

Minute of Meeting Environment Policy Board

Date	Time	Venue
Wednesday, 26 August 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Caldwell, E Devine, M Devine. Andy Doig, Audrey Doig, Grady, Provost Hall and Councillors Gilmour, J MacLaren, McGurk and I McMillan.

CHAIR

Councillor E Devine, Convener, presided.

IN ATTENDANCE

S MacDougall, Director of Community Resources; S Allan, Head of Amenity Services, K Anderson, Amenity Services Manager (Waste), D Farrell, Finance & Resources Service Manager, A Summers, Amenity Services Manager (Streetscene & Land Services) and G Hannah, Consumer Protection Manager (all Community Resources) and J Lynch, Head of Property Services, D Forbes, Finance Manager, F Hughes, Asset Manager and R Devine, Senior Committee Services Officer (all Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Community Resources for the period 1 April to 26 June, 2015.

DECIDED:

(a) That the budget position be noted; and

(b) That it be noted that there had been budget realignments of £166,381 processed since the budget was approved related to the transfer of community halls from Leisure Services, the re-allocation of previously agreed savings and an adjustment to salary budgets for the impact of Council approval relating to the payment of the Renfrewshire Living Wage.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the period 1 April to 26 June, 2015.

DECIDED: That the report be noted.

3 OPERATIONAL PERFORMANCE REPORT

There was submitted an update report by the Director of Community Resources relative to the operational performance of the services and key projects delivered by Community Resources.

Reference was made within the report to specific activities undertaken in terms of (i) the Renfrewshire Community Safety Partnership; (ii) Regulatory Services; (iii) Amenity Services Waste; (iv) Amenity Services, StreetScene and Land Services; and (v) Amenity Services, Roads & Transportation (Fleet and Infrastructure). A summary of targets and actual performance during period 3 in respect of the key performance indicator and benchmarking targets for 2015/16 under each of the themes was also provided.

DECIDED: That the operational performance update contained within the report be noted.

4 BUSINESS REGULATION SERVICE PLAN 2015/16

There was submitted a report by the Director of Community Resources relative to the statutory Business Regulation Service Plan 2015/16.

The report advised that the Community Business Regulation Team was responsible for the provision of statutory, regulatory services on behalf of the Council in relation to Food Safety and Health & Safety at Work. Guidance was issued by Food Standards Scotland (FSS) and the Health & Safety Executive (HSE) to aid delivery of these services.

A copy of the Business Regulation Service Plan 2015/16 was appended to the report and detailed how outcomes consistent with the requirements of FFS and HSE would be delivered. It was highlighted that the Plan was linked to both the Community Resources Service Improvement Plan, the Council and Community Plans and performance was monitored and reported to this Board.

DECIDED: That the Business Regulation Service Plan 2015/16, a copy of which was appended to the report, be approved.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

5 NORTH RENFREW FLOOD PREVENTION SCHEME 2007 - PAYMENT TO CLYDEPORT/PEEL HOLDINGS

There was submitted a joint report by the Director of Finance & Resources and Director of Community Resources relative to payment, in terms of the North Renfrew Flood Prevention Scheme, to Clydeport/Peel Holdings in respect of occupation of parts of land owned by them.

DECIDED:

(a) That the Head of Corporate Governance and the Head of Property Services be authorised to make a payment to Clydeport/Peel Holdings in terms of Section 11 of the Flood Prevention (Scotland) Act 1961; and

(b) That it be noted that a further request for payment was anticipated from Clydeport/Peel Holdings in respect of phase 3 of the North Renfrew Flood Prevention Scheme and would be reported to this Board.

6 TRADING ORGANISATIONS - TRADING & BUDGET MONITORING STATEMENTS

There were submitted trading and budget monitoring reports by the Director of Community Resources relative to the vehicle maintenance, catering and roads trading organisations for the period 1 April to 26 June, 2015.

DECIDED: That the reports be noted.