

## Note of Meeting of Members of the Shadow Integration Joint Board

Date	Time	Venue
5 February, 2015	1000 am	Corporate Meeting Room 1 Renfrewshire House Cotton Street, Paisley

**Present:** Councillors Derek Bibby, Jacqueline Henry, Michael Holmes and Iain McMillan (Renfrewshire Council); Donald Sime and Barry Williamson (Renfrewshire CHP)

**In attendance:** David Leese, Chief Officer Designate to the Renfrewshire Health and Social Care Partnership; and Sandra Black, Chief Executive, Peter MacLeod, Director of Children's Services and Alan Russell, Director of Finance & Resources; Ken Graham, Head of Legal & Democratic Services; Alastair Macarthur, Acting Head of Finance, Anne McMillan, Head of Resources, Lilian Belshaw, Democratic Services Manager, Frances Burns, Health & Social Care Integration Project Manager, and Lynn Mitchell, Managing Solicitor (all Renfrewshire Council).

**Apology:** John Brown

### 1 Welcome and Introductions

David Leese chaired the meeting and welcomed those attending. He indicated that in terms of the Public Bodies (Joint Working) (Scotland) Act 2015 (the Act) it had been agreed that the voting membership of the IJB would be four Renfrewshire councillors and four Greater Glasgow & Clyde (GG&CHB) representatives. Three of the four Health Board representatives had now been appointed – Donald Sime, John Brown and Donnie Lyons. The fourth member had been identified but the appointment had yet to be approved formerly by the Cabinet Secretary. The Council had made all of its four appointments.

### 2 Integration Scheme Arrangements

The background to the integration arrangements and what required to be in place and operational for the 1<sup>st</sup> April, 2016 deadline were outlined. A number of consultation events had taken place, including seven for members of staff. It was noted that with effect from 31<sup>st</sup> March, 2015 Community Health Partnerships would cease to exist. In terms of the Council's governance arrangements, the Social Work, Health & Well-being Policy Board would be disbanded on the transfer of adult social care functions to the Integration Joint Board on or before 1<sup>st</sup> April, 2016.

Consideration was given to the draft Integration Scheme (the Scheme) document, consultation on which had concluded on 30<sup>th</sup> January, 2015. The Scheme set out how the Health Board and Council would work jointly to integrate and plan for services in accordance with the Act. The core values of the Renfrewshire Health and Social Care Partnership (RHSCP) and aims and outcomes of the Scheme were outlined in the document. Once approved by the Scottish

Ministers it would not be possible to make any further modifications without further consultation and subsequent further approval by the Scottish Ministers.

The Scheme contained 14 clauses that set out the arrangements for the integration of health and social care services which covered definitions and interpretation; local governance arrangements; delegation of functions; local operational delivery arrangements; clinical and care governance; role of the Chief Officer; workforce; finance and the role of the Chief Finance Officer; participation and engagement; information sharing and data handling; complaints; claims handling, liability and indemnity, risk management and dispute resolution. The Scheme was to be submitted for approval by Scottish Ministers by 1<sup>st</sup> April, 2015 and in the first instance it would be considered by the Health Board and Council at meetings on 17<sup>th</sup> and 26<sup>th</sup> February respectively. All consultees would receive a response to comments made on the draft Scheme.

It was noted that GG&CHB would have six Integration Joint Boards within its boundary and reference was made to clause 7.8 of the draft scheme relative to the establishment of formal structures to link staff governance arrangements to the IJB. It was proposed that if possible, this clause should be the same in all six Integration Schemes.

Once approved by the Council and the NHS it was intended that the Scheme be submitted to Scottish Ministers in early March, 2015 for approval. It was noted that the Scottish Ministers had set a 12-week timescale to consider and respond and it was anticipated that their response would be received in early June, 2015. Once the Scheme had been approved by Scottish Ministers the IJB would be established by Order as a separate legal entity with full autonomy and capacity to act and make decisions about the exercise of its functions.

### **3 Shadow Integration Joint Board – Procedural Issues and Development**

Consideration was given to the procedural and development issues which required to be considered at the first meeting of the Shadow Integration Joint Board and the likely agenda.

It was noted that the IJB was required to prepare and implement a strategic plan in relation to the delegated provision of health and social care services to adults in accordance with the Act. In the short term, the Chief Officer would use existing plans, strategies, performance indicators from the CHP and the Council to determine what could be brought together as an integration plan for 2015/16 and that this would be subject to consultation with relevant stakeholders. Functions and resources cannot be formally delegated until the IJB has approved its Strategic Plan. All prescribed functions must be delegated by 1 April 2016 although, in its strategic plan, the IJB may specify an earlier date for functions to be delegated. In Renfrewshire it is anticipated that the Strategic Plan will be submitted for approval no later than the end of December 2015.

In relation to budget, it was noted that budgets did not become pooled until 2016/17 and reference was made to difficulties with non-alignment of Council and Health Board budget allocations.

It was noted that in terms of the Scheme there would be a number of officers co-opted by the IJB as non-voting members, including the Chief Officer of the IJB, the Chief Social Work Officer of the Council; the Chief Finance Officer; a registered medical practitioner; a registered nurse; and a registered medical practitioner. Once established the IJB may appoint further non-voting members and this would be given consideration at the first meeting of the Shadow IJB.

Consideration would also require to be given to whether meetings would be held in public and to the development of a publication scheme.

#### **4 Date of First Meeting of the Shadow Integration Joint Board**

It was proposed that the first meeting of the Shadow Integration Joint Board be held on Friday, 20<sup>th</sup> March, 2015 at 9.30 am in the Council Chambers, Renfrewshire House, and that the CHP meeting scheduled to meet at 12.30pm on that day be postponed to 1.30pm.