

Notice of Meeting and Agenda Forum for Empowering Communities Group

| Date | Time | Venue |
|---------------------------|-------|----------------------------------------------------------|
| Monday, 03 September 2018 | 14:00 | Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS |

KENNETH GRAHAM
Head of Corporate Governance

Membership

M Mathieson, Barnados; I McLean, Bridgewater Housing Association; A Clark, Create; A McNiven, Engage Renfrewshire; S Duncan, LEAP; A Fraser, Linstone Housing Association; J Wilby, Paisley West & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; K Graham, Renfrewshire Wide Credit Union; N Hansen, ROAR; and L Devine, Save the Children.

Chair

A McNiven, Chief Executive, Engage Renfrewshire.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|---------------------------------------------------------------------------------------------|----------------|
| 1 | Minute of Previous Meeting | 3 - 8 |
| | Minute of previous meeting held on 25 June 2018. | |
| 2 | Matters Arising | |
| 3 | Rolling Action Log | 9 - 10 |
| | Report by Director of Finance & Resources. | |
| 4 | Creative Renfrewshire Update | |
| | Verbal presentation by A Clarke, Create | |
| 5 | Aspiring Communities - Study into Isolation, Loneliness & Social Connections | |
| | Presentation by Acumen and RAMH. | |
| 6 | Health Networking Update | |
| | Verbal Presentation by the Community & Partnerships Manager, Engage Renfrewshire. | |
| 7 | Autumn Community Planning Partnership Conferences | 11 - 12 |
| | Report by Partnerships Planning and Development Manager, Chief Executive's Service. | |



Minute of Meeting Forum for Empowering Communities Group

| Date | Time | Venue |
|----------------------|-------|----------------------------------------------------------|
| Monday, 25 June 2018 | 14:00 | Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS |

PRESENT

M Mathieson, Barnardos; K Taylor, CAB; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S Cruickshank, Renfrewshire Access Panel; and N Hansen, ROAR.

CHAIR

A McNiven, Chief Executive, Engage Renfrewshire.

IN ATTENDANCE

K McIntyre and S Miller (both Engage Renfrewshire); L Ritchie, LEAP; F Capaldi, Police Scotland; S McLellan, RAMH; S Graham, S Tkacenko and C MacDonald (all Renfrewshire Council); R Robertson, Renfrewshire Health & Social Care Partnership; N Hughes, Save the Children; and M Gallagher, Scottish Fire and Rescue Service.

APOLOGIES

A Clark, Create; S Duncan, Leap; and L Devine, Save the Children.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 21 March 2018.

DECIDED: That the Minute be approved.

2 **MATTERS ARISING**

DECIDED: There were no matters arising from the previous Minute.

3 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

DECIDED:

(a) That actions RF.27.02.15(5) and RF.09.02.16(4) be removed from the Action Log as they were now complete;

(b) That the updates be noted; and

(c) That the Rolling Action Log be approved.

4 **TACKLING VIOLENCE WITHIN COMMUNITIES**

F Capaldi, Police Scotland gave a verbal presentation in relation to how Police Scotland tackled crime within our community. He highlighted murder and violence statistics; outlined the current status of the drugs scene within Renfrewshire; and detailed some of the current scams that older people were experiencing.

Discussion took place in relation to the Forum contributing to the intelligence network and assisting with community cohesion.

DECIDED: That the verbal presentation be noted.

5 **YEAR OF YOUNG PEOPLE**

There was submitted a report by the Chief Executive relative to the Year of Young People 2018 (YOYP2018)

The report advised that the meeting of the Renfrewshire Community Planning Partnership Executive Group held on 26 March 2018 agreed that each partner organisation would identify a Champion within their own organisation for the YOYP2018 and collate information relating to this activity.

The report proposed that Renfrewshire Forum for Empowering Communities nominate a Champion to celebrate the contribution of young people to the third sector.

It was proposed that the Forum itself would act as Champion for the third sector with

information being collated relating to: activities taking place within organisations; how young people were listened to within their organisations; how organisations were celebrating YOYP2018; what arrangements were in place for young people to be Board Members of third sector organisations; and what activities were being co-ordinated by other third sector organisations. This was agreed.

DECIDED:

- (a) That it be agreed that the Forum would be YOYP2018 Champion for the third sector;
- (b) That it be agreed that Members of the Forum provide information on activities taking place within their organisations to celebrate YOYP2018;
- (c) That it be agreed that Members of the Forum provide information on how young people were listened to within their organisations, including arrangements for young people to be Board Members; and
- (d) That it be agreed that information be collated on the wider third sector in Renfrewshire on how they were celebrating YOYP2018 and that this information be included within the overall activity of partners within Renfrewshire.

6 OLDER PEOPLE'S WELLBEING

N Hansen, ROAR spoke to the Forum about older people's wellbeing and staying mobile and connected. She indicated that consultation had consistently highlighted transport and meeting places as barriers. She also advised that it had taken a long time for older peoples' health/falls and community safety to be recognised as important within other organisations but hoped that the Forum would assist with disseminating information and sharing good practice. She outlined the six public health priorities set out by the Scottish Government and COSLA to improve the health of the population and to reduce the unacceptable variation in life expectancy that existed across Scotland.

There then followed a general discussion. The Forum agreed that it was important that housing associations were involved in the discussion. It was proposed that the Forum would raise the issue within the Community Planning structure and submit a report to a future meeting detailing examples of good practice within other organisations in relation to older people's wellbeing.

DECIDED:

- (a) That it be agreed that the topic of older peoples' health/falls and community safety be raised as an issue within other groups of Renfrewshire Community Planning;
- (b) That it be agreed that a report be submitted to a future meeting of the Forum detailing examples of good practice in relation to older people's wellbeing; and
- (c) That the verbal presentation be noted.

7 **LOCAL GOVERNANCE REVIEW**

The Partnerships Planning & Development Manager gave an update on the progress of the Local Governance Review.

DECIDED: That the verbal update be noted.

8 **IMPROVEMENT SERVICE: COMMUNITY EMPOWERMENT ACTION LEARNING PROGRAMME**

Under reference to Item 8 of the Minute of the meeting of the Forum for Empowering Communities Group held on 21 March 2018 there was submitted a joint report by Engage Renfrewshire and the Chief Executive's Service, Renfrewshire Council relative to the Community Empowerment Action Learning Programme.

The report indicated that the Improvement Service and Scottish Community Development Service had supported community planning partnerships to develop community empowerment and engagement by facilitating a two-day action learning workshop which took place February and May 2018.

The report advised that information which had been collated from the Forum For Empowering Communities Group meeting held on 21 March 2018 had helped shape input to the second Action Learning Set session. It was noted that discussion during the second session had been structured around what communities said community planning partnerships were doing well or could improve upon and emerging themes about what enabled/hindered good community practice. It was noted that the output from the workshop session would be circulated to all community planning partnership organisations to provide an information source regarding good practice and challenges in community empowerment and participation.

Following the Action Learning Set workshop, it was agreed that the Renfrewshire attendees would follow up discussions with colleagues from Inverclyde, East Ayrshire, South Ayrshire and East Renfrewshire Community Planning Partnerships in order to inform planning of future community engagement work.

DECIDED:

(a) That the content of the Action Learning Set workshop and arrangements for circulation be noted; and

(b) That it be noted that further action would be carried out on behalf of the Renfrewshire Community Planning Partnership to inform community engagement.

9 **EARLY ACTION SYSTEMS CHANGE**

The Community and Partnerships Manager, Engage Renfrewshire advised that during March 2018 Big Lottery Scotland had awarded £1 million to a collaborative bid between Dartington Service Design Lab, Renfrewshire Council, Engage Renfrewshire and third sector partners for a project to improve emotional health and wellbeing and address issues around coercive relationships during adolescence. She advised that this was a three-year project which aimed to support work which prevented problems from occurring rather than just dealing with the consequences.

A core element of the Early Action System Change initiative was working with children, young people, families and communities to design a system of services that supported prevention and early intervention to improve emotional well-being and

healthy adolescent relationships. Members were advised that an information session would be held on 20 August 2018 at the offices of Engage to outline the aims of the initiative and to detail how partners could get involved in the design and development phase.

DECIDED: That the verbal update be noted.

10 **TIMETABLE OF MEETINGS FOR THE FORUM FOR EMPOWERING COMMUNITIES GROUP**

There was submitted a report by the Director of Finance & Resources relative to the timetable of meetings for the Forum for Empowering Communities Group for the period September 2018 to December 2019.

DECIDED: That the timetable of meetings from September 2018 to December 2019 as indicated within the report be agreed.

11 **DATE OF NEXT MEETING**

It was noted that the next meeting of the Forum for Empowering Communities Group was scheduled to be held on Monday 3 September 2018 at 2.00pm.

| Action No. | Action | Action Owner | Status | Expected Date of Completion | Actual Date of Closure | Update & Comments |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------|--------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>RFG.200917(3)</u> | Culture & the Community Plan <ul style="list-style-type: none"> Culture through Community Plan themes to be raised with Exec Group Presentation on Local business /Forum/Renfrewshire Creative Network – enhancing cultural activity to be submitted to future meeting of Forum. | AMCN AMCN/AC | | Future meeting Future meeting | Dec 2017 | <u>EG.08.12.17</u> Further discussion to take place at an additional Executive Group scheduled for February. <u>RF.21.03.18(2)</u> Update to Group on discussion which took place at Special Meeting of Executive Group on 21 February 2018. <u>RF.JUNE.18</u> Presentation scheduled for meeting in September 2018. |
| <u>RFG.13.12.17(4b)</u> | Communicating the Community Plan – Role of Forum Members arrangements be made to invite Police Scotland to attend a future meeting of the Group, to give a presentation, similar to that made at the recent Police Licensing Seminar, relative to the Safe theme. Greener Communities an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues. | AMcN/SG | | | June 2018 | <u>RF.25.06.18(4)</u> Presentation given by F Capaldi, Police Scotland on Tackling Violence within Communities |
| <u>RFG.13.12.17(4b)</u> | Greener Communities an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues. | AMcN/SG | | | | <u>RF.25.06.18(2)</u> S Graham advised that invitations were going out at the end of the week. |
| <u>RFG.25.06.18(5)</u> | Year of Young People (a) Members of the Forum to provide information on activities taking place within their organisations to celebrate YOYP2018; (b) Members of the Forum to provide information on how young people are listened to within their organisations, including arrangements for young people to be Board Members; and (c) Information to be collated on the wider third sector in Renfrewshire on how they were celebrating YOYP2018 and the information to be included within the overall activity of partners within Renfrewshire. | | | | | |

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|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------|-----------------------------|------------------------|-------------------|
| <u>RFG.25.06.18(6)</u> | <u>Older People's Wellbeing</u> (a) The topic of older peoples' health/falls and community safety to be raised as an issue within other groups within the Partnership; and (b) A report to be submitted to a future meeting of the Forum outlining examples of good practice in relation to older people's wellbeing. | AMcN/NH/ SG | | | | |
| <u>RFG.25.06.18(8)</u> | <u>Improvement Service: Community Empowerment Action Learning Programme</u> Further action to be carried out on behalf of the Renfrewshire Community Planning Partnership to inform community engagement. | SG | | | | |



To: Renfrewshire Forum For Empowering Communities

On: 3 September 2018

Report by:

Stuart Graham, Renfrewshire Council

TITLE:

Autumn Community Planning Partnership Conferences

1. Summary

- 1.1 Arrangements for establishing Local Partnerships within Renfrewshire Community Planning Partnership to replace and refocus Local Area Committees operated by Renfrewshire Council are now being finalised. Decisions on finalised proposals will be made by Renfrewshire Council on 27 September 2018.
- 1.2 Subject to Council approval, the first meetings of the Local Partnerships will take place before the end of calendar year 2018. As a lead-in to the Local Partnership meetings, a series of conferences will be held across Renfrewshire during autumn 2018. The purpose of the conferences will be to gather people to discuss local issues and priorities, which will then be used to help inform the Local Partnerships.
- 1.3 The support of community and voluntary sector organisations will be essential in organising and delivering the conference events, particularly in encouraging people to attend. Members of Renfrewshire Forum For Empowering Communities are asked to support wherever possible the delivery of the autumn conferences.

2. Recommendations

- 2.1 It is recommended that Renfrewshire Forum For Empowering Communities:
 - (a) Note that a series of dates for conference events and the first meetings of Local Partnerships are being arranged to take place before the end of calendar year 2018.
 - (c) Agrees that members of the Forum support as appropriate the organisation and delivery

- (b) Agrees that, in particular, members communicate information about the conference events to service users and contacts to encourage wide community representation at conferences during autumn 2018.

3. Background

- 3.1 Renfrewshire Community Planning Partnership is currently in the process of establishing geographic Local Partnerships, to replace the Local Area Committees operated by Renfrewshire Council. This will provide a more partnership-focused way for public services and local communities to engage with each other.
- 3.2 Renfrewshire Council will consider at its meeting on 27 September 2018 finalised proposals for the operation of the Local Partnerships, following two extensive phases of engagement in autumn 2017 and early 2018. The meeting of Renfrewshire Council Cross-Party Sounding Board on 16 August 2018 made some recommendations for amendments to the proposals, which will be taken into account in the finalised proposals. For information, the link to the paper presented to the Cross-Party Sounding Board is:
<http://renfrewshire.cmis.uk.com/renfrewshire/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2664/Committee/155/Default.aspx>
- 3.3 Subject to approval at Council on 27 September, arrangements will be put in place for the first meeting of Local Partnerships to be held before the end of calendar year 2018. As a lead-in to the new partnership arrangements, a series of conference events will be held during autumn 2018. The purpose of these events will be to explore local priorities and present local data and intelligence, in order to inform the first meetings of the new Local Partnerships.
- 3.4 Renfrewshire Forum For Empowering Communities previously agreed that members would act to disseminate relevant partnership information to service users and contacts as appropriate, in order to ensure that as diverse a range of participants as possible can be engaged with. Members of the Forum will be requested to circulate information about the conferences and the new partnerships and encourage attendance at conferences among their users and contacts.

Author: : For more information about the report, please contact Stuart Graham, Renfrewshire Council, 0141 618 7408