
To: Joint Committee

On: 21st June 2019

Report by: Fraser Carlin, Head of Planning and Housing, Renfrewshire Council

Heading: Clyde Muirshiel Regional Park Governance Review - Update

1. Summary

1.1 This report seeks to update the Joint Committee on the Clyde Muirshiel Regional Park governance review.

2. Recommendations

2.1 It is recommended that the Joint Committee:

- (i) Note progress made to date in revising the Clyde Muirshiel Regional Park Minute of Agreement and supporting governance documents, and;
 - (ii) Note the key milestones of the review, in particular the intention to present a final version of all relevant governance documents for Joint Committee approval by the end of March 2020.
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3. Background

3.1 On the 14th December 2018 the Joint Committee authorised Renfrewshire Council's Head of Planning and Housing in consultation with relevant Council officers to progress the review and revision of the Clyde Muirshiel Regional Park Minute of Agreement 2004 and supporting governance documents. The review aims to improve the Park's resilience and commercial viability.

4. Progress to Date

4.1 An initial review of the Park's governance documents has identified several areas where existing processes and agreements are not sustainable, do not reflect best practice and do not accord with the agreed Park Strategy and Action Plan. Key examples are summarised below:

- **Minute of Agreement:** requirement to update the aims and objectives, financial and administrative arrangements of the Park Authority and the role of the Consultative Forum.
- **CMRP Standing Orders Relating to Contracts:** align or replace with Renfrewshire Council's Standing Orders Relating to Contracts.
- **CMRP Procedural Standing Orders:** reflect changes made to the Park's Minute of Agreement.
- **Scheme of Delegated Functions and Delegations to Officers:** refine and amend in light of changes to the Park's Minute of Agreement.

4.2 A process has been identified for amending the above noted documents which complies with existing procedures. The process takes cognisance of reporting requirements and consultation activity.

4.3 Initial revisions of the Minute of Agreement, CMRP Procedural Standing Orders and Scheme of Delegated Functions and Delegations to Officers have been drafted by Renfrewshire Council officers and shared with Inverclyde and North Ayrshire Council officers. Senior officers of Inverclyde and North Ayrshire Councils have indicated support for the principles of the proposed changes and will make resources available as required to facilitate the process.

4.4 Positive early discussions have taken place with Renfrewshire Council services to facilitate increased support to the Park in key areas such as procurement, IT and marketing. It is envisaged the Park will adopt Renfrewshire Council's Standing Orders Relating to Contracts in the short term to realise operational and cost efficiencies.

5. Next Steps

5.1 Opportunities to re-align and integrate Park services to existing Renfrewshire Council processes will be further explored. Where advantageous Park functions will be migrated to Renfrewshire

Council's in the short term, within the scope afforded by the existing governance documents.

- 5.2 Further collaboration will take place with Inverclyde and North Ayrshire Councils and other key stakeholders to inform the detail of the proposed governance amendments. Documents will be further developed by Renfrewshire Council officers, with a subsequent draft being subject to a consultation process in summer 2019.
- 5.3 A revised suite of proposed governance documents will be presented to the three Council Boards between September and December 2019 and then to the Joint Committee for approval by March 2020.

6. Conclusion

- 6.1 Good progress has been made in progressing the Clyde Muirshiel Regional Park governance review. Planned activity over the coming months will continue this momentum and enable the Park to make better use of its resources.

Implications of the Report

1. **Financial** – n/a
2. **HR & Organisational Development** – tbc
3. **Legal** – Advice and guidance from the Legal Services of each of the three local authorities is being sought regarding the processes and implications associated with any proposed changes to the governance documentation.
4. **Property/Assets** – n/a.
5. **Information Technology** – n/a
6. **Equality & Human Rights** -
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified

arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website

7. **Health & Safety** – n/a
 8. **Procurement** – CMRP will adopt Renfrewshire Council's Standing Orders Relating to Contracts on conclusion of internal discussions and approvals in relation to resource allocation.
 9. **Risk** – n/a
 10. **Privacy Impact** – n/a
 11. **Cosla Policy Position** – n/a
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