
To: Education and Children Policy Board

On: 5 November 2015

Report by: Director of Children's Services

Heading: Proposal to Consult on a Catchment Review affecting
Glencoats and West Primary Schools

1. Summary

- 1.1 On 8 May 2014 the education policy board approved the School Estate Management Plan (SEMP).
 - 1.2 In line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014, this report seeks approval to consult on the proposal to revise catchment arrangements between Glencoats and West Primary Schools.
 - 1.3 Subject to approval by the education and children policy board to proceed with this proposal, the catchment review could take effect from August 2016.
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2. Recommendations

- 2.1. The education and children policy board is asked to:
 - approve the consultation procedures, noted in appendix 1, relating to the proposal to revise catchment arrangements between Glencoats and West Primary Schools;
 - approve the consultation document noted in appendix 2, "The revision of catchment areas affecting Glencoats and West Primary Schools"; and
 - agree that a report on the outcome of the consultation be submitted to the education and children policy board on 12 May 2016.
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3. Background

- 3.1. Renfrewshire Council's vision for its school estate is to promote learning and achievement, and to give our children and young people the opportunity to learn in the best possible environment.

- 3.2. The SEMP sits within the Council's corporate asset management plan to ensure the most effective use of all council assets. The purpose of the SEMP is to set out a strategy to focus the resources available for new and redesigned school and pre 5 accommodation.
- 3.3. The SEMP is guided by Scottish Government's 9 principles for school estate management planning and the Council's 4 objectives for the school estate in Renfrewshire:

Scottish Government Principles:

1. Good consultation to support better outcomes;
2. Innovative design and change informed by experience;
3. A more integrated, holistic and longer term approach to change;
4. Schools must be in a condition to support and enhance their functions;
5. Schools must be more suitable and inclusive, better future proofed for flexibility and adaptability;
6. Schools should be greener, more sustainable and environmentally efficient;
7. A well managed estate should represent and deliver best value;
8. Schools should drive and support effective learning and teaching; and
9. Schools should best serve their communities.

Council Objectives:

1. To provide the best educational experience for all learners in Renfrewshire;
 2. To satisfy the condition, sufficiency and suitability core facts;
 3. To retain services within communities where possible; and
 4. To provide environmentally and economically sustainable facilities with lower carbon footprints.
- 3.4. The Council's SEMP aims to improve the fabric, efficiency and suitability of school buildings. To assist councils in making progress towards this objective a set of indicators referred to as 'core facts' are gathered on an annual basis. These core facts provide ratings with respect to a school's condition, sufficiency and suitability.
- 3.5. Core facts ratings are as follows:
- A Good
 - B Satisfactory
 - C Poor
 - D Bad
- 3.6. Through its school estate project team the Council continually reviews the performance of the school estate in terms of these core fact findings.
- 3.7. This process identified that the geographical boundary between Glencoats and West Primary Schools zones an area within the Ferguslie neighbourhood outwith its natural boundary and therefore the catchment areas for both schools should be reviewed.

- 3.8. In line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014, this report seeks approval to consult on the proposal to revise catchment arrangements between Glencoats and West Primary Schools.
 - 3.9. Subject to approval by the education and children policy board to proceed with this proposal, the catchment review could take effect from August 2016.
-

4. Rationale for catchment review

- 4.1. As part of the SEMP development exercise in October 2013 the views of communities were sought in respect of the principle of catchment reviews in specific areas.
- 4.2. Through its survey, “Renfrewshire Schools Questionnaire”, which was about the development of the school estate management plan, the Council gathered intelligence which suggested there was broad support for the review of catchment areas where it was obvious that a geographical anomaly existed.
- 4.3. Through this consultative process it was acknowledged that some pupils attend schools outwith their immediate neighbourhood in Ferguslie. Accordingly, council officers conducted a review of catchment arrangements affecting Glencoats and West Primary Schools; finding that the boundary line between both schools did not follow a natural border line.
- 4.4. It is therefore proposed that new Glencoats and West Primary School catchment areas be created with a natural geographical boundary line formed between the two schools at the railway line; mirroring the catchment review affecting St Fergus’ and St Mary’s Primary Schools which was approved by the education policy board in March 2015.
- 4.5. The impact of this proposal is illustrated through existing and proposed catchment maps for Glencoats and West Primary Schools attached as appendix 5 to this report.
- 4.6. Additionally, the full list of addresses affected by this alteration is detailed in appendix 3 to this report.
- 4.7. While it is important to address this particular issue the number of pupils affected is moderate as most pupils (from addresses affected by the proposal) already choose to attend Glencoats Primary School through placing requests. For completeness however council officers have considered the potential impact on school rolls which might result from this catchment review. Appendix 4 illustrates the numbers of pupils attending Renfrewshire schools from the addresses affected by this proposed catchment alteration.
- 4.8. It is proposed that, if approved, the catchment changes would be implemented to take effect from August 2016.
- 4.9. If the proposal is approved then all pupils living in affected addresses would be entitled to continue attending the schools they are currently in and if they are entitled to free school transport, in line with the Council’s transport policy, then this entitlement would also continue.
- 4.10. Siblings of those pupils attending either school would be entitled to attend the school their sibling attends as long as their sibling is registered in the school when they enrol.

- 4.11. Free school transport for new primary 1 pupils would only be provided in instances where the pupil enrolls in the school at a time when their sibling still attends the school and where that sibling is entitled to free school transport.
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5. Educational benefits statement

- 5.1. In line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014 it is incumbent on the Council to produce an educational benefits statement which describes the impact the proposal might have on the pupils of any affected schools; other community groups using the schools; children who would be likely to become pupils at the schools; and other pupils within the Council area.
- 5.2. Having carried out a review of the educational benefits of this proposal the following paragraphs detail some of the benefits that would be experienced by children and young people attending both schools if this proposal was implemented by the Council.
- 5.3. This catchment review means that all non-denominational pupils living in Ferguslie will have the opportunity to attend their local non-denominational primary school and this will contribute to a greater sense of community within Glencoats Primary School as all non-denominational pupils living in Ferguslie will be entitled to attend their local non-denominational primary school.
- 5.4. As Glencoats Primary School is within walking distance of the addresses affected by this proposal it will be possible for those pupils, who are currently transported, to walk to school; encouraging a more active lifestyle which will improve the health and wellbeing of some pupils.
- 5.5. The level of placing requests from West Primary School to Glencoats Primary School from the addresses affected by this proposal is high. By addressing this catchment anomaly the uncertainty and anxiety experienced by families waiting to find out if their placing request has been accepted will be removed.
- 5.6. The educational experience of pupils attending both schools would not be adversely affected by this catchment alteration because the Council's reviews of both establishments reports that pupils experience education of a high quality.
- 5.7. All pupils affected by this catchment review would be entitled to continue attending the schools they are currently in. However, Children's Services would provide transition support to any pupils opting to change school as a result of this proposal.
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6. Impact on schools and their communities

- 6.1. An equality impact assessment was undertaken as part of the development of the school estate management plan and no adverse comment was received from the Glencoats and West school communities.

- 6.2. The recommendations contained within this report have also been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report and an equalities impact assessment is available on request.
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7. Consultation arrangements

- 7.1. The consultation document, attached to this report as appendix 2, provides background information to the catchment review. It details the proposal and indicates a timeframe for implementation should the proposal be approved.
- 7.2. The consultation will adhere to the procedures required to take forward the proposal in terms of the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.
- 7.3. The Act defines ten types of proposal that trigger the consultation process. Proposals requiring consultation are those where a council proposes to:
- discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or a special class in a mainstream school or where the Council proposes to discontinue Gaelic medium provision);
 - establish a new school or stage of education in a school;
 - relocate a school or nursery class;
 - vary the catchment area or modify the guidelines for placing requests for a school;
 - vary the arrangements for the transfer of pupils from a primary school to a secondary school;
 - change the school commencement date of a primary school;
 - vary arrangements for the constitution of a special class in a school other than a special school;
 - discontinue arrangements for the provision of transport by the Council for pupils attending a denominational school;
 - change a denominational school into a non-denominational school; and
 - discontinue a further education centre which is managed by the Council.
- 7.4. The consultation document also includes an educational benefits statement which sets out an assessment of the effects of the proposal if implemented.
- 7.5. Involvement of Education Scotland.
- A copy of this proposal has been sent to Education Scotland and at the end of the formal consultation period Children's Services will prepare a report for Education Scotland which will include all relevant written and oral representations that are received by the service from any individual during the consultation period;

- Education Scotland will then provide the Council with a report on the educational aspects of this proposal no later than 3 weeks after Children's Services has sent them all of the representations and documents noted above; and
 - In preparing their report, Education Scotland may visit establishments affected by the proposal.
- 7.6. Children's Services will then reassess the proposal in relation to the comments made in the report provided by Education Scotland. Thereafter the service will prepare a consultation response report for consideration by the education and children policy board.
- 7.7. In line with the recommendations of the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014, the Council will publish its final consultation report. The final consultation report will contain:
- an explanation of how the Council has reviewed the proposal;
 - the report from Education Scotland in full;
 - a summary of points raised during the consultation – both written and oral – and the Council's response to them; and
 - the substance of any alleged or discovered inaccuracies and omissions details of the Council's response and the action taken.
- 7.8. The report will be available on the Council's website, at the schools affected by the proposal, at education and leisure HQ and at all public libraries. Additionally, all mandatory consultees who received direct notification of the consultation will be sent a copy of the response report.
- 7.9. If any inaccuracy or omission is discovered in this proposal document, either by Children's Services or any individual, Children's Services will determine if relevant information has been omitted or, if there has been an inaccuracy. Children's Services will then take appropriate action which may include:
- the issue of a correction;
 - the reissue of the proposal paper; or
 - the revision of the timescale for the consultation period as appropriate.
- 7.10. The Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014 does not require referral to Scottish ministers in cases other than closure of schools.

Activity	Date
Approval for consultation sought from education and children policy board	5 November 2015
Consultation document to be issued outlining the proposal to: <ul style="list-style-type: none"> • the parent council of any affected schools; • the parents of the pupils at any affected school; • the parents of any children who would be likely to 	12 November 2015

<p>become pupils at the affected schools;</p> <ul style="list-style-type: none"> the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity); the staff (teaching and other) at any affected school; any trade union or professional body which appears to the education authority to be representative of the persons mentioned above; the community council (if any); any bodies which have been established by a local authority, whether formally or informally, for the purpose of assisting it in carrying out its functions under Part 2 of the Local Government in Scotland Act 2003 (asp 1); any other education authority that the education authority considers relevant; and any other community groups using any of the affected schools. 	
Advert to advise of public consultation meeting and the commencement of the formal consultation period issued via local press.	16 November 2015
<ul style="list-style-type: none"> Public consultation meeting held to consult with affected community; and Questionnaire to go live on the Council website. 	24 November 2015
Public consultation period ends 6 weeks after the date of the public meeting. The total period excludes any school holidays or in-service days.	19 January 2016
Report to Education Scotland on outcome of consultation.	by 3 February 2016
Response from Education Scotland on outcome of consultation.	by 29 February 2016
Publish Response (3 weeks before policy board)	21 April 2016
Consultation response report (including Education Scotland response) presented to education and children policy board meeting stating consultation outcomes and making final recommendation.	12 May 2016
Copy of proposal paper and consultation response report sent to Scottish Ministers within 6 days of education and children policy board approval.	

Implications of this report

- Financial Implications**
None.
- HR and Organisational Development Implications**
None.

3. Community Plan/Council Plan Implications

Children and Young People	· The alteration to catchment areas supports children and young people within their local community.
Community Care, Health and Well-being	· The alteration to catchment areas supports children and young people within their local community; encouraging pupils to walk to school.
Greener	· The alteration to catchment areas supports children and young people within their local community; encouraging pupils to walk to school.

4. Legal Implications

This proposal adheres to the procedures required to take forward any proposal in terms of the Schools (Consultation) (Scotland) Act 2010 amended through the enactment of the Children and Young People (Scotland) Act 2014.

5. Property/Assets Implications

None.

6. Information Technology Implications

None.

7. Equality and Human Rights Implications

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. An equalities impact assessment is available on request.

8. Health and Safety Implications

None.

9. Procurement Implications

None.

10. Risk Implications

None.

11. Privacy Impact

None.

List of Background Papers

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| (a) | Background Paper 1: | Consultation Proposal for the Development of the School Estate Management Plan (SEMP) 2013 |
|-----|---------------------|--|

- (b) Background Paper 2: Report on the consultation to develop the School Estate Management Plan (SEMP) and proposals to address the property challenges in the primary and pre 5 estate; May 2014.

The foregoing background papers will be retained within ELS for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Ian Thomson, education manager (resources). 0141 618 7241, ian.thomson@renfrewshire.gov.uk

Children's Services
IT/GMcK//IT/CVG
23 September 2015

Author: Ian Thomson, education manager (resources). 0141 618 7241,
ian.thomson@renfrewshire.gov.uk

PROCEDURES FOR CONSULTATION RELATING TO:

The revision of catchment areas affecting Glencoats and West Primary Schools

1. Summary

- 1.1 This report lays out the consultation procedures required to take forward the proposal as outlined above in terms of the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.

2. Procedures

- 2.1 The procedures for consultation relating to this proposal are:
- a consultation document will be prepared outlining the background to the proposal to:
 - revise catchment areas affecting Glencoats and West Primary Schools.
 - Copies of the document will be issued simultaneously to:
 - the parent council or combined parent council of any affected schools;
 - the parents of the pupils at any affected school;
 - the parents of any children who would be likely to become pupils at the affected schools;
 - the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity);
 - the staff (teaching and other) at any affected school;
 - any trade union which appears to the education authority to be representative of the persons mentioned above;
 - the community council (if any);
 - any bodies which have been established by a local authority, whether formally or informally, for the purpose of assisting it in carrying out its functions under Part 2 of the Local Government in Scotland Act 2003 (asp 1);
 - any other education authority that the education authority considers relevant; and
 - any other community groups using any of the affected schools.

2.2 It is proposed that:

- An advertisement will be prepared notifying the public and inviting written comment from individuals or organisations outlining the proposal and the recommendations and stating that full details can be obtained from establishments affected.
- The report will be available for inspection at all reasonable times and without charge at Renfrewshire House and on the Council website and at all affected schools and all public libraries.
- The consultation should commence on 24 November 2015 and it will run until 19 January 2016.
- A public meeting will be held at Glencoats Primary School on 24 November 2015 to allow the proposal to be discussed and oral representations to be considered.
- Written representation should be made to the director of Children's Services, Renfrewshire Council, Renfrewshire House, Cotton Street, Paisley, PA1 1LE or to: glencoatsandwest@renfrewshire.gov.uk, no later than noon on 19 January 2016.

2.3 Copies of the proposal report and all written representations and comments received will be forwarded to Education Scotland who will consider the papers and prepare a report which will be sent to the education authority.

2.4 A consultation response report including a summary of all written submissions from all bodies and the report from Education Scotland will then be published by the education authority in advance of any council decision. The report will include a statement of the authority's responses to any issues raised by representations received or by the report from Education Scotland. The consultation response report will be available for inspection at all reasonable times and without charge at Renfrewshire House and on the Council website and at all affected schools and all public libraries.

2.5 Interested parties have three weeks time for further consideration from the date of publication of the consultation report to make representations to the Scottish Ministers if they so wish.

2.6 If the decision is made to go ahead with the proposal, in whole or in part, then the education authority will notify the Scottish Ministers of the decision and provide copies of the proposal and consultation report immediately after the decision is made.

2.7 The Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014 does not require referral to Scottish ministers in cases other than closure of schools.

2.8 The final recommendation considering the results of the consultative process will be presented to a meeting of the education and children policy board in May 2016.

THIS IS A CONSULTATION DOCUMENT

Proposals relating to:

The revision of catchment areas affecting Glencoats and West Primary Schools

1. Introduction

- 1.1. Renfrewshire Council's vision for its school estate is to promote learning and achievement, and to give our children and young people the opportunity to learn in the best possible environment.
- 1.2. The SEMP sits within the Council's corporate asset management plan to ensure the most effective use of all council assets. The purpose of the SEMP is to set out a strategy to focus the resources available for new and redesigned school and pre 5 accommodation.
- 1.3. The SEMP is guided by Scottish Government's 9 principles for school estate management planning and the Council's 4 objectives for the school estate in Renfrewshire:

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- A well managed estate should represent and deliver best value;
- Schools should drive and support effective learning and teaching; and
- Schools should best serve their communities.

Council Objectives:

- To provide the best educational experience for all learners in Renfrewshire;
 - To satisfy the condition, sufficiency and suitability core facts;
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 - To provide environmentally and economically sustainable facilities with lower carbon footprints.
- 1.4. The Council's SEMP aims to improve the fabric, efficiency and suitability of school buildings. To assist councils in making progress towards this objective a set of indicators referred to as 'core facts' are gathered on an annual basis. These core facts provide ratings with respect to a school's condition, sufficiency and suitability.

1.5. Core facts ratings are as follows:

- A Good
- B Satisfactory
- C Poor
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1.6. Through its school estate project team the Council continually reviews the performance of the school estate in terms of these core fact findings.

1.7. This process identified that the geographical boundary between Glencoats and West Primary Schools zones an area within the Ferguslie neighbourhood outwith its natural boundary and therefore the catchment areas for both schools should be reviewed.

1.8. In line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014, this report seeks approval to consult on the proposal to revise catchment arrangements between Glencoats and West Primary Schools.

1.9. Subject to approval by the education and children policy board to proceed with this proposal, the catchment review could take effect from August 2016.

2. Rationale for catchment review

2.1. As part of the SEMP development exercise in October 2013 the views of communities were sought in respect of the principle of catchment reviews in specific areas.

2.2. Through its survey, "Renfrewshire Schools Questionnaire", which was about the development of the school estate management plan, the Council gathered intelligence which suggested there was broad support for the review of catchment areas where it was obvious that a geographical anomaly existed.

2.3. Through this consultative process it was acknowledged that some pupils attend schools outwith their immediate neighbourhood in Ferguslie. Accordingly, council officers conducted a review of catchment arrangements affecting Glencoats and West Primary Schools; finding that the boundary line between both schools did not follow a natural border line.

2.4. It is therefore proposed that new Glencoats and West Primary School catchment areas be created with a natural geographical boundary line formed between the two schools at the railway line; mirroring the catchment review affecting St Fergus' and St Mary's Primary Schools which was approved by the education policy board in March 2015.

2.5. The impact of this proposal is illustrated through existing and proposed catchment maps for Glencoats and West Primary Schools attached as appendix 5 to this report.

2.6. Additionally, the full list of addresses affected by this alteration is detailed in appendix 3 to this report.

- 2.7. While it is important to address this particular issue the number of pupils affected is moderate as most pupils (from addresses affected by the proposal) already choose to attend Glencoats Primary School through placing requests. For completeness however council officers have considered the potential impact on school rolls which might result from this catchment review. Appendix 4 illustrates the numbers of pupils attending Renfrewshire schools from the addresses affected by this proposed catchment alteration.
- 2.8. It is proposed that, if approved, the catchment changes would be implemented to take effect from August 2016.
- 2.9. If the proposal is approved then all pupils living in affected addresses would be entitled to continue attending the schools they are currently in and if they are entitled to free school transport, in line with the Council's transport policy, then this entitlement would also continue.
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3. Educational benefits statement

- 3.1. In line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014 it is incumbent on the Council to produce an educational benefits statement which describes the impact the proposal might have on the pupils of any affected schools; other community groups using the schools; children who would be likely to become pupils at the schools; and other pupils within the Council area.
- 3.2. Having carried out a review of the educational benefits of this proposal the following paragraphs detail some of the benefits that would be experienced by children and young people attending both schools if this proposal was implemented by the Council.
- 3.3. This catchment review means that all non-denominational pupils living in Ferguslie will have the opportunity to attend their local non-denominational primary school and this will contribute to a greater sense of community within Glencoats Primary School as all non-denominational pupils living in Ferguslie will be entitled to attend their local non-denominational primary school.
- 3.4. As Glencoats Primary School is within walking distance of the addresses affected by this proposal it will be possible for those pupils, who are currently transported, to walk to school; encouraging a more active lifestyle which will improve the health and wellbeing of some pupils.
- 3.5. The level of placing requests from West Primary School to Glencoats Primary School from the addresses affected by this proposal is high. By addressing this catchment anomaly the uncertainty and anxiety experienced by families waiting to find out if their placing request has been accepted will be removed.
- 3.6. The educational experience of pupils attending both schools would not be adversely affected by this catchment alteration because the Council's reviews of both establishments reports that pupils experience education of a high quality.

- 3.7. All pupils affected by this catchment review would be entitled to continue attending the schools they are currently in. However, Children's Services would provide transition support to any pupils opting to change school as a result of this proposal.

4. Impact on communities

- 4.1. An equality impact assessment was undertaken as part of the development of the school estate management plan and no adverse comment was received from the Glencoats and West school communities.
- 4.2. The recommendations contained within this report have also been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report and an equalities impact assessment is available on request.

5. Consultation arrangements

- 5.1. The consultation document, attached to this report as appendix 2, provides background information to the catchment review. It details the proposal and indicates a timeframe for implementation should the proposal be approved.
- 5.2. The consultation will adhere to the procedures required to take forward the proposal in terms of the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.
- 5.3. The Act defines ten types of proposal that trigger the consultation process. Proposals requiring consultation are those where a council proposes to:
- discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or a special class in a mainstream school or where the Council proposes to discontinue Gaelic medium provision);
 - establish a new school or stage of education in a school;
 - relocate a school or nursery class;
 - vary the catchment area or modify the guidelines for placing requests for a school;
 - vary the arrangements for the transfer of pupils from a primary school to a secondary school;
 - change the school commencement date of a primary school;
 - vary arrangements for the constitution of a special class in a school other than a special school;
 - discontinue arrangements for the provision of transport by the Council for pupils attending a denominational school;
 - change a denominational school into a non-denominational school; and
 - discontinue a further education centre which is managed by the Council.
- 5.4. The consultation document also includes an educational benefits statement which sets out an assessment of the effects of the proposal if implemented.

5.5. Involvement of Education Scotland.

- A copy of this proposal has been sent to Education Scotland and at the end of the formal consultation period Children's Services will prepare a report for Education Scotland which will include all relevant written and oral representations that are received by the service from any individual during the consultation period;
- Education Scotland will then provide the Council with a report on the educational aspects of this proposal no later than 3 weeks after Children's Services has sent them all of the representations and documents noted above; and
- In preparing their report, Education Scotland may visit establishments affected by the proposal.

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5.7. In line with the recommendations of the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014, the Council will publish its final consultation report. The final consultation report will contain:

- an explanation of how the Council has reviewed the proposal;
- the report from Education Scotland in full;
- a summary of points raised during the consultation – both written and oral – and the Council's response to them; and
- the substance of any alleged or discovered inaccuracies and omissions details of the Council's response and the action taken.

5.8. The report will be available on the Council's website, at the schools affected by the proposal, at education and leisure HQ and at all public libraries. Additionally, all mandatory consultees who received direct notification of the consultation will be sent a copy of the response report.

5.9. If any inaccuracy or omission is discovered in this proposal document, either by Children's Services or any individual, Children's Services will determine if relevant information has been omitted or, if there has been an inaccuracy. Children's Services will then take appropriate action which may include:

- the issue of a correction;
- the reissue of the proposal paper; or
- the revision of the timescale for the consultation period as appropriate.

5.10. The Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014 does not require referral to Scottish ministers in cases other than closure of schools.

Activity	Date
Approval for consultation sought from education and children policy board	5 November 2015
<p>Consultation document to be issued outlining the proposal to:</p> <ul style="list-style-type: none"> the parent council of any affected schools; the parents of the pupils at any affected school; the parents of any children who would be likely to become pupils at the affected schools; the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity); the staff (teaching and other) at any affected school; any trade union or professional body which appears to the education authority to be representative of the persons mentioned above; the community council (if any); any bodies which have been established by a local authority, whether formally or informally, for the purpose of assisting it in carrying out its functions under Part 2 of the Local Government in Scotland Act 2003 (asp 1); any other education authority that the education authority considers relevant; and any other community groups using any of the affected schools. 	12 November 2015
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<ul style="list-style-type: none"> Public consultation meeting held to consult with affected community; and Questionnaire to go live on the Council website. 	24 November 2015
Public consultation period ends 6 weeks after the date of the public meeting. The total period excludes any school holidays or in-service days.	19 January 2016
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Publish Response (3 weeks before policy board)	21 April 2016
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Copy of proposal paper and consultation response report sent to Scottish Ministers within 6 days of education and children policy board approval.	

**Glencoats Primary School catchment review with West Primary School.
Streets affected**

Barochan Crescent

Barochan Way

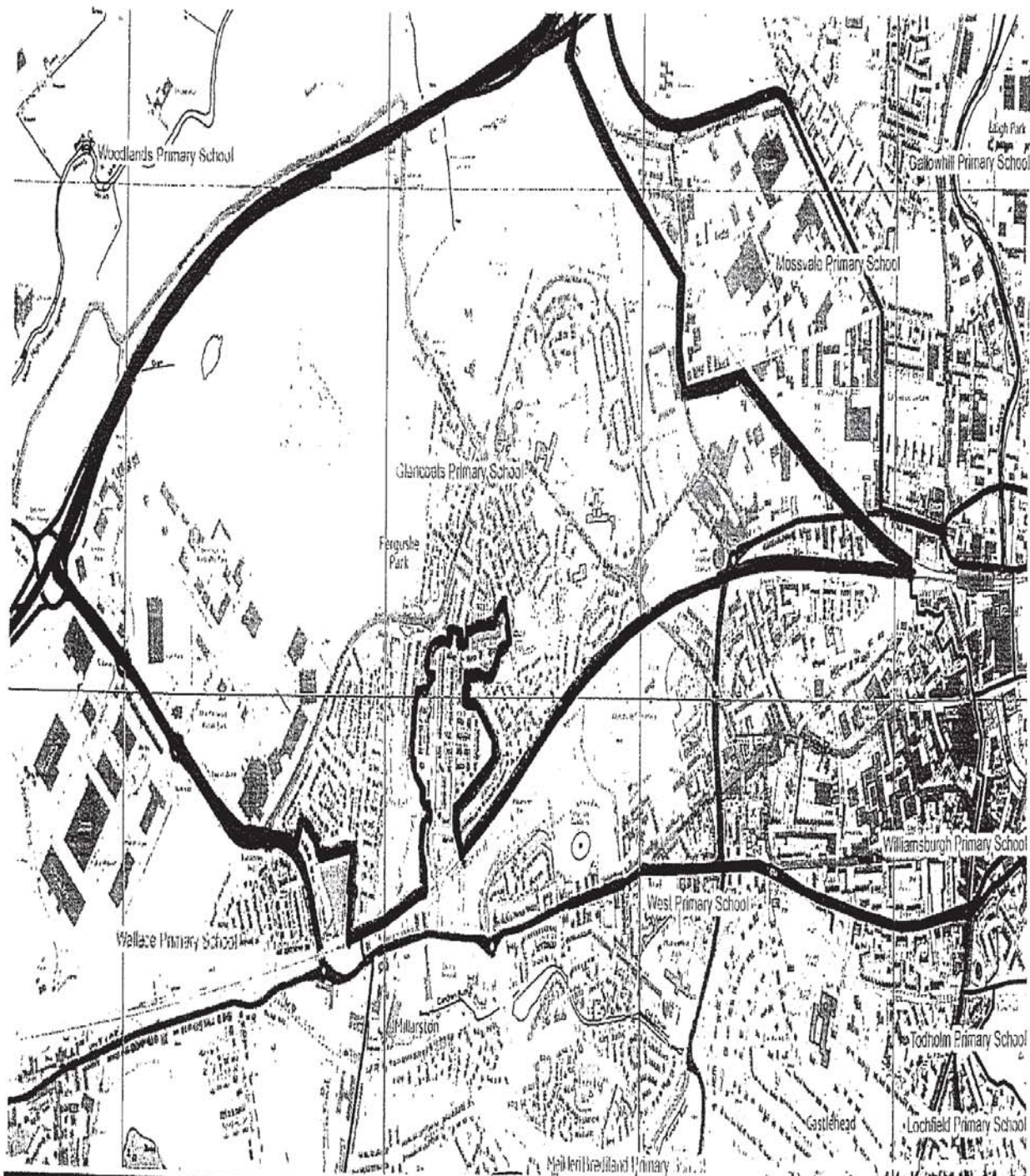
Dalskeith Avenue

Dalskeith Road (No.s 33+ and 44+)

Ferguslie Park Avenue (No.s 167+ and 216+)

**Glencoats Primary School catchment review with West Primary School.
Numbers currently attending Renfrewshire schools from affected streets**

Number of Pupils Affected	School		
	Glencoats	West	Grand Total
Pupil's Street			
Barochan Crescent	5	4	9
Barochan Way	3		3
Dalskeith Avenue	7	3	10
Dalskeith Road (No.s 33+ and 44+)	7		7
Ferguslie Park Avenue (No.s 167+ and 216+)	13		13
Grand Total	35	7	42



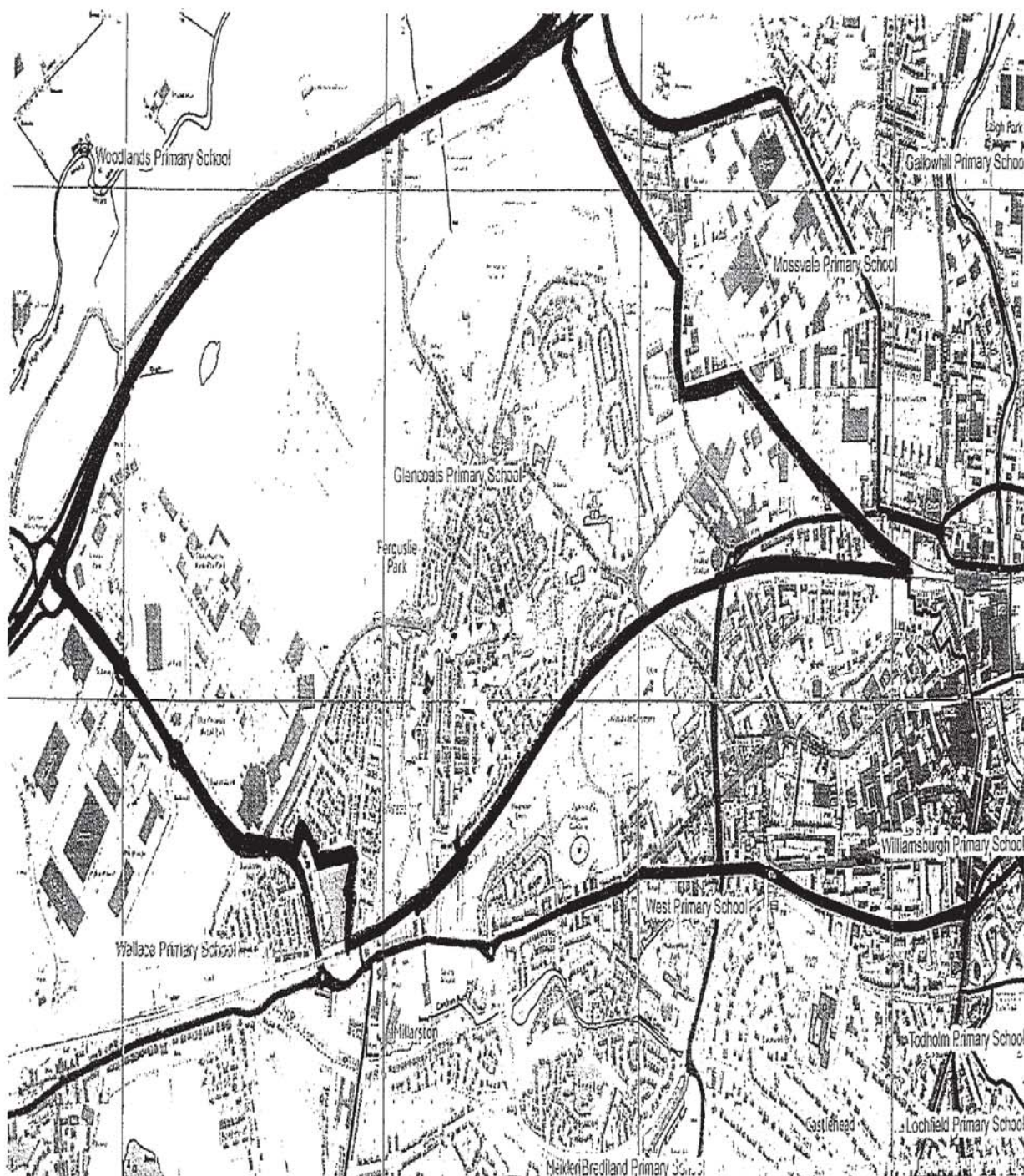
Glencoats Primary Catchment

Renfrewshire Council

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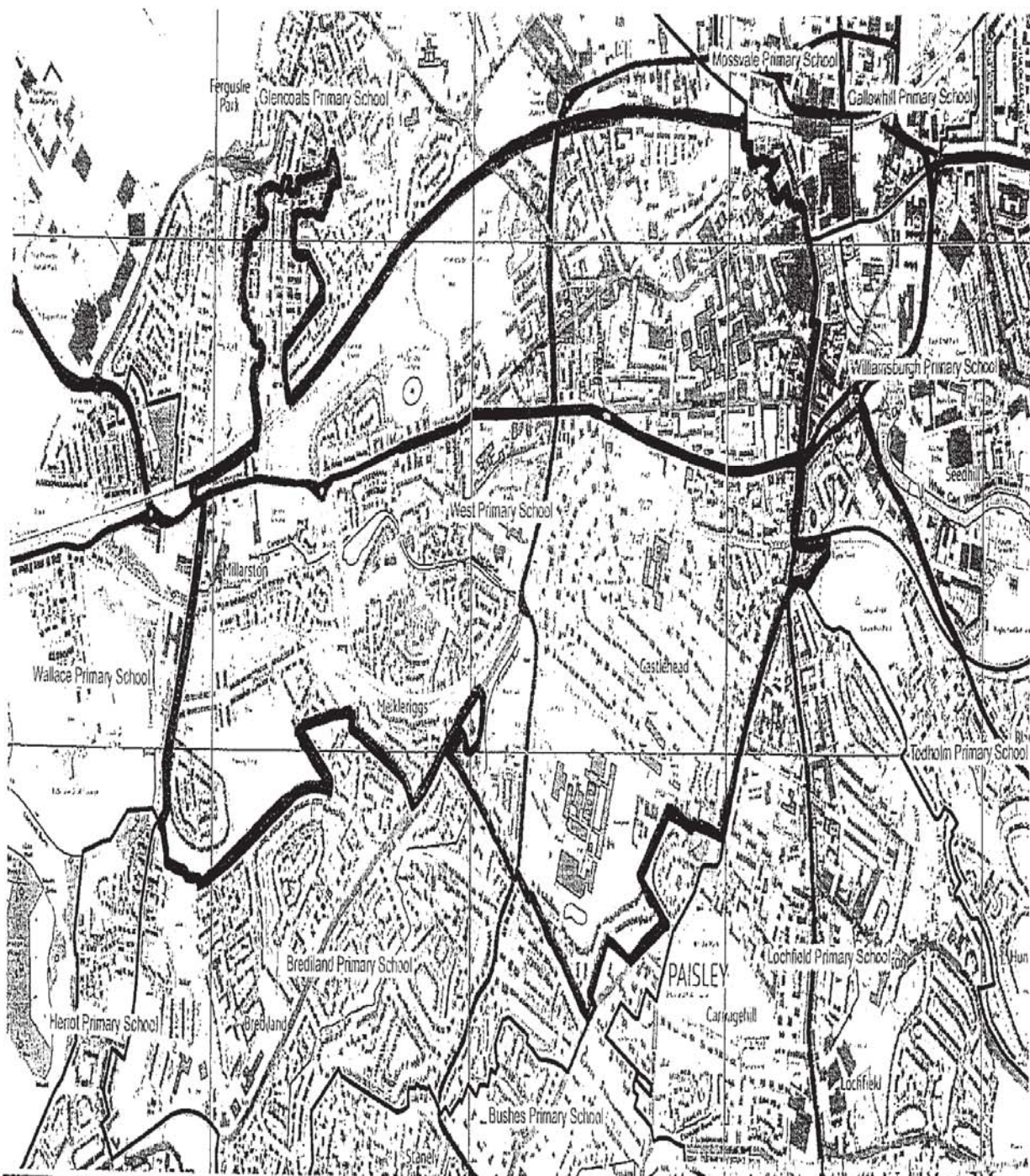
Renfrewshire
Council

Glencoats Primary Catchment

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West Primary Catchment

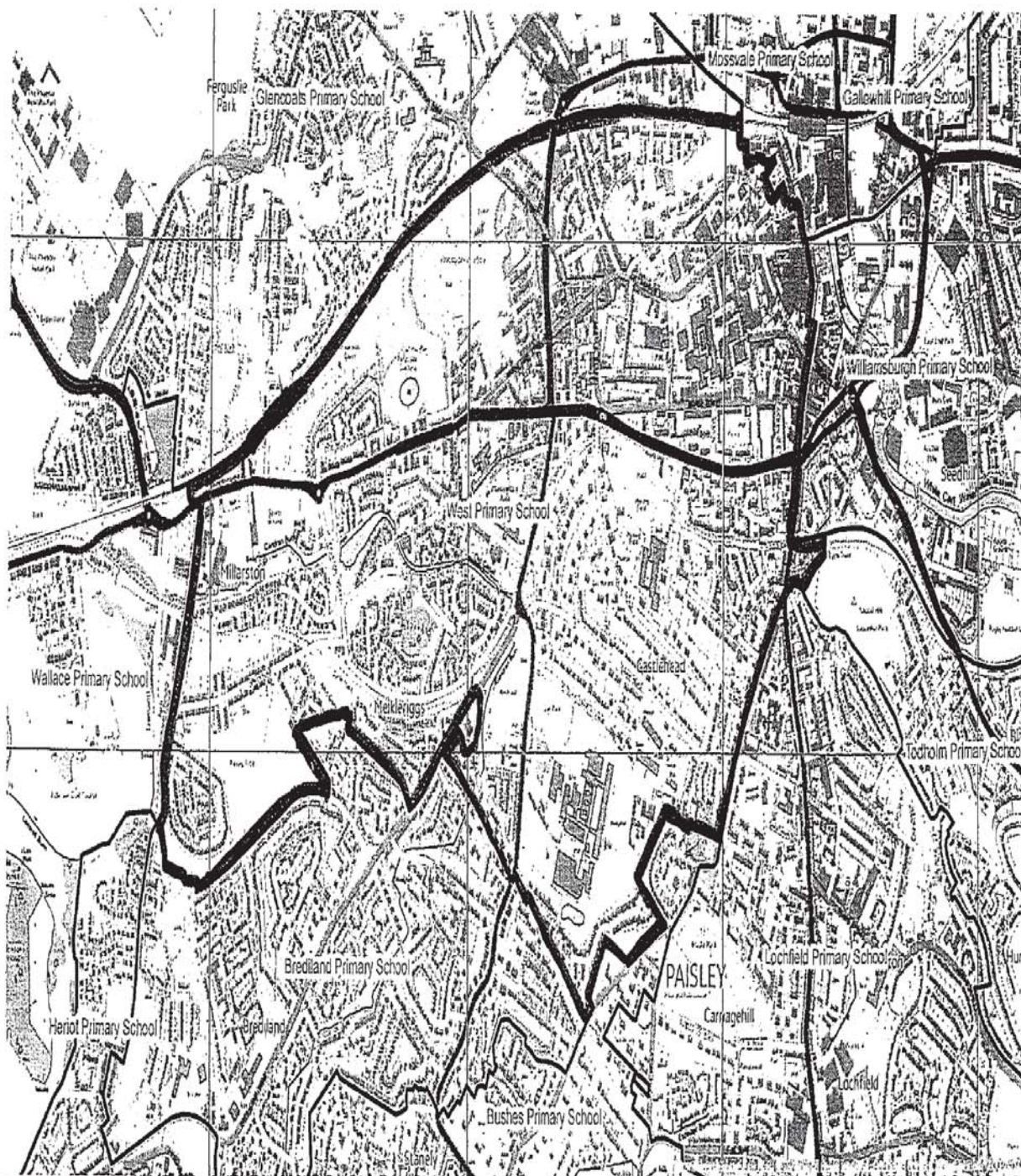


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West Primary Catchment

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