

Notice of Meeting and Agenda

Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 02 September 2020	14:00	Teams - Virtual Meeting,

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Bill Brown: Provost Lorraine Cameron: Councillor Audrey Doig: Councillor Jim Harte: Councillor John Hood: Councillor Kenny MacLaren: Councillor Iain Nicolson: Councillor Jim Paterson: Councillor Jim Sharkey: Councillor James Sheridan: Councillor Andy Steel: Councillor Jane Strang:

Councillor John Shaw (Convener): Councillor John McNaughtan (Depute Convener):

Recording of Meeting

This meeting will be recorded for subsequent broadcast via the Council's internet site. If you have any queries regarding this please contact Committee Services on 07534 058160. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded. Recordings of this Board meeting are only available from 2 September 2020.

Recording of Teams Meeting of the Finance, Resources and Customer Services Policy Board - 2 September 2020

<https://www.youtube.com/watch?v=r42WsfCtkF0>

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

MINUTE

- | | | |
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| 1 | Joint Consultative Board (Non-teaching) | 7 - 8 |
| | Minute of the meeting of the Joint Consultative Board (Non-teaching) held on 29 January 2020. | |

FINANCE

- | | | |
|----------|---|----------------|
| 2 | Revenue & Capital Budget Monitoring to 26 June 2020 | 9 - 20 |
| | Report by the Director of Finance & Resources. | |
| 3 | Revenue & Capital Budget Monitoring - Council Overview to 26 June 2020 | 21 - 38 |
| | Report by the Director of Finance & Resources. | |
| 4 | Council Tax: Accounts for Write Off | 39 - 48 |
| | Report by the Director of Finance & Resources. | |
| 5 | Non-domestic Rates: Accounts for Write Off | 49 - 58 |
| | Report by the Director of Finance & Resources. | |
| 6 | Housing Benefit Over-payments: Accounts for Write Off | 59 - 62 |
| | Report by the Director of Finance & Resources. | |
| 7 | Sundry Debtors: Accounts for Write Off | 63 - 66 |
| | Report by the Director of Finance & Resources. | |

PERFORMANCE

- | | | |
|-----------|---|-----------------|
| 8 | Chief Executive's Service Update | 67 - 76 |
| | Report by the Chief Executive. | |
| 9 | Finance & Resources Service Update | 77 - 86 |
| | Report by the Director of Finance & Resources. | |
| 10 | Facilities Management Service Update | 87 - 92 |
| | Report by the Director of Environment & Infrastructure. | |
| 11 | Annual Procurement Report 2019/20 | 93 - 130 |
| | Report by the Chief Executive. | |

INSPECTION

- | | | |
|-----------|---|------------------|
| 12 | Inspection by the Investigatory Powers Commissioner's Office | 131 - 134 |
| | Report by the Director of Finance & Resources. | |

POLICIES

- | | | |
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| 13 | Salary Adjustment Policy | 135 - 144 |
| | Report by the Director of Finance & Resources. | |
| 14 | Data Protection Policy | 145 - 172 |
| | Report by the Director of Finance & Resources. | |

PUBLIC HOLIDAYS

- | | | |
|-----------|--|------------------|
| 15 | Public Holidays for Employees 2021 | 173 - 176 |
| | Report by the Director of Finance & Resources. | |

CIVIC MATTERS

- | | | |
|-----------|---|------------------|
| 16 | Town Twinning Arrangements with Renfrew County, Canada | 177 - 182 |
| | Report by the Director of Finance & Resources. | |
| 17 | Inspection of Salmon Fishings - River Clyde | 183 - 186 |
| | Report by the Director of Finance & Resources. | |

CONTRACT AUTHORISATION

- | | | |
|-----------|--|------------------|
| 18 | Employee Benefits | 187 - 192 |
| | Joint report by the Chief Executive and the Director of Finance & Resources. | |
| 19 | Contract to provide Advanced Automation Technology | 193 - 198 |
| | Joint report by the Chief Executive and the Director of Finance & Resources. | |

20	Traffic Signal Equipment at 7 Junctions within Renfrewshire	199 - 204
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Joint report by the Chief Executive and the Director of Environment & Infrastructure.