

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 09 September 2019

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Revenue Budget Monitoring Report to 16th August 2019

1. Summary

- 1.1 Gross Expenditure is currently £15,000 underspent and income is £11,000 over recovered resulting in a net underspend of £26,000. This is summarised in point 4.
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2 Recommendations

- 2.1 It is recommended that members consider the report.
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3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the start of the financial year.
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4 Budget Performance

- | | | |
|-----|----------------------------|---------------------------|
| 4.1 | Current Position | £26,000 Underspend |
| | <i>Previously Reported</i> | <i>N/A</i> |

The underspend of £3,000 within Employee Costs is due an anticipated underspend in training. The increased cost of the continuation of the

secondment to Glasgow City Region has been offset with a Strategic Planner vacancy. There is also further underspend in Printing of Maps, Advertising Market Research and Publicity of £12,000 in total. This is due to the Strategic Development Plan which has led to no spend in these budgets at present. The over-recovery in income is due to the secondment to the Glasgow City Region.

4.2 Projected Year End Position

The projected year end position is an underspend of £67,000. This is due to budgets not being able to be utilised due to the Strategic Development Plan and an over recovery in Income.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2019/20
1st April 2019 to 16th August 2019

JOINT COMMITTEE : GLASGOW & CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY

Description (1)	Agreed Annual Budget (2)	Year to Date Budget (3)	Actual (6) = (4 + 5)	Budget Variance		
				(7)		
£000's	£000's	£000's	£000's	£000's	%	
Employee Costs	462	142	139	3	2.1%	underspend
Premises Related	0	19	19	0	0.0%	breakeven
Supplies & Services	8	22	10	12	54.5%	underspend
Support Services	75	0	0	0	0.0%	breakeven
Transfer Payments	20	1	1	0	0.0%	breakeven
Transport Costs	1	0	0	0	0.0%	breakeven
GROSS EXPENDITURE	566	184	169	15	8.2%	underspend
Contributions from Local Authorities	6	0	0	0	0.0%	breakeven
Other Income	23	(3)	(13)	11	0.0%	over-recovery
INCOME	28	(3)	(13)	11	381.8%	over-recovery
TRANSFER (TO)/FROM RESERVES	594	181	156	26		

	£000's
Bottom Line Position to 16th August 2019 is an underspend of	26
Anticipated Year End Budget Position is an underspend of	67
Opening Reserves (Subject to Change upon 18/19 Audited Accounts)	(311)
Projected Increase in Reserves	(67)
Projected Closing Reserves	(378)

Glossary of Terms

Employee Costs - Includes direct employee costs such as salary costs, overtime and indirect employee Costs such as training, recruitment advertising

Premises Related - This group includes expenses directly related to the running of premises and land. Includes rates, rents and leases, utilities, contract cleaning

Supplies & Services - This includes all direct supplies and service expenses incurred by the committee. Also includes administrative costs such as stationary, postages, printing in addition to ICT equipment, telephony equipment and non recruitment related advertising.

Support Services - Includes central support charges e.g Renfrewshire Council SLA

Transfer Payments - Includes costs of payments to individuals for which no good or services are received in return e.g Apprenticeship Levy (previously reported under employee costs)

Transport Costs - This group includes all costs associated with the provision, hire or use of transport, including travelling allowances. Includes taxi and car hire costs, Includes staff mileage (previously reported employee costs)