

## Minute of Meeting Procurement Sub-Committee

Date	Time	Venue
Wednesday, 01 April 2015	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors Bibby, Audrey Doig, Gilmour, Grady, Harte, Henry, Holmes, Murrin, Noon and Williams.

### CHAIR

Councillor Holmes, Convener presided.

### IN ATTENDANCE

A Russell, Director of Finance & Resources; J Lynch, Head of Property Services, F Hughes, Procurement Manager, S Gibb and J Woods, Senior Procurement Specialists, and P Shiach, Committee Services Officer (all Finance & Resources).

### APOLOGIES

Councillors McGurk and Nicolson

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

**1(a) CONTRACT AUTHORISATION REPORT - EXTENSION OF PROVISION OF A WIDE AREA NETWORK**

There was submitted a report by the Director of Finance & Resources relative to approval to utilise the final year extension to extend the provision of a wide area network contract from 6th May, 2015 to 5th May, 2016.

The report indicated that at the meeting of the then General Management & Finance Policy Board held on 22nd April, 2009, approval was given to award a contract for the provision of a replacement wide area network to Telewest Limited for a period of five years, with an option to extend for a further two years.

The report advised that the contract commenced on 6th May, 2009, and that a year extension period had been agreed by the Procurement Sub-Committee on 14th May, 2014.

**DECIDED:**

(i) That the Head of Procurement & Business Support be authorised to extend the contract for the provision of a replacement wide area network to Telewest Limited from 6th May, 2015 to 5th May, 2016; and

(ii) That it be noted that the value of the contract extension from 6th May, 2015 to 5th May, 2016 would not exceed £450,000.

**1(b) CONTRACT AUTHORISATION REPORT - FAMILY SUPPORT FOR CHILDREN AFFECTED BY DISABILITY**

There was submitted a joint report by the Directors of Finance & Resources and Children's Services relative to the award of a contract for the provision of family support services for children affected by disability.

The report indicated that at the deadline for the return of tenders, six bids had been received. Following evaluation all six submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

**DECIDED:**

(i) That the Head of Corporate Governance be authorised to award the contract for the provision of family support services to children affected by disability, contract number RC1410\_3010\_ITT (6143) to Action for Children;

(ii) That the contract commencement date of 15th June, 2015 for an initial period of up to three years with an option to extend for up to a maximum of two extensions each of one year, such option(s) to be taken up at the Council's sole discretion, be approved; and

(iii) That the contract value, including the maximum option periods, in the sum of £624,347.00 excluding VAT, be approved.

1(c) **CONTRACT AUTHORISATION REPORT - LOCHFIELD PRIMARY SCHOOL ROOFING, REMEDIAL AND MAINTENANCE WORKS**

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative the award of the contract for complete roof refurbishment at Lochfield Primary School.

The report indicated that at the deadline for the return of tenders, six bids had been received. Following evaluation all six submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

**DECIDED:**

(i) That the Head of Corporate Governance be authorised to award the contract for Lochfield Primary School roofing, remedial and maintenance works, contract number (32232) RC1412\_3378 (ITT6895) to Keepmoat Regeneration Limited, with a contract value of £316,776.70 plus a 10% contingency fund in the sum of £31,667.67; and

(ii) That it be noted that it was anticipated that the contract would commence on 29th April, 2015 for a period of 18 weeks, and that this would be confirmed in the contract Letter of Acceptance.