

To: Forum for Empowering Communities

On: 4 September 2019

Report by:

Director, Finance & Resources, Renfrewshire Council

FUTURE ARRANGEMENTS

1. Summary

- 1.1 The Forum for Empowering Communities Group (The Forum) requires to review its membership in order to ensure that there is effective representation of organisations contributing to the Forum agenda.
- 1.2 The Forum also requires to review the date and time of its meetings in order that maximum attendance can be achieved.
- 1.3 Members of the Forum are invited to contribute to these decisions as set out in sections 3 and 4 below.

2. Recommendations

- 2.1 It is recommended that the Forum:
 - (a) Agree that the Forum consider new membership and take cognisance of elements of the Greener Renfrewshire agenda as well as the enhanced empowering communities agenda and the new Local Partnerships.
 - (b) That it be agreed that a report be submitted to the next meeting of the Forum outlining a schedule of meetings for 2020 and that the meetings will alternative between Tuesday and Thursday afternoons commencing at 2pm.

3. Membership

3.1 The Forum has been notified that several Members have now resigned:

- Adele Fraser – Linstone Housing Association
- Karen Graham – Renfrewshire Wide Credit Union
- Alan Clark – CREATE
- Scott Duncan - LEAP

3.3 At the last meeting of the Forum held on 12 June 2019 it was agreed that a review of the membership of the Forum be carried out to ensure that there was effective representation of organisations contributing to the Forum agenda.

3.4 At the meeting of the Forum held on 14 June 2017, it was agreed that only Third Sector representatives would be members of the Forum while partner organisations would be invited along to contribute to the meetings. The core group of existing Forum members would remain, and other Third Sector and Public Sector partners would be invited to join for short/long-term projects depending on the agenda; the specialism; and area of knowledge. The Minute noted that, given the enhanced empowering communities agenda it was important to build the capacity of the Forum to incorporate existing representative and "umbrella" groups.

3.5 At that time, the Forum extended an invitation to the Renfrewshire Council Community Council Forum to become a member of the Forum, however no response was received.

3.5 Current Membership is as follows:

MEMBER	ORGANISATION	ROLE
Mr Stephen Cruickshank	Renfrewshire Access Panel	Member
Ms Laura Devine	Save the Children	Member
Ms Nicola Hansen	ROAR	Member
Mr Martin Mathieson	Barnardos	Member
Mr Ian McLean	Bridgewater Housing Assoc.	Member
Mr Stephen McLellan	RAMH	Member
Mr Alan McNiven	Engage	Chair
Ms Kay Taylor	CAB	Member
Mr John Wilby	Paisley West & Central Community Council	Member

Third Sector/Public Sector Partners

NAME	ORGANISATION
Roisin Robertson	Renfrewshire Health & Social Care Partnership
Mark Gallacher	Scottish Fire and Rescue Service

- 3.5 When considering new membership, the Forum should take cognisance of elements of the Greener Renfrewshire agenda as well as the enhanced empowering communities agenda and the new Local Partnerships.

4 **Date and Time of Meetings**

- 4.1 The Forum is required to meet four times per year. At the last meeting of the Forum it was agreed that the date and time of the Forum meetings would be reviewed to ensure maximum attendance.
- 4.2 Members were contacted by the Clerk with regard to their availability and the consensus was that Tuesday and Thursday afternoons were the most suitable days. There was no day that suited all Members. It is therefore proposed that the Forum be held on alternate Tuesday and Thursday afternoons, commencing at 2pm and a report will be submitted to the next meeting of the Forum on 4 December 2019 with a suitable schedule of meetings for 2020.

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