

**To:** Finance, Resources and Customer Services Policy Board

**On:** 5 June 2019

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**Report by:** Joint report by the Chief Executive and the Director of Finance and Resources

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**Heading:** Contract Award: St. Fillan's Primary School Reroofing RC-CPU-18-519

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1. **Summary**

1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a works Contract for reroofing at St Fillan's Primary School to Engie Regeneration Ltd.

1.2 The recommendation to award this Contract follows a single procurement exercise which was conducted in accordance with the Council's Standing Orders relating to Contracts for a below Regulated threshold Works Contract using the Open procedure.

1.3 A Contract Strategy was approved by the Strategic Commercial and Procurement Manager and the Technical Unit Programme Manager on 8 April 2019.

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## 2. **Recommendations**

It is recommended that the Finance, Resources and Customer Services Policy Board:

- (a) authorise the Head of Corporate Governance to award St Fillan's Primary School reroofing contract to Engie Regeneration Ltd;
  - (b) authorise the award of the Contract for the value of £488,252.49 excluding VAT; and
  - (c) note the total contract period is intended to be 20 weeks. The date for possession will be 17 July 2019 and the Date for completion of the Works will be 3 December 2019.
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## 3. **Background**

- 3.1 A central requirement of Property Services is to ensure that Council properties, facilities and assets are of a proper standard, are properly maintained in a manner that complies with statutory legislation and that the appropriate records are maintained. As part of the Council's continuing strategy to upgrade existing premises, it has been agreed to carry out the replacement of the existing roof at St Fillan's Primary School.
- 3.2 A contract notice for St, Fillan's Primary School was published on the Public Contracts Scotland advertising portal on 8 April 2019 with the tender documentation available for downloading from the Public Contract Scotland – Tender platform on this date.
- 3.3 During the tendering period, twenty (20) companies expressed an interest in the tendering opportunity. By the tender return date, 29 April 2019 at 12 noon, five (5) companies submitted a response, six (6) companies declined to respond and nine (9) failed to respond. Out of the five (5) companies that submitted a response one (1) company was rejected due to non-compliance with the specification.
- 3.5 Tenderers were required to complete the European Single Procurement Document (ESPD) which contained the same pre-determined set of criteria and was evaluated by representatives from Property Services, the Corporate Procurement Unit, Corporate Risk and Corporate Health and Safety. All tender submissions confirmed compliance with the minimum selection criteria set within the ESPD and progressed to the Award stage with Quality Criteria which was based on a weighting of 60% Quality and 40% Price.

- 3.6 The Award Criteria was then applied to the tender submission for each and are noted below:

	Quality (60%)	Price (40%)	Total (100%)
<b>Engie Regeneration Ltd</b>	43.25	39.69	<b>82.94</b>
<b>Hugh LS McConnell Ltd</b>	40.75	39.34	<b>80.09</b>
<b>W H Kirkwood Ltd</b>	34.75	36.02	<b>70.77</b>
<b>Faskin Group Ltd</b>	21.50	40.00	<b>61.50</b>

- 3.7 The evaluation of tender submissions received identified that the tender submission by Engie Regeneration Ltd was the most economically advantageous to the Council.

- 3.8 Community Benefits were sought as part of the contract and Engie Regeneration Ltd have committed to deliver the following Community Benefits under this Contract:

Community Benefit Description	No of People / Activity
Work Experience Placement for an individual 16+ years of age	1
S/NVQ (or equivalent) for <ul style="list-style-type: none"><li>• New Employee</li><li>• Existing Employee</li><li>• Supply Chain Employee</li></ul>	2
Industry Skill Transfer to Schools.	1
Financial Support for a Community Project	2

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### Implications of the Report

1. **Financial** – The cost for reroofing at St Fillan's Primary School will be met through the Property Services capital budget.
2. **HR & Organisational Development** – No TUPE implications.
3. **Community/Council Planning** –

- Our Renfrewshire is fair - Tenderers were assessed within this procurement process in regards to their approach to ensuring fair working practices throughout their organisation and supply chain i.e. payment of the living wage, training and development opportunities.
- Our Renfrewshire is safe – A central requirement of Property Services is to ensure that Council operated property, facilities and assets are properly maintained in a manner that complies with existing statutory legislation (Statutory Compliance) and that appropriate records are retained.
- Creating a sustainable Renfrewshire for all to enjoy – Engie Regeneration Ltd has committed to deliver a number of Community Benefits as detailed within section 3.8 of this report.

4. **Legal** – The procurement of this Contract was conducted in accordance with the Council's Standing Orders relating to Contracts as this was for a contract below the Regulated works threshold.

**Property/Assets** – The contract once completed will provide the replacement of the roof for St Fillan's Primary School. The replacement of the roof will ensure a weather-tight and safe environment for staff, pupils and members of the public.

5. **Information Technology** – No Information Technology implications are anticipated.

7. **Equality & Human Rights -**

- (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** – Engie Regeneration Ltd health and safety credentials were evaluated by Corporate Health and Safety and met the Council's minimum requirements regarding health and safety.
  9. **Procurement** – The procurement procedure outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
  10. **Risk** – Engie Regeneration Ltd's insurances were evaluated by Corporate Risk and met the Council's minimum requirements regarding insurable risk.
  11. **Privacy Impact** – No Privacy Impact implications have been identified or are anticipated.
  12. **Cosla Policy Position** – No Cosla Policy Position implications have arisen or are anticipated.
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#### **List of Background Papers**

- (a) Not Applicable
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