

## Minute of Special Meeting Procurement Sub-Committee

Date	Time	Venue
Monday, 19 October 2015	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### **PRESENT**

Councillors Bibby, Audrey Doig, Gilmour, Grady, Holmes, Mack, Murrin, Noon and Williams.

### **CONVENER**

Councillor Holmes, Convener, presided

### **IN ATTENDANCE**

D Amos, Head of Policy & Commissioning, F Hughes, Procurement Manager, K Thomson, Category Manager – Community Resources and L Gillan, Assistant Category Manager (all Chief Executive's); and K Graham, Head of Corporate Governance and P Shiach, Committee Services Officer (both Finance & Resources).

### **APOLOGIES**

Councillors Harte and Henry

### **DECLARATIONS OF INTEREST**

There were no declarations of interest intimated prior to the commencement of the meeting.

# 1 **CONTRACT AUTHORISATION REPORT - MINI COMPETITION FOR STREET LIGHTING MAINTENANCE AND REPAIRS**

There was submitted a joint report by the Chief Executive and the Director of Community Resources relative to entering into a contract for street lighting maintenance and repairs under the terms of Renfrewshire Council's framework for Street Lighting Maintenance, Repairs, Improvements and Developments Lot 1 relating to maintenance and repairs of street lighting.

The report indicated that the three suppliers awarded places on Lot 1 of the framework had been invited to submit mini-competition bids via the Public Contracts Scotland Tender system.

The report advised that at the deadline for the return of submissions, two suppliers had submitted bids which were evaluated against a pre-determined set of Bid Criteria. Both submissions were then evaluated against the award criteria set out in the Framework Agreement which was 100% price.

## **DECIDED:**

(a) That the Head of Corporate Governance be authorised to award the contract for Street Lighting Maintenance and Repairs to Lightways Contractors Limited under the terms of Renfrewshire Council's Framework for Street Lighting Maintenance, Repairs, Improvements & Developments, Lot 1 maintenance and repairs of street lighting; and

(b) That it be noted that the contract would commence on 2 November, 2015 for a period of 17 months at a value of up to £562,672 excluding VAT, with an option to extend for up to a further 12-month period at an additional value of £397,180, excluding VAT.