

Notice of Meeting and Agenda Social Work, Health & Well-being Policy Board

Date	Time	Venue
Tuesday, 03 March 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Board Membership

Councillor Maria Brown: Councillor Lorraine Cameron: Councillor Andy Doig: Councillor Christopher Gilmour: Councillor Roy Glen: Councillor Jim Harte: Councillor Jacqueline Henry: Councillor John Hood: Councillor Eileen McCartin: Councillor Cathy McEwan: Councillor Stephen McGee: Councillor Jim Sharkey

Councillor Iain McMillan (Convener): Councillor Derek Bibby (Depute Convener)

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.gov.uk/agendas.

For further information, contact
democratic-services@renfrewshire.gov.uk.

Items of business

During consideration of the following items of business, the meeting will be open to the press and public.

Apologies

Apologies received from members of the Board.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Revenue Budget Monitoring report
Report by Directors of Finance & Resources and Children's Services. | 5 - 12 |
| 2 | Capital Budget Monitoring report
Report by Director of Finance & Resources. | 13 - 18 |
| 3 | Service Improvement Plan Outturn Report 2014/17
Report by Director of Children's Services. | 19 - 58 |
| 4 | Community Justice Consultation
Report by Director of Children's Services. | 59 - 64 |
| 5 | Development of Day and Employability Opportunities for Adults with Learning Disabilities
Report by Director of Children's Services. | 65 - 76 |
| 6 | Consultation on Draft Statutory Guidance for Part 9 (Corporate Parenting) of The Children and Young People (Scotland) Act 2014
Report by Director of Children's Services. | 77 - 96 |
| 7 | Care Home Fees 2015/16
Report by Director of Children's Services. | 97 - 100 |

8	Residential and Non-residential Charging Framework - Department for Work and Pensions (DWP) Annual Upgrading 2015/16	101 - 104
	Report by Director of Children's Services.	
9	Section 10 Grant Applications 2015/16	105 - 112
	Report by Director of Children's Services.	

To: Social Work, Health and Wellbeing Policy Board

On: 3 March 2015

Report by: Director of Finance and Resources and Director of Children's Services

Heading: Revenue Budget Monitoring to 2 January 2015

1. Summary

- 1.1 Gross expenditure is £247,000 higher than budgeted, and income is £46,000 under recovered resulting in an overspend of £293,000.

Division / Department	Current Reported Position	% variance	Previously Reported Position	% variance
Social Work	£293,000 overspend	0.5%	£271,000 overspend	0.6%

- 1.2 In the revenue monitoring reports to board in August and November 2014, the Service set out a number of very significant budget pressures being experienced, and indicated that measures were being taken to work towards achieving a year end breakeven position, including, the use of non-recurring funding totalling £1.2m. This non recurring funding is reflected in the above reported position.

Although mitigating action continues to progress within a number of key areas the pressures overall continue to be very significant and in some areas have increased. The report to board in November 2014 highlighted an increased level of risk to the achievement of a year-end break even position. As reported to board in January, close monitoring of continuing pressures indicated that it is prudent to forecast a potential year end overspend of around £400,000 (0.4% of the budget), this remains the position.

Work will continue to focus over the remainder of the year on minimising the level of budget overspend. The key pressure areas are highlighted in paragraph 3 below.

2. **Recommendations**

- 2.1 Members are requested to note the budget position, and the forecast year end overspend of around £400,000 (0.4%)
- 2.2 Members are requested to note that monies used to help to mitigate the current budget position are available in the current year only.
- 2.3 Members are requested to note there have been net budget realignments of (£1,231,208) processed since the last report related primarily to the agreed transfer of Social Work transport functions to Community Resources.
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3. **Social Work**

Current Position:	<i>£293,000 overspend</i>
Previously Reported:	<i>£271,000 overspend</i>

3.1 **Children and Families**

Current Position:	Net overspend of £337,000
Previously Reported:	Net overspend of £284,000

The over spend within children and families continues to reflect higher than anticipated payroll costs offset by an underspend within external placement budgets.

There are however, ongoing pressures within childcare placement budgets reflecting the continuous requirement to respond to need along with the need to provide support for young adults who have reached the age of 18.

3.2 **Older People**

Current Position:	Net overspend of £459,000
Previously Reported:	Net overspend of £485,000

The overspend within Older People services continues to reflect the significant pressures within the care at home service due to the shift in the balance of care to support people remaining safely at home for as long as possible, along with the Council's commitment to reducing bed days lost to delayed discharges from hospital.

This pressure is partially mitigated by one off in-year flexibility monies, reflected in the current reported position, and an underspend in the external care home placement budget.

In addition to pressures within the care at home service there is also a significant under recovery of income from the Council's residential care homes due to the current levels of under occupancy.

3.3 **Physical Disabilities**

Current Position:	Net overspend of £37,000
<i>Previously Reported:</i>	<i>Net overspend of £37,000</i>

As previously reported this overspend is due to increases in the purchase of equipment to support service users to stay in their own homes reflecting the shift in the balance of care to the community and their associated needs.

3.4 **Learning Disabilities**

Current Position:	Net underspend of £595,000
<i>Previously Reported:</i>	<i>Net underspend of £543,000</i>

This under spend reflects the time taken to recruit to vacancies within the Learning Disability day service along with a degree of slippage in Adult planned placements.

3.5 **Mental Health**

Current Position:	Net overspend of £82,000
<i>Previously Reported:</i>	<i>N/A</i>

This overspend reflects the temporary need to use agency workers to cover vacancies within the mental health service which have now been filled.

3.6 **Projected Year End Position**

As detailed in paragraph 1.2, the Social Work year end projection is currently an overspend of around £400,000. As detailed in the main body of the report, the current year position is being significantly supported by the application of in year non recurring balances.

Implications of the Report

1. **Financial** – The current net revenue projection is a year-end overspend of around £400,000.
 2. **HR & Organisational Development** - none.
 3. **Community Planning** - none
 4. **Legal** – none
 5. **Property / Assets** – none
 6. **Information Technology** – none
 7. **Equality & Human Rights** The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** – none
 9. **Procurement** – none
 10. **Risk** – none
 11. **Privacy Impact** – none
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List of Background Papers

None

Author: Sarah Lavers, Social Work Finance Manager extension 6824:

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2014/2015
1st April 2014 to 02 January 2015

POLICY BOARD : Social Work, Health & Well Being : SOCIAL WORK						
Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)
	£000's	£000's	£000's	£000's	£000's	%
Employee Costs	40,005	28,940	29,292	0	29,292	-1.2%
Property Costs	2,201	1,199	1,225	0	1,225	-2.2%
Supplies & Services	2,036	1,311	1,379	0	1,379	-5.2%
Contractors and Others	60,192	46,659	46,400	0	46,400	underspend
Transport & Plant Costs	852	567	628	0	628	overspend
Administration Costs	7,051	678	696	0	696	overspend
Payments to Other Bodies	6,174	3,078	3,059	0	3,059	underspend
CFCR	0	0	0	0	0	breakeven
Capital Charges	1,787	0	0	0	0	breakeven
GROSS EXPENDITURE	120,298	82,432	82,679	0	82,679	-0.3%
	(28,708)	(25,275)	(25,229)	0	(25,229)	
Income	91,590	57,157	57,450	0	57,450	-0.5%
NET EXPENDITURE						overspend

Bottom Line Position to 02 January 2015 is an overspend of	£000's
	(293)
Anticipated Year End Budget Position is an overspend of	(400)

	-0.5%
	-0.4%

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2014/2015
1st April 2014 to 02 January 2015

POLICY BOARD : Social Work, Health & Well Being : SOCIAL WORK						
Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)
	£000's	£000's	£000's	£000's	£000's	%
Children & Families	26,615	19,028	19,365	0	19,365	-1.8% overspend
Older People	32,940	27,421	27,880	0	27,880	-1.7% overspend
Physical or Sensory Difficulties	5,678	4,319	4,356	0	4,356	-0.9% overspend
Learning Difficulties	12,172	12,545	11,950	0	11,950	4.7% underspend
Mental Health Needs	964	2,451	2,533	0	2,533	-3.3% overspend
Offenders Services	(4)	(44)	(41)	0	(41)	-6.8% under-recovery
Addiction Services	1,076	145	115	0	115	20.7% underspend
Management & Support Services	11,297	(8,780)	(8,780)	0	(8,780)	0 breakeven
Adults Change Fund	852	72	72	0	72	0 breakeven
NET EXPENDITURE	91,590	57,157	57,450	0	57,450	-0.5% overspend

Bottom Line Position to 02 January 2015 is an overspend of	£000's	-0.5%
Anticipated Year End Budget Position is an overspend of	(293)	-0.4%
	(400)	

To: SOCIAL WORK, HEALTH & WELL-BEING POLICY BOARD

On: 3 MARCH 2015

Report by: Director of Finance and Resources

Heading: Capital Budget Monitoring Report

1. Summary

- 1.1 Capital expenditure to 2nd January totals £0.066m compared to anticipated expenditure of £0.066m for this time of year. This results in a breakeven position for those services reporting to this board, and is summarised in the table below:

Division	Current Reported Position	% Variance	Previously Reported Position	% Variance
Social Work	£0.000m u/spend	0% u/spend	£0.000m u/spend	0% u/spend
Total	£0.000m u/spend	0% u/spend	£0.000m u/spend	0% u/spend

- 1.2 The expenditure total of £0.066m represents 43% of the resources available to fund the projects being reported to this board. Appendix 1 provides further information on the budget monitoring position of the projects within the remit of this board.

2. Recommendations

- 2.1 It is recommended that Members note this report.

3. **Background**

- 3.1 This report has been prepared by the Director of Finance and Resources in conjunction with the Chief Executive and the Director of Children's Services.
- 3.2 This capital budget monitoring report details the performance of the Capital Programme to 2nd January 2015, and is based on the Capital Investment Programme which was approved by members on 13th February 2014, and adjusted for movements since its approval.
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4. **Budget Changes**

- 4.1 Since the last report there have been changes totalling £0.520m which primarily reflect the re-profiling of budget from 2014/15 to 2015/16:-
- Anchor Centre Roof Replacement Programme (£0.400m)
 - St James Street, Paisley Refurbishment Works (£0.120m)
- 4.2 As previously reported both children's residential units are complete and operational and an under-spend of £0.600m has now been realised. Approval was given at the previous board to redirect this funding to other priority Social Work capital projects:-
- Refurbishment works at the Charleston Centre and 10 St James Street, Paisley which were identified as part of the Council's master-planning review. Costs are estimated at £0.080m and £0.120m respectively. The works at the Charleston Centre are expected to complete this financial year. The project at 10 St James Street is unlikely to commence prior to 31 March and the budget has been decelerated to 2015/16.
 - Replacement of the roof at the Anchor Centre. Options are being reviewed and currently costs are estimated to be £0.400m. This work will not commence this financial year and budget has been re-profiled accordingly.

Implications of the Report

1. **Financial** – The programme will be continually monitored, in conjunction with other programmes, to ensure that the available resources are fully utilised and that approved limits are achieved.
2. **HR & Organisational Development** – none.
3. **Community Planning** –
Greener - Capital investment will make property assets more energy efficient.
4. **Legal** – none.
5. **Property/Assets** – none.
6. **Information Technology** – none.
7. **Equality & Human Rights** – The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none.
9. **Procurement** – none.
10. **Risk** – none.
11. **Privacy Impact** – none.

List of Background Papers

- (a). Capital Investment Programme 2014/15 & 2015/16 – Council, 13th February 2014.

The contact officers within the service are:

- *Paul Davies (Finance and Resources)*
- *Anne McMillan (Social Work)*

Author: *Paul Davies, Principal Accountant, 0141 618 7211, paul.davies@renfrewshire.gov.uk.*

Appendix 1

CAPITAL PROGRAMME 2014/15 - BUDGET MONITORING REPORT TO 2 JANUARY 2015 (£000s)

POLICY BOARD Department	Council Approved Programme	Current Programme	Share of Available Resources	Year to Date Budget to 2-Jan-15	Spent to 2-Jan-15	Variance to 2-Jan-15	% variance	Unspent Cash Flow For Year	% Cash Spent
<i>Social Work, Health & Well-Being</i> Social Work TOTAL	0	155	155	66	66	0	0%	89	43%
	0	155	155	66	66	0	0%	89	43%

To: Social Work, Health and Wellbeing Policy Board

On: 3 March 2015

Report by: Director of Children's Services

Heading: Service Improvement Plan Outturn Report to 31 March 2015: Children's Services and Criminal Justice Services

1. Summary

- 1.1 The Social Work Service Improvement Plan for 2014-17 was submitted to the Social Work, Health and Wellbeing Policy Board in May 2013. The plan detailed the key challenges facing the service and outlined the range of activities which the Service would aim to achieve during 2014-17. The Plan also contained the service scorecard which details how the performance of the service would be monitored going forward
- 1.2 Implementation of the Service Improvement Plan is monitored and reported to the Social Care, Health and Wellbeing Policy Board on a six monthly basis to elected members to review progress in terms of its implementation. The most recent progress report was submitted to the policy board in November 2014.
- 1.3 Elected members will be aware of the imminent structural changes to Social Work Services. In line with the Public Bodies (Joint Working) (Scotland) Act 2014, social work services for adults will be part of a new integrated health and social care partnership. Renfrewshire Council has agreed that the most appropriate governance arrangement for Social Work services for Children and Criminal Justice Services is within a new Directorate of Children's Services, which also includes Education.
- 1.4 External factors, such as the growing older population, increasing number of people who have complex and often multiple conditions and the growing number of adult support and protection referrals continue to impact on the

demand for services and resources. The focus of the Social Work service continues to shift towards more preventative work and early intervention, both of which will serve to mitigate demand pressures in the future and improve outcomes for local people. This is extremely challenging given current public sector financial constraints, but it is critical to the ability of the service to manage increasing demands on resources.

- 1.5 In adult services the focus is on promoting independent living and supporting people to live as long as possible in their own homes and communities for as long as possible and promoting individual choice and control over services and arrangements. In children's services there has been a significant focus on early and preventative interventions and the introduction of a range of evidenced based programmes which support children, young people and their families to remain together wherever possible to develop resilience and support them to achieve all that they can. The Social Work service is working very closely with partners across the public, private and voluntary sectors to effect this change in approach, and is working particularly closely with Education and Leisure Services, Housing and Development Services and Renfrewshire Community Health Partnership.
- 1.6 The Social Work service, with partners, has delivered significant progress in shifting the balance of care for older people through its implementation of the Change Fund and in developing and publishing a local joint Ten Year Plan for Older People, which is the starting point for the strategic commissioning of services in the future and which will be emulated across all other care groups in the coming months and years.
- 1.7 Similarly, another significant area of activity during 2014/15 has been the Social Work Service's implementation of the Social Care (Self Directed Support) (Scotland) Act 2013, which came into force on 1 April 2014. Self Directed Support increases the options available to service users in terms of the choice and control they can exercise over the provision of their care. The Social Work Service has implemented new financial and business pathway processes, delivered a supporting communications campaign, trained relevant staff and consulted with local groups and organisations amongst other activities.
- 1.8 Following a consultation exercise by the Scottish Government, a new model for Community Justice is being put forward, with a single national body providing strategic direction and advice and community planning partnerships taking greater responsibility for the local strategic delivery of community based criminal justice services. Criminal Justice Social Work has a history of delivering many specialist services on a shared basis with our neighbouring local authorities. Changes to grant funding has required Enhanced Throughcare for those in custody and Drug Treatment and Testing Orders to be embedded with Renfrewshire's own service.

- 1.9 Fuller detail on the achievements of the Social Work Service over the period are outlined within the body of this report and in the appendices attached.
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2. Recommendations

- 2.1 It is recommended that the Social Care, Health and Wellbeing Policy Board:
- notes the progress that has been made with implementation of the 2014/15- 2016/2017 Service Improvement Plan actions
 - notes the performance of the Social Work Service as detailed in the balanced scorecard attached
 - notes that an update on the Children's Services Service Improvement Plan for 2015-18 will be submitted to elected members in November 2014.
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3. Background

- 3.1 A key purpose of the Service Improvement Plan outturn report is to provide an overview of activity and performance of the Social Work Service. Key elements of the outturn report include:
- An update on the service improvement action plan as at 31 January 2015
 - An update on the balanced scorecard containing key performance indicators for the service (as at 31 December 2014).
- 3.2 The action plan and balanced scorecard progress updates are provided in full in Appendix 1 and 2 to this report.

4. Key Achievements during 2014/15

- 4.1 The Service Improvement Plan for 2014-15 outlined a range of policy drivers and challenges which were likely to impact upon the delivery of social work services over the period of the plan. In addition to the significant resourcing and demand pressures, a number of significant changes to legislation were also introduced during 2013 and early 2014. Principally these relate to the implementation of self-directed support legislation from 1 April 2014, as well as legislation relating to health and social care integration which received Royal Assent in early April 2014.
- 4.3 Alongside the changing policy landscape, the Social Work Service continues to make good progress in terms of improving services to support improved outcomes for vulnerable people within Renfrewshire. Our key achievements for the past year are summarised here within the context of the seven service outcomes. Over the coming months, plans will be developed which reflect the new governance arrangements and there will be an opportunity to consider what the key outcomes should be.

Service Outcome 1: Vulnerable children and adults feel protected and live as safely as possible in the community

- Improving permanency planning for looked after children. Social Work is collaborating with the Centre for Excellence for Looked After Children in Scotland (CELCIS) on a new approach, Permanency and Care Excellence. During the first three quarters of 2014/15, 20 children have been adopted and as at 31 January 2015, there were a further 14 children in pre-adoptive placements.
- Embedded the Women's Community Justice Service, which now manages the majority of female offenders. The service works in partnership with the voluntary sector through the temporarily funded Public Social Partnerships and with other public sector partners. A national report evaluating women's services across Scotland is underway.
- Launching an Integrated Services Plan, setting out the strategic direction of multi-agency Children's Services across Renfrewshire.
- Working with community planning partners to prepare for the changes to the community justice arrangements from 2016/17.
- Preparing for the structural changes within the Council with the creation of a Directorate of Children's Services. The Chief Social Work Officer, Peter MacLeod, has been appointed as the new Director of the service, and a Transition Manager is in place to support the Directorate in taking forward the arrangements for full implementation.

Service Outcome 2: Our services focus on early intervention and rehabilitation so that people have the opportunity to improve their quality of life and live independently in the community as long as possible

- In partnership with health and education colleagues, fully implementing the hub model for early years services.
- Scoped local strategic priorities and areas for development to form the basis of joint strategic commissioning plans for people with learning disabilities and people with mental health issues.
- Engaged with Education to develop a local strategic group to progress work on improving education attainment for looked after children.
- Implemented the Renfrewshire Autism Strategy 2014-2017 to deliver the national policy on autistic spectrum disorder. The local strategy was published in August 2014 and identifies several emerging priority areas for action including; improved communication and co-ordination between agencies and smoother transition processes for service users as they move through key life stages. These priority areas will be developed as part of the Integration Joint Board's strategic planning for people with learning disabilities.
- Continued to develop the reablement care at home services model by extending provision to people aged under 65 years.

Service Outcome 3: Local people are healthy and active, regardless of who they are or where they come from

- Identifying opportunities for community capacity building and piloting an approach which will seek to develop several projects with partners in the community and the third sector.
- Supporting all areas of the service to undertake Equality Impact and Human Rights Assessments when developing policy as part of a service level approach to mainstreaming the Equalities Act 2010 and contributing to the corporate Equalities Plan.
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- Established governance arrangements and scoped local strategic priorities and areas for development to form the basis of a joint strategic commissioning plan for people with physical disabilities and/or sensory impairment. This will be taken forward as part of the Integration Joint Board's Strategic Plan.
- Worked with community partners as part of the Community Care, Health and Wellbeing Thematic Board to tackle local health inequalities including analysis of locality information gathered during community planning conferences.

Service Outcome 4: Our services work in partnership with other organisations and with communities to ensure that vulnerable people can get the right support, from the right person, at the right time

- Launching 'Positive Destinations', which is focusing on supported employment opportunities for young people leaving care.
- Embedding the Functional Family Therapy service in partnership with Action for Children, and exploring options to continue this partnership approach.
- Implemented Year 4 of the Reshaping Care for Older People's Change Fund, working with partners to shift the balance of care towards community based settings.
- Continued to work with partners to reduce delayed discharge from the Royal Alexandra Hospital, extending the roll out of the reablement model of care at home including out of hours and rapid response services.
- Developed proposals with partners as part of the Clinical Services Review to reduce avoidable hospital admissions, focussing Social Work involvement on early assessment and treatment, anticipatory care planning and care at home.

Service Outcome 5: Local people are treated as individuals and are able to make choices about the support they receive

- Continued to develop and refine local arrangements to deliver Self Directed Support including financial systems and business processes to promote choice and control using of the four options.
- Developed myRenfrewshire.org, an online resource directory that supports individuals and communities to lead their own health improvement activities. Continued to work with community groups and organisations to develop their web presence to fully benefit from the directory.

- Reviewed assessment and care planning tools to identify options to make these personal outcomes focussed and undertook consultation with staff to develop best practice.

Service Outcome 6: Our staff are skilled, knowledgeable, efficient and effective at delivering services

- Undertaking extensive preparation for the multi-agency inspection of Children's Services which commenced in January 2015.
- Rolling out replacement ICT equipment to support staff to work flexibly
- Developed and delivered Year 3 of the Social Work Learning and Development Plan.
- Made good progress in implementing a programme of dementia awareness training within the care at home service with 64 staff successfully completing a six month course.
- Developed a reablement and palliative care training programme in partnership with NHS palliative care teams which continues to be refined and delivered to care at home staff.

Service Outcome 7: The views of service users, the community and staff will shape our services and we will work with communities to help them develop their own supports

- Undertaking a review of current processes and performance in relation to service level complaints ahead of developing an improved approach.
- Developed a service Communications Strategy for approval, the contents of which will be taken forward into the wider strategic planning arrangements for the Integration Joint Board and which will form the basis for a separate communications plan for Children's Services.
- Organised a series of officer workshops to develop proposals for community-based preventative and early intervention services and identified third sector leads for each.

4.4 There are a number of areas where progress has been delayed or halted:

- The development of a Social Work Consultation Strategy has been suspended in light of the forthcoming structural changes to the service. The approach to consultation to be taken in Children's Services and Criminal Justice will be reflected in the plans for the new Directorate of Children's Services.
- The development of a complaints policy for Social Work was paused in order to reflect the timescale for new legislation which is expected to be developed in 2015/16. The service is reviewing its own current procedures and will develop an interim policy on complaints handling including a focus on any emerging themes.

- The rolling programme of practitioner-led case file auditing will be reviewed in light of new structural arrangements for Social Work Services.
- A staff conference to celebrate success and share learning has now been scheduled for March 2015.

5 Performance against service scorecard

5.1 Social Work has an outcomes focus in its performance reporting and this is reflected in the service scorecard. Performance is reviewed quarterly by the Senior Management Team and by groups of managers in each of the care groups.

5.2 During 2014/15, there was good performance across the following key areas:

- Within the Criminal Justice Service the percentage of Criminal Justice Social Work Reports submitted by due date has met the target set for 2014/15.
- The percentage of care leavers living in sustainable accommodation for 6 months or longer has increased from 72% at year end in 2013/14 to 83% and is above the target of 65%.
- Waiting times for drugs services remain low with no clients waiting for services at the end of the reporting periods within 2014/15.
- There has been an increase in the number of carers' assessments undertaken in 2014/15. This is potentially reflective of new SDS processes which require carers' assessments to be completed as part of the assessment and budget setting process.
- In terms of wider adult services assessment activity, performance has improved to 84% of assessments being completed within the required timescale. The team is now working with lead officers to improve management information relating to mental health officer activity and adult protection

5.3 There are areas where performance targets are more challenging. Managers will continue to monitor these and progress improvement actions.

- The percentage of new unpaid work clients who begin work placements within 7 days of the start of the order remains below target. This is reflective of the demand on the service and the availability of work placements for clients and consideration should be given at this point in the year as to the appropriateness of the target set for this indicator.
- The percentage of Looked After Children at home rather than away from home remains behind target at 56%. We will continue to place children in settings most appropriate to their safety and ongoing needs.

- The average time on the OT waiting list has increased to 127 days. It should be noted that anyone with critical needs is dealt with well within timescale. Service users with non-urgent requirements tend to wait longer for services. Social Work will review this indicator for 2015/16 to consider the most appropriate way of reflecting this.

Implications of the Report

1. **Financial** - The report highlights the particular resourcing pressures on the Social Work service, taking the current demographic, socioeconomic and financial environment into consideration.
2. **HR & Organisational Development** - None
3. **Community Planning** –

Children and Young People – The Service Improvement Plan sets out how Social Work will contribute to plans improve outcomes and opportunities for children and young people.

Jobs and the Economy - The Service Improvement Plan sets out how Social Work will contribute to plans, improve the employability of targeted groups of service users.

Community Care, Health and Wellbeing - The Service Improvement Plan sets out how Social Work will develop social care services and promote health and wellbeing across Renfrewshire.

Safer and Stronger Renfrewshire– The Service Improvement Plan sets out how Social Work will contribute to plans to make Renfrewshire Safer and Stronger.

Greener Renfrewshire – The Service Improvement Plan sets out how Social Work will contribute to plans to make Renfrewshire Greener.

Empowering our Communities – The Service Improvement Plan sets out how Social Work will consult with communities and support them to engage with services and develop community capacity.
4. **Legal** - None
5. **Property/Assets** – None
6. **Information Technology**- Service developments relating to mobile/remote working and information management technologies are key enablers of modernisation that link with corporate programmes and objectives.

7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - None
9. **Procurement** - None
10. **Risk** Risks related to the management and delivery of Social Work services are closely monitored and are included within the Social Work Risk Register.
11. **Privacy Impact** - None

List of Background Papers

- (a) None

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SW SIP 2014-17 Action Plan



Report Type: Actions Report
Generated on: 30 January 2015






Title Service Outcome 1: Vulnerable adults and children feel protected and live as safely as possible in the community

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1401a	Introduce concurrency planning for looking after children	31-Mar-2015	<div><div>100%</div></div>	Following discussions with neighbouring authorities and the Centre for Excellence for Looked after Children In Scotland (CELCIS) it was agreed not to pursue an inter-authority collaboration on concurrency planning. Work has commenced with CELCIS on a new approach, Permanency and Care Excellence (PACE). It is anticipated that PACE will deliver the outcomes which were initially envisaged in the concurrency planning approach. Over the past two years the number of children achieving permanency plans in Renfrewshire has increased. In July 2014 there were 18 children in pre-adoption placements.	Transition Manager, Children's Services
	SWSIP1401b	Continue to implement Multi-Dimensional Treatment Foster Care service for adolescents with challenging behaviour at risk of secure care	31-Dec-2014	<div><div>100%</div></div>	Work was undertaken jointly with three partner authorities to consider the viability of the MDTF service in terms of the level of need being evidenced. Alongside other service developments including: Functional Family Therapy and the reshaping of the	Transition Manager, Children's Services






Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					Community Support Model in Renfrewshire Social Work and in light of available resources and lower than anticipated demand, it has been jointly agreed to pursue alternative evidence based approaches. This has been agreed with Scottish Government.	
	SWSIP1401c	Implement new arrangements flowing from the national review of criminal justice services	31-Mar-2016	<div><div></div>20%</div>	<p>The response to stage 2 of the Community Justice Consultation was published on 15 December 2014. This outlines the new model of community justice and the functions of a national body Community Justice Scotland. Local strategic planning and delivery of services through Community Planning Partnerships (CPPs) is central to the new arrangements. Emphasising collective responsibility through a partnership approach which places decision-making at a local level.</p> <p>The formation of Community Justice Scotland will provide further opportunities to commission services strategically as well as taking on some of the operational work currently undertaken at a Scottish Government level. The establishment of a Hub for innovation, learning and development within the body will provide the community justice workforce with the profile and identity it deserves, together with evidence of what works to inform</p>	Criminal Justice Services Manager

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					commissioning, and practice and partnership standards. The model will be defined by a performance culture through the establishment of an outcomes, performance and improvement framework against which local partnerships can plan and report. This will provide real opportunities to monitor progress, drive improvement, offer consistency and link decisions and actions to analysis of need and what works, leading to increased efficiency and effectiveness. Locally work continues with community planning partners, 2016/17 will be a shadow year, with a Renfrewshire action plan to be provided to Scottish Government by the end of 2015 for 2016/17.	
	SWSIP1401d	Develop self-evaluation framework for the Adult Protection Committee	31-Mar-2015	<div><div>75%</div></div>	Single and multi-agency self evaluation activities underway, reported annually to Adult Protection Committee. The Social Work Adult Support and Protection Officer will pull together a concise overarching document which describes the interface between the different framework elements	Adult Services Manager
	SWSIP1401e	Develop a service for female offenders to co-ordinate the range of voluntary and statutory services at all stages of their involvement in the criminal justice system	30-Jun-2014	<div><div>100%</div></div>	Service development is complete. All posts have been filled and the majority of female offenders are now managed through this service. The additional 18 months Scottish Government funding for the provision of this service ends on 31	Criminal Justice Services Manager

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					March 2015. Whilst the service was created on this basis and thus had built in sustainability, the additional temporary post of Volunteer Co-ordinator/Fundraiser currently provided by Turning Point Scotland will end in June 2015 unless an alternative source of funding is developed. Work is ongoing to seek additional funding. The Shine, Women offenders PSP is funded until March 2017 and Turnaround until 31 March 2016, both of which provide staff for this service. The service continues to provide information to the Scottish Government evaluation, national findings will be available in May 2015 and a national report is expected to be published later in 2015.	
	SWSIP1401f	Support women at risk of domestic violence through range of targeted initiatives	31-Dec-2014	<div><div>100%</div></div>	Women are supported through one-to-one and group initiatives.	Head of Child Care and Criminal Justice
	SWSIP1401g	Work in partnership with ASSIST to tackle gender based violence	30-Apr-2014	<div><div>100%</div></div>	Multi Agency Risk Assessment Conference meetings have been established. ASSIST fully participate in this strategic group.	Head of Child Care and Criminal Justice
	SWSIP1401h	Launch an integrated Children's Services Plan	01-Apr-2014	<div><div>100%</div></div>	The Integrated Children's Services Plan was approved at the Community Planning Children and Young People Thematic Board. The plan has now been launched and shared with staff.	Transition Manager, Children's Services



Title Service Outcome 2: Our services focus on early intervention and rehabilitation so that people have the opportunity to improve their quality of life



and live independently in the community for as long as possible.

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1402a	Implement Renfrewshire Autistic Spectrum Disorder strategy	31-May-2014	<div><div>100%</div></div>	Strategy finalised for Board consideration, identifying areas for development and actions to be taken forward within future work on learning disability joint strategic commissioning process. The strategy will be submitted to Scottish Government in August 2014.	Joint Manager, Renfrewshire Learning Disability Services
	SWSIP1402b	Work with the housing and care providers to review the existing service model for adults with learning disabilities and identify options for redesign.	31-Mar-2016	<div><div>10%</div></div>	Scoping for the development of the learning disability joint strategic commissioning plan is complete. When fully developed this plan will consider Housing and associated support models into the future. Revised due date is 2016 as part of the Integration Joint Board's Strategic Plan.	Joint Manager, Renfrewshire Learning Disability Services
	SWSIP1402c	Continue to develop the care at home reablement service and extend provision to people aged under 65.	31-Mar-2016	<div><div>90%</div></div>	Extension of the service to people aged under 65 years is now in place and service outcomes are being reviewed.	Care at Home Services Manager
	SWSIP1402d	Continue to work with partners in Education and the CHP to develop a hub model for early years.	31-Dec-2014	<div><div>100%</div></div>	Locality managers and senior social workers from Paisley and Johnstone have been involved in developing the Hub model for early years. The model has been launched and staff are in post. The service is now operational.	Transition Manager, Children's Services
	SWSIP1402e	Work with partners to improve educational attainment for looked after children	31-Mar-2016	<div><div>25%</div></div>	A local strategic group, lead by Education Services within the Children's Services partnership has been established to progress improving educational attainment	Children's Services and Addictions Manager



Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					for looked after children. A report on the work undertaken to date on the improvement agenda for education outcomes for looked after children and highlighting the actions being taken forward was reported to the Social Work, Health and Wellbeing Policy Board in January 2015. This is also a focus for the Children and Young People Thematic Board.	




Title Service Outcome 3: Local people are healthy and active, regardless of who they are and where they come from



Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1403a	Develop and implement joint strategy for adults with a physical disability or sensory impairment	31-Mar-2016	<div><div>10%</div></div>	Governance arrangements for the development of the joint strategic commissioning plan are established and an initial needs analysis is under development. The physical disability and sensory impairment joint strategic commissioning plan will form part of the Integrated Joint Board's Strategic Plan.	Adult Services Manager
	SWSIP1403b	Support communities to lead their own health improvement activities, or to co-produce ideas and services with local people	31-Mar-2015	<div><div>75%</div></div>	The Health Improvement and Community Link team continues to support community groups. A portal, 'My Renfrewshire' has been developed make it easier for people to find groups which will help them to live healthier and more independent lives. The team is involved in work supporting older peoples' groups, groups for people with disabilities and carers' groups.	Health Improvement Manager





Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					An exercise to analyse information gathered on localities from community planning conferences and other consultation events began in August 2014 and has identified a number of opportunities for co-production of services and activities. During October 2014, the team provided support for the Scottish Mental Health Arts and Film Festival.	
	SWSIP1403c	Work with wider partners in the Community Care, Health and Wellbeing Thematic Board to tackle health inequalities	31-Mar-2015	<div><div>75%</div></div>	Work on health inequalities is a key focus for this board, which receives regular updates on activity in this area. Tackling health inequality will continue to be a long term priority for community planning partners.	Director of Children's Services
	SWSIP1403d	Implement a service-specific action plan which takes cognisance of the Strategic Outcomes agreed by the Council in mainstreaming the Equalities Act 2010.	31-Mar-2015	<div><div>75%</div></div>	Service level plan linked to strategic outcomes prepared for discussion and approval. Subject to approval, the service continues to input to the corporate Equalities Plan on developments within the Service.	Principal Officer, Planning and Performance


Title Service Outcome 4: Our services work in partnership with other organisations and with communities to ensure that vulnerable people can get the right support, from the right person, at the right time.

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1404a	Implement Year 4 of the Reshaping Care for Older People Change Fund plan with partners (incorporating full review of all funded activities)	31-Mar-2015	<div><div>100%</div></div>	Change Fund end of programme reporting is currently underway and will be reported to Scottish Government by 28 February 2015.	Head of Adult Services
	SWSIP1404b	Implement the Carers' Strategy	31-Mar-2016	<div><div>80%</div></div>	The initial stages of a review of services for carers and local	Principal Officer, Planning and Performance


Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					authority funding for these are complete and the findings have been reported to senior managers for consideration. Priority areas within the strategy will be identified and developed from the outcomes of the review.	
	SWSIP1404c	Work with partners to implement a 10 year Joint Commissioning Plan for Older People's Services	31-Mar-2016	<div><div>50%</div></div>	An Implementation Plan to support the delivery of the Ten Year Joint Strategic Commissioning Plan for Older People has been developed for approval and, once approved will form part of the Integration Joint Board's Strategic Plan.	Head of Adult Services
	SWSIP1404d	Work with procurement and wider partners to develop a market shaping strategy for older people	31-Mar-2016	<div><div>70%</div></div>	An officer workshop led by the Institute of Public Care (Oxford Brookes University) took place in April 2014 to agree overall structure and content of Market Position Statement. An officer steering group was established comprising planning and performance, procurement and contracts team officers and has drafted a market position statement for consideration by the Change Fund Sub Group. Initial discussions with providers' forums on the role of a market position statement have taken place.	Head of Adult Services
	SWSIP1404e	Develop and implement proposals with health colleagues to reduce local hospital admissions through a demonstrator programme linked to the Clinical Services Review and possible proposals around children's services	31-Mar-2015	<div><div>75%</div></div>	The Clinical Services Review project team of partners from NHS, CHP and Social Work has developed five proposals to address hospital admissions. These were approved July 2014 and are currently active. Social Work	Head of Adult Services




Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1404f	Develop proposals to shift the balance of care from bed-based to community-based local authority services for older people	31-Mar-2015	<div><div>100%</div></div>	Work continues in the RAH to reduce delayed hospital discharge, with recent focus on Adults With Incapacity issues. There is continued roll out of reablement model of care at home, including out of hours and rapid response service; skills in care at home workforce are increasing to provide care for people with dementia and palliative care needs at home; Pilot Time To Think to test out intermediate (step down) care beds in local care home; Short breaks respite for carers of older people ("Free Breaks for Carers") is being embedded in the area. This work will continue to be developed across all care groups.	Head of Adult Services
	SWSIP1404g	Work with NHS and corporate colleagues and partners to agree plans to deliver integrated health and social care in Renfrewshire in line with legislative provisions and timescales	31-Mar-2016	<div><div>70%</div></div>	A draft Integration Scheme has been prepared and wide consultation on this is underway. A final draft will be submitted to the Scottish Government by 1 April 2015. A Chief Officer Designate has been appointed and is in post. A programme plan for the shadow year has been drafted and will be finalised by March 2015. Full integration arrangements are required to be in place by 1 April 2016.	Director of Children's Services

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1404h	Develop telecare and telehealth through the Smartcare Project and United 4 Health in partnership with neighbouring authorities	31-Mar-2016	<div><div>60%</div></div>	Procurement exercise for telehealthcare equipment is complete and the person-held files are being piloted by Smartcare service users. Smartcare service users are being actively recruited onto the Living It Up platform and a recruitment strategy is in place to achieve the agreed numbers of service users, carers and staff.	Care at Home Services Manager
	SWSIP1404i	Continue to implement Functional Family Therapy in conjunction with partners	31-Dec-2015	<div><div>100%</div></div>	The Functional Family Therapy team is embedded in the service and continues to perform well according to feedback from FFT International. Action for Children is exploring options for the extension of partnership working.	Transition Manager, Children's Services
	SWSIP1404j	Work with partners in Education and Development & Housing Services around supported employment opportunities for young care leavers	31-Mar-2016	<div><div>60%</div></div>	A Positive Destinations launch event, with a particular focus on young care leavers was held in January 2015. Social work are working closely with Education and Leisure Services, CELCIS and Who Cares Scotland to improve attainment for looked after childrens and are jointly making significant progress.	Head of Child Care and Criminal Justice
	SWSIP1404k	Pilot a whole systems approach to achieving permanent care for children with CELCIS	31-Mar-2015	<div><div>60%</div></div>	The PaCE pilot is progressing well and outcomes from it were recently celebrated at an event organised by CELCIS. We now have multiple tests of change underway and have scaled up some of the original tests of change due to positive outcomes achieved.	Children's Services and Addictions Manager



Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1404I	Continue to develop strategic commissioning, and deliver Joint Commissioning Plans for all areas of Adult Services	31-Mar-2016	<div><div>50%</div></div>	The development of joint strategic commissioning plans is currently being overseen by a joint steering group and will form part of the Integration Joint Board's Strategic Plan. Work is underway on the plans for Learning Disability Services, Mental Health Services and Physical Disability and Sensory Impairment Services. The current focus is on the development of an overarching strategic plan for the Integration Joint Board, when established, which must be completed by the end of 2015/16 in line with legislative requirements.	Principal Officer, Planning and Performance





Title Service Outcome 5: Local people are treated as individuals and are able to make choices about the support they receive


Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1405a	Continue to implement and develop local arrangements to facilitate self-directed support options locally in line with national legislation	30-Jun-2014	<div><div>75%</div></div>	Social Work has made good progress with Self Directed Support around the development of procedures and systems; managing the financial sustainability of new processes; training plans for staff; developing a suite of communications materials including Easy Read leaflets and online content to raise awareness in both the Council and its partners; progress with Option 2; building an online resource directory of local community assets, supports and services; and the development of the strategic evaluation framework.	Self Directed Support Manager

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1405b	Develop resource information tool to provide information to carers, service users and staff on available community based resources	31-May-2014	<div><div>100%</div></div>	myRenfrewshire.org, the local information and resource directory if fully developed and live. The community link team continue to work with local groups and organisations to support them to develop their web presence, which will populate the directory. Staff engagement sessions are planned for March 2015.	Principal Officer, Planning and Performance
	SWSIP1405c	Develop assessments, care plans and reviews for service users which are outcomes-focused	30-Sep-2014	<div><div>100%</div></div>	Outcomes focussed assessment, care planning and review tools are now in place.	Adult Services Manager
	SWSIP1405d	Roll-out the use of the Outcomes STAR tool across addiction services	31-Dec-2014	<div><div>100%</div></div>	The Outcomes Star tool is now in use across additions services and staff are using it in conjunction with service users to monitor improvements.	Addictions Co-ordinator



Title Service Outcome 6: Our staff are skilled, knowledgeable, efficient and effective at delivering services.





Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1406a	Develop 3 year Social Work Learning and Development Strategy	30-Dec-2014	<div><div>100%</div></div>	The 2011 - 2014 plan is now complete. A high level 2015-17 plan has been prepared for senior management consideration and was considered in light of the developing partnerships.	Training and Development Manager
	SWSIP1406b	Continue to implement and monitor the impact of policies and activities aimed at reducing staff absence levels.	31-Mar-2015	<div><div>75%</div></div>	Quarterly absence information provided by HR is reported to the SMT and subject to detailed discussion with managers. Staff training has been undertaken on the updated corporate policy by managers across the service. Support for the process has been	Head of Resources

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					enhanced within the care at home service and additional support has been provided for managers in the care at home service.	
	SWSIP1406c	Review staff access to ICT, particularly for fieldworkers/remote workers.	31-Mar-2015	<div><div>75%</div></div>	Review of staff current access undertaken, replacement ICT equipment being rolled out as appropriate	Head of Resources
	SWSIP1406d	Continue to implement the rolling programme of practitioner-led case file auditing.	31-Mar-2015	<div><div>70%</div></div>	Intensive activity to support the multi-agency inspection of Children's Services in January 2015 has been the focus for file audit activity. The programme of case file auditing will be reviewed in light of new structural arrangements for Social Work services.	Principal Officer, Planning and Performance
	SWSIP1406e	Implement the recommendations of the Care Inspectorate's scrutiny of Social Work services and Joint teams in Renfrewshire.	31-Dec-2014	<div><div>100%</div></div>	Actions have been implemented and these will continue to be monitored by senior managers with responsibility for Social Work services.	Director of Children's Services
	SWSIP1406f	In line with the review and implementation of the national dementia strategy, develop and implement a programme of dementia awareness planning across all services.	31-Mar-2016	<div><div>50%</div></div>	10 service coordinators and 1 manager all accredited to train staff groups. 64 home care workers have all completed a 6 month course and achieved certificates for their coursework. 12 home care workers beginning a new course with ongoing training planned throughout 2014. Plans are underway to deliver training to adult service coordinators and other assessment staff during 2015/16. Home care worker training will continue with a new	Care at Home Services Manager

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
					intake in March 2015 and again October 2015. Assessment staff training will be offered across all adult service areas in partnership with plans for Adult Mental Health online training.	
	SWSIP1406g	Working with the palliative care services within the NHS, develop the training programme for all Care at Home staff to include reablement and palliative care approaches.	31-Mar-2016	<div><div>50%</div></div>	Palliative care training courses ongoing in partnership with Community Nursing and Accord Hospice colleagues. 220 home care workers have received training in palliative care. A new programme of training will be delivered during 2015/16 to take account of staff turnover. Plans are underway to commence the next phase of programmes from March 2015.	Care at Home Services Manager












Title Service Outcome 7: The views of service users, the community and staff will shape our services and we will work with communities to help them develop their own supports.

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1407a	Hold staff conference event to celebrate success and promote cross service learning	30-Sep-2014	<div><div>50%</div></div>	A date for this conference has been agreed and it will take place in March 2015.	Principal Officer, Planning and Performance
	SWSIP1407b	Develop communications strategy covering internal and external communication	30-Jun-2014	<div><div>100%</div></div>	A communications strategy for Social Work has been drafted, but given the requirement for the integrated health and social care partnership to produce a participation and engagement strategy, the SW Communications strategy will be reflected in this wider plan. A separate plan will be produced for the new Directorate of Children's Services.	Principal Officer, Planning and Performance

Status	Task Code	Action Title	Due Date	Progress Bar	Progress on actions	Assigned To
	SWSIP1407c	Develop a consultation strategy for Social Work	30-Jun-2014	Action Cancelled	It is not appropriate to develop a consultation strategy at this time, given the forthcoming integration of adult health and social care and of education and children's social work. The action has been cancelled.	Principal Officer, Planning and Performance
	SWSIP1407d	Complete review of the current process and performance in terms of service level complaints	30-Apr-2014	<div><div>100%</div></div>	Initial review of the current process is complete and proposals for new processes are being developed.	Principal Officer, Planning and Performance
	SWSIP1407e	Ensure the service is fully prepared to adopt the new Social Work Complaints policy proposed by the new Scottish Public Services Ombudsman.	30-Nov-2015	<div><div>0%</div></div>	National legislation governing this area is unlikely to be developed until 2015/16. This action will be taken forward in 2015/16.	Principal Officer, Planning and Performance
	SWSIP1407f	In line with the work underway as part of the Reshaping Care for Older People Change Fund, develop community-based preventative and early intervention services, including building the capacity of local communities.	31-Mar-2016	<div><div>50%</div></div>	A series of officer workshops took place in the second half of 2014 which resulted in the development of a number of proposals. A number of these are now being considered in more depth and third sector leads for each have been identified.	Principal Officer, Planning and Performance



Q3 Service Plan PI annex 14-17





Generated on: 04 February 2015






PI Status		Long Term Trends			Short Term Trends		
	Alert		Improving			Improving	
	Warning		No Change			No Change	
	OK		Getting Worse			Getting Worse	
	Unknown						
	Data Only						



Rows are sorted by Code, Local Outcome



Priority Theme 01: Prevention






PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target						
ICS/ASC/EBP/01 Number of children engaged in evidence based programmes.		-	-	-	-	Not measured for Quarters	Not measured for Quarters	Not measured for Quarters	-	-	Data on the families engaged in the Positive Parenting Programme and Incredible Years is still being gathered. 48 families engaged in Functional Family Therapy during 2013.
ICS/ASC/EBP/02 Number of parents engaged in evidence based programmes.		-	-	-	-	Not measured for Quarters	Not measured for Quarters	Not measured for Quarters	-	-	Data on the families engaged in the Positive Parenting Programme and Incredible Years is still being gathered. 48 families engaged in Functional Family Therapy during 2013.






PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Target	Target	
RSW/CC/SCRA/03 Percentage of Children's Hearing system reports submitted within target time (National standard - 75%)		-	70%	-	75%	-	-	-	-	-	-	75%	75%	Data from Children's Hearing Reports is not available due to systems issues at the Scottish Children's Reporter's Administration.
RSW/CC/SO/03 The percentage of children made subject to a supervision order that were seen by a supervising officer within 15 days		98%	100%	94%	100%	87%	100%	100%	100%	85%	100%	100%	100%	13 new supervision requirements were put in place in the third quarter of 2014/15. In 11 cases (85%) the first visit was carried out within the target of 15 days. In one case the visit was made on day 16 with the delay being caused by the Christmas holidays. In the other case the arrangement to cover a visit where the allocated worker is absent due to illness was not followed resulting in the visit being late. A reminder has been issued to teams to prevent a repetition in future. The performance in this area is monitored closely to ensure maximum performance.
RSW/CJ/AL/01 Number of clients in contact with alcohol services		1,094	1,300	878	1,300	925	933	933	955	955	1,000	1,150	1,150	The number of clients in contact with alcohol services has increased to 955 clients in Q3 from 933 clients in Q2 and 925 clients in Q1. The figure continues to be slightly behind the target of 1,000 clients. However, the service is operating with no waiting list and the number of service users reflects current demand. Targets will be revised for 2015/16 to reflect this.
RSW/CJ/DS/01 The number of clients in		1,288	1,500	1,293	1,250	1,193	1,250	1,250	1,260	1,260	1,300	1,350	1,350	The number of clients in contact with the drugs service has increased from




PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Target	Target	
contact with the drugs service														1,193 in Q1 and 1,250 in Q2 to 1,260 in Q3. There are no waiting lists for services and the level of usage reflects demand. Targets will be revised for 2015/16.
RSW/CJ/DS/02 Waiting times for drug services (days)		0	18	0	15	0	0	0	0	0	0	13	10	Excellent performance is being maintained; the service is operating with no waiting list.
RSW/CJ/PO/02 The percentage of clients subject to supervision seen by a supervising officer within 1 week		87%	90%	95%	92%	84%	98%	98%	98%	98%	98%	92%	92%	The Criminal Justice service continues to exceed targets in this area. All new clients are given an appointment within the time scale and it is dependent on client compliance as to whether the scheduled meeting takes place.
RSW/CJ/SER/07 Percentage of Criminal Justice Social Work Reports submitted by due date (National Average 08/09 - 98.3%)		99.6%	98%	99%	98%	99%	99%	99%	99%	98%	98%	98%	98%	Performance continues to exceed the target set, and reflects the priority staff assign to meeting this important deadline.
RSW/CJ/UW/03 Percentage of unpaid work orders/requirement completed by required date		72%	72%	69%	72%	68%	100%	87%	72%	87%	72%	72%	72%	Performance exceeds the target set, whilst all clients may not meet the 3 or 6 month timescale due to issues/readiness, staff will request court extensions to ensure that timescales are agreed by the courts and all efforts are made to ensure that clients complete as required. The increased focus on and thus use of personal placements and other activity contributes to clients meeting the timescales.
RSW/CJ/UW/05 Percentage of new unpaid work clients		85%	92%	86%	92%	81%	79%	92%	92%	92%	92%	92%	92%	Practice has not met the target set, processes are in place the ensure that appointments are scheduled where



PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15		2015/16		Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	
scheduled to be seen within 1 day of the order																possible i.e. in all cases where social work are aware of the possibility of an order as a result of the need to provide a criminal justice social work report. Given that in many cases there is no CJSWR and thus scheduling is not possible, this measure no longer assists performance oversight.
RSW/CJ/UW/06 Percentage of new unpaid work clients seen within 1 working day of the order		73%	60%	79%	65%	79%	72%	78%	65%	65%	65%					Practice continues to exceed the target set. All clients subject to court reports are scheduled to be seen, directed to attend the court social work unit and then to the community service office that day. Work has commenced to calculate the percentage where orders are imposed without reports, as unless at Paisley Sheriff Court and directed post sentence this target could present a challenge. Even when scheduled given the short timescale it is then dependent upon client compliance.
RSW/CJ/UW/07 Percentage of new unpaid work clients receiving an induction within 5 working days of the order		90%	75%	76%	77%	76%	65%	73%	77%	77%	77%					Performance continues to be below target; delays relate to significant workload increases and legislative change which means that social work are not aware of all potential orders as reports are not required. Where clients are not seen by court social work, or there is delay in providing orders by external courts, the capacity to meet the timescales is limited. Where social work are undertaking reports appointments are scheduled for within the 5 days, usually the day of court, it is then dependent upon client compliance. Clients also regularly have more than one order and thus a further induction is not required and is thus not recorded; as such, the suitability of these






PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Value	Value	Target	Target	
RSW/CJ/UW/08 Percentage of new unpaid work clients beginning work placement within 7 working days of the order		45%	59%	43%	61%	43%	50%	47%	61%	61%	Practice remains below target. This reflects changes and increasing demands on the service since 2010/11 when CPOs were introduced. Unpaid work can be imposed without a court report, thus services can be unaware of clients where orders have been imposed until the service receives the order which are often delayed from external courts. Workloads have increased dramatically: orders have increased by 115% since 2010/11 and 20% since 2012/13, and hours imposed by 57% since 2010/11 and 13% since 2012/13. This impacts upon availability of work within required time periods. Clients also regularly also have more than one order and practice is to complete one prior to commencing the new order which affects the time periods recorded. Clients also fail to attend, are in custody, are breached or submit medical certificates which prevent them commencing. Overtime continues to be used where necessary, and new supervisory staff have been employed within available resources. Work is also continuing to maximise the use of other activity, this usage increased threefold from 2012/13 to 2013/14.
RSW/COM/AS/09 Achievement of targets for assessment - All Community Care		50%	70%	73%	70%	79%	82%	84%	70%	70%	Performance continues to improve and exceed targets set.



PI code & name	Status	2012/13		2013/14		Q1 2014/15 Value	Q2 2014/15 Value	Q3 2014/15 Value	2014/15 Target	2015/16 Target	Latest Note
		Value	Target	Value	Target						
RSW/COM/AS/18 Percentage of new clients aged 65+ with a completed community care assessment and receiving a service (personal care) within 6 weeks (Critical and substantial eligibility categories)		88%	100%	96%	100%	95%	87%	95%	100%	100%	Performance has increased in Q3, with 95% of new service users assessed and in receipt of services within 6 weeks.
RSW/COM/AW/02 Amount of Additional Income Generated for Clients by Advice Works (in millions)		9.841	5.080	16.325	5.150	6.420	11.069	14.748	5.250	5.250	Targets for income generated have again been met and are on course to exceed 13/14 levels.
RSW/COM/HC/01.1 Percentage of clients accessing out of hours home care services (65+)		81%	77.5%	84%	80%	84%	84%	85%	82.5%	85%	Performance is stable and is exceeding target.
RSW/COM/HC/02 Percentage of long term care clients receiving intensive home care (National Target – 30%)		24.3%	30%	27%	30%	25%	26%	29%	30%	30%	This is now reported by the Local Government Benchmarking Framework and final annual figures are dependent on Local Government Returns available at the end of 2014. Performance is showing steady improvement according to internal figures and is almost meeting the target for this year.
RSW/COM/HC/07 Total number of homecare hours provided as a rate per 1,000		440	-	447	-	Not measured for Quarters		-		-	Performance has continued to improve in this area. The service continues to develop reablement care at home, care at home and a range of support services

PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15		2015/16		Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	
population aged 65+																as part of the workstream under Reshaping Care for Older People.
RSW/COM/HC/09 Percentage of homecare clients aged 65+ receiving personal care		96%	-	99%	-	Not measured for Quarters		Not measured for Quarters		Not measured for Quarters		-	-	This figure is collected annually.		
RSW/COM/HC/14 Total number of homecare hours provided as a rate per 1,000 population aged 18+		224	-	225	-	Not measured for Quarters		Not measured for Quarters		Not measured for Quarters		-	-	This figure is collected annually.		
RSW/COM/HC/15 Proportion of clients with reduced dependency after reablement		-	-	-	-	Not measured for Quarters		Not measured for Quarters		Not measured for Quarters		-	-	This figure is collected annually.		
RSW/COM/OT/02 Average time on the Occupational Therapy waiting list before allocation		68	28	76	28	94	28	112	28	127	28	28	28	Performance has declined in this area, but the indicator does not reflect the fact that anyone with critical needs is dealt with well within timescale. Service users with non-urgent requirements tend to wait longer for services. Social Work will review this indicator for 2015/16 to consider the most appropriate way of reflecting this.		
RSW/COM/RC/18 Total number of weeks of respite care provided (all clients groups)		3,854	4,671	3,517	4,000	Not measured for Quarters		Not measured for Quarters		Not measured for Quarters		4,150	4,300	Respite figures are collected from external providers as well as internal systems and are collected on an annual basis. The total hours of respite provided in 2013/14 fell on the previous year and work is being undertaken through the Carers' Strategy to develop		

PI code & name	Status	2012/13		2013/14		Q1 2014/15 Value	Q2 2014/15 Value	Q3 2014/15 Value	2014/15		2015/16		Latest Note
		Value	Target	Value	Target				Value	Target	Value	Target	
RSW/CP/CPR/02 Percentage of children registered in this period who have previously been on the Child Protection Register		-	-	26%	-	23%	32%	24%	-	-	-	-	The percentage of children registered this quarter who have been previously placed on the child protection register has reduced from 32% in Q2 to 24% in Q3. In Q3, there were 38 children placed on the child protection register, of whom 9 children had previously been registered. Of these 9 children, there were 4 families, all containing siblings who had previously been registered.
RSW/ILGB/CHN8a Gross cost of "Children Looked After" in residential based services per child per week		£2,425.86	-	-	-	Not measured for Quarters		Not measured for Quarters		-	-	-	Local Government Benchmarking Framework figures are dependent on Local Government Finance Returns and figures for 2013/14 are not yet available. The gross cost per child decreased in 2012/13. The majority of residential placements are in-house, which contributes to lower costs than some other local authority areas. Ongoing negotiations with providers around costs for external placements and efficiencies from a review of services have also contributed to the reduction.
RSW/ILGB/CHN8b Gross cost of "Children Looked After" in community placements per child per week		£335.40	-	-	-	Not measured for Quarters		Not measured for Quarters		-	-	-	Local Government Benchmarking Framework figures are dependent on Local Government Finance Returns and figures for 2013/14 are not yet available. The figure is almost unchanged between 2011/12 and 2012/13. We continue to






PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Value	Value	Target	Target	
											place large numbers of children in foster care and with kinship carers. Although Renfrewshire has had higher than average usage of external foster carers, successful recruitment and retention means that most new foster placements are with local authority carers, which may lead to reducing costs in the future.
RSW//ILGB/CHN9 Percentage of Looked After Children cared for in the community		90.4%	-	-	-	Not measured for Quarters			-	-	Local Government Benchmarking Framework figures are dependent on Local Government Finance Returns and figures for 2013/14 are not yet available. This figure remains stable and we will continue to place children in the community whenever it is safe and appropriate to do so.
RSW//ILGB/SW1 Care at home costs per hour (65 and over)		£17.30	-	£16.81	-	Not measured for Quarters			-	-	Local Government Benchmarking Framework figures are dependent on Local Government Finance Returns and figures for 2014/15 are not yet available. There has been a decrease in the cost per hour in 2013/14 alongside an increase in the number of hours provided. In this period there was also increased investment in reablement and rehab services as part of the Reshaping Care for Older People agenda. Services and support continue to be reviewed to improve efficiency.





PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Value	Value	Target	Target	
RSW//ILGB/SW3 Net Residential Costs Per Week for Older Persons (over 65)		335	-	381.9	-	Not measured for Quarters			-	-	Costs around residential care for older adults have increased on 2012/13 levels. This is largely due to the inclusion of cleaning costs for the first time in the 2013/14 figure.
RSW/LAC/CL/02 Percentage of care leavers under 19 participating in employment training or education		36%	42%	40%	40%		34%		42%	45%	The 2014/15 mid-year position in relation to care leavers participating in employment, training or education has dropped to 34% from 40% at year end in 2013/14 and is below the target of 42%.
RSW/LAC/CL/05 Percentage of care leavers living in sustainable accommodation who have been in sustainable accommodation for 6 months or longer		60%	65%	72%	65%		83%		65%	65%	The 2014/15 mid-year position in relation to care leavers living in sustainable accommodation for 6 months or longer has increased from 72% at year end in 2013/14 to 83% and is above the target of 65%.
RSW/LAC/FP/01 The number of in house foster placements for Looked After Children (children placed)		149	130	134	140	134	129	137	150	150	There has been an increase in the number of children placed with local foster carers from 129 to 137. The target was set at 150 but current performance reflects considerable success in permanency planning for looked after children. As of 31 January 2015, 20 children have been adopted in this financial year, and a further 14 are in pre-adoptive placements.
RSW/LAC/FP/04 Number of in-house		86%	-	77%	-	68%	92%	90%	-	-	This indicator refers to new foster care placements in the period. The

PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15		2015/16		Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	
foster placements over period, as a percentage of total fostering placements.																percentage of children placed in LA foster care placements has dropped slightly from 92% in Q2 to 90% in Q3 of 2014/15 but has increased from 68% in Q1. Due to the small numbers of children involved in this indicator, there can be significant fluctuations in the percentage. The figure of 90% in Q3 is reflective of 26 out of 29 children being placed in LA foster care. Whenever possible we will place children with in-house foster carers and work is continuing to be done with CELCIS to place young children directly into permanent placements rather than foster care.
RSW/LAC/LAC/01 Percentage of Looked After Children at home rather than away from home		58%	62%	56%	63%	56%		58%		56%		64%		65%		The percentage of children looked after at home has fallen slightly this quarter and is behind the target of 64%. However, we will continue to place children in settings most appropriate to their safety and ongoing needs.
RSW/LAC/LAC/16 Percentage of accommodated Looked After Children placed with families		79%	81%	81%	83%	81%		80%		80%		83%		83%		The percentage of children looked after and accommodated with families in Q3 is stable and is only slightly behind the target of 83%. We will always aim to place children within families where it is safe and appropriate to do so.

Priority Theme 02: Partnerships





PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2014/15		2015/16		Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	

PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Value	Value	Target	Target	
ICS/LAC/EDA/16 Average tariff scores for looked after children		134	-	-	-	Not measured for Quarters		-	-	-	This figure is reported through the combination of Social Work and Education data by the Scottish Government and data is published the following reporting year. Scores were revised by the Scottish Government in August 2014 due to an error in the children included in the calculation. The score for Renfrewshire now shows a substantial increase in 2012/13, moving from 79 to 134, an increase of 70% on 2011/12. Figures for 2013/14 are expected to be published in spring 2015.
RSW/COM/AS/19 Number of carers' assessments completed for adults (18+)		112	185	155	180	49	89	124	175	200	This is a cumulative total which indicates that 35 carers assessments were completed in Q3. This is relatively consistent with previous quarters and represents an increase on 2013/14.
RSW/COM/AS/20 Number of carers' self assessments received for adults (18+)		83	-	104	-	29	50	61	-	-	This is a cumulative total; 11 self-assessments were received in Q3. Carers are offered a full carers assessment or a self assessment as part of the cared-for person's assessment.
RSW/COM/HC/16 Total number of clients receiving telecare (75+) per 1000 population		20	-	17.17	-	Not measured for Quarters		Not measured for Quarters		-	This is an annual indicator.
RSW/COM/HC/17 Total number of clients 75+ receiving telecare		275	-	235	-	Not measured for Quarters		Not measured for Quarters		-	This is an annual indicator.


PI code & name	Status	2012/13		2013/14		Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
		Value	Target	Value	Target	Value	Value	Value	Target	Target	
RSW/COM/IL/01 The number of clients receiving a direct payment		104	90	128	90	122	116	136	90	90	The number of people in receipt of direct payments continues to increase as Self-Directed Support is implemented. This increase is expected to continue and future targets will be reviewed.
RSW/COM/LD/01.1 The percentage of known adults with a Learning Disability in employment		10.5%	20%	10.4%	15%	Not measured for Quarters		25%		25%	Figures for 2014/15 will not be published until August 2015.
RSW/COM/MH/02 The number of clients with Mental Health issues in employment / training		-	300	-	300	Not measured for Quarters		325		350	Figures are not available. A review of this indicator is required.
RSW/ILGB/SW2 Direct Payment spend on adults 18+ as a % of total social work spend on adults 18+		1%	-	1.3%	-	Not measured for Quarters		-		-	Local Government Benchmarking Framework figures are dependent on Local Government Finance Returns and figures for 2013/14 are not yet available.
											In 2012/13 there was a further increase in the proportion of social work spend on direct payments. The service has been actively promoting the uptake of direct payments and has directed additional resources into supporting the implementation of SDS.

Priority Theme 03: People

PI code & name	Status	2012/13	2013/14	Q1 2014/15	Q2 2014/15	Q3 2014/15	2014/15	2015/16	Latest Note
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FCSCREDSW01f % of invoices paid within 30 days by Social Work Services		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Target	Performance remains consistently high. The service will continue to monitor this to ensure performance levels are maintained or improved.
		95.65%	-	95.84%	-	97.86%	97.11%	97.81%	-				
RSW02f % calls answered within 5 rings by Social Work Services HQ		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	97%	Reports are not currently available for the new system therefore there may be a delay in future statistics. The project manager is aware of this.
		96.49%	97%	-	97%	-	-	-	97%			97%	
RSW08 % of FOI requests in a quarter completed within target by Social Work		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	100%	Figure to follow.
		100%	100%	100%	100%	100%	100%					100%	
RSWABS01 Maximising attendance (Social Work) - No of days lost through sickness absence as a % of total working days available.		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	5.3%	Figure to follow.
		-	5.6%	6.79%	5.5%	6.81%						5.4%	

Priority Theme 04: Performance

PI code & name	Status	2012/13		2013/14		Q1 2014/15		Q2 2014/15		Q3 2014/15		2015/16		Latest Note
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	Value	Target	
RSWLP101 % of complaints with a final response within 10 working days (corporate standard)		81%	88%	63%	100%	72%						100%		Figure to follow.

To: Social Work, Health and Wellbeing Policy Board

On: 3 March 2015

Report by: Director of Children's Services

Heading: Community Justice Consultation

1. Summary

- 1.1 In 2012 the Commission on Women Offenders and Audit Scotland raised concerns about the effectiveness of the community justice arrangements in Scotland. This prompted a consultation of the redesign of these services in 2013. The approach to redesign has centred around: improved leadership and collaboration; evidencing and delivering improved outcomes; increasing prevention; and learning and workforce development.
- 1.2 On 9 April 2014 the Scottish Government published the 2nd stage of its consultation, the "Future Model for Community Justice in Scotland" which focused on the detail of the model.
- 1.3 On the 19 August 2014 the Social Work, Health and Wellbeing Policy Board approved Renfrewshire's response to the consultation.
- 1.4 The Government published its response to stage 2 of the consultation on 15 December 2014.
- 1.5 It has been identified that to provide the strategic vision for community justice in Scotland, a new national strategy will be developed with local government and key partners, in consultation with stakeholders. The aim is to deliver against a set of long term outcomes around reducing reoffending; increasing positive citizenship; increasing public safety; increasing public reassurance; reducing costs and reducing stigma.
- 1.6 The new model delivers a community solution to the achievement of improved outcomes for community justice; to the problem of reoffending and the task of offender management, building upon investment made by the Scottish Government and Local Government in community planning and utilising strengthened provisions expected under the Community Empowerment (Scotland) Bill.

- 1.7 Local strategic planning and delivery of services through Community Planning Partnerships (CPPs) is central to the new arrangements. With this emphasis upon collective responsibility through a partnership approach at a local level approaches can be developed to best, meet the needs of the local community both in terms of victims and offenders.
 - 1.8 To provide leadership, enhanced opportunities for innovation, learning and development and to provide assurance on the delivery of improved outcomes, a new national body, Community Justice Scotland, will be established. Community Justice Scotland will have a non-hierarchical relationship with CPPs and their partners.
 - 1.9 In addition, the formation of Community Justice Scotland will provide further opportunities to commission services strategically as well as taking on some of the operational work currently undertaken at a Scottish Government level. The establishment of a Hub for innovation, learning and development within the body will provide the community justice workforce and community justice itself with the profile and identity it deserves, together with evidence of what works to inform commissioning, and practice and partnership standards.
 - 1.10 The model will be defined by a performance culture through the establishment of an outcomes, performance and improvement framework against which local partnerships can plan and report. This will provide real opportunities to monitor progress, drive improvement, offer consistency and link decisions and actions to analysis of need and what works, leading to increased efficiency and effectiveness.
 - 1.11 Criminal justice social work will continue to be the responsibility of the local authority to deliver. With the disassembling of the Community Justice Authorities the grant funding for criminal Justice social work services will be allocated directly to the local authority.
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2 Recommendations

- 2.1 The Social Work, Health and Wellbeing Policy Board is asked to note that:
 - (a) Strategic planning for community justice will become the responsibility of the Community Planning Partnership. The first plan is due to be produced by the Community Planning Partnership by December 2015.
 - (b) A new national strategy for offenders and a performance and improvement framework will provide the model against which partnerships will plan and report.
 - (c) Criminal Justice Social Work will continue to be delivered by the local authority.
-

3 Background

- 3.1 The Government published its response to its consultation, the "Future Model for Community Justice in Scotland" on 15 December 2014. The main features of the proposals include:

- Community Planning Partnerships (CPPs) are to be central to the new arrangements: the focus will be on delivering community solutions to the issues of reducing re-offending and offender management. There is no requirement on CPPs to establish distinct community justice partnerships. There will therefore be discretion in how these new duties are delivered.
- The timescales identified mean that CPPs will assume responsibility under the new model from 1 April 2016, with full responsibility being conferred from 1 April 2017. Community Justice Authorities (CJAs) will be formally disestablished on 31 March 2017. It is noted that legislation will be necessary for this to happen.
- CPPs will have a duty to prepare and publish a local plan to deliver improved outcomes for community justice in their area and to report annually on their assessment as to what has been achieved. The first plan for the shadow year requires to be made available to Scottish Government by January 2016.
- The national body, Community Justice Scotland, will be established in the latter part of 2016/17. CPPs will not be accountable to the national body (Community Justice Scotland) for their performance. The emphasis is on a non-hierarchical, mutually supportive relationship. Notwithstanding this, the new national body will have an assurance function. This body will be tasked with setting the vision for community justice and reducing reoffending in Scotland, which will take the shape of a national 5 year strategy. This is to be developed in partnership with local government and key partners. There will also be a communication function, championing community justice services in an effort to raise their profile and highlight their contribution.
- A hub for innovation and learning will also be developed, with functions determined by Community Justice Scotland. Among its core functions will be the production of a national training schedule and taking a strategic approach to workforce development.
- The Scottish Government will develop a national framework for outcomes, performance and improvement, jointly with key partners and stakeholders. It is against this framework that CPPs will be expected to plan and report.
- Transitional funding of £1.6 million per annum will be made available from 2015/16, for 3 years ending in 2017/18. The criteria for the allocation of this funding will be agreed through the COSLA Distribution and Settlement Group. It is understood that the provision of a suitable local plan will be a requirement.
- It has been identified that £50,000 per annum will be provided to the Criminal Justice Voluntary Sector Forum to enable them to build capacity and engage with the partnership. National partners including Police Scotland and the Scottish Prison Service will be key partners as will Victim Support Services.
- A funding sub group has been established to consider development of a new funding formula for Criminal Justice Social Work (CJSW), which better incentivises the outcomes which will be set out in the new framework. It is noted that to achieve improved outcomes for community justice will require contributions beyond criminal justice social work. CPPs are therefore expected to leverage resource from their full range of partners in the delivery of community justice services.

- The Multi Agency Public Protection Arrangements (MAPPA), at least for the short term, will continue on a regional basis of the current North Strathclyde Community Justice Authority. This includes Argyll and Bute, West and East Dunbartonshire's, East Renfrewshire, Inverclyde and Renfrewshire. However, MAPPA will require to be reported on within the 32 CPP annual reports.
- 3.2 Community Justice Authorities have been asked by Scottish Government to support the transition arrangements within local areas. A national Community Planning Partnership Community Justice event is also planned for early April. Representatives from Renfrewshire will attend.
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Implications of this report

1. Financial Implications

In the new arrangements grant funding for criminal justice social work will be allocated directly to the local authority. Work is being undertaken at a national level to review the funding formula which determines the level of funding provided to local authorities. It has been indicated that a transition fund of £1.6m will be made available for a period of 3 years to support the implementation of the new community planning arrangements.

2. HR and Organisational Development Implications

Renfrewshire provides many support services to North Strathclyde Community Justice Authority (NSCJA) via Service level Agreements. It is understood that there are no TUPE requirements in relation to the staff currently employed by NSCJA for either community planning partnerships or the national body Community Justice Scotland. Renfrewshire is however working with NSCJA and Scottish Government to explore the options open to the three members of staff employed by NSCJA.

3. Community Plan/Council Plan Implications

Safer and Stronger	- Community Planning Partnerships will undertake local strategic planning for community justice services.
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4. Legal Implications

None.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

- (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights.

No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. Given equalities and human rights underpin the community planning partnership as adopted by Renfrewshire the change of the strategic planning arrangements from the Community Justice Authority to the Community Planning partnership will have no negative impact on vulnerable individuals.

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers

(a) None.

The foregoing background papers will be retained within Social Work for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Dorothy Hawthorn, Head of Child Care and Criminal Justice, 0141 618 6838, dorothy.hawthorn@renfrewshire.gcsx.gov.uk

Author: Dorothy Hawthorn, Head Child Care and Criminal Justice

To: Social Work, Health and Wellbeing Policy Board

On: 3 March 2015

Report by: Director of Children's Services

Heading: Development of Day and Employability Opportunities for Adults with Learning Disabilities

1. Summary

- 1.1. The purpose of this report is to provide an update for the Social Work, Health and Wellbeing Policy Board on progress made in the development of day and employability opportunities for adults with learning disabilities in Renfrewshire, and to seek the Board's approval to take forward the ongoing development of day opportunities.
- 1.2. In November 2011 the Community and Family Care Policy Board approved proposals for the further development of the Council's day services for adults with learning disabilities in a number of key areas. This followed a detailed review of the Council's existing day services which identified the need for modernisation and to adopt a more person-centred approach to day opportunities. The overall aim was that day services should be redesigned so that they are based not only on the assessed needs of individual service users, but also on assisting them to achieve their potential and aspirations.
- 1.3. It has been widely acknowledged that considerable progress has been made in the areas identified in the review, and these will be illustrated in greater detail later in this report. Investments have resulted in high quality buildings, improvements to support arrangements, and greater integration of people with learning disabilities into the community. In overall terms, a significantly expanded range of services and opportunities are now available to support adults with learning disabilities and autism in Renfrewshire.
- 1.4. It is recognised, however, that to further improve the quality of Renfrewshire's day services, action is required to address needs in the following areas:

- i) young adults in transition from school who have particularly high levels of need and whose learning disabilities, often combined with autism, significantly affects their daily lives and those of their family carers;
 - ii) older adults with a severe to moderate learning disability who have additional needs as a result of ageing and/or dementia.
 - iii) adults with learning disabilities who also have mental health issues that significantly affect their everyday lives; and
 - iv) Employability, creating more opportunities for employment for adults with a learning disability who are capable of accessing a range of options around employment.
- 1.5. The proposals outlined in this paper will set out in detail the various issues requiring to be addressed and how services can be further developed in order to meet future needs.
- 1.6. It should be noted that under these proposals it is intended that all centres and services involved in the delivery of day and employability opportunities for adults with learning disabilities will be retained.
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2. Recommendations

- 2.1. The Social Work, Health and Wellbeing Policy Board is asked to:
- Note the contents of this report and the progress made since the day services review of November 2011
 - Approve the model as one which will deliver appropriate outcomes for people using day opportunities.
 - Note the additional investment in the development of day services.
 - Agree proposals for the continued development of opportunities for employability using Project Search in partnership with Economic Development.
 - Approve the change of name for the Intensive Support Service to “**Gateway**”.
-

3. Background

- 3.1. The November 2011 Board report set out proposals for development of day service for adults with learning disabilities in the following areas:

3.2. *Assessment and Care Management*

A Person-Centred Plan (“My Plan”) was put in place for all people using day services. This individualised plan has been used as part of the overall process of assessing the service that is most suitable for each service user to meet their particular needs.

3.3. *Staffing*

The review improved staff to service user ratios, and also introduced a more appropriate skill mix. That report also introduced more flexible working arrangements, mainly through the use of part-time and sessional staff, alongside changes to the overall management of service.

3.4 *Buildings*

National policy promotes an increasingly community-based approach to day services and a move away from reliance on buildings. As part of this the service developed a more comprehensive network of community-based alternatives through the Community Networks Service and Flexi-care service, and created a Community Resource Centre based at the former Maxwellton Centre, now known as Spinner's Gate.

In consultation with service users and their carers, it was recognised that a certain level of buildings-based day services required to be retained. This included the Anchor Centre and Capability Scotland managed services at Whitehaugh, and West Lane Gardens. A key achievement has been the creation of two new day services, The Mirin and Milldale, both of which are based within the new leisure services buildings at the Lagoon and On-X. These are proving to be excellent facilities which not only encourage the greater integration of people with learning disabilities into the community, but also support greater access to healthy activities such as swimming and exercise.

3.5 *The Intensive Support Service (ISS)*

The ISS was originally developed with the aim of supporting adults presenting with complex behavioural issues and/or 'dual diagnosis' (i.e. a learning disability plus another form of disability such as Autistic Spectrum Disorder). People using this highly structured but flexible service have tended to be younger, often school leavers in transition from children's to adult service who require higher levels of care. There has been a very high level of demand for ISS which has resulted in capacity being increased from 6 to 12. The ISS is now based across two locations: Spinner's Gate and Anchor Centre

3.6 *Employability, Further Education and Training.*

Improving the availability of employment and meaningful activities as an alternative to day services is particularly important in the context of meeting the aspirations and abilities of people with learning disabilities who could gain and sustain employment if the appropriate opportunities are made available. While there has been progress in this regard, this report makes recommendations to address the need for further development and improvement in the field of supported employment.

3.7 Community Network Service.

The Community Network Service established following the Policy Board report in November 2011 has successfully supported service users to move away from the traditional day services and access a wide range of community based opportunities. This recognises that for many adults with learning disabilities neither employment nor day services are appropriate, but rather a programme based around meaningful activities which would best meet their needs. It is proposed to continue the development of this service.

4. The Further Development of Day Opportunities in Renfrewshire

4.1 In June 2013, the Scottish Government launched *The Keys to Life*, the new national 10 year strategy for people with learning disabilities. This followed on from the previous 10 year national learning disabilities strategy, *The Same As You?*, published in 2000.

4.2 The Keys to Life builds on *The Same As You?* but importantly has a more explicit focus on improving health outcomes for people with learning disabilities. This recognises research evidence which shows that people with learning disabilities have the poorest health of any group in Scotland, and the strategy therefore explicitly intends to address this inequality.

4.3 The Keys to Life contains 52 recommendations covering a wide range of issues affecting people with learning disabilities. 19 of the recommendations relate to health improvement. Others which may be seen as relevant today services provision include:

- Opportunities for older adults with a learning disability to maintain their everyday living skills and continue to promote their healthy lifestyles
- Improving transitions pathways
- Accessing educational activities and training
- Developing a range of supported employment opportunities. There is a specific recommendation (Recommendation 41) that local authorities, NHS and Third Sector organisations should lead by example by employing more people with learning disabilities
- Increasing opportunities for people with learning disabilities to volunteer within their communities and develop work skills
- Reducing the numbers of out of area placements
- Addressing health needs, including dementia, palliative care, and epilepsy

4.4 The Keys to Life cites two of Renfrewshire's redesigned day services, The Mirin and Milldale, as exemplars of good practice not only in terms of their co-location within leisure centres which encourages healthier activities, but also in terms of their encouraging the engagement and integration of people with learning disabilities within their wider communities.

- 4.5 Using its combined health and social work resources, the Renfrewshire Learning Disabilities Service (RLDS) is taking forward a number of initiatives aimed at health improvement, including health checks on people attending day centres, epilepsy training; dementia training, and a bowel screening programme designed specifically for people with learning disabilities which has been recognised at a national level.
- 4.6 Over recent times, significant improvements have been noted in the health and longevity of people with learning disabilities. Alongside this, however, carers are also becoming older with many less able to sustain the levels of care they previously provided, resulting in their greater reliance on day services to provide personal care and support.
- 4.7 National figures show that despite the overall improvements in health, people with learning disabilities are still likely to die some 20 years younger than the general population. They are also at significantly greater risk of dementia, with prevalence rates four times higher, and the onset of the condition being about 10 years earlier than the average.
- 4.8 People with Down's Syndrome experience even higher dementia prevalence rates, with the onset of the condition being as much as 30-40 years earlier than the population at large.
- 4.9 To assist individuals to achieve better outcomes, it is recognised that further change and development will be required in the way current services are provided. Services require to evolve and to be redesigned to reflect best practice and changing demographics. The Renfrewshire Learning Disabilities Service is ideally placed to take forward these improvements and will continue to review the services to ensure they meet changing demands and need.
- 4.10 There are currently 314 people supported by day services in Renfrewshire. While it is acknowledged there has been real progress in the key areas identified in the Renfrewshire day services review, it is recognised that further development is now required in the following areas:
- a) young adults in transition from school who have particularly high levels of need and whose learning disabilities, often combined with autism, significantly affects their daily lives and those of their family carers;
 - b) older adults with a severe to moderate learning disability who have additional needs as a result of ageing and/or dementia;
 - c) adults with learning disabilities who also have mental health issues that significantly affect their everyday lives;
 - d) employability - creating more opportunities for employment for adults with a learning disability who aspire to having a job and who are capable of accessing a range of options around employment.

5. Proposals to address high levels of needs associated with complex health needs and autism, particularly young people in transition between school and adult services

5.1. The proposals outlined in sections 5.1 to 7.3 further develop all of the existing services using the same approach and involve no movement of service users or change to the provider of the employability services as part of the enhanced service. There are no plans to close any buildings or services within Renfrewshire's day services.

5.2. There has been a significant recent upward trend in demand for day services from adults with learning disabilities who present with health disorders and more complex forms of autism. Through RLDS transitions planning arrangements, it is known that demand from young people who are leaving their additional support needs schools will be particularly high over the next 5 years. Many of them have a diagnosis of autism in addition to learning disabilities. The management of their complex behaviour can be challenging and requires highly trained staff to support them, alongside facilities specifically designed to accommodate them.

5.3. There are a total of 14 young people making the transition to adult day and respite services in summer 2015 who are assessed as requiring a day service. This includes a significantly higher than average number of young people with autism who require a more intensive autism approach similar to that already developed through the RLDS Intensive Support Service model (see 3.5) and support with their complex health care needs.

5.4 *Intensive Support Service Development*

In November 2011, the Policy Board approved a number of developments for day services. At that point the Intensive Support Service (ISS) was operating at 6 places. As was anticipated, the ISS has gradually increased to 12 places per day. This has been achieved by reconfiguring designated space within the Anchor Centre to form an enhanced and complementary service to the main ISS base which is based at Spinners Gate.

In order to meet additional demand, it is proposed that the service will be enhanced to provide 14 places per day. This can be achieved by a small increase in staffing and by providing a therapeutic environment and individualised care plans for adults with learning disabilities who present with more complex behaviours associated with their autism.

5.5 *Anchor Centre Day Service*

The service provided from the Anchor Day centre already offers a high staff to service user ratio which enables the staff team to provide support and a wide range of activities for adults with profound to severe learning disabilities, many of whom also have complex health care needs.

As noted above, during the next year there are additional demands on this service from young people in transition, particularly those with autism, and

from existing service users who have higher levels of health needs. The proposed developments are therefore aimed at addressing the particular pressures resulting from the increased demand for specialist services from young people in transition during 2015, and also to meet the needs of existing service users requiring additional supports.

The recommended increase in staff and more effective use of the space within the Anchor Centre will enable the development of the more intensive approach that is required to support people on the autism spectrum in particular. This augmented staff team would work closely with the Intensive Support Service to share best practice, skills and knowledge.

- 5.6 These developments are taking place in the context of Self Directed Support. All young people (or their legal Guardians) in transition assessed as in need of services will be able to choose the options provided to them under Self-Directed Support (SDS). In some cases, their guardians / carers may choose to use their funds to arrange their own support, employ their own staff, or purchase care from another provider. At this stage, however, the indications from guardians / carers are that some will choose those services provided by RLDS and therefore there is the need to plan for this, while taking into account the other options available via SDS.
- 5.7 Following consultation with service users and their guardians / carers, it is proposed to change the name of the Intensive Support Service to "The Gateway". This was the preferred name chosen by service users and carers which they considered to be less stigmatising and more reflective of a stage on the journey to increased independence.

6. Day services proposals to address additional needs associated with mental health issues, dementia, ageing, and the promotion of alternatives to day services.

6.1. *Mainstream Provision*

There are a number of adults across the range of our day services that experience significant mental health issues, dementia, and/or physical frailty associated with ageing. In some cases the impact of these conditions can have a more debilitating impact on their everyday lives than their learning disability.

Improved links have been established with mainstream services, in particular health professionals within RLDS, to target individuals requiring additional supports and therapeutic interventions. In some of these cases, the type of day service in place may no longer be appropriate to their needs (e.g. outings; physical activities within leisure services). There is therefore the need to adapt day services or in some cases to seek an alternative provision to meet the individual's needs and outcomes.

6.2. **Complex Service provision**

Within current day services there are a number of adults presenting with more severe levels of learning disability that are also experiencing mental health difficulties and / or showing signs of dementia. For these people continuity of care is important, and they will benefit from taking part in the daily structured support their current day service provides. However, they require greater flexibility and a more individualised approach to maintain their skills and functional abilities. In order to achieve this, a small increase in direct support staff is planned.

As referred to earlier, there are an increasing number of adults with learning disabilities who have a diagnosis of dementia. People with Down's Syndrome are particularly affected by this condition with some showing signs of dementia as early as their 30s and 40s. RLDS has been working closely with West of Scotland University to provide staff training and advice on redesign to provide more dementia specific support as an alternative to the current provision.

6.3. **Supporting alternatives to day care**

Since the November 2011 review there has been an overall increase in the number of adults attending day services on a part time basis. This is in line with national policy which encourages part-time attendance at day services alongside the development of robust alternatives to more formal day services. An important element of the revised day services staffing structure was the increase of staff to service users ratios alongside the development of the care coordination role. This placed greater responsibility on Day Services Officers (DSOs) to record individual care plans, liaise with carers, and coordinate care arrangements.

The increased number of service users that are now supported in day services throughout the week has resulted in greater responsibility and workload being placed on these DSOs. To address this issue alongside the need to continue to develop their key worker / care co-ordination role, a small increase in the number of Day Service Officers is planned.

In addition to the above development it is proposed to work with existing day and care service providers to develop the range of services which can support adults who present as being less active. This may include people with dementia whose needs and outcomes can be best met out with the larger day services at The Mirin and Milldale.

7. **Opportunities for employability for young people and adults with a learning disability to access the range of options around employment**

- 7.1 This paper sets out the three complementary support services being proposed to meet the need to develop employment opportunities and meaningful activity. Recommendation 41 of *"The Keys to Life"* proposes that by 2018 The Learning Disability Implementation Group works with Local Authorities, NHS

Boards and Third Sector Organisations to develop a range of supported employment opportunities for people with learning disabilities and that those organisations should lead by example by employing people with learning disabilities.

Employment rates for people with a learning disability in Scotland are 13.1%. The Renfrewshire rate is 10.5% (2013 figures).

In Renfrewshire, our main provider in supporting employability for people with learning disabilities is Capability Works, part of Capability Scotland. The Capability Works initiative adopts a Social Enterprise Model which supports people with learning disabilities into employment. This model is based on the following elements:

- **Assessment-** confirms that the adult is “ready” to move into employment.
- **Induction-** support to identify the potential barriers and agree a plan of action.
- **Rehabilitation-** providing the adult with access to a number of opportunities for supports to assist in breaking down the barriers, anger management, career route tracking, communication skills.
- **Moving into Employment-** work experience opportunities to provide “real” experience of the workplace, developing a CV and building their skills and confidence, ultimately preparing them for employment.
- **Into Work and Future Support-** developing skills with employers and assisting the adult to find and secure work. In addition it is essential that there is ongoing support to assist the adult to maintain the employment.

It is proposed to continue working in partnership with Capability Scotland to adapt and develop an employability initiative that is based around horticulture, growing fruit and vegetables to supply to the market. Two sites, one adjacent to Weaver’s Linn Respite Centre in Paisley; the other within the grounds at West Lane Gardens Day Centre in Johnstone, have been identified for this initiative.

Some of the grounds within the Weaver’s Linn site have already been developed for this purpose and Renfrewshire Community Health Partnership has allocated £30k to landscape an additional area within the Weaver’s Linn site into a gardening project. West Lane Gardens is already well developed for this purpose.

7.2 ***Project Search***

Project Search is an evidenced based partnership model to support young people with Learning Disabilities to gain workplace skills and to progress into work. It was developed in America and is now being rolled out across various areas in Britain, including a recent project based at the Victoria Hospital in Glasgow.

Discussions have been ongoing in Renfrewshire for some time to introduce the Project Search approach. The Economic Development Unit have indicated

their support for this initiative as part of the Invest in Renfrewshire programme which supports young unemployed people into work.

Project Search would form an additional element to the current Invest in Renfrewshire Council Traineeships and Internships programme which is delivered across the Council. The indicative costs for the project are set at around £100k per year and the project would attract European funding as part of the package of support. A two year commitment has been made by the Economic Development and the initial target is to create opportunities for up to 12 service users each year.

The Project Search partnership in Renfrewshire would include Social Work, Economic Development, and a further education. The goal is to provide on-site traineeship experiences from September 2015 to assist young adults with learning disabilities to acquire the necessary skills for the workplace. The Project Search initiatives are expected to lead, in due course, to paid full time employment.

7.3 Community Network - continuing to develop options around meaningful activity and alternatives to Day Care –

A number of adults with learning disabilities are not currently in a position to take advantage of employability programmes due to their personal circumstances. At the same time, day services may not be suitable to meet their particular needs and outcomes.

The 2011 review recognised this issue and proposed the development of the Community Network service. Since its inception 2 years ago, this service has proved highly successful in offering adults with learning disabilities alternatives to traditional day services. Adults who meet the RLDS eligibility criteria and who can travel independently are supported to access a wide range of activities and opportunities throughout the week, assisting service users to maintain their skills and outcomes.

Community Network service users have access to the support and guidance of a 'key worker' and a more structured person centred care plan. Activities are developed around their needs and outcomes with the aim of supporting and developing their daily living skills, communication and confidence.

It is recognised that this style of service is essential in preventing a breakdown or crisis from occurring, and in providing adults with alternatives to day services especially in preparation for employability in due course. The demand for this service has steadily grown and is at the stage where the capacity requires to increase.

It is planned to further develop the Community Network service through a small enhancement in staffing to increase the number of service users supported each day. This will enable the service to continue to provide the 'key worker' / care co-ordination role, which is proving essential for many, and will enable the service develop links with the employability initiatives, including

the Social Enterprise model, to support service users' future plans.

Implications of this report

1. Financial Implications

All services detailed in the review of day services for adults with learning disabilities as detailed in the report are financed from available resources.

2. HR and Organisational Development Implications

3. Community Plan/Council Plan Implications

Children and Young People	- The development of services for adults with learning disabilities should increase opportunities for young people at transitions.
Community Care, Health and Well-being	- The service developments should address some of the known social and health difficulties experienced by people with learning disabilities and provide opportunities for health improvement and greater social integration.
Empowering our Communities	- Planning and delivery of the services for adults with learning disabilities should reflect engagement with stakeholders through the community planning process.
Greener	- None
Jobs and the Economy	- An increase in the opportunities for adults with learning disabilities into employment
Safer and Stronger	- The services will provide greater opportunities for planned social integration

4. Legal Implications

None.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report at this stage. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers n/a

Author: Shiona Strachan, Head of Adult Services

To: Social Work, Health and Well-Being Policy Board

On: 3 March 2015

Report by: Director of Children's Services

Heading: Consultation on Draft Statutory Guidance for Part 9
(Corporate Parenting) of the Children and Young People
(Scotland) Act 2014

1. Summary

- 1.1. The Children and Young People (Scotland) Act 2014 (the 2014 Act) contains a number of provisions for all children and is aimed at improving outcomes for children and young people. At a universal level the 2014 Act cover the rights of children and young people, getting it right for every child (including the requirement for a Named Person and a single planning process for children who require it), defining well being and increasing early learning and education provision.
- 1.2. The 2014 Act also put in place significant new legislative duties in respect of looked after children. These new duties include embedding in law Corporate Parenting responsibilities on public bodies, extending the rights of formerly looked after children to aftercare and introduces the concept of continuing care.
- 1.3. The Scottish Government has indicated its intention to publish and consult on statutory guidance for various parts of the 2014 Act. On 17 December 2014 the Scottish Government launched a consultation on [Draft Statutory Guidance for Part 9 \(Corporate Parenting\) of the Children and Young People \(Scotland\) Act 2014](#). The Consultation closes on 2 March 2015 and a draft response has been prepared for consideration and approval by the Board (appendix 1).

- 1.4. On 6 February 2015 the Scottish Government launched consultation on [Draft Statutory Guidance for Parts 4, 5 and 18 \(Section 96\) of the Children and Young People \(Scotland\) Act 2014](#) which covers the provisions within the 2014 Act on Getting It Right For Every Child. This consultation ends on 1 May 2015. Given the consultation document has just been issued it isn't possible to provide a draft response for consideration at this meeting. A draft response will be sent to the Scottish Government and a report seeking homologation presented at the first meeting of the new Education and Children's Services Policy Board on 14 May 2015.
 - 1.5. The Scottish Government had indicated that Draft Statutory Guidance on Parts 10 and 11 would be published in December 2014 covering aftercare and continuing care. This draft statutory guidance has not yet been published and a report will be presented to a future meeting of the Education and Children's Services Policy Board.
 - 1.6. The Draft Statutory Guidance for Part 9 (Corporate Parenting) has been issued to provide clarity on the duties of corporate parents. The Draft Statutory Guidance includes sections on corporate parenting responsibilities, planning by corporate parenting, collaborative working among corporate parents, reports by corporate parents, relations between corporate parents and those holding parental rights and responsibilities for individual children and the outcomes which corporate parents are expected to deliver for looked after children.
 - 1.7. The Scottish Government is seeking responses to 5 questions as listed in appendix 1. The response has been informed by a multi-agency discussion at the Children and Young People Thematic Board on 24 February 2015.
-

2. Recommendations

- 2.1. The Social Work, Health and Well-being Policy Board is asked to:
 - [a] note the launch of the consultation on Draft Statutory Guidance for Part 9 (Corporate Parenting) of the Children and Young People (Scotland) Act 2014;
 - [b] consider and homologate the response attached at appendix 1;
 - [c] note that a report will be presented to the first meeting of the Education and Children's Services Policy Board on the Draft Statutory Guidance for Parts 4, 5 and 18 (Section 96) of the Children and Young People (Scotland) Act 2014
 - [d] delegate preparing a response to that consultation to the Director of Children's Services; and
 - [e] request the Director of Children's Services provide a report on the Draft Statutory Guidance on Parts 10 and 11 covering aftercare and continuing care to a future meeting of the Education and Children's Services Policy Board.
-

3. Background

- 3.1. The Children and Young People (Scotland) Act 2014 (the 2014 Act) was passed by the Scottish on 19 February 2014 and received Royal Assent on 27 March 2014. The Act contains a range of provisions including the rights of children and young people, the provision of early learning and child care, embedding the Getting it Right for Every Child approach and services and support for looked after children.
- 3.2. The Scottish Government previously published Statutory Guidance on the Early Learning and Childcare elements of the Children and Young People (Scotland) Act 2014. This Statutory Guidance underpins the Early Learning and Childcare provision in Renfrewshire relating to the provision of 600 hours of free early learning and child care for three and four year olds and vulnerable two year olds.
- 3.3. The Scottish Government has indicated that it intends publishing and consulting on a range of Draft Statutory Guidance in relation to the 2014 Act. The Draft Statutory Guidance for Part 9 (Corporate Parenting) of the Children and Young People (Scotland) Act 2014 was published on 17 December 2014 and the consultation ends on 2 March 2015. A consultation on Draft Statutory Guidance for Parts 4, 5 and 18 (Section 96) of the Children and Young People (Scotland) Act 2014 was launched on 6 February 2015 and closes on 1 May 2015. A report on that document will be submitted to the first meeting of the Education and Children's Services on 14 May 2015.
- 3.4. The Scottish Government had indicated that the Draft Statutory Guidance on Parts on Parts 10 and 11 would be published in December 2014 covering aftercare and continuing care. This draft statutory guidance has not yet been published and a report will be presented to a future meeting of the Education and Children's Services Policy Board.

Draft Statutory Guidance for Part 9 (Corporate Parenting) of the Children and Young People (Scotland) Act 2014

- 3.5. Part 9 of the Children and Young People (Scotland) Act 2014 deals with the issue of Corporate Parenting. This part of the Act puts the concept and policy of corporate parenting onto a statutory basis. Part 9 of the Act sets out a framework of the duties and responsibilities of a public body identified as a corporate parent and comes into force in April 2015.
- 3.6. Local government services have worked with the concept of corporate parent for some time however the 2014 Act extends the range of public bodies now considered to be corporate parents. The Scottish Government commissioned the Centre for Excellence for Looked After Children in Scotland to develop the statutory guidance. The 2014 Act requires the Scottish Government to consult corporate parents on the guidance before it is issued.
- 3.7. The Scottish Government launched a formal consultation on the statutory guidance on 17 December 2014. The Scottish Government has indicated that responses should be submitted by 2 March 2015.

- 3.8. The responsibilities in relation to corporate parenting come into effect in April 2015. The 2014 Act requires public bodies to discharge their corporate parenting responsibilities to all looked after children. For young people who were looked after on their 16th birthday the corporate parenting responsibilities extend up to and including the age of 26.
- 3.9. Corporate parents are required to prepare, publish and review a corporate parenting plan. The 2014 Act corporate parents to work in a collaborative manner to discharge this area of responsibility.
- 3.10. The 2014 Act outlined the range of young people for whom corporate parents have duties and responsibilities towards. Following review the Scottish Government decided to extend the range of young people to whom corporate parents have responsibility to include young people between the ages of 16 to 26 who are no longer looked after but who were previously looked after between the ages of 11 and 16 for an aggregated period of no less than two years.
- 3.11. The Draft Statutory Guidance defines corporate parenting as:
“An organisation’s performance of actions necessary to promote and support the wellbeing of a looked after child or care leaver, including their physical, emotional, spiritual, social and cognitive development”.
- 3.12. The statutory guidance is clear that corporate parenting is not a task which can be delegated to a team or individual but relates to the organisation. The duties of the corporate parent should be discharged in a manner which is consistent with the purpose and function of the individual public body
- 3.13. The statutory guidance:
- has been produced to assist organisations identified as being a corporate parent in the discharge of their duties
 - is clear that the organisation’s most senior officers are responsible for ensuring that the duties in Part 9 of the 2014 Act are discharged;
 - notes the important role that elected members have in holding senior officers to account in relation to corporate parenting;
 - provides clarity in relation to responsibilities for children and young people who are placed outwith their own local authority or in the independent or third sector;
 - requires corporate parents to be alert to matters which might adversely impact on looked after children or care leavers;
 - requires corporate parents to promote the interests of looked after children and care leavers;
 - requires corporate parents to have a Corporate Parenting Plan (this doesn’t need to be a stand-alone plan and can be included in another plan such as the Integrated Children’s Services Plan);
 - requires corporate parents to collaborate to improve outcomes for looked after children and care leavers; and
 - ensure that corporate parents maintain links with parents of looked after children who continue to hold parental rights and responsibilities.

- 3.14. A corporate parenting working group is in place in Renfrewshire. This group has developed an action plan to assist the range of partners in the area discharge their corporate parenting responsibilities. The Corporate Parenting Group will ensure that Renfrewshire is well placed to discharge the responsibilities outlined in the Draft Statutory Guidance.
- 3.15. The Draft Statutory Guidance sets out the minimum standards expected of corporate parents and as such are a welcome resource for corporate parents. There isn't anything in the Draft Statutory Guidance which causes a problem for Renfrewshire. The review of the Draft Statutory Guidance indicates that Renfrewshire is already displaying best practice in this area.
- 3.16. The Children and Young People Thematic Board discussed the Draft Statutory Guidance on 24 February 2015. That discussion has informed the response attached at appendix 1.

Implications of this report

1. Financial Implications

At present it is not clear of the level of financial impact on local authorities as a result of the new duties contained in the 2014 Act under Corporate Parenting responsibilities. The new challenges particularly relate to the extension of aftercare services to care leavers up to the age of 26.

2. HR and Organisational Development Implications

None.

3. Community Plan/Council Plan Implications

Children and Young People

- The Draft Statutory Guidance on corporate parenting will support groups of vulnerable children and assist in delivering the outcomes contained in the Community Plan for children and young people.

Jobs and the Economy

- Additional responsibilities for corporate parents will result in additional support to looked after children and should assist in supporting them into further education, training or employment. The Draft Statutory Guidance should result in practice contributing positively to the outcomes in the Community Plan in relation to Jobs and the Economy.

4. Legal Implications

The Children and Young People (Scotland) Act 2014 contains significant legal implications for local authorities.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only.

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers: None

Author: Dorothy Hawthorn, Head of Child Care and Criminal Justice,
0141 618 6827

- 1) **Do you feel this draft guidance provides clarity about what corporate parenting is, and how corporate parents are supposed to exercise their duties?**
- 2) **Do you agree with the definition of corporate parenting?**
If not, what would you change and why?
- 3) **Is the draft guidance clear about how different corporate parents, in view of their other functions, should assess the wellbeing of looked children and care leavers?**
- 4) **Are there sections of the guidance which you feel need to be expanded?**
- 5) **Do you have any other comments?**

Respondent Information Form

Please Note this form **must** be returned with your response to ensure that we handle your response appropriately. **If you are responding to more than one set of regulations at the same time, you only need to complete this form once.**

1. Name/Organisation Organisation Name

Title Mr ☐ Ms ☒ Mrs ☐ Miss ☐ Dr ☐ Please tick as appropriate

Surname

Forename

2. Postal Address

3. Permissions - I am responding as...

Individual

/

Group/Organisation

☐

Please tick as appropriate

☒

- (a) Do you agree to your response being made available to the public (in Scottish Government library and/or on the Scottish Government web site)?

Please tick as appropriate

☐ Yes ☐ No

- (b) Where confidentiality is not requested, we will make your responses available to the public on the following basis

Please tick ONE of the following boxes

Yes, make my response, name and address all available

☐

or

Yes, make my response available, but not my name and address

☐

or

Yes, make my response and name available, but not my address

☐

- (c) The name and address of your organisation **will be** made available to the public (in the Scottish Government library and/or on the Scottish Government web site).

Are you content for your **response** to be made available?

Please tick as appropriate

☒ Yes ☐ No

- (d) We will share your response internally with other Scottish Government policy teams who may be addressing the issues you discuss. They may wish to contact you again in the future, but we require your permission to do so. Are you content for Scottish Government to contact you again in relation to this consultation exercise?

Please tick as appropriate

☒ Yes

☐ No

4. Additional information – I am responding as:
Please tick as appropriate

1. NHS Health Board	
2. Other NHS Organisation	
3. General Practitioner	
4. Local Authority	✓
5. Other statutory organisation	
6. Third sector care provider organisation	
7. Independent / private care provider organisation	
8. Representative organisation for professional group	
9. Representative organisation for staff group e.g. trade union	
10. Education / academic group	
11. Representative group for patients / care users	
12. Representative group for carers	
13. Patient / service user	
14. Carer	
15. Other – please specify	

Consultation on Draft Statutory Guidance for Part 9 (Corporate Parenting) of the Children and Young People (Scotland) Act 2014

Respondent Information Form

Please Note this form **must** be returned with your response to ensure that we handle your response appropriately. **If you are responding to more than one set of regulations at the same time, you only need to complete this form once.**

1. Name/Organisation

Organisation Name

Renfrewshire Council

Title Ms

Surname

Hawthorn

Forename

Dorothy

2. Postal Address

Renfrewshire Council

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Phone

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dorothy.hawthorn@renfrewshire.gcsx.gov.uk

3. Permissions - I am responding as...

Individual / **Group/Organisation**

☐

Please tick as appropriate

☒

- (a)** Do you agree to your response being made available to the public (in Scottish Government library and/or on the Scottish Government web site)?

Please tick as appropriate

☐ Yes ☐ No

- (c)** The name and address of your organisation **will be** made available to the public (in the Scottish Government library and/or on the Scottish Government web site).

(b) Where confidentiality is not requested, we will make your responses available to the public on the following basis

Please tick ONE of the following boxes

Yes, make my response, ☐
name and address all
available

or

Yes, make my response ☐
available, but not my
name and address

or

Yes, make my response ☐
and name available, but
not my address

Are you content for your
response to be made
available?

Please tick as appropriate

☒ Yes ☐ No

(d) We will share your response internally with other Scottish Government policy teams who may be addressing the issues you discuss. They may wish to contact you again in the future, but we require your permission to do so. Are you content for Scottish Government to contact you again in relation to this consultation exercise?

Please tick as appropriate

☐ Yes

☐ No

4. Additional information – I am responding as:

Please tick as appropriate

1. NHS Health Board	
2. Other NHS Organisation	
3. General Practitioner	
4. Local Authority	X
5. Other statutory organisation	
6. Third sector care provider organisation	
7. Independent / private care provider organisation	
8. Representative organisation for professional group	
9. Representative organisation for staff group e.g. trade union	
10. Education / academic group	
11. Representative group for patients / care users	
12. Representative group for carers	

13. Patient / service user		
14. Carer		
15. Other – please specify		

Consultation Questions

Preamble

Renfrewshire Council welcomes the opportunity to provide comment on the Draft Statutory Guidance for Part 9 (Corporate Parenting) of the Children and Young People (Scotland) Act 2014. The response below has been informed by discussions with a range of partner agencies at a meeting of the Renfrewshire Children and Young People Thematic Board. The Children and Young People Thematic Board is one of six Thematic Boards which take the lead in planning and delivering the Renfrewshire Community Plan.

1 Do you feel this draft guidance provides clarity about what corporate parenting is, and how corporate parents are supposed to exercise their duties?

Renfrewshire considers that the draft guidance is a good start to explaining what “corporate parenting is and how “corporate parents” are supposed to exercise their duties. There is nothing in the guidance with which we have a major concern however the general view is that the draft guidance is not an easy read nor does it add to what is already available in other documents including in “These are Our Bairns: A Guide for Community Planning Partnerships on Being A Good Corporate Parent”.

It is recognised that the draft guidance is one of a suite of guidance which will be published by the Scottish Government however given that all of the guidance is not yet available it is difficult to offer a view on how they all link. This is frustrating when the paragraph 4 outlines the need to read the guidance alongside other documents which are not yet available (particularly) the draft guidance on Part 10 (Aftercare).

Renfrewshire considers that the section which provides the definitions of a “looked after child” and “care leaver” is helpful and clear. We believe that this part of the draft guidance will be useful to the range of agencies and organisations defined as corporate parents in Schedule 4 of the Children and Young People (Scotland) Act 2014 with an easy and accessible definition allowing them to target their responsibilities under the Act in a positive and proactive manner.

It is our view that the Executive Summary and page 10 are almost a complete repetition and should not be repeated in the final document. The final document should contain this detail in only one section.

Renfrewshire notes that paragraph 43 (page 15) refers in the final sentence to the role of those involved in “corporate governance” of organisations. It is our view that this section does not address the particular “governance role” in as comprehensive manner as we think it should. We would suggest that in addition to scrutinising the role of senior management there is an active role for some with a governance role in the discharge of the role of “corporate parent” e.g. the elected members in Renfrewshire make themselves available to looked after children to ensure that they are directly aware of the issues and challenges that looked after children are experiencing and the way in which services are responding to address these.

Renfrewshire is supportive of the guidance outlining the responsibilities of corporate parents as contained in Section 58 of the Children and Young People (Scotland) Act 2014. We believe that the approach adopted in the draft guidance whereby each area of responsibility is addressed individually and where required linked to each other is helpful. It is also considered helpful that the draft guidance at an early stage provides support for corporate parents to work together to discharge these responsibilities.

Renfrewshire believes that the guidance in relation to the need for corporate parents to **“be alert to matters which might adversely affect wellbeing”** is clear and concise. We are of the view that this section would be enhanced by the addition of guidance on a feedback loop particularly in circumstances where the agency or organisation is not able to accept the views of those looked after children, care leavers or carers who contributed to any engagement event or process.

Paragraph 62 on **“assess the needs of children and young people for services and support”** notes that the term “needs” may be interpreted as “the actions which must be taken”. We think this is not helpful and in fact causes confusion. “Needs” in our view is something that is unique to an individual results in an action to address it.

The section of the guidance on page 25 headed **“promote the interests of looked after children and care leavers”** is, subject to the issue of the definition of need highlighted above, a helpful section. The section headed **“provide opportunities to participate in activities designed to promote wellbeing”** is also considered to be helpful.

The guidance on pages 29 to 33 is helpful and accessible whilst providing the “corporate parent” with sufficient clarity around how they should discharge their responsibilities in the sections identified.

Renfrewshire is keen to ensure that any new responsibility around a plan for particular groups of children does not add an additional burden and must enhance what is already in place to be useful. As such Renfrewshire is supportive of the proposed guidance which allows the “corporate parenting plan” to be part of the “integrated children’s services plan”. It would be the intention in Renfrewshire to ensure that the “corporate parenting plan” is embedded in the “integrated children’s services plan” and linked to the “community plan”. The suggested three year period appears to be sensible as does an annual review of progress being made.

Renfrewshire believes that the guidance on pages 40 to 42 on the publication of reports by corporate parents should be amended to specify that theses could be contained in the “integrated children’s services plan”.

2 Do you agree with the definition of corporate parenting?

Renfrewshire has some concerns with the definition of corporate parenting contained in paragraph 21 of the draft guidance. It is recognised that the guidance is aimed primarily at agencies and organisations identified in the Children and Young People (Scotland) Act 2014 however if the definition is to be accessible and understood by children, young people and their families then the use of “cognitive development” could be a barrier.

The definition provided by Sonia Jackson and quoted in “These are Our Bairns: A Guide for Community Planning Partnerships on Being A Good Corporate Parent” is *“the performance of all actions necessary to promote and support the physical, emotional, social and cognitive development of a child from infancy to adulthood”*. It is accepted that this definition also contains the term “cognitive development” and suggest that the guidance is revisited to make this more “child and young person friendly and less formal.

Renfrewshire is concerned that the change proposed in the draft guidance introduces the word “spiritual” without any explanation of why this particular term has been added to the definition. We are concerned that introducing this whilst failing to address issues of culture and identity could be seen as discriminatory.

3 Is the draft guidance clear about how different corporate parents, in view of their other functions, should assess the wellbeing of looked after children and care leavers?

The guidance on wellbeing is light in detail. It provides a useful reminder of the wellbeing indicators however referring to additional guidance located in other documents can be difficult for navigation purposes. Renfrewshire accepts that the assessment of wellbeing is central to improving outcomes for children. We are of the view that corporate parent guidance should be enhanced on the specific responsibilities and options for discharging the assessment of need to ensure that they do not adversely affect but rather promote wellbeing.

4 Are there sections of the guidance which you feel need to be expanded?

Renfrewshire believes that "These are Our Bairns: A Guide for Community Planning Partnerships on Being A Good Corporate Parent" contained useful sections on the questions that agencies and organisations should ask in relation to their role. We recommend that this is considered for adding to the guidance.

5 Do you have any other comments?

None.

To: Social Work, Health and Wellbeing Policy Board

On: 3 March 2015

Report by: Director of Children's Services

Heading: Care Home Fees 2015/16

1. Summary

- 1.1. In accordance with the agreement between the Scottish Government, COSLA and Scottish Care, care home fees have been subject to annual negotiation.
 - 1.2. This year's fee negotiations are still ongoing, and therefore the fees which will apply for financial year 2015/16 are not yet set.
 - 1.3. The arrangements for the negotiation of fees in future years are still under consideration at a national level.
-

2. Recommendations

The Social Work, Health and Wellbeing Policy Board is asked to

- a) authorise the Director of Children's Services to implement the care home fees for 2015/16 once these have been agreed nationally.
 - b) note that the Director of Children's Services will report back to the Board if the upratings are not in line with the expected levels.
-

3. Background

- 3.1. Since 2006, care home fees in Scotland have been the subject of negotiation and agreement by the Scottish government, COSLA, and Scottish Care, and a representative of Social work Scotland, leading to an agreed national rate. Renfrewshire remains a part of these arrangements for the negotiation of the 2015/16 rate uplift.
- 3.2. Fees payable are set in respect of external residential and nursing care homes and have been structured to link to quality factors in individual homes.

- 3.3. The national negotiations for 2015/16 are still ongoing and therefore the fees have not yet been agreed, nor any recommendation yet made in relation to the linkage to quality factors.
- 3.4. The options for the negotiation of rates for future years are currently under discussion at a national level.
-

Implications of this report

1. Financial Implications

The financial impact of the increase agreed will be met from available resources.

2. HR and Organisational Development Implications

None.

3. Community Plan/Council Plan Implications

Community Care, Health and Well-being - sustaining Improvement to quality in care homes will protect and improve the health of residents.

Safer and Stronger - promoting quality standards in care homes will improve protection of residents.

4. Legal Implications

Providers of residential and nursing care will require to enter into an updated National Care Home Contract or agreed variation thereto.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

- (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health and Safety Implications

None.

9. Procurement Implications

These proposals accord with the arrangements for purchase of this care category as recommended by the national negotiation process and as adopted by Renfrewshire in previous years.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers

none

Author: Author: Anne McMillan, Head of Resources, tel 0141 618 6826

To: Social Work, Health and Well-being Board

On: 3 March 2015

Report by: Director of Children's Services

**Heading: Residential and Non residential Charging Framework –
Department for Work and Pensions (DWP) Annual Up-rating
2015/16**

1. Summary

- 1.1. Each year councils implement a number of updates to their charging frameworks for residential and for non residential services to reflect the annual up-rating of DWP benefits and national guidance. The general effect of increased thresholds is to allow the client to retain a greater level of income prior to charges being payable, where charging is applicable.
 - 1.2. The National Assistance Regulations, which are reviewed annually by the Government, apply when financially assessing a client's ability to pay for residential care. The rates for 2015/16 have not yet been finalised.
 - 1.3. COSLA issue guidance annually in relation to charging for non residential service. This guidance also takes into account the annual DWP upratings, which have not yet been finalised for 2015/16, although it is expected that the upratings will be in line with those in previous years.
 - 1.4. All changes apply from Monday 6 April 2015 in line with DWP benefit increases.
-

2. Recommendations

- 2.1. The Social Work, Health and Well-being Policy Board is asked to :
 - a) authorise the Director of Children's Services to update the council's financial assessment frameworks for charging purposes to reflect the DWP rates for 2015/16 once these have been notified.
 - b) Note that the Director of Children's Services will report back to the Board if the upratings are not in line with the expected levels.

Implications of this report

1. Financial Implications

The general effect of increased DWP thresholds and personal allowances is to allow service users to retain a greater level of income before charging is applied, where charging is applicable.

2. HR and Organisational Development Implications

None.

3. Community Plan/Council Plan Implications

Community Care, Health and Well-being - Application of National Regulations and COSLA Guidance ensures that charging for care services within Renfrewshire is in accordance with the frameworks across Scotland.

4. Legal Implications

None.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website. (Report author to arrange this).

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers

none

Author: Author: Anne McMillan, Head of Resources, tel 0141 618 6826

To: **Social Work, Health & Wellbeing Policy Board**

On: **3 March 2015**

Report by: **Director of Children's Services**

Heading: **Section 10 Grant Applications 2015-16**

1. Summary

- 1.1. Social Work has the delegated authority to provide financial support to voluntary organisations under Section 10 of the Social Work Scotland Act 1968. This report proposes awards totalling £17,050 to support voluntary organisations.
 - 1.2. A total of 10 organisations have submitted grant applications for Section 10 funding. Details of the grant applications are provided in schedules 1 and 2, appended to this report.
 - 1.3. It is proposed that funding amounting to £17,050 is awarded to the 10 organisations as listed in schedules 1 and 2.
 - 1.4. Previous reports to the Social Work, Health and Well-being Board have sought approval to continue to make section 10 payments to Renfrewshire Citizens Advice Bureau pending the implementation of alternative payment arrangements arising from the corporate review of advice services. A further payment to cover the month of January 2015 was paid through the Section 10 process to ensure funding continuity, and this report seeks homologation of the decision to make this payment.
-

2. Recommendations

- 2.1. The Social Work, Health & Wellbeing Policy Board is asked to:
 - a) Approve funding in respect of the organisations detailed, totalling £17,050.
 - b) Homologate the award of Section 10 grant funding for the month for January 2015 amounting £3917 to Renfrewshire Citizen's Advice Bureau to ensure continuity of funding pending completion of alternative payment arrangements arising from the corporate review of advice services.
-

3. Background

- 3.1. Social Work has the delegated authority to provide financial support to voluntary organisations under Section 10 of the Social Work Scotland Act 1968, and this report details proposed awards totalling £17,050 to support voluntary organisations.
 - 3.2. Grant awards can only be made to organisations accepting the Council's conditions of grant. In addition, inter-agency organisations which are applying for funding from other local authorities and sources of funding will require to demonstrate viability as part of the grant award conditions.
 - 3.3. The report on financial assistance to voluntary organisations for 2015-16 is divided into two schedules appended to this report as follows:
 - 3.3.1. Schedule 1 lists background information and recommendations in respect of local and inter-authority voluntary organisations operating in Renfrewshire.
 - 3.3.2. Schedule 2 details background information and payments in respect of local and inter-authority organisations awarded by the Director of Children's Services under the scheme of delegation.
 - 3.4. If the recommendations are approved, the total amount of the grant award will be £17,050.
 - 3.5. A payment of £3917 was made to Renfrewshire Citizens Advice Bureau through Section 10 arrangements for the month of January 2015 pending commencement of the new payment arrangements arising from the corporate review of advice services, and this report seeks the homologation of the decision to make this payment.
-

Implications of this report

1. Financial Implications

The report deals with the allocation of the approved Section 10 budget for 2015/16.

2. HR and Organisational Development Implications

None.

3. Community Plan/Council Plan Implications

- | | |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Children and Young People | - The distribution of grant monies support a number of local organisations improve the lives of young people, and contribute to maximising their potential. |
| Community Care, Health and Well-being | - The distribution of grant monies support a number of local organisations provide support and services which contribute towards improving the health and wellbeing of Renfrewshire residents. |
| Empowering our Communities | - The distribution of grant monies support a number of local organisations provide support and services which contribute |

towards building community capacity.

- | | |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jobs and the Economy | - The distribution of grant monies support a number of local organisations to provide advice and services which contribute towards addressing issues of poverty and inequality. |
| Safer and Stronger | - The distribution of grant monies to specific organisations contributes to safer, stronger more resilient communities in Renfrewshire. |

4. Legal Implications

Organisations receiving Section 10 grants in accordance with this report's recommendations will require to comply with the Council's conditions of grant.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website. (Report author to arrange this).

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

Minimal. Financial assessments are undertaken by Social Work Finance on the current financial situation of organisations and all organisations in receipt of a grant are required to comply with the Council's Standard Terms and Conditions of Grant.

11. Privacy Impact

None.

List of Background Papers

(a) none

Author: Anne McMillan, Head of Resources, 0141 618 6826

Section 10 Grant Aid 2015-16 - Schedule 1: LOCAL & INTER - AUTHORITY INITIATIVES
Social Work, Health & Wellbeing Policy Board 3rd March 2015

Name of Organisation	Statement/Aims of Organisation	Purpose of Grant and Recommendation	2014-15		2015-16	
			Grant Requested	Payment Received	Grant Requested	Payment Recommended
Renfrewshire Sound	The organisation has been providing a recorded local unique talking news service for visually impaired people in Renfrewshire for 30 years.	The grant will be used to assist with the rental costs associated with the provision of the service. This will also allow the organisation to purchase additional equipment associated with the conversion to a digital recording format to enhance the current service. Over 100 residents of Renfrewshire use Renfrewshire Sound's services. RECOMMEND	£2,500	£1,700	£2,500	£1,700
Wednesday Social Club	This club promotes social welfare for older people in Renfrewshire, particularly for the Whitehaugh area.	The grant will be used towards rent, heating and lighting costs for the use of the premises at Kelburn Cricket Club and ongoing administration costs. 50 people attend the Club on a weekly basis. RECOMMEND	£1,000	£500	£1,000	£500
Cash for Kids –Radio Clyde	The aim of this organisation is to fundraise through radio appeals which support children facing financial, emotional and physical challenges. The organisation runs the Radio Clyde Cash for Kids Christmas appeal and ongoing community appeals.	The grant will contribute to staff costs and overheads to enable them to deliver the summer grant scheme, increase fundraising and distribute grants to families and groups. 5,434 children in Renfrewshire were supported through the service in 2013. RECOMMEND	£1,000	£1,000	£4,999	£1,000

Name of Organisation	Statement/Aims of Organisation	Purpose of Grant and Recommendation	2014-15		2015-16	
			Grant Requested	Payment Received	Grant Requested	Payment Recommended
Renfrewshire Access Panel	The aim of the access panel is to ensure Renfrewshire is fully accessible for all. We mainly assist people with disabilities but by ensuring full accessibility we also help parents with prams and children on bikes and the elderly members of the community.	The grant is to assist with the on-going running costs and raising awareness of the group. RECOMMEND	£11,458	£600	£4292.42	£600
Renfrewshire Seniors Forum (RSF)	Renfrewshire Seniors Forum aims to promote the general welfare of older people in Renfrewshire by campaigning on issues and to provide information and support to older people in Renfrewshire. The organisation acts as a coordinating body for 10 local seniors forums in Renfrewshire.	The grant will allow Renfrewshire Seniors Forum to operate as the coordinating body for all local senior forums in Renfrewshire by providing information, support, training, and representation at events. It will also contribute to ongoing running costs, administration, Strengthening Opportunities for Older People in Renfrewshire (SOOPIR) events and an annual conference. The forum receives officer support from Social Work. RECOMMEND	£4,999	£4,000	£2,900	£2,900
Renfrewshire Visually Impaired Forum	The Forum aims to foster awareness on issues affecting blind and partially sighted people in Renfrewshire.	The grant will assist the organisation to pay travel expenses, help pay rent and support drop-in facility and fund events. RECOMMEND	£1,250	£1,000	£1,250	£1,000
Victim Support Scotland – National Office West and Renfrewshire Service	Victim Support Scotland aims to provide emotional and practical assistance to people affected by crime, and to campaign on behalf of victims' rights within the criminal justice system.	The grant will contribute to operational costs including salaries, administration and other expenditure associated with the organisation's aims and objectives. RECOMMEND	£10,000	£8,000	£10,000	£8,000
				Total		£15,700.00

Section 10 Grant Aid 2014-15 - Schedule 2: SCHEME OF DELEGATION
Social Work, Health & Wellbeing Policy Board 3rd March 2015

	Name of Organisation	Statement/Aims of Organisation	Purpose of Grant and Recommendation	2014-15		2015-16	
				Grant Requested	Payment Received	Grant Requested	Payment Recommended
LOCAL & INTER AUTHORITY INITIATIVES							
Cornerstone Drop in Centre	Cornerstone Drop In Centre provides a daytime facility for shelter, food and friendship for vulnerable people in need of support. Many of the service users are homeless/rough sleepers and have mental health and addiction problems.	The grant is to contribute towards running costs The organisation's aims are consistent with the community planning and social work objectives of providing support and care to vulnerable individuals and working with partners to deliver services which promote social and financial inclusion and maximise health improvement opportunities. Up to 30 people access services on a weekly basis. RECOMMEND	£1,300	£499	£1,000	£499	

	Music in Hospitals	Music in Hospitals provides concerts by professional musicians for sick, disabled, terminally ill and older people in hospital, hospices, residential or day care throughout Scotland including Renfrewshire.	The grant for this year will contribute to the provision of concerts, by professional musicians specially selected for their ability to communicate with sensitivity, to people in long-term care in Renfrewshire. Programmes are tailored to suit frail or elderly audiences. 29 concerts took place in Renfrewshire during 2014. RECOMMEND	£360	£352	£360	£352
	Greensyde Carers	The aims of the group are to advance the education of and to promote the welfare of adults with learning difficulties and their carers. The project creates opportunities for people disadvantaged by a learning and/or sensory disability to explore their creativity and to experience the arts through running a series of workshops in music, movement and dance.	The grant will allow the organisation to employ sessional workers to provide music, movement, and dance sessions for the clients who attend Spinners Gate, which complement the existing services. RECOMMEND	£499	£499	£499	£499
			Total				£1,350