

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 11 June 2018

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Corporate Purchasing Card Expenditure to 31st March 2018

1. Summary

- 1.1 At the Joint Committee meeting of 20th June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
 - 1.2 A list of expenses by type and employee for the period 4th February 2018 to 31st March 2018 and also full 17/18 expenses is provided at section 3.
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2 Recommendations

- 2.1 It is recommended that members note the report.
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3 Corporate Procurement Card Expenditure

- 3.1 In the period from 4th February 2018 to 31st March 2018 a total of £349.89 was spent by Corporate Procurement Card. In 2017/18 a total of £6,012.76 was spent. Details can be found in the table below.
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CPC Expenditure for the Period 1st April 2017 to 31st March 2018

	Travel & Subsistence	Operational Supplies and Services	Total
SDP Manager	£601.39		£601.39
Assistant SDP Manager	£246.45		£246.45
Planning Analyst	£40.84		£40.84
Strategic Planner	£291.91		£291.91
Administrative Officer	£10.50		£10.50
Operational Supplies and Services		£4,821.67	£4,821.67
Total	£1,191.09	£4,821.67	£6,012.76

CPC Expenditure for the Period 4th February 2018 to 31st March 2018

	Travel & Subsistence	Operational Supplies and Services	Total
SDP Manager	£101.90		£101.90
Assistant SDP Manager	£118.00		£118.00
Operational Supplies and Services		£129.99	£129.99
Total	£219.90	£129.99	£349.89