



Renfrewshire Valuation Joint Board

To: Renfrewshire Valuation Joint Board

On: 16 September 2022

Report
by
Clerk

Arrangements for Future Meetings

1. Summary

- 1.1 At the meeting of this Joint Board held on 10 June 2022, members agreed the timetable of meetings for 2022 to 2027 and further agreed that the Clerk, in consultation with the Convener, investigate whether hybrid meetings could be facilitated in both East Renfrewshire Council and Inverclyde Council offices and that the Clerk submit a report to this meeting of the Joint Board relative to arrangements for future meetings.
- 1.2 This report sets out the outcome of the discussions that have taken place with East Renfrewshire and Inverclyde Councils and requests that Members consider the proposed arrangements for meetings of the Joint Board between 2022 – 2027 detailed in paragraphs 3.4 – 3.6 of this report.

2. Recommendations

- 2.1 That the Joint Committee consider whether hybrid meetings of the Joint Board be held in the offices of (i) East Renfrewshire Council in September of each year, starting from September 2023 and (ii) Inverclyde Council in November of each year, starting November 2023; and
- 2.2 That the Clerk be requested to finalise arrangements and look again at the Joint Board's hybrid meeting policy to establish that it meets the requirements of the Joint Board, if meeting in three different locations, and report back to the next meeting of the Joint Board to be held on 18 November 2022.

3. Background

- 3.1 At the meeting of this Joint Board held on 19 November 2021, it was decided that future meetings of the Joint Board be hybrid meetings and that

arrangements be made to hold these meetings in the Council Chamber in Renfrewshire House allowing members to either attend meetings 'in person' or join remotely using Microsoft Teams.

- 3.2 It was further decided that the Clerk, in consultation with the Convener and Depute Convener, be requested to develop a protocol for the conduct of hybrid meetings. The protocol for hybrid meetings was approved at the meeting of the Joint Board held on 25 February 2022.
- 3.3 At the meeting of this Joint Board held on 10 June 2022, members agreed the timetable of meetings for 2022 to 2027 and further agreed that the Clerk, in consultation with the Convener, investigate whether hybrid meetings could be facilitated in both East Renfrewshire Council and Inverclyde Council offices and that the Clerk submit a report to this meeting of the Joint Board relative to arrangements for future meetings. The responses from the two Council's are set out in paragraphs 3.4 and 3.5 below.
- 3.4 East Renfrewshire Council advises that it is now in a position to host hybrid meetings and officers from that Council suggest that meetings of the Joint Board scheduled to be held in September of each year be held as hybrid meetings within East Renfrewshire Council offices, starting from September 2023, allowing members to either attend 'in-person' at the meeting location or by joining the meeting from a remote location.
- 3.5 Inverclyde Council advises that it is now in a position to host hybrid meetings and officers from that Council suggest that meetings of the Joint Board scheduled to be held in November of each year be held as hybrid meetings within Inverclyde Council offices, starting from November 2023, allowing members to either attend 'in-person' at the meeting location or by joining the meeting from a remote location.
- 3.6 It is proposed that, if members decided to hold hybrid meetings in the offices of both East Renfrewshire Council and Inverclyde Council, that the Clerk be requested to finalise arrangements and look again at the Joint Board's hybrid meeting policy to establish that it meets the requirements of the Joint Board, if meeting in three different locations, and report back to the next meeting of the Joint Board to be held on 18 November 2022.

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