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# CLYDE MUIRSHIEL PARK AUTHORITY

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Report to: Joint Committee  
On: 23 June 2017

Report  
By  
Clerk

## **SUBJECT: PARK AUTHORITY MEETING SCHEDULE TO 2022**

### **1. Summary**

1.1 Meetings of the Joint Committee are convened on a quarterly basis with meetings being held at 11.30 am on Fridays in February, June, September and December each year.

1.2 Arrangements for ordinary meetings of the Joint Committee are governed by the provisions of Standing Orders 5 and 6 of the Joint Committee's Procedural Standing Orders which state that:-

5. The Joint Committee shall meet not less than four times during each year. Not less than ten working days shall be given to the Members by the Clerk to the Joint Committee in writing, specifying the business to be transacted.

6. The Clerk to the Joint Committee shall be bound to convene an extraordinary meeting of the Joint Committee within 14 days of being requested in writing so to do by the Joint Committee Chairperson or any of the Constituent Authorities and not less than three working days notice of such meetings shall be given to the Members by the Clerk.

Meetings of the Joint Committee shall be held at such place as the Joint Committee may determine from time to time. If for any reason the place determined by the Joint Committee for a meeting shall not be available, the meeting shall be held at such place as the Chairperson shall determine.

1.3 At the meeting of the Joint Committee held on 2 December 2016 it was decided that meetings of the Joint Committee be held at 11.30 am on 17 February, 23 June, 1 September and 1 December 2017.

1.4 The suggested dates for meetings of the Joint Committee for the remainder of the current five year term until 2022 are:

16 February 2018  
22 June 2018  
7 September 2018  
14 December 2018  
15 February 2019  
21 June 2019  
6 September 2019  
13 December 2019  
14 February 2020  
19 June 2020  
4 September 2020  
11 December 2020  
19 February 2021  
18 June 2021  
3 September 2021  
10 December 2021  
18 February 2022

- 1.5 The next local government election is scheduled to be held in May 2022 and in order to give constituent authorities suitable time to advise the Joint Committee of their members and substitutes it is proposed that the first meeting of the Joint Committee after the local government elections in 2022 be held on 17 June 2022.
- 1.6 To facilitate meetings of the Joint Committee being held from time to time in each constituent authority area, it is proposed that powers be granted to the Clerk, in consultation with the Chairperson, to arrange a meeting or meetings of the Joint Board in Inverclyde and North Ayrshire, following discussion with those Councils.

## **2. Recommendations**

- 2.1 That the Joint Committee approve the dates for meetings during the remainder of the five year term to 2022 as detailed in sections 1.4 and 1.5 of the report; and
- 2.2 That authority be granted to the Clerk, in consultation with the Chairperson, to arrange a meeting or meetings of the Joint Committee in Inverclyde and North Ayrshire, following discussion with those Councils.