



Minute of Meeting

Renfrewshire Health and Social Care Integration Joint Board.

Date	Time	Venue
Friday, 27 January 2023	10:00	Remotely by MS Teams,

Present

Councillor Jacqueline Cameron, Councillor Jennifer Adam, Councillor Fiona Airlie-Nicolson and Councillor Iain McMillan (all Renfrewshire Council); Margaret Kerr, John Matthews, Frank Shennan and Ann Cameron Burns (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Paul Higgins (Health Board staff member involved in service provision); Lisa Cameron (Council staff member involved in service provision); Dr Shilpa Shivaprasad (other Medical Practitioner (non-GP)); Alan McNiven (third sector representative); Fiona Milne (unpaid carer residing in Renfrewshire); John Boylan (Trade Union representative for Council); Dr Stuart Sutton (Registered Medical Practitioner (GP)); and Christine Laverty, Chief Officer (Renfrewshire Health and Social Care Partnership) and Sarah Lavers, Chief Finance Officer (Renfrewshire Health and Social Care Partnership).

Chair

John Matthews, Chair, presided.

In Attendance

Mark Conaghan, Head of Corporate Governance (Clerk), Michelle McCargo, Children's Services Manager and Elaine Currie, Senior Committee Services officer (all Renfrewshire Council); Jackie Dougall, Head of Health & Social Care (West Renfrewshire), Frances Burns, Head of Strategic Planning & Health Improvement, Carron O'Byrne, Head of Health & Social Care (Paisley), Sian Ramsay, Assistant Finance Business Partner, James Higgins, Corporate Business Officer, John Millar, Communications Business Lead (Transformation), David Fogg, Service Improvement Manager, Joseph Deary, Service Assurance Manager and Marie Lowe, Service Manager (all Renfrewshire Health and Social Care Partnership); Caroline Sinclair, Chief Officer, East Dunbartonshire IJB; and Julie Metcalfe, Clinical Director, Specialist Children's Services and Karen Lamb, Head of Children's Services (for items 1 to 4 only) (NHSGGC).

Recording of Meeting

Prior to the commencement of the meeting the Chair intimated that this meeting of the IJB would be recorded and that the recording would be available to watch on both the Council and HSCP websites.

Apology

John Trainer, Chief Social Work Officer (Renfrewshire Council).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Minute

The Minute of the meeting of the Integration Joint Board (IJB) held on 25 November 2022 was submitted.

DECIDED: That the Minute be approved.

2 Rolling Action Log

The rolling action log for the IJB was submitted.

DECIDED: That the updates to the rolling action log be noted.

3 Membership Update

The Clerk submitted a report providing an update on the membership of the IJB.

The report intimated that the NHS Board had clarified that Mags Kerr had been reappointed as a voting member on the IJB from 31 March 2023 for a further period of three years. Further that Dr Shilpa Shivaprasad would take up the non-voting position of other Medical Practitioner (non-GP) on the IJB with effect from 17 January 2023 for a period of three years and that Dr Stuart Sutton had been reappointed to the non-voting position of General Practitioner on the IJB with effect from 19 January 2023 for a period of three years.

DECIDED:

(a) That the IJB confirm that Mags Kerr, appointed by the NHS Board, be reappointed as a voting member to the IJB with effect from 31 March 2023 for a further period of three years;

(b) That the IJB confirm that Dr Shilpa Shivaprasad, appointed by the NHS Board, take up the non-voting position of other Medical Practitioner (non-GP) on the IJB with effect from 17 January 2023 for a period of three years; and

(c) That the IJB confirm that Dr Stuart Sutton, appointed by the NHS Board, be reappointed to the non-voting position of General Practitioner on the IJB with effect from 19 January for a period of three years.

4 **NHSGGC Specialist Children's Services Hosting Arrangements**

The Chief Officer submitted a report relative to progress on the implementation of a single service structure for Specialist Children's Services (SCS) that would be hosted centrally within East Dunbartonshire Health and Social Care Partnership, on behalf of NHSGGC.

A briefing setting out the pre-established rationale for realignment of Child and Adolescent Mental Health Services and Specialist Children's Services formed Appendix 1 to the report and provided an opportunity to update members on the planning, engagement and initial process for the creation of a single management arrangement for SCS with a view to a fuller report being submitted to IJBs within NHSGGC in March 2023 for approval of the details of transition.

Following discussion around the decision taken to host SCS centrally, it was proposed that the update report being brought back to the March meeting include detail on the basis and timeline for this decision being taken by the health board and also provide clarity on where responsibility and accountability would lie due to this change to delegated services. This was agreed unanimously.

DECIDED:

(a) That the content of the briefing as outlined within Appendix 1 be noted;

(b) That it be noted that an update report would be brought back to the March meeting setting out the details of the transitional arrangements; and

(c) That the update report being brought back to the March meeting include detail on the basis and timeline for this decision being taken by the health board and also provide clarity on where responsibility and accountability would lie due to this change to delegated services.

5 **Chief Officer's Report**

The Chief Officer submitted a report providing an update on key developments and operational activity since the last meeting of the IJB held on 25 November 2022 and additional policy developments which would be built into future workplans, strategies and action plans.

The report intimated that the report had been developed during an ongoing period of change and uncertainty, particularly with the financial circumstances faced by the IJB, and provided an update on the Scottish Government Budget 2023/24 setting out the budget highlights and potential challenges in the next financial year.

The report provided updates in relation to the Specialist Children's Services hosting arrangements; an update on workforce planning; the Primary Care Improvement Plan (PCIP 5.5); the development of a board-wide Primary Care Strategy; winter planning and business continuity; the new arrangements for enhanced collaborative clinical and care support for care homes; an update on the Scottish Government Budget 2023/24; a progress update on the National Care Service; the Homelessness Persons (Suspension of Referrals between Local Authorities) (Scotland) Order 2022; and the Scottish Government publication of the National Carers Strategy.

DECIDED:

- (a) That the change to the hosting arrangements for Specialist Children's Services across the NHSGGC board area, as detailed in section 4 of the report, be noted;
- (b) That the update on the workforce planning and support, as detailed in section 5 of the report be noted;
- (c) That the updated Primary Care Improvement Plan and tracker summary provided to the Scottish Government, as detailed in section 6 of the report, be noted;
- (d) That the development of an NHSGGC board-wide Primary Care Strategy, as detailed in section 7 of the report, be noted;
- (e) That the current winter pressures and planning activity ongoing within the context of HSCP business continuity planning on emerging risks, as detailed in section 8 of the report, be noted;
- (f) That the introduction of new arrangements for enhanced collaborative clinical and care support for care homes, as detailed in section 9 of the report, be noted;
- (g) That the update on the Scottish Budget 2023/24, as detailed in section 10 of the report, be noted;
- (h) That the progress update on the National Care Service (Scotland) Bill, as detailed in section 11 of the report, be noted;
- (i) That the potential impact of new legislation contained within the Homelessness Persons (Suspension of Referrals between Local Authorities) (Scotland) Order 2022, as detailed in section 12 of the report, be noted; and
- (j) That the publication of the National Carers Strategy, as detailed in section 13 of the report, be noted.

6 Financial Report 1 April to 30 November 2022

The Chief Finance Officer submitted a report relative to the revenue budget position at 30 November 2022 and the projected year-end position for the year ended 31 March 2023.

The report referred to the development session held on 12 August 2022 where the Chief Finance Officer highlighted the current volatility of the IJB's budget due to the current economic and cost of living crisis and the likelihood that this would have a negative impact on projections through the financial year. It was noted that given the current fluid discussions on pay negotiations it was not yet clear what the final impact would be on the overall budget position for 2022/23 or what funding would be passed through to the IJB to meet these increased costs. Further clarity on budget settlements was expected in the coming months and further detail would be provided to the IJB when it sets its budget in March 2023.

The report intimated that, as highlighted at the IJB meeting held on 16 September 2022, the continued delay in receiving a number of ring-fenced allocations from the Scottish Government in respect of specific Scottish Government priorities meant that it was not clear how the in-year budget would be impacted and what conditions would be attached to the funding when it was received, including whether it would be recurring or non-recurring.

The report advised that the IJB year to date position, including the impact of COVID-19 which was funded from the draw-down of COVID-19 earmarked reserves, was an underspend of £636,000 and the projected outturn for 2022/23 was an underspend of £919,000.

The report provided information on the key pressures; responding to the COVID-19 pandemic; Scottish Government funding 2022/23; other delegated services and reserves.

Appendices 1 to 4 of the report detailed the revenue budget position of the HSCP, adult social care, health, and Renfrewshire Council other delegated services; Appendices 5 and 6 to the report provided a reconciliation of the main budget adjustments applied this current financial year; Appendix 7 to the report detailed the Scottish Government funding streams and Appendix 8 to the report detailed the movement in ear marked reserves.

DECIDED:

(a) That the in-year position at 30 November 2022 be noted;

(b) That the projected year-end position for 2022/23 be noted; and

(c) That the current estimated financial assessment of the consequences of the COVID-19 pandemic for 2022/23 be noted.

7 Performance Management Mid-year Report 2022/23

The Head of Strategic Planning & Health Improvement submitted a report relative to the mid-year performance for the financial year 2022/23. The full scorecard updating all performance measures for the period April to September 2022 was appended to the report.

The report intimated that there were 51 performance indicators of which 40 had targets set against them. Performance status was assessed as either red, more than 10% variance from target; amber, within 10% variance of target; or green, on or exceeds target. At the mid-year point, the scorecard showed a relatively stable position compared to year end 2021/22. The status of the 40 indicators which had targets set against them included 10 red indicators, 12 amber indicators and 18 green indicators.

DECIDED: That the Performance Management Mid-year Report 2022/23 for Renfrewshire HSCP be approved.

8 Unscheduled Care Winter Update

Under reference to item 14 of the Minute of the meeting of the IJB, the Head of Health & Social Care submitted a report relative to developments in Urgent and Unscheduled (U&UC) care governance across NHS GGC and how HSCPs were delivering against U&UC priorities to minimise the impact of unscheduled care during winter.

The report intimated that in March 2022 all six IJBs approved a report on the Unscheduled Care Design and Delivery Plan for 2022/23 to 2024/25 which detailed how HSCPs would seek to operate in conjunction with acute sector colleagues to meet the unprecedented level of unscheduled care across NHS GGC and meet the continuing challenges of an ageing population with increasing complex care needs.

The report advised that the enduring and significant impacts of unscheduled care on NHS Scotland had led the Scottish Government to seek assurances from NHS boards and HSCPs aligned to eight specific themes, termed High Impact Change areas (HIC) and the report and appendix 1 to the report provided further detail.

The report noted that, as a result of Scottish Government requests for assurances around Unscheduled Care, the NHS board and HSCP Chief Officers had adapted the governance structure for Urgent and Unscheduled Care and the new governance structure was detailed in Appendix 2 to the report.

DECIDED:

(a) That the content of the report be noted; and

(b) That it be noted that a further report would be brought back to the IJB in summer 2023.

9 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the IJB would be held remotely on MS Teams at 10.00 am on 31 March 2023.