – Development of Youth Commission in Mental Health – Application withdrawn

Girls’ Brigade Renfrew Division – Training, hire of premises and transport – Awarded £74

The Breastfeeding Network – Support and volunteer costs – Awarded £430

Walking Tours on Wheels – Promotion of themed tours in Paisley and surrounding area – Awarded £246

The Cathedral Club – Activities for older people – Awarded £599

6 Timetable of Meetings

There was submitted a report by the Director of Finance & Resources relative to the timetable of LAC meetings to December 2017.

DECIDED: That the Senior Committee Services Officer (LACs) write to all members of the Paisley South LAC to help determine the most suitable date for future meetings and that the date of the next meeting be agreed by the Director of Finance & Resources in consultation with the Convener.

Minute of Meeting

Infrastructure, Land and Environment Policy Board

Date	Time	Venue
Wednesday, 07 June 2017	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Stephen Burns, Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Carolann Davidson, Councillor Eddie Devine, Councillor Audrey Doig, Councillor Natalie Don, Councillor Neill Graham, Councillor John Hood, Councillor Karen Kennedy, Councillor James MacLaren, Councillor Cathy McEwan, Councillor Will Mylet

Chair

Councillor McEwan, Convener, presided.

In Attendance

S MacDougall, Director of Community Resources; O Reid, Head of Public Protection, G McNeil, Head of Amenity Services, C Dalrymple, Regulatory and Enforcement Manager, K Markwick, Amenity Services Manager - Roads & Transportation, A McNab, Transportation Manager, A Stevenson, Finance Manager, K Anderson, Amenity Services Manager – Waste, and D Kerr, Service and Coordination Manager (all Community Resources); Barbara Walker, Depute Project Director (City Deal), (Development & Housing Services); and J Lynch, Head of Property Services, Frank Hughes, Asset Manager and C MacDonald, Senior Committee Services Officer (all Finance & Resources).

Apology

Councillor Binks.

Declarations of Interest

Councillor Audrey Doig declared a non-financial interest in relation to Item 4 – Lease of Janitor's Cottage at East Fulton Primary School to KLAS CARE as she knew someone who worked within the organisation. However, as she considered the interest to be insignificant in terms of the Councillor's Code of Conduct she did not consider it necessary to leave the meeting.

1 Revenue Budget Monitoring

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Community Resources for the period 1 April 2016 to 3 March 2017.

DECIDED: That the budget position be noted.

2 Capital Budget Monitoring

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the period 1 April 2016 to to 3 March 2017.

DECIDED: That the report be noted.

3 Renfrewshire Community Meals Service - Lease Renewal

There was submitted a report by the Director of Finance & Resources seeking authority to renew the lease of existing premises at Unit 11, Baltic Business Park, Paisley, for the Community Meals Services as part of the Renfrewshire Health & Social Care Partnership, as detailed in the plan appended to the report.

DECIDED: That the Heads of Property Services and Corporate Governance be authorised to conclude a new lease of the premises at Unit 11, Baltic Business Park, Murray Street, Paisley as detailed on plan reference E2616, and based on the provisional terms and conditions outlined within section 4 of the report, and subject to such other conditions as may be considered necessary to protect the interests of the Council.

Declaration of Interest

Councillor Audrey Doig having declared an interest in the following item of business remained in the meeting.

4 Lease of the former Janitors Cottage at East Fulton Primary School to KLAS CARE

There was submitted a report by the Director of Finance & Resources seeking authority to extend the lease of the Janitor's Cottage of East Fulton Primary School to KLAS CARE, as detailed in the plan appended to the report.

DECIDED: That the Head of Corporate Governance be authorised to conclude the lease extension of the former Janitor's Cottage at East Fulton Primary School to KLAS CARE, as detailed on plan reference E2454, and based on the terms and conditions detailed within the report, and on such other terms and conditions that may be deemed necessary to protect the interests of the Council.

5 Proposed Compulsory Purchase Powers, City Deal

There was submitted a report by the Director of Development & Housing Services relative to proposed Compulsory Purchase Powers for land acquisition for the Clyde Waterfront and Renfrew Riverside Project (CWRR) and the Glasgow Airport

Investment Area Project (GAIA).

The report intimated that a third phase of consultation had been completed as part of the Statutory Process for major planning applications, ahead of the submission of applications for planning permission for both CWRR and GAIA in June 2017. In order to further progress both projects in line with the programme it was necessary to commence land assembly. Voluntary negotiations were ongoing with the owners of key sites and authority was sought to widen voluntary negotiations to other landowners and to authorise the use, in principle, of compulsory purchase powers, if necessary, to allow the acquisition of sites and interests where voluntary acquisition had not been possible. Further reports would be brought back to this Board prior to the acquisition of any land interests and/or the publication of any Compulsory Purchase Orders (CPOs).

DECIDED:

(a) That it be agreed that the Directors of Development & Housing Services and Finance & Resources seek to voluntarily acquire the required sites and interests for CWRR and GAIA;

(b) That the use, in principle, of compulsory purchase powers be authorised in the event that negotiations for voluntary acquisition of sites and interests were not possible; and

(c) That it be noted that before CPO powers were implemented, a further report would be brought to this Board for approval detailing the sites, interests and the owners.

6 The Renfrewshire Council (Paisley Phoenix, East Avenue and Environs) (No Waiting at any Time) Order, Sustained Objections

There was submitted a report by the Director of Community Resources relative to a proposed Traffic Regulation Order (TRO) in streets surrounding Phoenix Retail Park, to support traffic flow and safe movement of vehicles and pedestrians.

The report intimated that the proposed TRO would allow for better management of available road space around the access and egress routes of the Phoenix Retail Park; allow traffic to flow more freely; would ensure enforcement of footway parking in West Avenue and prevent pedestrians from walking on the carriageway; and would curtail the nuisance parking through the night by shift workers at the logistics depot on East Avenue and the overnight stay of HGV drivers sleeping in their cabs overlooking residents of Rootes Place.

Following consultation on the TRO, six objections and two responses in support of the TRO were received. A location plan and summary of the details of the proposal and consultation responses were appended to the report.

DECIDED:

(a) That it be agreed that the six objections be not upheld; and

(b) That the implementation of the restrictions as advertised in relation to the Renfrewshire Council (Paisley Phoenix, East Avenue and Environs) (No Waiting at Any Time) Order be approved and that the Director of Community Resources in

conjunction with the Convener of the Infrastructure, Land and Environment Policy Board be given delegated authority to make the Traffic Regulation Order.

7 National Roads Development Guide - Adoption by Renfrewshire Council

There was submitted a report by the Director of Community Resources relative to the adoption of the National Roads Development Guide as the roads development guide for Renfrewshire.

The report intimated that the Guide would deliver consistency across local authorities with their design approach for new developments, supporting Scottish Government Policy of Designing Streets. The new Guide aligned the current planning process and the roads construction consent process; reduced the time involved to determine and approve a development; ensured accessibility was at the centre of decision making; and supported the priority of pedestrians, cyclists and public transport before the private car. The new Guide replaced the Strathclyde Regional Council Guidelines for Development Roads and the Roads Development Guide of 1995 which was currently being used by Renfrewshire Council.

DECIDED:

- (a) That the adoption of the National Roads Development Guide, as the assessment document for roads development within Renfrewshire, be approved;
- (b) That the inclusion of Renfrewshire Council's local variation, detailed in paragraph 3.11 of the report, into the National Roads Development Guide be approved; and
- (c) That delegated authority be given to the Director of Community Resources to incorporate further variations into the Guide's Appendix 'Local Authority Variations, Renfrewshire', as a result of changes to legislation, best practice, codes of practice, guides and other such documents relevant to roads development within Renfrewshire.

8 Extension of Paisley Residents' Parking Scheme, Zone 2 to include Residents' Parking/Pay and Display Restrictions on Oakshaw Street West, Oakshaw Head and West Brae, Paisley

There was submitted a report by the Director of Community Resources relative to the proposal to expand Paisley Parking Zone 2 to include Oakshaw Street West, West Brae and Oakshaw Head, to facilitate the introduction of a residents' parking scheme combined with pay and display parking, as detailed in the plans appended to the report.

The report intimated that the proposal would allow for better management of parking at those locations for the benefit of residents who did not have access to off-street parking as, at present, residents at the location were adversely affected by commuter parking.

DECIDED:

- (a) That the proposed expansion of Paisley Parking Zone 2, to be approved; and
- (b) That it be noted that following approval of the expansion of Paisley Parking Zone

2 to include Oakshaw Street West, West Brae and Oakshaw Head, the service would commence the statutory process to promote a Traffic Regulation Order (TRO) to enable a residents' parking scheme combined with pay and display parking to be introduced on these roads.

9 Community Resources Service Improvement - Outturn Report for 2016/17 and Service Improvement Plan for 2017/18

There was submitted a report by the Director of Community Resources relative to an overview of progress to deliver the Community Resources Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Community Resources Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

(a) That the progress made by Community Resources with implementation of the 2016/19 Service Improvement Plan actions and performance indicators as detailed in Appendix 1 be noted;

(b) That the 2017/2018 to 2019/2020 Service Improvement Plan for Community Resources attached as Appendix 2 to the report and as specific to the areas of activity delegated to this Policy Board highlighted in paragraph 5.6 within the report be approved;

(c) That it be noted that the Service Improvement Plan for Community Resources was also being presented to the Communities, Housing and Planning Policy Board and the Finance, Resources and Customer Services Policy Board for their approval with regard to relevant areas of their respective delegated activities; and

(d) That it be agreed that progress in respect of areas of activity delegated to this Policy Board be reported to the Infrastructure, Land and Environment Policy Board in November 2017.

10 Operational Performance Report

There was submitted a report by the Director of Community Resources which provided an overview of key service activities over the last three periods 7 January to 31 March 2017.

The report gave a progress update on the main projects and activities delivered by the services within Community Resources together with key performance indicators.

DECIDED: That the Operational Performance report be noted.

11 Consultation - Proposed Restricted Roads (20mph Limit) (Scotland Bill)

There was submitted a report by the Director of Community Resources relative to proposals for a Bill to replace the current 30mph default speed limit on restricted roads within built-up areas to 20mph.

The proposal was to introduce 20 mph speed limits on restricted roads through a national legislative change, without the need for or expense of signs or the promotion of a traffic regulation order (TRO). A copy of the consultation proposal was attached as an appendix and responses to the consultation were to be submitted by 7 August 2017.

DECIDED:

- (a) That the consultation on the Proposed Restricted Roads (20mph Limit) (Scotland) Bill be noted;
- (b) That it be agreed that delegated authority be given to the Director of Community Resources in conjunction with the Convener of the Infrastructure, Land and Environment Policy Board to submit a response on behalf of Renfrewshire Council to the consultation by 7 August 2017, stating that the response was subject to approval by the Infrastructure, Land and Environment Policy Board on 30 August 2017; and
- (c) That it be agreed that the Renfrewshire Council response be submitted to the Infrastructure, Land and Environment Policy Board on 30 August 2017.

12 Transport Scotland - Parking Consultation

There was submitted a report by the Director of Community Resources relative to a Transport Scotland Parking Consultation paper which was published on 31 March 2017.

The report indicated that the consultation sought views on pavement parking, management of disabled parking provision and parking incentives that local authorities could provide for the uptake of ultra-low emission vehicles, with aspirations to deliver a consistent approach to these issues. A copy of the consultation proposal and the Council's response was attached as an appendix and it was noted that responses to the consultation were to be submitted by 30 June 2017.

The Director intimated that a change had been made to the response to Question 3 – Do you think new legislation is needed? She advised that the last sentence to the response should be deleted and the following inserted "Council's would require to consider such requests for off-street parking provision within their authority."

Councillor McEwan, seconded by Councillor Don, moved that Renfrewshire Council's response to the Transport Scotland Parking Consultation as detailed in Appendix 1 be approved.

Councillor Hood, seconded by Councillor Davidson, moved as an amendment that

paragraph 2.1 within the report be deleted and replaced with “Refers the response back to the Director of Community Resources for redrafting to make clear our support for pavement users and not just the inconveniences and costs that the Council might experience”.

In terms of Standing Order 27, the amendment was accepted by the mover and seconder of the motion and was agreed unanimously.

DECIDED:

- (a) That the change to the response to Question 3 be approved; and
- (b) That it be agreed that paragraph 2.1 within the report be deleted and replaced with “Refers the response back to the Director of Community Resources for redrafting to make clear our support for pavement users and not just the inconveniences and costs that the Council might experience”.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

13 Roads Services Trading Operation Business Plan (2017-2020) Executive Summary

There was submitted a report by the Director of Community Resources relative to the Roads Services Trading Operation Business Plan which covered the period from 2017/20. The Plan outlined what the Roads Services Trading Operation intended to achieve over the next three years based on the financial and employee resources likely to be available.

DECIDED: That the report be approved.

14 Roads Trading Budget Monitoring Report

There was submitted a report by the Director of Community Resources relative to the financial position of the roads organisation for the period 1 April 2016 to 3 March 2017. The Plan provided an update on financial and operational issues arising during the period.

DECIDED: That the report be noted.

15 Vehicle Maintenance Trading Operation Business Plan (2017-2020) Executive Summary

There was submitted a report by the Director of Community Resources relative to the Vehicle Maintenance Business Plan which covered the period from 2017 to 2020. The Plan outlined what the Vehicle Maintenance Trading Operation intended to achieve over the next three years based on the financial and employee resources likely to be available.

DECIDED: That the report be approved.

16 Vehicle Maintenance Trading Budget Monitoring Report

There was submitted a report by the Director of Community Resources relative to the financial position of the vehicle maintenance organisation for the period 1 April 2016 to 3 March 2017. The Plan provided an update on financial and operational issues arising during the period.

DECIDED: That the report be noted.

Minute of Meeting

Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 07 June 2017	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Tom Begg, Councillor Bill Brown, Provost Lorraine Cameron, Councillor Audrey Doig, Councillor Kenny MacLaren, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Jim Sharkey, Councillor John Shaw, Councillor James Sheridan, Councillor Andy Steel, Councillor Jane Strang

Chair

Councillor Shaw, Convener, presided.

In Attendance

S Black, Chief Executive; S MacDougall, Director of Community Resources; A Russell, Director of Finance & Resources; and D Amos, Head of Policy & Commissioning, B Lambert, Strategic Commercial & Procurement Manager and A Donaldson, Strategic Commercial Category Manager (all Chief Executive's); D Gillies, Head of Facilities Management, C Dalrymple, Regulatory & Enforcement Manager and G Hannah, Strategic Change Manager (all Community Resources); and K Graham, Head of Corporate Governance, J Lynch, Head of Property Services, A MacArthur, Head of Finance, R McGrath, Head of Customer & Business Services, P Murray, Head of Information & Communications Technology, T Olowe, Interim Head of HR, OD and Workforce Strategy, E Shields, Business Services Manager, G Innes, Customer Services Operations Manager and A McNaughton, Senior Committee Services Officer (all Finance & Resources).

Apologies

Councillors Dowling and Harte.

Declarations of Interest

Councillor Audrey Doig declared a financial interest in items 14 and 17(a) of the agenda as she was an employee of Renfrewshire Leisure Limited and indicated that it was her intention to leave the meeting and not to take part in the discussion or voting thereon.

Order of Business

The Convener advised that Item 17(f) of the agenda Contract Authorisation Report – Rewire of Bridge of Weir Primary School had been withdrawn.

1 Procurement Sub-committee

The Convener advised that a revised Minute of the meeting held on 15 March 2017 had been circulated.

There were submitted the Minutes of the meetings of the Procurement Sub-committee held on 15 (as revised) and 29 March 2017 which form Appendices I and II of this Minute.

DECIDED: That the Minutes be noted.

2 Joint Consultative Board (Non-teaching)

There was submitted the Minute of the meeting of the Joint Consultative Board (Non-teaching) held on 26 April 2017 which forms Appendix III of this Minute.

DECIDED: That the Minute be noted.

3 Revenue Budget Monitoring Report to 3 March 2017

There was submitted a revenue budget monitoring report by the Director of Finance & Resources in respect of Finance & Resources, Property & Construction and miscellaneous expenditure for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

4 Revenue Budget Monitoring - Council Overview to 3 March 2017

There was submitted a revenue budget monitoring report by the Director of Finance & Resources relative to an overview of expenditure on general fund services and the Housing Revenue Account for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

5 Capital Budget Monitoring Report

There was submitted a capital budget monitoring report by the Director of Finance & Resources in respect of capital expenditure relative to corporate issues for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

6 Capital Budget Monitoring Report - Council Overview

There was submitted a capital budget monitoring report by the Director of Finance & Resources relative to an overview of expenditure on the Housing and Non-housing Capital Programmes for the period 1 April 2016 to 3 March 2017.

DECIDED: That the report be noted.

7 Customer & Business Services Performance Report

There was submitted an update report by the Director of Finance & Resources relative to performance across key Customer & Business Services functions from 1 April 2016 to 31 March 2017.

The report highlighted performance to collect Council Tax and Non-domestic Rates, detailed performance to process Housing Benefit and the Scottish Welfare Fund and included an update on funding and expenditure relative to Discretionary Housing Payments.

The report also provided an update on the overall contact centre call handling response times as well as face-to-face response times across three customer service locations in Paisley, Renfrew and Johnstone.

DECIDED: That the report be noted.

8 Report on Voluntary Redundancy/Early Retirements Scheme

There was submitted an annual report by the Director of Finance & Resources relative to voluntary redundancy and early retirement schemes.

The report advised that from 1 April 2016 to 31 March 2017, 14 employees (13.4 fte) left the Council's service through voluntary redundancy or early retirement. An appendix to the report detailed full year savings of £337,356.64.

DECIDED: That the report be noted.

9 A Severance Policy for Scotland - Consultation on Severance Arrangements across the Devolved Public Sector

There was submitted a report by the Director of Finance & Resources relative to the scope of consultation by the Scottish Government on severance policy across the devolved public sector and the Council's proposed response as set out in the appendix to the report. The deadline for submission of responses was 23 June 2017.

The report outlined the potential implications for the Council should the Scottish Government implement any reforms to severance pay arrangements and explained the rationale behind the Council's preferred option to maintain the status quo with increased consistency in reporting across the public sector. The targeted application of voluntary exit arrangements was an important mechanism for the Council as part of the delivery of organisational savings and to support changes to the size and shape of its workforce.

DECIDED:

(a) That the consultation response for Renfrewshire Council and the preferred option of maintaining the status quo with regard to severance arrangements, as set out in

the appendix to the report, be approved for submission to the Scottish Government by 23 June 2017; and

(b) That the potential implications for the Council should the Scottish Government implement any reforms to severance pay arrangements be noted.

10 Council Response to "Report of the Independent Inquiry into the Construction of Edinburgh Schools"

There was submitted an update report by the Director of Finance & Resources relative to the publication of the 'Report of the Independent Inquiry into the Construction of Edinburgh Schools' and providing advice on the implications of the report's recommendations pursuant to Renfrewshire Council, as set out in the appendix to the report.

DECIDED: That the steps taken by the Council to address the Inquiry's recommendations, as set out in the appendix to the report, be noted.

11 Finance & Resources - Overview of Performance 2016/17 and Service Improvement Plan 2017/20

There was submitted a report by the Director of Finance & Resources relative to an overview of progress to deliver the Finance & Resources Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Finance & Resources Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

(a) That the overview of performance 2016/17, as detailed in Appendix 1 to the report, be noted;

(b) That the Finance & Resources Service Improvement Plan 2017/20, as detailed in Appendix 2 to the report, be approved; and

(c) That progress in terms of implementation of the Finance & Resources Service Improvement Plan be reported to this Board in November 2017.

12 Chief Executive's Service Improvement Plan - Overview of Performance 2016/17 and Service Improvement Plan 2017/20

There was submitted a report by the Chief Executive relative to an overview of progress to deliver the Chief Executive's Service Improvement Plan during the period 1 April 2016 to 31 March 2017 and a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Chief Executive's Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

- (a) That the overview of performance 2016/17, as detailed in Appendix 1 to the report, be noted;
- (b) That the Chief Executive's Service Improvement Plan 2017/20, as detailed in Appendix 2 to the report, be approved; and
- (c) That progress in terms of implementation of the Chief Executive's Service Improvement Plan be reported to this Board in November 2017.

13 Community Resources Service Improvement - Outturn Report for 2016/17 and Service Improvement Plan for 2017/20

There was submitted a report by the Director of Community Resources providing an overview of progress to deliver the Community Resources Service Improvement Plan during the period 1 April 2016 to 31 March 2017 as specific to the areas of activity delegated to this Policy Board and including a revised Service Improvement Plan for 2017/20.

The report summarised the main achievements of the service during 2016/17 and included an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed as set out in Appendix 1 to the report. Appendix 1 also included a score card of performance indicators measuring annual progress to deliver key tasks.

The revised Community Resources Service Improvement Plan 2017/20 was set out in Appendix 2 to the report and identified a range of actions to be undertaken in partnership with all stakeholders to improve and develop service provision. This included a revised score card highlighting a range of specific performance indicators and associated targets to monitor and track progress.

DECIDED:

(a) That the overview of performance 2016/17, as detailed in Appendix 1 to the report, be noted;

(b) That the Community Resources Service Improvement Plan 2017/20, as detailed in Appendix 2 to the report and as specific to the areas of activity delegated to this Board, be approved;

(c) That the submission of the Community Resources Service Improvement Plan to the Infrastructure, Land & Environment and the Communities, Housing & Planning Policy Boards for their approval of the relevant areas of their respective delegated activities, be noted; and

(d) That, relative to those areas of activity delegated to this Board, progress to deliver the Community Resources Service Improvement Plan 2017/20 as be reported to this Board in November 2017.

DECLARATION OF INTEREST

Councillor Audrey Doig, having declared an interest in the following item of business left the meeting and took no part in the discussion or voting thereon.

14 Operational Performance Report; Integrated Facilities Management (Hard & Soft Services)

There was submitted a report by the Director of Community Resources relative to an overview of Integrated Facilities Management key service activities over the period 7 January to 31 March 2017.

The report highlighted the annual position for 2016/17 of performance indicators reported regularly throughout the year and taken from the Community Resources Service Improvement Plan 2016/19.

DECIDED: That the report be noted.

DECLARATION OF INTEREST

Councillor Audrey Doig re-entered the meeting.

15 Community Resources Annual Health & Safety Plan 2017/18

There was submitted a report by the Director of Community Resources relative to the annual health and safety report for Community Resources, reviewing health and safety performance during 2016/17 and seeking approval to implement the action plan for 2017/18 as appended to the report.

The report set out arrangements for the management of health and safety within the

service and demonstrated commitment to continuous improvement in health and safety performance. It summarised achievements to 31 March 2017 and the action plan detailed the tasks that the service aimed to achieve by March 2018.

DECIDED: That the Community Resources annual health and safety report for 2016/17 and the action plan for 2017/18 be approved.

16 Atrium Cafe - Charging

There was submitted a report by the Director of Community Resources relative to the price of goods sold at the Atrium Cafe in Renfrewshire House.

The report advised that a number of improvements to develop the service were underway, including a second till point and the introduction of card and contactless payments. The price of food and beverages at the Atrium Cafe had not changed for a number of years although the cost of food had fluctuated and had increased significantly over the last year. The report sought authority to increase or decrease prices at the Atrium Cafe in response to the market and prevailing food costs at any time, as determined by changes in those conditions. An appendix to the report set out the changes currently proposed.

DECIDED: That the Director of Community Resources be authorised to increase or decrease pricing at the Atrium Cafe in Renfrewshire House in line with the appendix to the report.

17 Contract Authorisation Reports

DECLARATION OF INTEREST

Councillor Audrey Doig, having declared an interest in item 17(a) left the meeting and took no part in the discussion or voting thereon.

(a) King George V Playing Fields

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a contract for the reinstatement of natural/grass sports pitches at the King George V playing fields in Renfrew.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, three tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Fairways Sportsgrounds Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for reinstatement of natural/grass sports pitches at the King George V playing fields to Fairways Sportsgrounds Limited;

(b) That the contract sum of £476,589.80 excluding VAT be accepted; and

(c) That the date for Possession of Site of Monday 17 July 2017 (or as confirmed in the Letter of Acceptance) with completion of the contract by 15 December 2017 be noted.

DECLARATION OF INTEREST

Councillor Audrey Doig re-entered the meeting.

(b) Rewire of St Anne's and St Catherine's Primary Schools

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a SBCC Standard Building Contract without Quantities in respect of rewiring works to St Anne's and St Catherine's Primary Schools.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, four tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Arthur McKay & Company Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for rewiring St Anne's and St Catherine's Primary Schools to Arthur McKay & Company Limited;

(b) That the contract sum of £676,179.82 excluding VAT be accepted; and

(c) That it be noted that the contact would commence on 17 June 2017 or the date stated in the Letter of Acceptance and the Date of Possession would be 1 July 2017 with a competition date 15 weeks from the Date of Possession.

(c) Measured Terms Contract for District Heating Maintenance

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of (RC/OC/226/17) a measured term contract for district heating maintenance in respect of seven sheltered housing complexes.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, four tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Advanced Energy Management Services Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a measured term contract for district heating maintenance to Advanced Energy Management Services Limited;

(b) That it be noted that the ceiling value of the contract was £198,000 excluding VAT, over the initial three year term and should the option to extend the contract for

the full two years was taken up, it was anticipated that the overall spend during the extended contract period should not exceed £150,000 giving a total contract value over the 3 + 1 + 1 years of £348,000 excluding VAT; and

(c) That it be noted that the contract would commence on 3 July 2017, or on the date confirmed in the Letter of Acceptance.

(d) Boiler Replacement at Auchenlodment, Houston and Our Lady of Peace Primary Schools

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a SBCC Standard Building Contract without Quantities in respect of boiler replacement at Auchenlodment, Houston and Our Lady of Peace Primary Schools.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, five tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Truedeal Building Services Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for boiler replacement at Auchenlodment, Houston and Our Lady of Peace Primary Schools to Truedeal Building Services Limited;

(b) That the contract sum of £335,919.00 excluding VAT be accepted; and

(c) That it be noted that the contact would commence on 17 July 2017 or the date stated in the Letter of Acceptance with a competition date 12 weeks from the Date of Possession.

(e) 2017 Pre Patching of Road Surfaces in Advance of Surface Treatment (Contract 2)

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a contract for pre-patching of road surfaces in advance of surface treatment as part of the roads capital works programme 2017/18.

The Convener advised that that paragraph 3.5 of the report had been revised to show a quality score of 21.5 and a total score of 78.4 for Finco Contracts Limited and that this amendment had not altered the outcome of tender evaluations.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, six tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Newlay Civil Engineering Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for pre-patching of road surfaces in advance of surface treatment to Newlay Civil

Engineering Limited;

(b) That the contract sum of £223,056.75 excluding VAT be accepted; and

(c) That it be noted that the anticipated contact start date was 17 July or as confirmed in the Letter of Acceptance, with a completion date 12 weeks from the confirmed start date.

(f) Rewire of Bridge of Weir Primary School

The Convener intimated that this item had been withdrawn.

DECIDED: That withdrawal of this item be noted.

18 Application to the Renfrewshire Council Citizens Fund

There was submitted a report by the Director of Finance & Resources relative to an application for funding from the Renfrewshire Council Citizens Fund (the Fund) that had been recommended for approval by Johnstone & The Villages Local Area Committee (LAC) at its meeting on 16 March 2017.

Kilbarchan Improvement Project (KIPCo) had applied for funding to replace old and obsolete strip-lighting (105 fluorescent tubes) in the Old Library building with LED lights thus reducing electricity consumption. The LAC had recommended that the application from KIPCo be awarded £1,580.37.

DECIDED: That KIPCo be awarded £1,580.37 from the Renfrewshire Council Citizens Fund for the replacement of old and obsolete strip-lighting in the Old Library building, Kilbarchan.

19 Civic Hospitality

There was submitted a report by the Director of Finance & Resources relative to requests received by the Provost for civic hospitality from individuals and organisations for specific events as detailed within the report.

The report proposed the type and cost of civic hospitality to be provided in respect of each event and sought authorisation for the Director of Finance & Resources, in consultation with the Provost, to make the necessary arrangements or, in the case of events that had already occurred, to homologate the action taken by the Director of Finance & Resources, in consultation with the Provost, to provide civic hospitality.

DECIDED:

(a) That the action taken by the Director of Finance & Resources, in consultation with the Provost, to provide civic hospitality, at the approximate cost indicated, for the undernoted events be homologated:

Royal Regiment of Scotland - £100

Visit to Paisley by Gladsaxe Family and Youth Centre - £400; and

(b) That the Director of Finance & Resources, in consultation with the Provost, make the necessary arrangements for civic hospitality, at the approximate cost indicated, as follows:

Paisley & District Battalion of the Boy's Brigade - £1,500

British Empire Medal recipient - £400

University of the West of Scotland Higher Education Teaching & Learning Conference - £700

Glennifer Singers 50th Anniversary - £1,750.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

20 Building Services Trading Budget Monitoring Report

There was submitted a trading budget monitoring report by the Director of Community Resources relative to building services for the period 1 April 2016 to 31 March 2017.

DECIDED: That the report be noted.

21 Building Services Operational Business Plan 2012/20 Executive Summary

There was submitted a report by the Director of Community Services relative to an executive summary of the Building Services Operation Business Plan 2017/20.

DECIDED: That the Building Services Operation Business Plan 2017/20 Executive Summary be approved.

22 Catering Trading Budget Monitoring Report

There was submitted a trading budget monitoring report by the Director of Community Resources relative to catering for the period 1 April 2016 to 31 March 2017.

DECIDED: That the report be noted.

23 Catering Trading Operation Business Plan 2017/20 Executive Summary

There was submitted a report by the Director of Community Services relative to an

executive summary of the Catering Trading Operation Business Plan 2017/20.

DECIDED: That the Catering Trading Operation Business Plan 2017/20 Executive Summary be approved.

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Minute of Meeting Procurement Sub-committee

Date	Time	Venue
Wednesday, 15 March 2017	14:30	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present:

Chair

Councillor Holmes, Convener, presided.

In Attendance

B Lambert, Acting Strategic Commercial & Procurement Manager; and K Thomson, Category Manager; (both Chief Executive's); M Higginbotham Development Manager (Community Resources); P Shiach Committee Services Officer (Finance & Resources); and L Gillan, Assistant Commercial Category Manager (Roads and LED) (Scotland Excel).

Declarations of Interest

There were no declarations of interest intimated by members prior to the commencement of the meeting.

1(a) Contract Authorisation Report: Lochwinnoch Bridge Deck Replacement Project - Contract Value Approval

Under reference to paragraph 1(b) of the Minute of the meeting of this Sub-committee held on 29 March 2016 there was submitted a joint report by the Chief Executive and the Director of Community Resources relative to notification of an increase in the value of the Lochwinnoch Bridge Strengthening Deck replacement contract, in accordance with clause 20.3 of the Standing Orders Relating to Contracts 2016 and the Financial Regulations code 19.

The report advised that following the award of the contract to Coffey Construction Limited on 29 March 2016, two main factors had resulted in a delay to the project and increased the final cost, details of which were outlined in paragraph 3.4 the report. The final total contract value was £1,084,437.42, representing an increase of 28% on the original contract value. The report also indicated that the Council would investigate the possible recovery of the additional costs.

DECIDED: That the revised Contract spend of £1,084,437.42, an increase of £299,069.68 (28%) be noted.

1(b) Contract Authorisation Report: Outdoor Playground Equipment - Robertson Park and Barshaw Park

There was submitted a joint report by the Chief Executive and the Director of Community Resources relative to two separate contracts for outdoor playground equipment at Robertson Park, Renfrew (Lot 1) and outdoor playground equipment at Barshaw Park, Paisley (Lot 2). Both contracts had been tendered in accordance with the below EU Threshold Open Procedure for Works and the Council's Standing Orders Relating to Contracts.

The report intimated that due to the similar nature of the two Contracts, one contract notice offering two Lots, each Lot being a separate contract, was published on the Public Contracts Scotland advertising portal. By the closing date for the submission of tenders five bids had been received, with all five tenderers bidding for both Lot 1 and Lot 2.

The report indicated that the Contract Lots were evaluated separately with Bids evaluated against a set of award criteria for each Lot which was based on a price/quality ratio of 20:80. Details of the scores relative to the award criteria of each tenderer were contained within the report.

The Sub-committee was advised that details of the type of playground equipment to be installed would be available to members prior to any orders being placed.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the Contracts for Outdoor Playground Equipment at Robertson Park, Renfrew (Lot 1) and Barshaw Park, Paisley (Lot 2) as under: -

Lot 1: Robertson Park, Renfrew – Kompan Scotland Limited

Lot 2: Barshaw Park, Paisley – Russell Leisure Limited t/a Russell Play

- (ii) That it be noted that the contract value for Lot 1- Robertson Park was £194,957.59 excluding VAT and that the contract value for Lot 2 – Barshaw Park was £146,250.00 excluding VAT;
- (iii) That it be noted that the date for commencement of the works for Lot 1: Robertson Park was 24 July 2017 and for Lot 2: Barshaw Park was 22 May 2017, and that the completion date for both Lots was five weeks from the date of commencement of the works; and
- (iv) That it be noted that each contract would be subject to the terms and conditions of the Standard Building Contract (SBCC) Minor Works Building Contract with Contractor's Design for use in Scotland 2013 Edition and as amended by the Z clauses.

Minute of Meeting

Procurement Sub-committee

Date	Time	Venue
Wednesday, 29 March 2017	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Derek Bibby, Councillor Bill Brown, Councillor Audrey Doig, Councillor Christopher Gilmour, Councillor Jim Harte, Councillor Jacqueline Henry, Councillor Michael Holmes, Councillor Brian Lawson, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor Alexander Murrin, Councillor Allan Noon, Councillor Tommy Williams

Chair

Councillor Holmes, Convener, presided.

In Attendance

D Amos, Head of Policy and Commissioning; B Lambert, Acting Strategic Commercial & Procurement Manager; S Gibb, Procurement Operations Manager (Strategic Commercial Category Manager); D Taggart, Strategic Commercial Category Manager; K Thomson, Category Manager; and A Donaldson, Acting Strategic Commercial Category Manager (all Chief Executive's); G Hannah, Strategic Category Manager, Services (Community Resources); and K Graham, Head of Corporate Governance and P Shiach, Committee Services Officer (both Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated by members prior to the commencement of the meeting.

1(a) Contract Authorisation Report: Provision of Residential Care and Nursing Services to Adults under 65 with Physical Impairments

There was submitted a joint report by the Chief Executive and the Chief Officer, Renfrewshire Health & Social Care Partnership relative to the award of a contract for the provision of residential care and nursing services to adults under the age of 65 with physical impairments.

The report advised that the scope of the service fell within the definition of “Social and Other Specific Services” under the Public Contracts (Scotland) Regulations 2015 and the procurement of the service complied with Chapter 3 Section 7 of those Regulations. The Service had been developed jointly by Renfrewshire Health & Social Care Partnership and Tower Bridge Homes Care Limited and as such was a bespoke Service for Renfrewshire Council with the procurement being conducted in accordance with the procedure for a negotiated contract under the Council’s Standing Orders Relating to Contracts 2016.

The report indicated that an Invitation to Tender documentation had been issued to Holmes Care Group Limited, the parent company of Tower Bridge Homes Care Limited through the Public Contract Scotland Portal on 1 November 2016 and their tender submission was received on 23 November 2016. The tender submission was assessed and considered acceptable on both technical and commercial grounds.

DECIDED:

(i) That the Heads of Corporate Governance be authorised to award the contract for Provision of Residential Care and Nursing Services to Adults under the age of 65 with Physical Impairments (Provision of YPD Services, Craigielea) to Tower Bridge Homes Care Limited;

(ii) That it be noted that the contract value including the maximum option period would be £1million excluding VAT; and

(iii) That it be noted that the contract would commence in 24 April 2017 for a period of three years with the Council having the option to extend for one year on two separate occasions to no later than 23 April 2021.

1(b) Contract Authorisation Report: Measured Term Contract for Kitchen, Bathrooms and Rewiring - Year 8

There was submitted a joint report by the Chief Executive and the Director of Development & Housing Services relative to the award of the Year 8 Measured Term Contract (MTC) under the Council’s Framework Agreement for the Housing Capital Investment Internal Works Programme (Years 6-9).

The report advised that the Framework Agreement for the Housing Capital Investment Internal Works Programme (Years 6-9) had been approved by the Procurement Sub-committee 3 December 2014 with the first MTC (Year 6) made under the agreement being issued on 2 February 2015. On the anniversary date of the MTC for Year 6 all three contractors awarded onto the framework submitted a review of their prices for Year 7.

The report intimated that on the anniversary date of the MTC for Year 7 all three

contractors awarded onto Lot 1 of the framework again submitted a review of their prices for Year 7 which was approved by the Procurement Sub-committee on 16 March 2016. The submission of prices for Year 8 was evaluated and given a commercial (price) score out of 60%, the score for each contractor was the added with their quality score evaluated and identified at the original Framework Agreement award stage with the accumulative score bringing together the price and quality elements for each tenderer as detailed in the report.

The evaluation of the submissions received identified that the submission by Mitie Property Services (UK) Limited was the most economically advantageous.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the Year 8 Measured Term Contract under Lots 1 and 2 of the Framework Agreement for the Housing Capital Investment Internal Works Programme (Years 6-9) reference RC1407_2637 (ITT5324) to Mitie Property Services (UK) Limited;

(ii) That it be noted that the MTC would be for a contract period of 12 months from the award of the package order, the anticipated date of the award being 7 April 2017, with the actual date to be confirmed in the Council's letter of acceptance; and

(iii) That it be noted that the anticipated spend over the contract period would be up to £1million excluding VAT.

1(c) Contract Authorisation Report: Microsoft Implementation Support

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of the contract for the supply and delivery of Microsoft Implementation Support.

The report intimated that three organisations had submitted a response and that these were then evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from the Corporate Procurement Unit, and ITC Services. One tender passed the mandatory requirements as detailed in the report. The one tenderer was then evaluated against a set of award criteria which were based on a price/quality ratio of 70:30. The report recommended that the tender be awarded to GCI Network Solutions Limited who had submitted the most economically advantageous tender.

DECIDED:

(i) That the Head of Corporate Governance award the contract for the supply and delivery of Microsoft Implementation Support, reference RC/RC/224/17 to GCI Network Solutions Limited;

(ii) That it be noted that the term of the contract would be two years with the option to extend for one year at the discretion of the Council;

(iii) That it be noted that the anticipated commencement date of the contract was 24 April 2017 with the actual date reflected in the Council's letter of acceptance; and

(iv) That it be noted that the contract value would be £367,755 excluding VAT for the two year term and would not exceed £555,000 excluding VAT where the Council utilised the extension period.

1(d) Contract Authorisation Report: Construction and Installation of Modular Welfare Facilities at Underwood Road Depot, Paisley

There was submitted a joint report by the Chief Executive and the Director of Community Resources relative to entering into a SBCC Minor Works Building Contract for use in Scotland (SBC/MW/Scot) (2011)) edition for the Construction and Installation of Modular Welfare Facilities at Underwood Road Depot in Paisley.

The report indicated that the works involved formed part of the Council's Depots Rationalisation Strategy, as approved by the Council in October 2014, to centralise the depot function across the Renfrewshire area.

The report advised that at the deadline for the return of tenders six bids had been received. The bids were evaluated against the pre-determined award criteria which were based on a price/quality ratio of 50:50 Details of the scores relative to the award criteria of each tenderer were contained within the report.

The report recommended that the tender be awarded to Portakabin Limited who had submitted the most economically advantageous tender.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for the works relating to the Construction and Installation of New Modular Welfare Facilities at Underwood Road Depot, Paisley to Portakabin Limited;

(ii) That it be noted that the value of the contract was £646,324.00 excluding VAT; and

(iii) That it be noted that the date for the commencement of works was anticipated to be 10 April 2017 or as stated in the Council's letter of acceptance with the construction works completed within 18 weeks of the date of commencement of the works.

1(e) Contract Authorisation Report: Underwood Road Depot Refurbishment

There was submitted a joint report by the Chief Executive and the Director of Community Resources relative to entering into a Standard Building Contract with Quantities for use in Scotland (SBC/Q/Scot)(2011)) edition for the refurbishment and improvement works to be carried out at Underwood Road Depot in Paisley.

The report indicated that the works involved formed part of the Council's Depots Rationalisation Strategy, as approved by the Council in October 2014, to centralise the depot function across the Renfrewshire area.

The report advised that at the deadline for the return of tenders three bids had been received. The bids were evaluated against the pre-determined award criteria which were based on a price/quality ratio of 55:45 Details of the scores relative to the award criteria of each tenderer were contained within the report.

The report recommended that the tender be awarded to Project Management & Construction Limited who had submitted the most economically advantageous tender.

DECIDED:

- (i) That the Head of Corporate Governance be authorised to award a contract for the works relating to the Refurbishment and Improvements to Underwood Road Depot, Paisley (RC/OC/222/17), to Project Management & Construction Limited;
- (ii) That it be noted that the value of the contract was up to £1,807,317.43 excluding VAT; and
- (iii) That it be noted that it was anticipated that the contract would commence on 15 May 2017 or as stated in the Council's letter of acceptance with the construction works completed on 1 December 2017.

Minute of Meeting

Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 26 April 2017	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present

Councillor Audrey Doig, Councillor Jim Harte, Councillor Allan Noon, Councillor Tommy Williams

Representing APT&C Staff

Representing Trade Unions – J Boylan and S Hicks, (UNISON);

Representing Manual Workers

C McLeod and J McMenemy, (GMB); and S McAllister, (UNITE).

In Attendance

K Anderson, Amenity Services Manager and E Scott, Building Services Manager (both Community Resources); T Olowe, Interim Head of HR; R Cree, Principal HR Adviser, S Fanning, Principal HR Adviser (Health Safety and Absence), R Laouadi, Human Resources Manager and D Low, Senior Committee Services Officer (LACs) (all Finance & Resources); and I Beattie, Head of Health & Social Care (Paisley).

Apology

Councillor Glen.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Appointment of Chairperson

It was proposed and agreed that J McMenemy chair the meeting.

DECIDED: That J McMenemy chair the meeting.

Additional Items

The Convener indicated that there were additional items in relation to the implementation of the Council's Care at Home service and Refuse Collectors at Underwood Road, which had not been included in the notice calling the meeting. The Convener, being of the opinion that the items, which were dealt with at items 6 and 7 below, were competent, authorised their consideration.

1 Minute of Previous Meeting

There was submitted the Minute of the meeting of the Joint Consultative Board: Non-Teaching held on 8 February 2017.

DECIDED: That that Minute be noted.

2 Developments in Health and Safety

There was submitted a report by the Interim Head of HR relative to developments with regard to health and safety issues. The report detailed policies and guidance that were currently being revised and outlined training courses which had been undertaken since the last meeting of the Board. In particular, it was noted that the following policies were being revised and an update of progress was provided as follows: -

Statutory Inspections – issued;

CDM Guidance – awaiting approval for issue;

Guidance on Slips, Trips and Falls – being revised; and

Control of Legionella Bacteria in Hot and Cold Water Systems – new process to be added which would be delayed until the process was finalised.

The report advised that the health and safety section continued to assist services to retain accreditation to BS OHSAS 18001:2007, and indicated that the next audit was scheduled for September 2017.

The report advised that as part of the Healthy Working Lives Gold award programme, the health and safety section and the Health & Social Care Partnership were working together to further develop shared events and that the programme would be presented to this Board when finalised.

The report indicated that two safety flashes had been issued across the Council relating to ladders and the safe use of compactors.

DECIDED: That the report be noted.

3 Agency Workers

There was submitted a report by the Interim Head of HR relative to the number of agency staff employed within the Council as at March 2017, and detailing the capacity and service in which they were engaged.

DECIDED: That the report be noted.

4 Details of Grievances

There was submitted a report by the Interim Head of HR relative to details of grievances received.

The report provided information on grievances at both the informal and formal stages. The report indicated that there were a total of seven grievances as at April 2017, an increase of three since the last report.

DECIDED: That the report be noted.

5 Care at Home Service

S Hicks referred to a recent restructuring which he advised had been undertaken without consultation and which had been subsequently implemented. He advised that the issue had been raised by the Trade Union but the service manager involved had continued the exercise and implemented the restructure.

The Principal HR Adviser indicated that he had been advised that the restructure had not been implemented at this time.

Councillor Williams proposed that the position be clarified and a report thereon be submitted to the next meeting of this Board. This was agreed unanimously.

DECIDED: That the position with regard to the proposed restructure of the Care at Home Service be clarified and that a report thereon be submitted to the next meeting of the Joint Consultative Board (Non-Teaching).

Declaration of Interest

The Chair declared an interest in the following item of business. He demitted the Chair to Councillor Harte and took no part in the discussion thereon.

6 Refuse Collectors - Underwood Road

S Hicks expressed concerns with regard to the current position in relation to suitable areas to be used as welfare facilities for Refuse Collectors working in various locations throughout Renfrewshire. He advised that a meeting had been scheduled for 27 April 2017 to discuss this and other issues raised by employees however the union representatives were unable to attend at that time.

The Amenity Services Manager indicated that she was happy to meet representatives from Unison following on from the meeting as there were a number of issues which required to be discussed at the request of representatives from all Unions.

S Hicks indicated the need for clarification of which facilities could be used and when they were open and asked if contact details could be given to ensure that employees gain access to facilities.

The Amenity Services Manager indicated that a list of premises had been issued to Trade Unions and that she has been in discussion with RLL to look at identifying further suitable locations and would pursue this and would make this information available to staff. She also intimated that facilities would not be considered where there could be protection/security issues.

DECIDED: That the information be noted.

7 Date of Next Meeting

It was noted that the next meeting of the JCB Non-Teaching would be held at 3 pm on Wednesday 14 June 2017.

Minute of Meeting

Petitions Board

Date	Time	Venue
Wednesday, 07 June 2017	14:30	CMR 3, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Bill Brown, Councillor Stephen Burns, Councillor Michelle Campbell, Councillor Neill Graham, Councillor Lisa-Marie Hughes, Councillor Scott Kerr, Councillor Jim Sharkey, Councillor Andy Steel

Chair

Councillor Adam-McGregor, Convener, presided.

In Attendance

J Trainer, Head of Early Years & Inclusion (Children's Services); G McNeil, Head of Amenity Services (Community Resources) and K Graham, Head of Corporate Governance and P Shiach Committee Services Officer (both Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Petition: Traffic Concerns, Newmains Road, Renfrew**

Under reference to item 12 of the Minute of the meeting of the Audit, Scrutiny and Petitions Board held on 28 November 2016, there was submitted a report by the Director of Finance & Resources relative to the petition on traffic concerns on Newmains Road, Paisley, submitted by Mrs Lang. The Convener proposed that consideration of this petition be continued to the next meeting, to allow the petitioner and Police Scotland to attend. This was agreed unanimously.

DECIDED: That consideration of this petition be continued to the next meeting, to allow the petitioner and Police Scotland to attend.

Prior to consideration of the following item, the Convener welcomed Ms Amanda Macdonald petitioner and Ms Jade Lochhead, her supporter, to the meeting.

2 **Petition: Carer Transport Costs**

There was submitted a report by the Director of Finance & Resources relative to the Board's consideration of the petition which had been submitted in the undernoted terms:

"Transport costs are a massive issue that affects so many carers of all ages, from as young as they start school till older adulthood. Many carers face huge financial difficulty and as a result are unable to have much of a social life of their own as they cannot afford to get around by public transport. The simple task of getting to shops, collecting medication from the chemist or doing many other things that come as part of the daily routine that carers face on a day to day basis.

Alongside a caring role it's important for carers to be able to attend support groups and meet with friends in order to have a healthy social life which many cannot do due to lack of money for buses or even trains depending on where you stay. As a result of being able to get out and about it allows the carer to be less stressed and lowers the chances of developing a mental health issue due to the many pressures of the caring role.

The cost of travel may not seem a lot of money to many however £4.00 per adult a day adds up to £28.00 a week (varies dependent on where you are for bus fares) which is a huge amount of the income a carer receives. Having concessionary travel or even a discount on travel for carers would be huge benefit to so many as many people say companion card is enough. However, people do not realise the cared for has to be present to allow card to be used, a carer is 9 out of 10 times on their own while traveling so as you see companion card is useless at this point.

Forty five per cent of young adult carers (18-25) have reported that they have mental health problems due to their caring role and the struggles they face because of it. Over 68% of older carers say that being a carer has an adverse effect on their mental health. This could be lessened by such a small change like concessionary or discounted travel. For young people aged 16-19 or in full time education who have a

young Scot card you are entitled to a discounted rate of travel however, this discount is only valid on single journeys. In most cases this is no use to a carer as they are making return journeys especially if they are in further education and have a long distance to travel every day or do not live with the person they provide care for. Some carers have to travel many miles just to visit the person they care for if they are in specialised hospitals or care homes.

Being a carer is not all bad it has many positive aspects such as learning crucial skills such as observation skills, listening skills, budgeting skills, organisation skills, being trustworthy and so many more. These skills would be of so much use to the employment field but unfortunately not many employers see this. Carers do this on a daily basis because they care even when the cared for could end up in a hospital, care home or in a looked after residential setting. When this happens the carer will do whatever they can to get to the cared for even if it results in at times not eating or walking miles due to not having money for transport.

This is why I feel so strongly about getting support for carers when it comes to transport. I hope that carers and decision makers will get behind this campaign and help to change so many people's lives for the better.

Is free concessionary transport for carers really too much to ask for when carers dedicate their lives to provide care to others?"

The report advised that the Council had taken a decision on 1 May 2014 on a similar matter, following the motion that:

"Council supports the Scottish Youth Parliament's campaign for young carers.

The cost of travel to school, work and to attend social activities can be prohibitive for young carers and to alleviate that Council calls on the Scottish Government to introduce and fund a scheme of concessionary travel for young people who have caring responsibilities.

Council also calls for the Student Awards Agency for Scotland to recognise young carers as vulnerable and be given access to additional bursaries to allow them to fully take up educational opportunities.

Council finally instructs officers within the Education department to review its policy on payments of the Educational Maintenance Allowance in order to provide clear and flexible guidance for schools when dealing with pupils whose attendance may be affected by caring responsibilities to be reported to a future meeting of the Education Policy Board".

The report indicated that the Head of Early Years and Inclusion had advised that there were new responsibilities for the Council and the Health and Social Care Partnership in addressing the needs of carers. Similarly the Head of Adult Services advised that Renfrewshire Health and Social Care Partnership would jointly produce a Local Carer Strategy to coincide with the implementation of the Carers (Scotland) Act from 1 April 2018. Carers and carer organisations would be involved in planning, shaping and reviewing services for carers through the Partnership's Strategic Planning Group.

The report further indicated that the Regional Child Care Commissioning Co-ordinator had advised that engagement activities with young carers had commenced through the Carers' Centre and the issue of transport had already arisen with through young

people indicating that the cost of travel impeded their ability to have respite/breaks from caring responsibilities. The Regional Child Care Commissioning Co-ordinator had also given an undertaking that the issue of transport would be explicitly addressed in the next sessions with young carers.

The Board heard from Ms Lochhead in support of the petition and from the Head of Early Years and Inclusion.

It was proposed that consideration of the petition be continued to allow the Board to be provided with further information on the number of carers in Renfrewshire. This was agreed unanimously.

DECIDED: That consideration of the petition be continued to allow the Board to be provided with further information on the number of carers in Renfrewshire.

Minute of Meeting

Houston, Crosslee, Linwood, Riverside and Erskine Local Area Committee

Date	Time	Venue
Wednesday, 14 June 2017	18:00	Gryffe High School, Old Bridge of Weir Rd, Houston PA6 7EB,

Present: Councillor Tom Begg, Councillor Michelle Campbell, Councillor Audrey Doig, Councillor Natalie Don, Councillor Alison Jean Dowling, Councillor Jim Harte, Councillor James MacLaren, Councillor Colin McCulloch, Councillor Iain Nicolson, Councillor James Sheridan

Chair

Councillor Don, Convener, presided.

Community Representatives

B Stewart, Bishopton Community Council; S Clark, Bridge of Weir Community Council; M Dundas, Brookfield Community Council; A Cameron, Erskine Community Council; J Taggart, Erskine; I Cameron, Houston & Killellan Kirk; R McNally, Erskine Community Association; M Alam, Scottish Youth Parliament; and A Johnstone, Brighter Bridge of Weir.

Community Planning Partner

Inspector C Glass, Police Scotland.

In Attendance

C Dalrymple, Regulatory and Enforcement Manager, M Hendry, Community Safety Hub Manager and A McNab, Transportation Manager (all Community Resources); and K Graham, Head of Corporate Governance (Lead Officer), D Low, Senior Committee Services Officer (LACs) and E Currie, Senior Committee Services Officer (all Finance & Resources).

Apology

Councillor Kerr.

Declarations of Interest

Councillor Audrey Doig declared a non-financial interest in relation to item 5 of the agenda in relation to the application for Local Area Committee (LAC) funding submitted by Klas Care as the applicant was known to her. She indicated that as she viewed the nature of the interest to be insignificant, she would remain in the meeting and take part in any discussion or voting thereon.

Councillor Sheridan declared a non-financial interest in relation to item 7 of the agenda in relation to the application for Local Area Committee (LAC) funding submitted by Inchinnan Bowling Club Junior Section as he was a member of Inchinnan Bowling Club. He indicated his intention not to take part in any voting thereon.

Order of Business

In terms of Standing Order 16, Councillor Don intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering the applications from Changing Stages, Renfrewshire District Scouts, Johnstone Pipe Band and Lamont Farm at the beginning of the multi-area and that the application by the Girls Brigade Renfrewshire Division be heard before the application by Phoenix Flyers.

1 Community Safety and Public Protection Update

There was submitted a report by the Director of Community Resources providing a progress update on Renfrewshire Community Safety Partnership activities carried out in the Houston, Crosslee, Linwood, Riverside & Erskine Local Area Committee (LAC) area during the period 1 January to 31 March 2017.

The report provided information on Houston, Crosslee, Linwood, Riverside & Erskine community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; and a spotlight on the Renfrewshire Alcohol and Drug Partnership.

DECIDED: That the report be noted.

2 Street Stuff Annual Report

There was submitted a report by the Director of Community Resources relative to the continued development of the Street Stuff Programme and seeking an award of £5,000 for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

The report intimated that Street Stuff had been delivering activities in Renfrewshire since 2009, during which they had contributed to a sustained reduction in reported youth disorder and anti-social behaviour. Over the last few years the LAC had been

keen to consider funding additional activities within their area which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as areas that had a particular problem with anti-social behaviour or children living in poverty. Given the scale of the core programme it was proposed that a contribution of £5,000 per LAC area be considered, which was similar to the contribution in previous years. This funding would contribute to the costs of delivery of up to two activity sessions per week within the LAC area, through the peak summer, autumn and spring months, as well as attendance at local gala days and fetes.

DECIDED:

(a) That the continued development of the Street Stuff Programme as detailed in the report be noted; and

(b) That £5,000 be awarded to the Street Stuff Programme for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

3 Open Session/ Key Local Issues

The Senior Committee Services Officer (LACs) intimated that no questions had been submitted for consideration.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

4 Budget Monitoring Report

There was submitted a report by the Director of Finance & Resources relative to the Houston, Crosslee, Linwood, Riverside & Erskine LAC budget for 2017/18, totalling £143,514 consisting of £102,935 General Grant Fund and £40,580 Youth Challenge Fund. The appendix to the report detailed the expenditure committed by the LAC in 2016/17.

DECIDED: That the report be noted.

5 Applications For Local Area Committee Grant Funding

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

DECIDED: That the applications for funding be determined as follows:-

Single area

Klas Care C.I.C. – refurbishment of community building – Awarded £9,250

Erskine New Interest Group – Christmas lunch and trip – Awarded £750

Langbank Bowling Club – Replacement of old mower – Awarded £2,000

Bishopton Parish Church - Replacement of heating system

Councillor Don, seconded by Councillor J MacLaren, moved that Bishopton Parish Church be awarded £5,000.

Councillor Nicolson, seconded by Councillor Sheridan, moved as an amendment that the application be declined.

On a vote being taken, the following members voted for the motion: Councillors Begg, Audrey Doig, Don and J MacLaren.

The following members voted for the amendment: Councillors Campbell, Dowling, Harte, McCulloch, Nicolson and Sheridan

4 members having voted for the motion and 6 members having voted for the amendment, the amendment was accordingly declared carried.

Linwood Elderly Forum – Theatre trip – Awarded £2,000

Houston Community Council – Environmental improvements – Awarded £5,000

Houston Community Council – Christmas enhancement project – Awarded £5,000

Brighter Bridge of Weir - Environmental enhancements – Awarded £2,500

Bridge of Weir Senior Citizens Association – Social events – Awarded £1,500

Bishopton Primary School Parent Council – Creation of outdoor sports area – Awarded £10,000

Active Communities Scotland Limited – Feelgood about You courses – Awarded £2,350

Active Communities Scotland Limited – Girls on the Run classes – Awarded £1,530

Bridge of Weir Elderly Forum – Hall fees – Awarded £500

Bridge of Weir Community Council – Replacement Xmas lights – Awarded £1,000

Brookfield Community Council – Playground equipment for older children – Awarded £10,000

Houston Play Park Improvement Group – Redevelopment of Ardgyffe Park – Awarded £9,999

Erskine Festival Committee – Erskine Gala day – Awarded £4,000

Community Action for Erskine – Volunteer training

Councillor Don, seconded by Councillor Nicolson, moved that Community Action for Erskine be awarded £5,000.

Councillor Harte, seconded by Councillor Dowling, moved as an amendment that

Community Action for Erskine be awarded £10,000.

On a vote being taken, the following members voted for the motion: Councillors Audrey Doig, Don, J MacLaren and Nicolson.

The following members voted for the amendment: Councillors Begg, Campbell, Dowling, Harte, McCulloch and Sheridan

4 members having voted for the motion and 6 members having voted for the amendment, the amendment was accordingly declared carried.

Inchinnan Historical Interest Group – Provision of education pack – Awarded £4,000

Gryffe High School PTA – Theatre refurbishment project – Awarded £8,000

Erskine Youth Council – Drop-in sessions for young people – Awarded £6,070

Glen Art – Veterans Support Programme – Awarded £5,000

Houston Old School Trust – Provision of dance studio facilities – Declined

Linwood Scout Group – Hall lets and storage facility – Awarded £3,426.80
Declaration of Interest

Councillor Audrey Doig declared a financial interest in relation to the following application for Local Area Committee (LAC) as she was an employee of Renfrewshire Leisure and indicated her intention to leave the meeting and not to take part in any voting thereon.

Renfrewshire Leisure Active Schools – Lunch and after schools clubs – Awarded £9,763

Sederunt

Councillor Audrey Doig returned to the meeting prior to the following request.

Inchinnan Bowling Club Junior Section – Bowling equipment for schools project – Awarded £1,550

Erskine Community Council – Provision of Xmas lights – Awarded £5,000

Erskine Community Council – Provision of planters – Awarded £5,000

Erskine Community Council – Provision of road signage – Declined: to be met from departmental resources.

Multi-area

Changing Stages Drama Group – assist with costs of drama highlighting mental health and addiction issues – Declined

Renfrewshire District Scouts – Help with cost of additional uniform – Awarded £162.58

Johnstone Pipe Band – Piping tuition in schools – Awarded £5,000

Lamont Farm – Running costs – Awarded £2,000

RAMH – No Substitute for Life – Suicide awareness event – Awarded £376

Braehead Junior Ice Hockey Club – Costs of ice hire – Awarded £689

Greensyde Carers – Tracksuits for members training with Mildale Athletics Team – Awarded £96

The Wynd Centre – Provision of youth counselling service - Awarded £1,200

The Wynd Centre – Provision of adult counselling service – Awarded £1,200

RSPB Renfrewshire Local Group – Provision of presentation equipment – Awarded £119.99

The Boys Brigade Paisley & District Battalion – Events and activities – Awarded £150

Phoenix Activities Group – Craft based activities for people with mental health issues – Continued

Paisley Pirates Ice Hockey Club – Assistance with increasing ice costs

Councillor Harte, seconded by Councillor Audrey Doig, moved that Paisley Pirates Ice Hockey Club be awarded £1,000.

Councillor Dowling, seconded by Councillor Campbell, moved as an amendment that Community Action for Erskine be awarded £689.

On a vote being taken, the following members voted for the motion: Councillors Audrey Doig, Harte and Sheridan.

The following members voted for the amendment: Councillors Begg, Campbell, Don, J MacLaren, McCulloch and Nicolson.

3 members having voted for the motion and 7 members having voted for the amendment, the amendment was accordingly declared carried.

Paisley Guitar Group – Promotion of guitar to people with mental health issues – Declined

St James Orchestra – Accommodation costs

Councillor J MacLaren, seconded by Councillor Begg, moved that St James Orchestra be awarded £200.

Councillor Dowling, seconded by Councillor Campbell, moved as an amendment that the application be declined.

On a vote being taken, the following members voted for the motion: Councillors Begg, Audrey Doig, Harte, J MacLaren and Nicolson.

The following members voted for the amendment: Councillors Campbell, Don, Dowling, McCulloch and Sheridan.

5 members voted for the motion and 5 members voted for the amendment. There being an equality of votes cast, the Convener used her second and casting vote in favour of the amendment.

Renfrewshire Access Panel – Provision of disability access assessments – Awarded £1,000

Rainbow Turtle – Provision of education programme – Awarded £500

Girls' Brigade Renfrew Division – Training, hire of premises and transport – Awarded the balance of the remaining budget.

Phoenix Flyers – Maintenance and improvement of training facilities – Continued

Renfrewshire Bowling Association Under 25s – Cost of bowls, buses and team clothing – Continued

Renfrewshire Youth Voice – Production of 'Positive about Youth' awards – Continued

C Change Scotland – Outreach work for people with learning disabilities – Continued

Paisley & District Scout Association – International camp in Poland – Continued

PACE Theatre Company – Package of support for disadvantaged young people to join PACE – Continued

Feis Phaislig – provision of traditional music tuition – Continued

Basketball Paisley – Provision of basketball coaching programme – Continued

Shopmobility Paisley & District – Insurance – Continued

Paisley YMCA – Digital maker space for young people – Continued

DirectDevitt Comedy and Management Productions CIC – Criminal justice and mental health workshops for young people, subject to conditions to be agreed with the Director of Children's Services – Continued

Fitting-in – Health programme for young people deemed to be 'at risk' – Continued

Renfrewshire Sports Network – Pilot community games event – Continued

Loud 'n' Proud – Production of 'The Bungalow' musical including training for young people – Continued

Renfrewshire Council Youth Services – Development of Youth Commission in Mental Health – Application withdrawn

Rays of Hope – Activities for members of a cancer support group - Continued

The Breastfeeding Network – Support and volunteer costs – Continued

Walking Tours on Wheels – Promotion of themed tours in Paisley and surrounding area – Continued

6 Timetable of LAC Meetings to December 2017

There was submitted a report by the Director of Finance & Resources relative to the timetable of LAC meetings to December 2017.

DECIDED: That meetings of this LAC be held on 30 August and 29 November 2017 at 6.00 pm in venues to be agreed by the Director of Finance & Resources in consultation with the Convener.

Minute of Meeting Regulatory Functions Board

Date	Time	Venue
Thursday, 15 June 2017	10:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Eddie Devine, Councillor Alistair Mackay, Councillor Cathy McEwan, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Emma Rodden, Councillor Andy Steel, Councillor Jane Strang

Chair

Councillor McNaughtan, Convener, presided.

Apologies

Provost Cameron and Councillor Hughes.

In Attendance

D Campbell, Assistant Managing Solicitor (Licensing) (for item 1 only), A McLaughlin, Senior Solicitor, E Currie, Senior Committee Services Officer; K Whiteside, Licensing Officer (Paralegal) and G McIntosh, Civic Government Enforcement Officer (for item 1 only) (all Finance & Resources).

Declarations of Interest

Councillor Montgomery declared interests in relation to items 2, 5 and 11 of the agenda as he had background information on the matters under consideration and indicated his intention to leave the meeting during consideration of the items and not to take part in any discussion or voting thereon.

Order of Business

In terms of Standing Order 16, the Convener intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 4 of the agenda prior to item 3 of the agenda; item 10 of the agenda prior to item 6 of the agenda; item 5 of the agenda after item 9 of the agenda; items 12 and 13 of the agenda after item 9 of the agenda.

1 Civic Government (Scotland) Act 1982: Review of Taxi Fares within Renfrewshire

Under reference to item 1 of the Minute of the meeting of this Board held on 8 March 2017 there was submitted a report by the Director of Finance & Resources relative to a review of taxi fares within Renfrewshire.

The report intimated that after considering responses to an initial consultation, the Board agreed to advertise a proposal to fix a new fare scale to have effect from a proposed date of 31 July 2017. An advertisement detailing the proposal appeared in the Paisley Daily Express newspaper on 6 April 2017 and provided that any person wishing to make representations on the proposal must do so in writing no later than 6 May 2017. No further representations had been received and the Board now required to fix a taxi fares scale for Renfrewshire.

DECIDED:

(a) That a new taxi fares scale be fixed which would mean that there be no increase in the taxi fares scale except that the Glasgow Airport terminal departure charge be increased from £1.00 to £1.50 and that a Glasgow Airport pick-up and drop-off charge of £2.00 be introduced;

(b) That the fare scale come into effect on 28 August 2017;

(c) That officers be authorised to give notice to all operators of taxis operating in Renfrewshire and the persons and organisations appearing to the Board to be representative of the operators of taxis operating within Renfrewshire, being the parties initially consulted, of the fares scale fixed and its effect, the date on which it is to come into effect and the rights of appeal against the scale, all as set out in section 17 of the Civic Government (Scotland) Act 1982, as amended; and

(d) That officers be authorised to publish the fares scale, as soon as practicable following expiry of the period of appeal to the Traffic Commissioner, or, if appealed, as soon as practicable after determination of the appeal, by giving notice of the scales in an advertisement in a newspaper circulating in Renfrewshire and to specify therein that the scales shall come into effect on 28 August 2017, all in terms of section 18A of the Civic Government (Scotland) Act 1982.

Declaration of Interest

Councillor Montgomery having declared an interest in relation to the following item of business left the meeting and did not take part in any discussion or voting thereon.

2 Proposed Revocation of House in Multiple Occupation Licence

There was submitted a report by the Director of Finance & Resources relative to the proposed revocation of a House in Multiple Occupation (HMO) Licence.

A report had been received from the Council's Director of Community Resources detailing investigations into complaints made by neighbours of a property which is licensed as a HMO.

The report proposed that officers be authorised to issue a notice to initiate a revocation hearing of the HMO licence and this would allow both the complainers and the licence holder to appear before the Board and make submissions on whether the HMO licence should be revoked.

DECIDED:

(a) That the Board hold a revocation hearing under section 139 of the Housing (Scotland) Act 2006; and

(b) That officers be authorised to serve notices under section 139(2) of the Housing (Scotland) Act 2006 on the licence holder, any person who has made a written representation which officers considered relevant to the proposed revocation, the Scottish Fire & Rescue Service and the Chief Constable.

Sederunt

Councillor Montgomery returned to the meeting prior to consideration of the following item of business.

Exclusion of Press and Public

The Board resolved that the press and public be excluded from the meeting during consideration of items 3, 4, 5, 6, 7, 8, 10, 12 and 13 as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

3 Renewal of Private Hire Car Driver's Licence - Personal Appearance

There was submitted the undernoted application for renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation to the application:-

Stanley Purawec, 1D Manse Court, Barrhead - P0311

Mr Purawec, the applicant, and Ms Ballantyne, were invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation to the application.

Sergeant Curran advised that the Chief Constable wished to withdraw his representation to this application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

4 Grant of Private Hire Car Drivers' Licences - Personal Appearances

There were submitted the undernoted applications for the grant of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time together with Police Scotland who had submitted an objection to application (a) and a representation to application (b):-

(a) Ismail Ahmad, 130 Boyd Street, Glasgow

Mr Ahmad, the applicant, was invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection to the application. The Senior Solicitor advised that the objection from Police Scotland took the form of two letters and that the second letter dated 26 April 2017 had not been circulated to members of the Board as it contained details of spent convictions.

After consideration of the age, nature and seriousness of the convictions the Convener proposed that the Board consider the applicant's spent convictions as the interests of justice so required.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

(b) Khalid Mahmud, 1 Morriston Crescent, Renfrew

Mr Mahmud, the applicant, and Mrs Mahmud, his wife, were invited into the meeting together with Inspector Harkins and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(c) Ali Mohammed, Flat 2/3, 6 Berryburn Road, Glasgow

Mr Mohammed, the applicant, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

5 Grant of Landlord Registration - Personal Appearance

There was submitted the undernoted application for grant of Landlord Registration. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation to the application:-

Lorraine McLaren, 13E Laurel Way, Bridge of Weir

There was no appearance by or on behalf of Ms McLaren. Inspector Harkins and Sergeant Curran, on behalf the Chief Constable who had submitted a representation to the application were invited into the meeting. The Convener proposed that the application be considered in Ms McLaren's absence and this was agreed unanimously.

After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

6 Request for Exemption from Assisting Wheelchair Passengers - Personal Appearance

There was submitted the undernoted request for exemption from assisting wheelchair passengers. The licence holder had been asked to appear personally for the first time:-

William Guthrie, 81 Culzean Crescent, Newton Mearns

Mr Guthrie, the applicant, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that Mr Guthrie's request for exemption from assisting wheelchair passengers be granted for the duration of his current Taxi Driver's Licence. This was agreed unanimously.

DECIDED: That Mr Guthrie's request for exemption from assisting wheelchair passengers be granted for the duration of his current Taxi Driver's Licence.

7 Renewal of Taxi Operator's Licence - Personal Appearance

There was submitted the undernoted application for renewal of a Taxi Operator's Licence. The applicant had been asked to appear personally for the first time:-

Stephen Heron, 21 Armour Square, Johnstone

Mr Heron, the applicant, was invited into the meeting. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that Mr Heron's application for renewal of his Taxi Operator's Licence be granted for a period of two years and that Mr Heron continue to be exempt from operating a wheelchair accessible vehicle.

DECIDED: That Mr Heron's application for renewal of his Taxi Operator's Licence be granted for a period of two years and that Mr Heron continue to be exempt from operating a wheelchair accessible vehicle.

8 Renewal of Private Hire Car Operator's Licence - Personal Appearance

There was submitted the undernoted application for renewal of a Private Hire Car Operator's Licence. The applicant had been asked to appear personally for the first time:-

Brian Smith, Flat 3/1, 5 Crossflat Crescent, Paisley

The Senior Solicitor advised that Mr Smith's application had been granted for a period of two years under delegated authority.

DECIDED: That it be noted that the application had been granted for a period of two years under delegated authority.

9 Grant of Public Entertainment Licence - Personal Appearance

There was submitted the undernoted application for the grant of a Public Entertainment Licence. The applicant had been asked to appear personally for the first time together with the Director of Community Resources, Renfrewshire Council, who had submitted a representation to the application:-

Applicant: David Paling, 71 Lochwinnoch Road, Kilmacolm
Premises: Tan Tan Tan, 2A Christie Street, Paisley
Activity: Tanning Salon
Operating hours: 7 days per week – 8.00 am to 10.00 pm

The Senior Solicitor advised that Mr Paling's application had been granted for a period of two years under delegated authority.

DECIDED: That it be noted that the application had been granted for a period of two years under delegated authority.

10 Surrender and Re-issue of Taxi Operator's Licence

There was submitted the undernoted application for the surrender and re-issue of a Taxi Operator's Licence:-

Present Operator: William McConnachie, 266 Warriston Street, Glasgow
Proposed Operator: John Corbett, 23 India Drive, Inchinnan
Licence No: TX24

The Convener proposed that the application be granted and this was agreed unanimously.

DECIDED: That the application be granted.

11 Renewal of Late Hours Catering Licence

There was submitted the undernoted application for renewal of a Late Hours Catering Licence:-

Applicant: Mohammed Haidar, 65 Buchanan Drive, Bearsden, Glasgow
Premises: Papa Johns, 58 Glasgow Road, Paisley
Operating Hours: 7 days per week – 11.00 pm to 2.00 am

The Convener proposed that the application be allowed to be an exception to the Board's policy on trading hours and that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be allowed to be an exception to the Board's policy on trading hours and that the application be granted for a period of two years.

Adjournment

The meeting adjourned at 12.40 pm and reconvened at 1.30 pm.

Sederunt

Councillor McEwan was not in attendance when the meeting reconvened.

Declaration of Interest

Councillor Montgomery having declared an interest in the following items of business was not in attendance when the meeting reconvened.

The Convener proposed that the following items of business be considered together and that separate decisions be made. This was agreed unanimously.

12 Grant of Landlord Registration - Personal Appearance

Under reference to item 11 of the Minute of the meeting of this Board held on 19 April 2017 consideration was resumed of the undernoted application for the grant of Landlord Registration. The applicant had been asked to appear personally for the second time:-

Gillian Feeney, 9 Napier Street, Linwood

13 Hearing into Possible Removal from the Register of Private Landlords - Personal Appearance

Under reference to item 10(b) of the Minute of the meeting of this Board held on 19 April 2017 consideration was resumed of the hearing into the possible removal of the undernoted landlord from the Register of Landlords. The landlord had been asked to appear personally for the second time:-

Terence Feeney, 9 Napier Street, Linwood

There was no appearance by or on behalf of Mrs Feeney. Mr Feeney and his Solicitor, Mr Banks, were invited into the meeting. Mr Banks advised that he would also be representing Mrs Feeney and agreed for both matters to be heard together.

After consideration of all matters before the Board, the Convener proposed that Mrs Feeney's application for grant of Landlord Registration be granted for a period of three years. This was agreed unanimously. The Convener further proposed that Mr Feeney be not removed from the Register of Private Landlords. This was agreed unanimously.

DECIDED:

(a) That Mrs Feeney's application for grant of Landlord Registration be granted for a period of three years; and

(b) That Mr Feeney be not removed from the Register of Private Landlords.

Minute of Meeting

Johnstone and the Villages Local Area Committee

Date	Time	Venue
Thursday, 15 June 2017	18:00	Johnstone Castle Community Learning Centre, Pine Crescent, Johnstone, PA5 0BX,

Present: Councillor Derek Bibby, Councillor Jacqueline Cameron, Councillor Andy Doig, Councillor John Hood, Councillor Alistair Mackay, Councillor Emma Rodden, Councillor Andy Steel

Chair

Councillor Steel, Convener, presided.

Community Representatives

D Wadsworth, Elderslie Community Council; J Anderson, Howwood Sports & Hobbies Group; W Dean, Johnstone Community Council; A McBain, Johnstone Seniors Forum; D Fowles, Lochwinnoch Community Council; J Black, Sandyflats Tenants & Residents Association and S McGee and J Kennedy, Renfrewshire Youth Voice.

In Attendance

G McNeil, Head of Amenity Services (Lead Officer), C Carr, Senior Facilities Manager, C Dalrymple, Regulatory & Enforcement Manager and C Robertson, Warden Services Manager (all Community Resources); E Gordon, Community Learning Officer (Children's Services) and D Low, Senior Committee Services Officer (LACs) and A McNaughton, Senior Committee Services Officer (both Finance & Resources).

Community Planning Partner

Chief Inspector S Wright, Police Scotland.

Apologies

Councillor Binks and M Lavery (Quarrelton Tenants & Residents Association).

Urgent Item

The Convener intimated that there was an additional item in relation to an application (FR1250) for grant funding by Friends of Johnstone Day Centre that had not been included on the agenda. The Convener, being of the opinion that the item, which is dealt with at item 5 of this Minute, was urgent in view of the need to determine the matter timeously authorised its consideration.

Declarations of Interest

Councillor Steel declared a non-financial interest in 5 of the agenda in relation to an application for Local Area Committee (LAC) grant funding by Johnstone High School Parent Council, as he was a former member of this group and intimated his intention to vacate the Chair and remain in the meeting during consideration of the item but not to take part in any discussion or voting thereon.

Councillor Andy Doig declared a financial interest in item 5 of the agenda in relation to an application for LAC grant funding by Sports Services – Active Schools, as he was the spouse of an employee of Renfrewshire Leisure Limited and intimated his intention to leave the meeting during consideration of the item and not to take part in any discussion or voting thereon.

Councillor Andy Doig declared a non-financial interest in item 5 of the agenda in relation to an application for LAC grant funding by The Society of William Wallace, as he was a member of this group and intimated his intention to remain in the meeting during consideration of the item but not to take part in any discussion or voting thereon.

Councillor Hood declared a non-financial interest in item 5 of the agenda in relation to an application for LAC grant funding by Friends of Johnstone Day Centre, as a member of his family attended the centre and indicated his intention to remain in the meeting during consideration of the item but not to take part in any discussion or voting thereon.

1 Community Safety & Protection Protection: Progress Update

There was submitted a report by the Director of Community Resources providing a progress update on Renfrewshire Community Safety Partnership activities carried out in the Johnstone & The Villages LAC area during the period 1 January to 31 March 2017.

The report provided information on community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; and a spotlight on the Renfrewshire Alcohol and Drug Partnership.

DECIDED: That the report be noted.

2 Street Stuff Annual Report

There was submitted a report by the Director of Community Resources relative to the continued development of the Street Stuff Programme and seeking an award of £5,000 for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

The report intimated that Street Stuff had been delivering activities in Renfrewshire since 2009, during which they had contributed to a sustained reduction in reported youth disorder and anti-social behaviour. Over the last few years the LAC had been keen to consider funding additional activities within their area which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as areas that had a particular problem with anti-social behaviour or children living in poverty. Given the scale of the core programme it was proposed that a contribution of £5,000 per LAC area be considered, which was similar to the contribution in previous years. This funding would contribute to the costs of delivery of up to two activity sessions per week within the LAC area, through the peak summer, autumn and spring months, as well as attendance at local gala days and fetes.

DECIDED:

(a) That the continued development of the Street Stuff Programme as detailed in the report be noted; and

(b) That £5,000 be awarded to the Street Stuff Programme for 2017/18 to contribute towards the costs of additional activity sessions within the LAC area including attendance at local gala days and fetes.

3 Open Session / Key Local Issues

Under reference to paragraph 2 of the minutes of the meeting of this LAC held on 26 August 2016, it was noted that a report would be submitted to this LAC during the next cycle of meetings providing an update and detailing progress to improve road safety on the A737.

DECIDED:

(i) That it be noted that no questions had been submitted for consideration at the Open Session; and

(ii) That a report be submitted to this LAC during the next cycle of meetings providing an update and detailing progress to improve road safety on the A737.

4 Budget Monitoring Report

The Convener intimated that paragraph 1.3 of the report had been amended to show that the amount available from the Youth Challenge Fund was £27,224, giving an overall total of £105,737.

There was submitted a report by the Director of Finance & Resources relative to the Johnstone & The Villages LAC budget for 2017/18, totalling £105,737 consisting of £78,513 General Grant Fund and £27,224 Youth Challenge Fund. The appendix to the report detailed the expenditure committed by the LAC in 2016/17.

DECIDED: That the report be noted.

5 Applications for Local Area Committee Funding

The Convener intimated that a copy of the application for LAC grant funding by Johnstone High School Parent Council that had been included at item 5 of the agenda but omitted from the agenda pack had been tabled.

The Convener also intimated that the application for LAC grant funding by Gallowhill Senior Citizens Bowling Club that had been included at item 5 of the agenda in error had been withdrawn.

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Friends of Shanks Park – Outdoor play equipment – Awarded £7,500

Klas Care CIC – Outdoor play equipment and storage - Awarded £3,000

Kilbarchan Community Nursery – Laying of safe outdoor play surface – Awarded £7,500

Girlguiding Semple – International Guiding camp - Awarded £2,000

Lochwinnoch Arts Festival – Purchase of sound system and running costs.

Councillor Andy Doig, seconded by Councillor Hood, moved that Lochwinnoch Arts Festival be awarded £3,850.

Councillor Mackay, seconded by Councillor Rodden, moved as an amendment that Lochwinnoch Arts Festival be awarded £2,500.

On the role being called, the following members voted for the motion: Councillors Bibby, Andy Doig and Hood.

The following members voted for the amendment: Councillors J Cameron, Mackay, Rodden and Steel.

3 members having voted for the motion and 4 members having voted for the amendment, the amendment was accordingly declared carried.

Lochwinnoch Sustainable Community Garden Group – Replacement poly tunnel and other resources – Awarded £1,900

Lochwinnoch SWI – Speaker and demonstrator expenses – Awarded £300

Lochwinnoch Arts Group – Tutor costs – Awarded £499

Johnstone Business Consortium – Community events in Johnstone town centre – Awarded £8,000

Lochwinnoch Country Dance Club – Running costs – Awarded £450

Calder Drama Club – Hall lets and production costs – Awarded £700

Lochwinnoch Chatterbox Trust – Production of free newsletter.

Councillor Bibby, seconded by Councillor Andy Doig, moved that Lochwinnoch Chatterbox Trust be awarded £1,500.

Councillor Mackay, seconded by Councillor Steel, moved as an amendment, that Lochwinnoch Chatterbox Trust be awarded £750.

On the role being called, the following members voted for the motion: Councillors Bibby, Andy Doig and Hood.

The following members voted for the amendment: Councillors J Cameron, Mackay, Rodden and Steel.

3 members having voted for the motion and 4 members having voted for the amendment, the amendment was accordingly declared carried.

Kilbarchan Singers – Purchase of sheet music and honoraria for two singers from the Royal Conservatoire of Scotland - Awarded £2,000

Lochwinnoch Elderly Forum – Running costs - Awarded £1,500

Lochwinnoch New Year's Day Dance – Community event – Awarded £495

Active Communities Scotland Limited – Funding for 'Organise to Feel Good' courses – declined.

Friends of the McKillop – Community-wide consultation exercise – Awarded £500

Howwood Community Council – Christmas lights – Awarded £3,000

Johnstone Band – Workshop and concert – Awarded £2,500

Johnstone Community Council – Johnstone Gala Day – Awarded £4,111.76

DECLARATION OF INTEREST

Having declared an interest in the undernoted application, Councillor Andy Doig remained in the meeting and did not take part in the discussion or voting thereon.

The Society of William Wallace – William Wallace march and event – Awarded £750

Johnstone Castle Learning Centre – Replacement equipment for activities – Awarded £1,500

DECLARATION OF INTEREST

Having declared an interest in the undernoted application, Councillor Hood remained in the meeting and did not take part in the discussion or voting thereon.

The Friends of Johnstone Day Centre – Kaleidoscope therapeutic art project for dementia sufferers – Awarded £2,520

Lochwinnoch Christmas Lights Society – Purchase of Christmas lights.

Councillor Doig, seconded by Councillor Bibby, moved that Lochwinnoch Christmas Lights Society be awarded £5,000.

Councillor Steel, seconded by Councillor Mackay, moved as an amendment, that Lochwinnoch Christmas Lights Society be awarded £4,500.

On the role being called, the following members voted for the motion: Councillors Bibby, Andy Doig, Hood and Rodden.

The following members voted for the amendment: Councillors J Cameron, Mackay, and Steel.

4 members having voted for the motion and 3 members having voted for the amendment, the motion was accordingly declared carried.

DECLARATION OF INTEREST

Having declared an interest in the following application, Councillor Andy Doig left the meeting and took no part in the discussion or voting thereon.

Sports Services – Active Schools – Lunch and after school clubs – Awarded £6,000

SEDERUNT

Councillor Andy Doig re-entered the meeting.

Lochwinnoch Gala Day – Community cohesion event – Awarded £2,000

Elderslie Wallace Bowling Club – Replacement dishwasher – declined.

DECLARATION OF INTEREST

Having declared an interest in the following application, Councillor Steel vacated the Chair and remained in the meeting but took no part in the discussion or voting thereon.

CHAIR

Councillor Rodden, Depute Convener, presided.

Johnstone High School Parent Council – School campus improvements.

Councillor Andy Doig, seconded by Councillor Hood, moved that Johnstone High School Parent Council be awarded £8,000.

Councillor Rodden, seconded by Councillor Mackay, moved as an amendment, that Johnstone High School Parent Council be awarded £6,500.

On the role being called, the following members voted for the motion: Councillors Andy Doig and Hood.

The following members voted for the amendment: Councillors Bibby, J Cameron, Mackay, and Rodden.

2 members having voted for the motion and 4 members having voted for the amendment, the amendment was accordingly declared carried.

CHAIR

Councillor Steel, Convener, resumed the Chair.

Thorn Athletic FC – Specialist coaching.

Councillor Andy Doig, seconded by Councillor Hood, moved that Thorn Athletic FC be awarded £5,000.

Councillor Steel, seconded by Councillor Rodden, moved as an amendment, that Thorn Athletic FC be awarded £1,500.

On the role being called, the following members voted for the motion: Councillors Bibby, Andy Doig and Hood.

The following members voted for the amendment: Councillors J Cameron, Mackay, Rodden and Steel.

3 members having voted for the motion and 4 members having voted for the amendment, the amendment was accordingly declared carried

Adjournment

In terms of Standing Order 41, the Convener adjourned the meeting at 10.00 pm until 6.00 pm on Thursday, 22 June 2017 in the Council Chamber, Renfrewshire House, Cotton Street, Paisley.