

To: Finance & Resources Policy Board

On: 11th March 2015

Report by: Director of Finance & Resources

Heading: *Civic Hospitality*

1. **Summary**

1.1 The following requests for civic hospitality have been received for the financial years 2014/15 and 2015/16:-

a) Accord Hospice Annual Dinner

Accord Hospice held its Annual Dinner in the Grand Central Hotel on 27th February 2015 and had requested that the Council host a table of 10 at a cost of £650, which was met from within the current budget.

Following consultation with the Provost, it was agreed that the Council be represented at the Dinner by up to five elected members and partners and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements. The Board is asked to homologate the action taken.

b) Kilbarchan General Society

A letter has been received from Kilbarchan General Society advising that they celebrate their 250th Anniversary in December 2015 and requesting that the Council provide civic hospitality to mark this occasion.

To mark this event it is proposed that the Council host a drinks reception at an estimated cost of £600, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements for appropriate civic hospitality to be provided.

2. **Recommendations**

- 2.1 That the Board agrees to provide civic hospitality for the Kilbarchan General Society and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements for appropriate civic hospitality to be provided; and
- 2.2 That the Board homologates the action taken in respect of the Accord Hospice Annual Dinner.

Implications of the Report

1. **Financial** - As detailed in the report.
2. **HR & Organisational Development** - *None*
3. **Community Planning** –

Empowering our Communities - Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.

4. **Legal** - *None*
5. **Property/Assets** - *None*
6. **Information Technology** – *None*.
7. **Equality & Human Rights** -
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - *None*
9. **Procurement** – *None*
10. **Risk** - *None*
11. **Privacy Impact** - *None*

List of Background Papers

- (a) Background Paper 1 – letter dated 27th January 2015
- (b) Background Paper 2 – letter dated 19th January 2015

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is *Ewan Coventry, Democratic Services Officer* (Telephone- 0141 618 7108, e-mail - ewan.coventry@renfrewshire.gcsx.gov.uk)

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