

Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Thursday, 16 March 2023	09:00	Remotely by MS Teams,

Present

Angela Scott, Chief Executive (Aberdeen City Council); Greg Colgan, Chief Executive (Dundee City Council); Eddie Fraser, Chief Executive (North Ayrshire Council); Alan Russell, Chief Executive (Renfrewshire Council) and Craig Fergusson (South Lanarkshire Council).

Chair

Alan Russell, Chair, presided.

In Attendance

J Welsh, Chief Executive, H Carr, Director of Strategic Procurement, S Brannagan, Director of Customer and Business Services, M Robertson, Marketing and Communications Manager, E Hay and L Richard (both Strategic Procurement Managers), S Christie, Commercial Programme Manager, G Mooney, Category Analyst, L Campbell, Academy Tutor and N French, Corporate Service Assistant (all Scotland Excel); and E Currie, Senior Committee Services Officer (Renfrewshire Council).

Apologies

Annamarie O'Donnell, Chief Executive (City of Glasgow Council) and Cleland Sneddon, Chief Executive (South Lanarkshire Council).

Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 9 November 2022.

DECIDED: That the Minute be approved.

2 **Chief Executive's Update**

There was submitted a report by the Chief Executive of Scotland Excel providing an update on key developments within Scotland Excel since the meeting of the CEOMG held on 9 November 2022.

The report provided detailed updates on Scotland Excel's framework portfolio; the contract delivery plan; three of the six workstreams which formed the Savings Opportunities Project; the Scotland Excel Academy; projects being undertaken with member councils and associate members; new associate members and the Scotland Excel Supplier Awards and Annual Conference.

Following discussion, it was agreed that regular updates be provided to all Chief Executives on their Council's participation in frameworks or resistance to participation in frameworks; that periodically Chief Executives be requested to provide updated contact details for the relevant procurement officers within Councils; and that an update on STAMP be submitted to a future meeting of this Group.

DECIDED:

(a) That the report be noted;

(b) That regular updates be provided to all Chief Executives on their Council's participation in frameworks or resistance to participation in frameworks;

(c) That periodically Chief Executives be requested to provide updated contact details for the relevant procurement officers within Councils; and

(d) That an update on STAMP be submitted to a future meeting of this Group.

3 **Net Zero Strategy**

There was submitted a report by the Chief Executive of Scotland Excel informing the CEOMG of the development of Scotland Excel's Net Zero Strategy prior to presenting to the Executive Sub-committee.

The report intimated that the strategy had been prepared to support member councils in the delivery of their commitments in relation to net zero goals linked to the Scottish Government 'climate emergency' declaration and associated policy and legislation.

Gary Mooney, Category Analyst, gave a presentation to members on Scotland Excel's Net Zero Strategy, a copy of which was appended to the report.

Following discussion, it was agreed that Scotland Excel develop an action plan related to the Net Zero Strategy; that Scotland Excel consider barriers to delivery by 2030; and

that Scotland Excel submit an action plan related to the strategy, including barriers to delivery, to a future meeting of this Group.

DECIDED:

- (a) That Scotland Excel develop an action plan related to the Net Zero Strategy;
- (b) That Scotland Excel consider barriers to delivery by 2030; and
- (c) That Scotland Excel submit an action plan related to the strategy, including barriers to delivery, to a future meeting of this Group.

4 Presentation: Care Update

Elizabeth Hay, Strategic Procurement Manager, gave a presentation providing updates on social care which included information around the pay uplift and the annual fee review; children and family care; adult social care; and NCS.

DECIDED: That the presentation be noted.

Sederunt

Greg Colgan left the meeting during consideration of the following item of business.

5 Presentation: Update on Savings Projects

Sharon Christie, Commercial Programme Manager and Hugh Carr, Director of Strategic Procurement gave a presentation providing an update on savings opportunities which provided information on the commitments made in November 2022; forecasting and market intelligence; local government expenditure for 2021/22; Scotland Excel's commitment and toolkit to maximise use of collaborative contracts; the utilisation of Scotland Excel frameworks in 2021/22; health checks; savings projects and the support and services available to achieve savings.

DECIDED: That the presentation be noted.

6 Presentation: Academy Overview

DECIDED: That this presentation be delivered at the next meeting of this Group to be held on 24 May 2023.

7 Date of Next Meeting

DECIDED: That it be noted that the next meeting of this Group would be held at 10.00 am on 24 May 2023.