

## Notice of Meeting and Agenda

### Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 29 January 2020	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

#### Membership

Councillor Tom Begg: Councillor Bill Brown: Provost Lorraine Cameron: Councillor Audrey Doig: Councillor Jim Harte: Councillor John Hood: Councillor Kenny MacLaren: Councillor Iain Nicolson: Councillor Jim Paterson: Councillor Jim Sharkey: Councillor James Sheridan: Councillor Andy Steel: Councillor Jane Strang:

Councillor John Shaw (Convener): Councillor John McNaughtan (Depute Convener):

#### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online

at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email

[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

#### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## **Apologies**

Apologies from members.

## **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

## **Minutes**

- |          |  |              |
|----------|--|--------------|
| <b>1</b> | <b>Investment Review Board</b>   | <b>5 - 8</b> |
|          | Minute of meeting of the Investment Review Board held on 20 November 2019. |              |

## **Finance**

- |           |   |                |
|-----------|---|----------------|
| <b>2</b>  | <b>Revenue Budget Monitoring Report</b>                           | <b>9 - 20</b>  |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>3</b>  | <b>Revenue Budget Monitoring Report - Council Overview</b>        | <b>21 - 30</b> |
|           | Report by the Director of Finance and Resources.                  |                |
| <b>4</b>  | <b>Capital Budget Monitoring Report</b>                           | <b>31 - 36</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>5</b>  | <b>Capital Budget Monitoring Report - Council Overview</b>        | <b>37 - 44</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>6</b>  | <b>Paisley &amp; Renfrew Common Good Fund Budgets<br/>2020/21</b> | <b>45 - 50</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>7</b>  | <b>Council Tax Accounts for Write Off</b>                         | <b>51 - 68</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>8</b>  | <b>Non-domestic Rates Accounts for Write Off</b>                  | <b>69 - 74</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>9</b>  | <b>Sundry Debtors: Accounts for Write Off</b>                     | <b>75 - 80</b> |
|           | Report by the Director of Finance & Resources.                    |                |
| <b>10</b> | <b>Housing Benefit Overpayment Accounts for Write Off</b>         | <b>81 - 84</b> |
|           | Report by the Director of Finance & Resources.                    |                |

## **Performance**

- |           |   |                 |
|-----------|---|-----------------|
| <b>11</b> | <b>Customer &amp; Business Services Performance Report</b><br>Report by the Director of Finance & Resources.  | <b>85 - 98</b>  |
| <b>12</b> | <b>Operational Performance Report: Integrated Facilities Management (Hard &amp; Soft Services)</b><br>Report by the Director of Environment & Infrastructure. | <b>99 - 104</b> |

## **Project**

- |           |  |                  |
|-----------|--|------------------|
| <b>13</b> | <b>Revised Minute of Agreement - Clyde Valley Learning and Development Project</b><br>Report by the Director of Finance & Resources. | <b>105 - 126</b> |
|-----------|--|------------------|

## **Civic Matters**

- |           |  |                  |
|-----------|--|------------------|
| <b>14</b> | <b>Civic Hospitality</b><br>Report by the Director of Finance & Resources. | <b>127 - 130</b> |
|-----------|--|------------------|

## **Contract Authorisations**

- |           |  |                  |
|-----------|--|------------------|
| <b>15</b> | <b>Supply and Delivery of Two Zero Emissions 16-seater Accessible Buses Notice of Contract Award under clause 9.1(j) of Standing Orders Relating to Contracts 2017</b><br>Report by The Chief Executive and the Director of Environment & Infrastructure Services. | <b>131 - 136</b> |
| <b>16</b> | <b>Extension and Refurbishment works to three Early Learning and Childcare Centres (Early Years Expansion Programme)</b><br>Report by the Chief Executive and Director of Finance and Resources.   | <b>137 - 144</b> |
| <b>17</b> | <b>Sensor Monitoring Equipment for Domestic Properties</b><br>Report by Chief Executive and Director of Communities, Housing and Planning Services.  | <b>145 - 150</b> |

<b>18</b>	<b>Door Access and Time Management System</b>	<b>151 - 156</b>
	Report by Chief Executive, Director of Finance and Resources and Director of Environment and Infrastructure.	
<b>19</b>	<b>Multi-Storey Condition Survey</b>	<b>157 - 162</b>
	Report by Chief Executive and Director of Communities, Housing and Planning Services.	
<b>20</b>	<b>Provision of Housing Support Services – Homelessness</b>	<b>163 - 168</b>
	Report by the Chief Executive and the Director of Communities, Housing and Planning Services.	
<b>21</b>	<b>CIP External Sports (On-X) – Lead Designer Appointment</b>	<b>169 - 174</b>
	Report by Chief Executive and Director of Finance and Resources.	
<b>22</b>	<b>Microsoft Enterprise Agreement</b>	<b>175 - 180</b>
	Report by Chief Executive and the Director of Finance and Resources.	