

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 11 December 2017

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Corporate Purchasing Card Expenditure to 10th November 2017

1. Summary

- 1.1 At the Joint Committee meeting of 20th June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
 - 1.2 A list of expenses by type and employee for the period 19th August 2017 to 10th November 2017 is provided at section 3.
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2 Recommendations

- 2.1 It is recommended that members note the report.
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3 Corporate Procurement Card Expenditure

- 3.1 In the period from 19th August 2017 to 10th November 2017 a total of £2,441.49 was spent by Corporate Procurement Card. Details can be found in the table below.
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CPC Expenditure for the Period 19th August 2017 to 10th November 2017

	Travel & Subsistence	Operational Supplies and Services	Total
SDP Manager	£133.70		£133.70
Assistant SDP Manager	£41.00		£41.00
Strategic Planner	£84.74		£84.74
Admin Officer	£7.00		£7.00
Operational Supplies and Services		£2,175.05	£2,175.05
Total	£266.44	£2,175.05	£2,441.49