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# CLYDE MUIRSHIEL PARK AUTHORITY

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Report to: Joint Committee  
On: 2 December 2016

Report  
by  
Clerk

## **SUBJECT: PARK AUTHORITY MEETING SCHEDULE 2017**

### **1. Summary**

- 1.1 The purpose of this report is to seek approval for the proposed dates for meetings of the Clyde Muirshiel Park Authority Joint Committee in 2017.

### **2. Recommendations**

- 2.1 That meetings of the Clyde Muirshiel Park Authority Joint Committee be held at 11.30 am on 17 February, 23 June, 1 September and 1 December 2017; and
- 2.2 That the Joint Committee consider venues for these meetings.

### **3. Background**

- 3.1 In terms of the Clyde Muirshiel Park Authority Joint Committee's Procedural Standing Orders:-
5. The Joint Committee shall meet not less than four times during each year. Not less than ten working days shall be given to the Members by the Clerk to the Joint Committee in writing, specifying the business to be transacted.
6. The Clerk to the Joint Committee shall be bound to convene an extraordinary meeting of the Joint Committee within 14 days of being requested in writing so to do by the Joint Committee Chairperson or any of the Constituent Authorities and not less than three working days notice of such meetings shall be given to the Members by the Clerk.

Meetings of the Joint Committee shall be held at such place as the Joint Committee may determine from time to time. If for any reason the place determined by the Joint Committee for a meeting shall not be available, the meeting shall be held at such place as the Chairperson shall determine.