

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 13 March 2023

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Revenue Budget Monitoring Report to 03 February 2023

1. Summary

- 1.1** The forecast position for ClydePlan by 31 March 2023 is a projected underspend of £137k, as explained in section 4.

2 Recommendations

- 2.1** It is recommended that Members consider the report.

3 Budget Adjustments Since Last Report

- 3.1** There have been no budget adjustments since the start of the financial year.

4 Budget Performance

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|------------|------------------------------------|--|
| 4.1 | Projected Year-end Position | £137k Favourable variance to budget |
| | <i>Previously Reported</i> | £99k Favourable variance to budget |

The movement in projected underspend from the last reporting period is largely within Employee Costs, due to the retirement of the Assistant Manager as well as vacancies that have not yet been filled, including one Strategic Planner posts and one Planning Analyst post.

REVENUE BUDGET MONITORING STATEMENT 2022/23

1 April to 3 February 2023

Core Operations	Approved Budget	Year to Date Actual	Projected Full Year Actual	Projected Full Year Variance (Adverse) / Favourable	Prior Period Projected Full Year Actual	Movement in Projection Adverse / (Favourable)
	£000	£000	£000	£000	£000	£000
Employee Costs	474	314	380	94	420	(40)
Property Costs	22	1	3	19	3	0
Transport Costs	1	0	0	1	0	0
Supplies and Services	27	24	35	(8)	30	5
Transfer Payments	32	2	2	30	3	0
Support Costs	24	1	25	(1)	25	(0)
Gross Expenditure	580	342	446	134	481	(34)
Council Requisitions	(547)	(547)	(547)	0	(547)	0
Other Income	(3)	(3)	(6)	3	(3)	(3)
Gross Income	(550)	(550)	(553)	3	(550)	(3)
TRANSFER (TO)/FROM RESERVES	30	(209)	(107)	137	(69)	(38)

Summary of in-year Movement in Reserves	£000
Opening Revenue Reserve at 1 April 2022	(314)
Budgeted Draw on Reserves	30
Projected Year-end variance	(137)
Closing Revenue Reserve at 31 March 2023	(421)
% of Operating Income	76.1%

Glossary

Employee Costs: Includes direct employee costs such as salary costs, overtime and indirect employee costs such as training, recruitment advertising

Property Costs: Includes expenses directly related to the running of premises and land, eg rates, rents and leases, utilities, contract cleaning

Transport Costs: Includes all costs associated with the provision, hire or use of transport, including travelling allowances, taxi and car hire costs and staff mileage

Supplies and Services: Includes all supplies and service expenses, such as ICT costs, and administrative costs such as stationery, postages, printing and advertising

Transfer Payments: Includes costs of payments for which no good or services are received in return e.g. Apprenticeship Levy

Support Costs: Includes central support charges e.g. Renfrewshire Council SLA and telephony recharges ('Administration Costs' in approved budget)