

Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 27 January 2023	09:30	Remote using Microsoft Teams Platform,

MARK CONAGHAN
Clerk

Membership

Councillor David Keating (Aberdeenshire Council); Councillor Brenda Durno (Angus Council); Councillor Mandy Watt (City of Edinburgh Council); Councillor Kenny Macleod (Comhairle Nan Eilean Siar); Councillor Carlyne Wilson (Dumfries & Galloway Council); Councillor Altany Craik (Fife Council); Councillor Ruairi Kelly (Glasgow City Council); Councillor Derek Loudon (Highland Council); Councillor Christina Larsen (North Ayrshire Council); Councillor Michael McPake (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Dennis Leask (Shetland Islands Council); Councillor Peter Henderson (South Ayrshire Council); and Councillor Walter Brogan (South Lanarkshire Council).

Councillor John Shaw (Convener) and Councillor Altany Craik (Vice Convener).

Further Information

For further information, please email
democratic-services@renfrewshire.gov.uk

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- | | | |
|-------------|---|----------------|
| 1 | Minute | 3 - 8 |
| | Minute of meeting of the Executive Sub-committee held on 9 December 2022. | |
| 2 | Revenue Budget Monitoring | 9 - 14 |
| | Joint report by Treasurer and Chief Executive of Scotland Excel. | |
| 3(a) | Contract for Approval: Supply and Delivery of Janitorial Products | 15 - 28 |
| | Report by Chief Executive of Scotland Excel. | |
| 3(b) | Contract for Approval: Building Construction Consultancy | 29 - 60 |
| | Report by Chief Executive of Scotland Excel. Appendix 2 of this report was amended at the meeting and a copy can be found in the meeting documents section at the foot of this page. | |
| | Appendices 2 and 3 were further amended at the meeting held on 17 February 2023 and can be found in the meeting documents section for that meeting. | |
| | Lot 3 was further amended at the meeting held on 17 March and can be found in the meeting documents section for that meeting. | |
| 4 | Request for Associate Membership: Moray College UHI | 61 - 62 |
| | Report by Chief Executive of Scotland Excel. | |
| 5 | Overview of the Scotland Excel Academy | 63 - 66 |
| | Report by Chief Executive of Scotland Excel. | |
| 6 | Date of Next Meeting | |
| | Note that the next meeting of the Executive Sub-committee will be held remotely on MS teams at 9.30 am on 17 February 2023. | |



Minute of Meeting Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 09 December 2022	09:30	Remotely by MS Teams,

Present

Councillor David Keating (Aberdeenshire Council); Councillor Brenda Durno (Angus Council); Councillor Kenny Macleod (Comhairle Nan Eilean Siar); Councillor Carlyne Wilson (Dumfries & Galloway Council); Councillor Altany Craik (Fife Council); Councillor Derek Loudon (Highland Council); Councillor Gary Robinson (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Dennis Leask (Shetland Islands Council); Councillor Peter Henderson (South Ayrshire Council) and Councillor Walter Brogan (South Lanarkshire Council).

Chair

Councillor Shaw, Convener, presided.

In Attendance

J Welsh, Chief Executive, H Carr, Head of Strategic Procurement, S Brannagan, Head of Customer & Business Services, M Robertson, Marketing & Communications Manager, E Hay and M Mitchell, both Strategic Procurement Managers, L Campbell, Customer Services Manager, S Christie, Commercial Programme Manager, K Forrest, Office Manager, M Boyle, Senior Business Specialist and S Roberts, Projects & Accounts Manager (all Scotland Excel); and L Mitchell, Managing Solicitor (Contracts & Conveyancing) and E Currie, Senior Committee Services Officer (both Renfrewshire Council).

Apologies

Councillor Mandy Watt (City of Edinburgh Council); Councillor Ruairi Kelly (Glasgow City Council) and Councillor Christina Larsen (North Ayrshire Council).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Executive Sub-committee held on 18 November 2022.

DECIDED: That the Minute be approved.

Sederunt

Councillor Macleod and Councillor Wilson both joined the meeting during consideration of the following item of business.

2 **Contract for Approval: Social Care Agency Workers Flexible Framework Agreement**

Under reference to item 3(c) of the Minute of the meeting of this Sub-committee held on 21 October 2022, there was submitted a report by the Chief Executive of Scotland Excel relative to the flexible framework for social care agency workers for a period of two years from the commencement date, with an option to extend for up to two twelve-month periods.

The report intimated that following approval of this flexible framework at the meeting of the Executive Sub-committee held on 16 September 2022, an issue had been identified pertaining to one provider, and at the meeting of the Executive Sub-committee held on 21 October 2022, amended appendices had been approved.

The report further intimated that prior to tenderers being notified of any outcome, discrepancies had been identified in the information recorded in Appendix 3 of the previous report and that the full array of scores had now been reviewed and verified. Following this verification, some of the scores and relative positions of tenderers had changed from those previously presented to the Sub-committee. It was noted that the overall outcome for bidders had not changed and further information was detailed in section 5 of the report.

The report advised that the report had been brought back to the Executive Sub-committee for fresh approval of the validated scores and that this superseded any previous reports. Subject to this approval, the standstill period would be commenced with the framework commencing on or around 16 January 2023.

The report advised that agency workers were individuals who were supplied by a recruitment agency to work for a third party, which in this case, was councils and associate members of Scotland Excel and that there was a need for temporary agency workers to supplement purchasers' workforces at times to cover gaps. The key objectives of the flexible framework were detailed in the report.

The flexible framework aimed to provide the scope to meet the diverse needs of purchasers by allowing the addition of new suppliers throughout the duration of the agreement, where required, which would support the continued delivery of best value and service coverage across Scotland.

The report summarised the outcome of the procurement process for the framework which had been divided into three lots, as detailed in table 1 of the report. As detailed

in the tender documents, tenderers had been recommended for appointment to each lot of the flexible framework by reference to 17 geographical regional sub-lots, as detailed in table 2 of the report, with regional sub-lot five being split into two for mainland and islands as requested by Argyll and Bute Council.

The report advised that the value of the flexible framework was approximately £80 million over the maximum four-year period. It was noted that this spend could vary significantly depending on the requirement for agency staff. Appendix 1 to the report detailed the participation of councils and associate members.

Tender responses had been received from 36 suppliers across the three lots. Two tenderers had been rejected as non-compliant bids as one tenderer failed to submit a completed 'Schedule 7 – Financial Information' and one tenderer failed at qualification stage. A further bidder had been part successful, having been successful in their offer for lot 1 and non-compliant for their offer for lot 3 and Appendix 2 to the report provided a summary of the offers received. One tenderer submitted proposals to amend the framework terms and conditions and, in the interests of transparency and equal treatment of all tenderers, the amendments were not accepted as they represented substantial change to the published terms and conditions. The tenderer subsequently accepted the framework terms.

Based on the criteria and scoring methodology set out in the tender document, a full evaluation of the compliant offers had been carried out and subsequently validated prior to tenderers being advised of the outcome and Appendix 3 to the report confirmed the scoring achieved by each bidder for each service.

Based on the evaluation and validation exercise undertaken, and in line with the criteria and weightings set out in the report, it was recommended that 34 tenderers across the three lots be awarded to the flexible framework from its commencement, as outlined in Appendix 3 to the report.

Appendix 4 to the report detailed the approach taken by suppliers in relation to fair work practices and their position on the payment of the Real Living Wage.

The report intimated that, in accordance with Scotland Excel's established contract and supplier management programme, the framework had been classified as class C in terms of risk and spend, as detailed in Appendix 5 to the report.

DECIDED:

(a) That the award of the flexible framework for social care agency workers, as detailed in Appendix 3 to the report, be approved;

(b) That authority be delegated to the Chief Executive of Scotland Excel, or Head of Strategic Procurement in the Chief Executive's absence, to approve recommendations following the evaluation of offers received on the periodic reopening of the flexible framework, or following the consideration of formal requests from existing suppliers for the addition of new services; and

(c) That it be noted that the Executive Sub-committee would be updated on the appointment of any new suppliers to the flexible framework on an annual basis via incorporation to the annual performance report.

3 **Operating Plan Update 2022/23**

There was submitted a report by the Chief Executive of Scotland Excel relative to operating plan activity for the six-month period to 30 September 2022. A copy of the operating plan for 2022/23 was appended to the report.

The report intimated that a new operating plan, covering the period from 1 April 2022 to 31 March 2023, had been approved at the meeting of the Scotland Excel Joint Committee held on 10 December 2021.

The report highlighted that, as at the end of September 2022, 32 of the operating plan commitments were progressing in line with plans and were indicated as green; one commitment was indicated as amber; and one commitment was indicated as white.

The report noted that progress reports were produced quarterly to track Scotland Excel's activity against operating plan commitments and at the end of each quarter reports were submitted to the Executive Sub-committee with half-yearly and annual reports submitted to the Joint Committee.

The report advised that the next quarterly report, covering the period from 1 October to 31 December 2022, would be published in January 2023 and the report detailed some key activities that had taken place during this period by way of an interim update.

DECIDED: That Scotland Excel's progress in delivering the commitments contained within the operating plan 2022/23 be noted.

4 **Request for Associate Membership: Scottish Qualification Authority**

There was submitted a report by the Chief Executive of Scotland Excel advising that the Scottish Qualification Authority had submitted an application to become an associate member of Scotland Excel.

The report provided details of the organisation and the legislative position in relation to the application.

DECIDED: That the application by the Scottish Qualification Authority to become an associate member of Scotland Excel, with no annual membership fee, be approved, subject to completion and signing of the agreement documentation.

5 **Employee Supporting Attendance Report**

There was submitted a report by the Chief Executive of Scotland Excel highlighting the absence rate in the organisation and the support mechanisms implemented to support staff members.

The report intimated that the Joint Committee had agreed that Scotland Excel should work to an absence rate of below 4% and that this target aligned Scotland Excel with partner organisations, supported good practice in this area and demonstrated the ongoing commitment to absence management as a key efficiency target.

The report advised of the absence levels for the period ending 31 October 2022 and provided a breakdown of the current month, the last six months and 12 months absence figures, together with an illustration of 12 months in days and the last 12 months in percentages.

The report noted that the rate of absence across the organisation had generally been maintained at or below the 4% target. The rise in COVID-19 infections throughout the general population had been reflected in the organisation, which, together with some longer-term absences, resulted in a spike in the percentage rate to 3.5% in March 2022. The rolling six months and 12 months average absence rates had been maintained at or below 2.4%.

It was noted that, in addition to supporting members of staff absent through ill health, Scotland Excel continued to implement positive early intervention practices including working with occupational health and other support services to maintain employee attendance and to support members of staff who might be experiencing difficulties whilst remaining at work. Scotland Excel continued to support a range of interventions for staff including occupational health referral, confidential counselling services and Cognitive Behavioural Therapy and issued wellbeing emails with further information on health initiatives which could be accessed independently by all staff.

The report intimated that Scotland Excel recognised that positive mental health amongst staff members was an area that should be actively supported and encouraged and had 15 staff from across all operational areas and grades who had trained as accredited Mental Health First Aiders. A Mental Health at Work Commitment Action Plan had also been implemented and this was recognised as a comprehensive tool for adopting best practice in promoting and maintaining positive mental health within the organisation. Scotland Excel held a face-to-face staff event in September 2022 where guest speakers from external agencies presented on a number of topics designed to support staff wellbeing.

DECIDED: That the contents of the report be noted.

6 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the Executive Sub-committee would be held remotely on MS teams at 9.30 am on 27 January 2023.

Scotland Excel

To: Executive Sub-Committee

On: 27 January 2023

**Report by:
Joint Report by the Treasurer and the Chief Executive**

Revenue Budget Monitoring Report to 09 December 2022

1. Summary

- 1.1 At the end of Period 9, Scotland Excel is projecting a breakeven position by year-end in its Core activities and a planned £0.043m increase in committed Project Reserves by year-end. Both Core and Projects budgets will continue to be monitored closely over the remainder of the financial year, targeted at maintaining a break-even position for Core operations by March 2023. Further detail is provided at section 3.

2. Recommendations

- 2.1 It is recommended that members note the report.

3. Background

Core

- 3.1 As at 9 December 2022 (Period 9), the year-to-date net expenditure for Core was £0.526m, comprising gross expenditure of £3.082m, less gross income of (£2.556m).
- 3.2 The current projection for year end 2022/23 is a breakeven position for Core. There have been some material changes to the projected variances reported for Period 6 which are detailed below. All other projected variances are the same as those previously reported.

- **Employee Costs – £23k underspend**

The projected expenditure figure, which was an underspend of £0.018m at Period 6, has been revised to reflect the most up to date position following turnover within the team. Employee Costs will continue to be closely monitored throughout the remainder of the financial year.

- **Transport Costs – £13k underspend**

This projected outturn estimate has been reviewed in line with current and anticipated levels of travel prior to the end of the financial year.

- **Supplies and Services – £8k underspend**

The projected outturn, which was estimated as a £0.006m overspend at Period 6, reflects the most up-to-date estimates and assumptions across a range of spend items such as conferences, stationery, ICT expenditure and events.

- **Income from Projects - £24k under-recovery**

While income from Consultancy Projects and the Scotland Excel Academy are anticipated to achieve target, continuing challenges within the construction industry indicate that the New Build Project will not achieve its target rebate contribution for 2022/23, resulting in the projected under-recovery position.

- 3.3 Income and expenditure will continue to be monitored throughout the financial year and all projections and assumptions will be kept under review as Scotland Excel work towards achieving a break-even position at year end.
- 3.4 Appendix 1 provides an analysis of the actual spend to date along with projected net expenditure for 2022/23 and includes a summary of movement in the Revenue Reserve, as well as a glossary of terms.

Projects

- 3.5 The year-to-date net expenditure at Period 9 for Projects was £0.330m, comprising gross expenditure of £1.109m and gross income of (£0.779m).
- 3.6 The projection for Projects at the end of 2022/23 is a planned increase in committed Project Reserves of £0.043m after an anticipated transfer to Core of £0.253m. The movement in full year projection from Period 6 is due to the addition of a new project with Dundee City Council, the extension of an existing project with Stirling Council and variation in project delivery with Dumfries and Galloway Council.
- 3.7 The projected spend in Employee Costs within Projects has decreased by £0.025m since Period 6 due to the addition of new projects and variation in project delivery for an existing project.
- 3.8 The additional projected over-recovery of income for projects since Period 6 of £0.070m is due to the addition of new projects and variation in project delivery for an existing project.
- 3.9 The projected Transfer to Core figure has reduced by £0.005m due primarily to continuing challenges within the construction industry meaning that the New Build Project will not achieve its target rebate contribution for 2022/23. The Transfer to Core figure has been adjusted accordingly.

- 3.10 Appendix 2 provides an analysis of the actual spend to date along with projected net expenditure for 2022/23 and includes a summary of movement in the Project reserves, as well as a glossary of terms.

REVENUE BUDGET MONITORING STATEMENT 2022/23
1 April to 9 December 2022

Core Operations	Approved Budget	Year to Date Actual	Projected Full Year Actual	Projected Full Year Variance (Adverse) / Favourable	Prior Period Projection	Movement in Projection Adverse / (Favourable)
£000s	£000s	£000s	£000s	£000s	£000s	£000s
Employee Costs	4,098	2,779	4,076	22	4,080	(4)
Property Costs	216	0	216	0	217	(1)
Transport Costs	20	2	7	13	10	(3)
Supplies and Services	311	177	303	8	317	(14)
Transfer Payments	16	11	16	0	16	0
Support Costs	271	113	272	(1)	272	0
Gross Expenditure	4,932	3,082	4,890	42	4,912	(22)
Council Requisitions	(3,883)	(2,374)	(3,883)	0	(3,883)	0
Associate Income	(220)	(173)	(202)	(18)	(203)	1
Income from Projects	(286)	(9)	(262)	(24)	(267)	5
Rebates	(543)	0	(543)	0	(543)	0
Gross Income	(4,932)	(2,556)	(4,890)	(42)	(4,896)	6
Drawdown from Reserves	0	526	0	0	16	(16)

Summary of in-year Movement in Reserves	£000s
Opening Revenue Reserve at 1 April 2022	246
Budgeted Draw on Reserves	0
Projected Year-end variance	0
Closing Revenue Reserve at 31 March 2023	246
% of Operating Income	5.0%

Glossary

Employee Costs: Includes direct employee costs such as salary costs, overtime and indirect employee costs such as training, recruitment advertising

Property Costs: Includes expenses directly related to the running of premises and land, eg rates, rents and leases, utilities, contract cleaning

Transport Costs: Includes all costs associated with the provision, hire or use of transport, including travelling allowances, taxi and car hire costs and staff mileage

Supplies and Services: Includes all supplies and service expenses, such as ICT costs, and administrative costs such as stationery, postages, printing and advertising

Transfer Payments: Includes costs of payments for which no good or services are received in return e.g. Apprenticeship Levy

Support Costs: Includes central support charges e.g. Renfrewshire Council SLA and telephony recharges ('Administration Costs' in approved budget)

REVENUE BUDGET MONITORING STATEMENT 2022/23
1 April to 9 December 2022

Projects	Approved Budget	Year to Date Actual	Projected Full Year Actual	Full Year Variance (Adverse) / Favourable	Prior Period Projection	Movement in Projection Adverse / (Favourable)
£000s	£000s	£000s	£000s	£000s	£000s	£000s
Employee Costs	1,416	1,063	1,582	(166)	1,607	(25)
Transport Costs	3	0	2	1	3	(1)
Supplies and Services	10	42	36	(26)	41	(5)
Transfer Payments	6	4	7	(1)	8	(1)
Third Party Payments	501	0	408	93	311	97
Gross Expenditure	1,936	1,109	2,035	(99)	1,970	65
Income from Projects	(2,111)	(779)	(2,331)	220	(2,261)	(70)
Gross Income	(2,111)	(779)	(2,331)	220	(2,261)	(70)
Net Expenditure Sub-Total	(175)	330	(296)	121	(291)	(5)
Transfer to Core	286	0	253	33	258	(5)
Net Expenditure	111	330	(43)	154	(33)	(10)

Summary of in-year Movement in Reserves	£000s
Opening Projects Reserves at 1 April 2022	1,096
Budgeted Draw on Reserves	(111)
Projected year-end variance	154
Closing Project Reserves at 31 March 2023	1,139
% of Operating Income	48.9%

Glossary

Employee Costs: Includes direct employee costs such as salary costs, overtime and indirect employee costs such as training, recruitment advertising

Transport Costs: Includes all costs associated with the provision, hire or use of transport, including travelling allowances, taxi and car hire costs and staff mileage

Supplies and Services: Includes all supplies and service expenses, such as ICT costs, and administrative costs such as stationery, postages, printing and advertising

Transfer Payments: Includes costs of payments for which no good or services are received in return e.g. Apprenticeship Levy

Third Party Payments: Includes payments to other agencies and organisations in return for services, e.g. CMI/SQA fees

Scotland Excel

To: Executive Sub-Committee

On: 27 January 2023

**Report by:
Chief Executive of Scotland Excel**

Tender: Supply and Delivery of Janitorial Products

Schedule: 12/22

Period: 1 March 2023 until 28 February 2027

1. Introduction and Background

The current framework for janitorial products will expire on 28 February 2023. This proposed framework will be for a period of four years from 1 March 2023 until 28 February 2027. Subject to approval and completion of a standstill period, the framework agreement is anticipated to commence on 1 March 2023.

This framework provides councils with a mechanism to procure a range of janitorial products including, but not limited to, paper-towels, cleaning chemicals, hand-soap, refuse sacks, cleaning equipment such as mops & buckets. Users of the framework are likely to include schools, nurseries, leisure centres, community centres, social work, council buildings, civic centres. This framework is also available to Scotland Excel associate members.

The renewal framework will include a one-stop-shop lot; giving councils the option to choose a sole supplier for their janitorial requirements, either via a mini competition or by direct award.

The report summarises the outcome of the procurement process for this national framework arrangement.

2. Scope, Participation and Spend

During the strategy development, the User Intelligence Groups (UIG) endorsed the development of four lots as summarised in Table 1.

Table 1: Lotting Structure

Lot No.	Description	Estimated % Spend through lot
1	Paper Products	40%
2	Janitorial Products	30%
3	Chemicals	15%
4	One-Stop-Shop	15%

This lotting structure recognises the current landscape of the marketplace and is designed to more closely align with council requirements. The lotting strategy continues to offer opportunities for small, medium and large enterprises (SMEs) in the marketplace and is explained further in report section 3, below.

The framework was advertised to enable access by all 32 councils in Scotland. As detailed in Appendix 1, 32 councils confirmed their intention to participate in this framework.

Historical spend data suggests a forecast framework spend of c. £12 million per annum, however, this figure increased over the course of the pandemic due to the implementation of enhanced cleaning regimes to c. £16 million. The new framework was advertised with a potential value of £14 million per annum. This value will facilitate the potential for low/non spending councils and other associate members to make use of the framework at a later date. It will also allow for the increase cost of alternative/eco-friendlier products. It should be noted that no guarantee is given for any business or any level of business under the framework.

3. Procurement Process

A Prior Information Notice (PIN) was published on 13 July 2022 which resulted in expressions of interest from 61 companies. Several supplier engagement meetings were held on the basis of Regulation 41 (Preliminary Market Consultation) of the Public Contracts (Scotland) Regulations 2015 to understand the current marketplace, inform the supply base of Scotland Excel's intentions and to generate interest from SME's.

The User Intelligence Group (UIG), consisting of procurement and technical representatives from the participating councils, endorsed the procurement strategy in September 2022. A working group of technical representatives from the councils was formed to review the technical criteria to be utilised during the tender process.

Thereafter, the Contract Notice was published via the Find a Tender and Public Contracts Scotland (PCS) portal on 15 November 2022, with the tender documentation being immediately available via the Public Contracts Scotland Tender (PCS-T) system. The tender exercise was conducted and concluded in accordance with the law and procedures currently in force.

Scotland Excel has taken cognisance of the current situation relative to the Coronavirus pandemic and related pressures on the health and social care system in Scotland. Balancing the current situation with the need to provide a route to market for councils to obtain essential cleaning and janitorial products, Scotland Excel has carefully monitored the situation throughout the period of the current framework and determined it was appropriate to undertake this renewal tender exercise and to recommend the establishment of this framework.

The procurement exercise followed an open tender procedure to encourage maximum competition and participation. All suppliers were evaluated against the advertised selection criteria using the Single Procurement Document (SPD), and the stated award criteria of:

1. Technical 25%
2. Commercial 75%

Within the technical section, suppliers were required to evidence their knowledge and experience by responding to a series of technical areas which are detailed within table 2 below:

Table 2: Technical Criteria

Description	Weighting
Service Performance	3
Fair Work First	5
Customer Communications & Staff Services	4
Recycling	7
Supply Chain	4
Community Benefits	2
Total score	25

The commercial section of the tender was worth 75 points. Points were awarded in the commercial section based on comparison of all offers received, whilst accounting for the supplier's response to the commercial award criteria. In all lots, tenders were evaluated on the basis of a 'basket of goods'. Together with other requirements, suppliers were required to submit pricing for at least 80% of the goods listed within the schedule of offer(s), otherwise their offers would have been deemed non-compliant and removed from the evaluation process.

Following a full evaluation of all compliant offers, scoring was completed in accordance with the published tender evaluation methodology, and a score was calculated for each supplier.

Lot 4 (One-Stop-Shop) is intended to be a "one-stop-shop" lot for councils that wish to consolidate their spend. Consequently, suppliers must be successfully awarded a place onto lots 1, 2 and 3 to be eligible for award on Lot 4. Scotland Excel did not award a separate score to Lot 4 participants.

4. Report on Offers Received

The tender document was downloaded by 69 organisations, with 20 tender responses received by the specified closing date and time. A summary of all offers received is provided in Appendix 2, and pricing was checked and validated where appropriate.

Based on the criteria and scoring methodology set out in the tender document, a full evaluation of all compliant offers received was completed. Appendix 3 confirms the scoring achieved by each supplier.

5. Recommendations

Based on the evaluation undertaken, and in line with the advertised criteria and weightings summarised above, it is recommended that a multi-supplier framework arrangement is awarded to 12 suppliers across four lots as outlined in Appendix 3.

The 12 recommended suppliers offer best value and represent a mix of small, medium and large organisations. By taking an inclusive approach this will provide members with a greater offering.

The range of suppliers recommended provides coverage for all awarding framework lots and competitive options for all participating bodies as well as offering a degree of choice and capacity.

The Executive Sub Committee is accordingly requested to approve the recommendation to award this framework as detailed within Appendix 3 (Scoring and Recommendations).

6. Benefits

Savings

Scotland Excel has conducted a benchmarking exercise comparing current pricing against the pricing submitted within the renewal tender. The result of this benchmarking is listed in Appendix 1. The projected average saving across all councils is 4%, which equates to an estimated total saving of approximately £641k per annum based on current forecast spend levels.

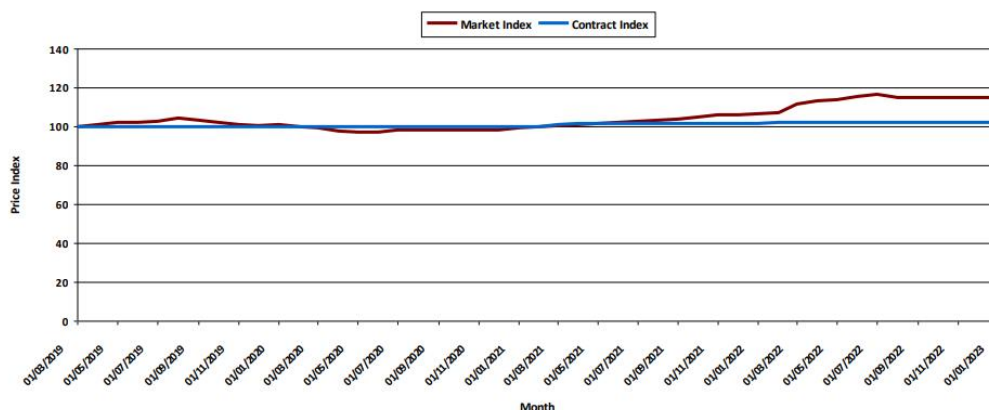
It should also be noted that the current framework contract is currently operating 12% under market conditions as detailed in Figure 1 indexation report below, therefore achieving an accumulative saving of 16%. This saving is in addition to the conducted benchmarking exercise and is a result of tight contract management procedures.

Indexation Report - Janitorial Products



Schedule No: 1218
Contract Title: Janitorial Products
Contract Manager: Angie McCarty
Start Date: 01/03/2019

Index	Type	Index Weighting (%)
Index Mundi - Wood Pulp	Standard	45
Consumer Price Index	Standard	20
Road Fuel - Diesel	Standard	20
Producers Price Index (EU28)	Specific	15



Notes:

The Contract Index tracks the general movement in contract prices and not the actual contract price paid. The Market Index tracks the general market movement against a weighted basket of relevant indices and not the current index levels. This report should be used as a guide only.

Produced by Scotland Excel - 05/01/2023

Figure 1 Indexation Report – January 2023

Price Stability

The framework applies 6 months fixed pricing to all lots. Thereafter, all requests for price increases will be evaluated according to the Terms and Conditions of the framework and require to be supported by documentary evidence.

Rebate

A rebate of 0.5% payable to Scotland Excel will be applied to framework spend above £200,000 and will be calculated based upon all framework spend with the supplier reported through management information returns.

Sustainable Procurement Benefits

Sustainability

Within the technical section of the tender, Scotland Excel included a sustainability related method statement, which included, amongst other questions the following:

- Recycling
- Supply Chain

Responses received as part of the tender exercise are summarised, below:

One supplier is currently introducing an innovative sustainable cleaning and sanitising concept which virtually eliminates the use of single-use plastic from a

client's operation, whilst at the same time drastically reducing the carbon footprint impact from the supply chain.

Another supplier is proactively working with supply partners to seek out solutions to use less plastic and drive plastic reduction for example working with a mop head and cloth supplier to stop wrapping each item individually – instead these now come in packs of 10.

Another example is a supplier's commitment to achieve Net Zero by 2025 and zero waste by 2025. In direct response to Zero Waste Scotland's statement that 'four-fifths (80%) of Scotland's carbon footprint comes from the goods, materials and services which they produce' the supplier has implemented a Zero Waste Plan covering the procurement of sustainable and recyclable materials to prevent waste going to landfill and reduce the associated carbon emissions.

Community Benefits

Scotland Excel is committed to maximising community benefits delivery for members. Suppliers were asked to commit to the delivery of community benefit initiatives, against pre-agreed spend thresholds outlined within the community benefits method statement. These aim to be reflective of the National Indicators outlined within the Scottish Government's National Performance framework, and their underlying vision and goals. Councils will accrue 'community benefit points' based on their level of spend with a supplier. These 'points' correlate to a negotiable benefit that the council can elect to receive at any given point throughout the lifetime of the framework. Of the recommended suppliers, all 12 have committed to delivering these benefits. Scotland Excel will continue to engage with all appointed suppliers to drive maximum adoption and delivery of community benefits where appropriate

Within the published tender documents, suppliers were given a list of indicative community benefits that could be agreed with councils. Examples of these are:

- employability workshop or events in schools, college or community groups
- sponsorship of local sports teams and community events
- donations of products and vouchers
- recruitment of full-time employees

Scotland Excel will monitor delivery of these commitments during the lifetime of the framework, and this will also be reported through ongoing contract management returns. Results reported on community benefits will be disseminated to councils on a 6 monthly basis

Fair Work First including the Real Living Wage

Scotland Excel and its members are committed to the delivery of high-quality public services and recognise that this is dependent on a workforce that is well-rewarded, well-motivated, well-led, has access to appropriate opportunities for training and skills development, are diverse and is engaged in decision making.

Within the technical section of the tender, suppliers were assessed on their approach to fair work practices and payment of the Real Living Wage to their workforce. Of the 12 recommended suppliers, 11 pay the Real Living Wage, with 4 suppliers being accredited, as detailed in Appendix 4 - List of Recommended Suppliers with Living Wage Status. Scotland Excel will continue to work with suppliers to encourage greater coverage in those that pay the Real Living wage, and also to monitor additional commitment made.

7. Contract Mobilisation and Management

As part of the mobilisation process, all suppliers will be offered a contract mobilisation meeting to outline the operation of the framework, including roles and responsibilities, management information and community benefit commitments. Suppliers and participating members will be issued with a mobilisation pack containing all required details to utilise the framework.

In accordance with Scotland Excel's established contract and supplier management programme, in terms of risk and spend as detailed in Appendix 5, this framework is classified as class D. As such, it will require annual supplier meetings and surveys, and annual user group reviews as appropriate. During the current market conditions Scotland Excel will continue to engage with suppliers on a regular basis to manage the response to the pandemic and ensure continuity of this essential service delivery for members.

Meetings and engagement undertaken with suppliers will adhere to all applicable health and safety guidelines.

8. Summary

This fourth-generation framework for the supply and delivery of Janitorial Products continues to maximise collaboration, promote added value and deliver best value. A range of benefits can be reported in relation to savings, price stability, sustainability and community benefits.

The Executive Sub Committee is requested to approve the recommendation to award this framework agreement as detailed in Appendix 3 (Scoring and Recommendations).

Appendix 1 – Participation, Spend and Savings Summary
1222 Supply and Delivery of Janitorial Products

Member Name	Participation in Contract	Participation Entry Date	Estimated Annual Spend (£)	Source of Spend Data	Indexation (%)	% Estimated Forecast Savings	Estimated Annual Savings (£)	Basis of Savings Calculation
Aberdeen City Council	Yes	01 March 2023	£1,361,700	Council Provided	12%	4.0%	£54,468	Benchmarked Current Framework
Aberdeenshire Council	Yes	01 March 2023	£1,565,527	Council Provided	12%	4.0%	£62,621	Benchmarked Current Framework
Angus Council	Yes	01 March 2023	£2,013,840	Council Provided	12%	4.0%	£80,554	Benchmarked Current Framework
Argyll & Bute Council	Yes	01 March 2023	£58,055	Council Provided	12%	4.0%	£2,322	Benchmarked Current Framework
City of Edinburgh Council	Yes	01 March 2023	£1,011,949	Council Provided	12%	4.0%	£40,478	Benchmarked Current Framework
Clackmannanshire Council	Yes	01 March 2023	£168,945	Council Provided	12%	4.0%	£6,758	Benchmarked Current Framework
Comhairle nan Eilean Siar	Yes	01 March 2023	£0	Council Provided	12%	4.0%	£0	Benchmarked Current Framework
Dumfries & Galloway Council	Yes	01 March 2023	£138,587	Council Provided	12%	4.0%	£5,543	Benchmarked Current Framework
Dundee City Council	Yes	01 March 2023	£340,181	Council Provided	12%	4.0%	£13,607	Benchmarked Current Framework
East Ayrshire Council	Yes	01 March 2023	£297,792	Council Provided	12%	4.0%	£11,912	Benchmarked Current Framework
East Dunbartonshire Council	Yes	01 March 2023	£581,022	Council Provided	12%	4.0%	£23,241	Benchmarked Current Framework
East Lothian Council	Yes	01 March 2023	£340,769	Council Provided	12%	4.0%	£13,631	Benchmarked Current Framework
East Renfrewshire Council	Yes	01 March 2023	£504,494	Council Provided	12%	4.0%	£20,180	Benchmarked Current Framework
Falkirk Council	Yes	01 March 2023	£121,921	Council Provided	12%	4.0%	£4,877	Benchmarked Current Framework
Fife Council	Yes	01 March 2023	£121,921	Council Provided	12%	4.0%	£4,877	Benchmarked Current Framework
Glasgow City Council	Yes	01 March 2023	£0	Council Provided	12%	4.0%	£0	Benchmarked Current Framework
Highland Council	Yes	01 March 2023	£7,625	Council Provided	12%	4.0%	£305	Benchmarked Current Framework
Inverclyde Council	Yes	01 March 2023	£321,542	Council Provided	12%	4.0%	£12,862	Benchmarked Current Framework
Midlothian Council	Yes	01 March 2023	£170,870	Council Provided	12%	4.0%	£6,835	Benchmarked Current Framework
Moray Council	Yes	01 March 2023	£171,791	Council Provided	12%	4.0%	£6,872	Benchmarked Current Framework
North Ayrshire Council	Yes	01 March 2023	£91,899	Council Provided	12%	4.0%	£3,676	Benchmarked Current Framework
North Lanarkshire Council	Yes	01 March 2023	£944,170	Council Provided	12%	4.0%	£37,767	Benchmarked Current Framework
Orkney Islands Council	Yes	01 March 2023	£345,499	Council Provided	12%	4.0%	£13,820	Benchmarked Current Framework
Perth & Kinross Council	Yes	01 March 2023	£399,651	Council Provided	12%	4.0%	£15,986	Benchmarked Current Framework

Member Name	Participation in Contract	Participation Entry Date	Estimated Annual Spend (£)	Source of Spend Data	Indexation (%)	% Estimated Forecast Savings	Estimated Annual Savings (£)	Basis of Savings Calculation
Renfrewshire Council	Yes	01 March 2023	£400,000	Council Provided	12%	4.0%	£16,000	Benchmarked Current Framework
Scottish Borders Council	Yes	01 March 2023	£130,201	Council Provided	12%	4.0%	£5,208	Benchmarked Current Framework
Shetland Islands Council	Yes	01 March 2023	£0	Council Provided	12%	4.0%	£0	Benchmarked Current Framework
South Ayrshire Council	Yes	01 March 2023	£585,685	Council Provided	12%	4.0%	£23,427	Benchmarked Current Framework
South Lanarkshire Council	Yes	01 March 2023	£1,836,707	Council Provided	12%	4.0%	£73,468	Benchmarked Current Framework
Stirling Council	Yes	01 March 2023	£165,272	Council Provided	12%	4.0%	£6,611	Benchmarked Current Framework
Tayside Contracts	Yes	01 March 2023	£326,863	Council Provided	12%	4.0%	£13,075	Benchmarked Current Framework
West Dunbartonshire Council	Yes	01 March 2023	£399,336	Council Provided	12%	4.0%	£15,973	Benchmarked Current Framework
West Lothian Council	Yes	01 March 2023	£929,643	Council Provided	12%	4.0%	£37,186	Benchmarked Current Framework
Totals			£15,853,458				£634,138	
Associate Members	Yes	01 March 2023	£176,289	Supplier MI	12%	4.0%	£7,052	Benchmarked Current Framework
Totals			£16,029,747				£641,190	

Indexation – This column confirms the difference when the relevant market indices are compared with the relevant Contract indices derived from framework specific cost drivers.

Appendix 2 – List of Suppliers with SME Status

Supplier's Name	SME Status	Location	Lots Tendered	Lots awarded
Alliance Disposables Limited	Medium	Glasgow	1, 2 & 3	1, 2, 3 & 4
Arrow County Supplies Limited	Medium	Shrewsbury	1, 2 & 3	1, 2, 3 & 4
Aspire Industrial Services Limited	Small	Glasgow	1, 2 & 3	3
BFS Group Limited	Large	Slough	1, 2 & 3	N/A
Bunzl UK Limited	Large	London	1, 2 & 3	1, 2, 3 & 4
Cleaning & Wiping Supplies Ltd.	Small	East Kilbride	1 & 2	N/A
Creative Activity Group Limited	Small	Londonderry	3	N/A
Enviroclean Global Ltd	Small	Grangemouth	1, 2 & 3	1, 2, 3 & 4
Findel Education Limited	Large	Hyde	1, 2 & 3	N/A
GMC Corsehill Ltd.	Small	Irvine	1, 2 & 3	1, 2, 3 & 4
Instock Ltd	Medium	Aberdeen	1, 2 & 3	1, 2, 3 & 4
OT Group Limited	Large	Tameside	1, 2 & 3	2
Perfect Hygiene Limited	Small	Aberdeen	1	N/A
Personnel Hygiene Services Limited	Large	Caerphilly	1, 2 & 3	1 & 2
Prime Industrial & Janitorial Supplies Limited	Small	Dunfermline	1, 2 & 3	2
Pro Health Solutions Ltd	Micro	Altrincham	1	N/A
Rentokil Initial UK Ltd	Large	Crawley	1, 2 & 3	N/A
Sky Chemicals (UK) Limited	Small	Sheffield	3	N/A
The Guthrie Group Limited	Small	Livingston	2 & 3	2 & 3
Unico Limited	Medium	Falkirk	1, 2 & 3	1, 2, 3 & 4

Appendix 3 - Scoring and Recommendations

Lot 1 – Paper Products		
SUPPLIER NAME	TOTAL SCORE	Recommended for award (Yes/No)
Arrow County Supplies Limited	99.00	Yes
Alliance Disposables Limited	97.93	Yes
Personnel Hygiene Services Limited	93.08	Yes
Instock Ltd	90.50	Yes
Unico Limited	89.87	Yes
GMC Corsehill Ltd.	87.78	Yes
Bunzl UK Limited	85.91	Yes
Enviroclean Global Ltd	81.06	Yes
Rentokil Initial UK Ltd	75.02	No
BFS Group Limited	73.31	No
Pro Health Solutions Ltd	73.11	No
OT Group Limited	72.31	No
Cleaning & Wiping Supplies Ltd.	71.74	No
Aspire Industrial Services Limited	67.83	No
Perfect Hygiene Limited	55.71	No
Prime Industrial & Janitorial Supplies Limited	51.60	No
Findel Education Limited	50.13	No

Lot 2 – Janitorial Products		
SUPPLIER NAME	TOTAL SCORE	Recommended for award (Yes/No)
Unico Limited	97.75	Yes
Instock Ltd	93.84	Yes
GMC Corsehill Ltd.	93.21	Yes
Arrow County Supplies Limited	92.46	Yes
Enviroclean Global Ltd	89.56	Yes
Bunzl UK Limited	89.41	Yes
Personnel Hygiene Services Limited	85.82	Yes
Alliance Disposables Limited	82.22	Yes
Prime Industrial & Janitorial Supplies Limited	81.74	Yes
The Guthrie Group Limited	81.52	Yes
OT Group Limited	80.22	Yes
Findel Education Limited	68.32	No
Rentokil Initial UK Ltd	63.21	No
Aspire Industrial Services Limited	60.79	No
BFS Group Limited	57.74	No
Cleaning & Wiping Supplies Ltd.	54.20	No

Lot 3 – Chemicals		
SUPPLIER NAME	TOTAL SCORE	Recommended for award (Yes/No)
The Guthrie Group Limited	98.15	Yes
Bunzl UK Limited	97.50	Yes
Arrow County Supplies Limited	95.78	Yes
Instock Ltd	93.38	Yes
Unico Limited	93.38	Yes
GMC Corsehill Ltd.	92.24	Yes
Enviroclean Global Ltd	81.72	Yes
Aspire Industrial Services Limited	79.36	Yes
Alliance Disposables Limited	76.95	Yes
Prime Industrial & Janitorial Supplies Limited	67.32	No
Personnel Hygiene Services Limited	61.13	No
Rentokil Initial UK Ltd	53.73	No
OT Group Limited	52.93	No
Creative Activity Group Limited	48.14	No
Findel Education Limited	45.31	No
Sky Chemicals (UK) Limited	36.88	No
BFS Group Limited	35.40	No

Lot 4 – One Stop Shop	
SUPPLIER NAME	Recommended for award (Yes/No)
Alliance Disposables Limited	Yes
Arrow County Supplies Limited	Yes
Bunzl UK Limited	Yes
Enviroclean Global Ltd	Yes
GMC Corsehill Ltd.	Yes
Instock Ltd	Yes
Unico Limited	Yes
Aspire Industrial Services Limited	No
BFS Group Limited	No
Cleaning & Wiping Supplies Ltd.	No
Creative Activity Group Limited	No
Findel Education Limited	No
OT Group Limited	No
Perfect Hygiene Limited	No
Personnel Hygiene Services Limited	No
Prime Industrial & Janitorial Supplies Limited	No
Pro Health Solutions Ltd	No
Rentokil Initial UK Ltd	No
Sky Chemicals (UK) Limited	No
The Guthrie Group Limited	No

Appendix 4 - List of Recommended Suppliers with Living Wage Status

Supplier	Accredited	Currently progressing through Real Living Wage accreditation process	Pay Real Living Wage to all employees, and committed to gaining accreditation over the initial 2 years of framework	Pay Real Living Wage to all employees, but not accredited	Neither accredited nor paying Real Living Wage, but do commit to pay the Real Living Wage to all employees over the initial 2 years of the framework	Neither accredited nor paying Real Living Wage
Alliance Disposables Limited		X				
Arrow County Supplies Limited			X			
Aspire Industrial Services Limited	X					
Bunzl UK Limited	X					
Enviroclean Global Ltd				X		
GMC Corsehill Ltd.			X			
Instock Ltd	X					
OT Group Limited						X
Personnel Hygiene Services Limited				X		
Prime Industrial & Janitorial Supplies Limited				X		
The Guthrie Group Limited				X		
Unico Limited	X					

Appendix 5 – Segmentation classifications

1222 Supply & Delivery of Janitorial Products is classified as Class D.

There are five segmentation classifications, and these classifications are rated from Class A to Class E. Each classification has contract and supplier management activities associated with it based on pre-determined weighted criteria.

Class A

Due to the unique and bespoke nature of the frameworks that fall within this class, a contract management plan to be developed and agreed with CSG.

Class B

Quarterly supplier contact, six monthly surveys, annual UIG, frequent support to councils, suppliers and external stakeholders requiring high level of procurement expertise, extensive contract monitoring.

Class C

Six monthly supplier contact, six monthly to annual surveys, annual UIG, regular support to councils, suppliers and external stakeholders requiring procurement expertise, high contract monitoring.

Class D

Annual supplier contact, annual surveys, optional annual UIG, ad-hoc support to councils, suppliers and external stakeholders potentially requiring procurement expertise, regular contract monitoring.

Class E

Annual supplier contact (if required), optional annual surveys, no requirement for annual UIG, straightforward ad-hoc support to councils, suppliers and potentially requiring procurement assistance, basic contract monitoring.

Scotland Excel

To: Executive Sub-Committee

On: 27 January 2023

**Report by:
Chief Executive of Scotland Excel**

Tender: Building Construction Consultancy

Schedule: 0920

Period: Two years from the commencement date with an option to extend for up to a further 24-month period

1. Introduction and Background

This recommendation is for the award of the first national framework for building construction consultancy services.

This report is submitted in order to record a correction to the award recommendations made at the 21 October 2022 meeting of the Executive-Sub Committee.

Updates have been made to reflect the evaluation outcome. Specific changes to Lots 5 and 11 to correct formatting errors are identified in the Appendix by the yellow highlighted rows.

The appendices have now been updated to reflect this. The 'standstill' procedure has not yet been undertaken and will be commenced subject to the approval of this update.

Accordingly, the report has been brought back to the Executive Sub-Committee for fresh approval, superseding previous reports.

As previously reported to members, this framework will provide member councils with a mechanism to procure services relating to buildings and their surrounding grounds. Following the delivery of Scotland Excel's New Build Residential Construction (NBRC) framework in 2019, there has been a growing demand to deliver a consultancy framework to support the NBRC framework. Scotland Excel operates frameworks for other building construction works, such as demolition, asbestos removal and energy efficiency contractors which this framework will also support.

This proposed framework will be for a period of two years from the commencement date with an option to extend for up to a further 24-month period as advertised in the published tender documents. Subject to approval and completion of a standstill period, the framework is intended to commence in February 2023.

This report summarises the outcome of the procurement process for this national framework agreement.

2. Scope, Participation and Spend

The framework comprises of 14 lots as summarised in Table 1.

Table 1: Lotting Structure

Lot No	Description	Estimated % of Spend per lot
1	Architecture	12%
2	Civil and Structural Engineering	7%
3	Mechanical, Electrical and Plumbing Engineering	7%
4	Quantity Surveying	7%
5	In House Multi-Disciplinary	12%
6	Architect Led Multi-Disciplinary	12%
7	Conservation Architecture	3%
8	Clerk of Works	6%
9	Project Management	12%
10	Landscape Architecture	3%
11	CDM Advice	3%
12	Master Planning	3%
13	Environmental Engineering	6%
14	Building Surveying	7%

As a first-generation framework, the percentage spend per lot, as set out in Table 1, is the best estimate of the apportionment of the spend to each lot. This is derived from historical information, market research and future plans as confirmed by Scotland Excel members. (The advertised overall spend is set out at the end of this section.)

All lots were subdivided by eight regions, and suppliers could opt to offer for one, some or all regions.

The regions are shown in table 2, below:

Table 2: Geographical Regions

Region Number	Councils within Region
1A	Argyll & Bute, East Ayrshire, East Dunbartonshire, East Renfrewshire, Glasgow City, Inverclyde, North Ayrshire, North Lanarkshire, Renfrewshire, South Ayrshire, South Lanarkshire, and West Dunbartonshire
1B	East Lothian, Mid Lothian, West Lothian, Scottish Borders and Edinburgh
1C	Angus, Falkirk, Clackmannanshire, Dundee, Fife, Perth and Kinross, and Stirling
1D	Aberdeenshire, Aberdeen, Moray and Highland
1E	Dumfries and Galloway
2	Orkney Islands
3	Shetland Islands
4	Nan Eilean Siar (Western Isles)

The lotting structure aligns with the various specialisms within the marketplace and member contracting preferences, as well as maximising bid opportunities for Small to Medium Sized Enterprises (SMEs) within the sector.

As detailed in Appendix 1, 29 Scottish councils have confirmed their intention to participate in the framework from its start date. The remaining three councils have their own frameworks in place, however, have confirmed they will consider migrating to this framework once their current arrangements expire. In addition to this, a number of Scotland Excel associate members have confirmed participation in this arrangement, including the universities and colleges.

The framework was advertised with an estimated spend of £100m over the maximum four year period. This value has been derived from anticipated member spend, historical data and market analysis. This value was estimated to ensure that there is sufficient capacity within the framework to accommodate additional member participation and any unforeseen peaks in demand.

This framework sought to provide an efficient method of engaging suppliers for the provision of construction related consultancy services to buildings and their surrounding grounds to Councils in accordance with the requirements of Law. It intended to allow Councils to easily select a suitable consultant from those appointed on each individual lot on appropriate conditions to carry out specific work, if and when required.

3. Procurement Process

A User Intelligence Group (UIG) was formed consisting of representatives from participating members. The wider UIG agreed the procurement route and the overall strategy, and a smaller working group was also formed to develop the technical scope and specification, support the development of the lotting structure and participate in the technical evaluation.

A Prior Information Notice (PIN) was published on 30 April 2021 and received over 200 notes of interest. Scotland Excel held a range of supplier meetings and distributed a supplier survey which resulted in the sharing of valuable information on the lotting structure and their ability to service.

Furthermore, Scotland Excel consulted with a range of key stakeholders to support the development of this framework including the Royal Institution of Chartered Surveyors (RICS) and The Royal Incorporation of Architects in Scotland (RIAS). Scotland Excel held an event with the Supplier Development Programme (SDP) to signpost the tender opportunity and support the market, including SMEs to engage in the framework opportunity.

This framework was advertised in the Find a Tender Service (FTS) and the Public Contracts Scotland (PCS) portal on 27 April 2022. The tender process was conducted using the Public Contracts Scotland Tender (PCS-T) system.

The procurement process followed an open tender process to ensure maximum competition and the inclusion for all potential suppliers to service the framework. All suppliers were examined against selection criteria, using the Single Procurement Document (SPD) and award criteria, concurrently. The award criteria included technical and commercial sections that were evaluated against the following criteria and weightings.

All Lots

Technical	60%
Commercial	40%

Certain specific requirements were set in respect of the award criteria which tenderers had to satisfy in order to be eligible for evaluation, all as detailed in the published tender documents.

Within the technical section, suppliers were required to evidence their knowledge and experience by responding to technical questions. These covered a range of areas, including management arrangements, localism for regions, community benefits and lot specific technical questions. In addition to these questions, suppliers were asked to provide details on their fair work first practices. Table 3 details the breakdown of the technical points available.

Table 3: Technical Scoring Breakdown

Question	Maximum Score Available
Management Arrangements	20
Localism	10
Community Benefits	2
Fair Work First	1
Lot Specific Technical Question	27

In addition, suppliers were asked non scored questions on their agreement to the terms and conditions, real living wage and professional body memberships.

Suppliers were asked to confirm which regions they wanted to service within each lot for which they tendered (as shown in earlier table 2). To encourage bids from local SMEs and maximise the geographical coverage available through the framework, suppliers could opt to service one, some or all regions and lots without disadvantage.

Within the commercial section suppliers were invited to offer on a lot by lot and regional basis. Suppliers were required to offer hourly staff rates (people rates), percentages based on construction values and uplift percentages which would be applicable to all lots they tendered for; these people rates were hourly rates for 13 salary banded ranges.

Suppliers' submissions for the above were calculated against the award criteria to give them a total commercial score.

The commercial evaluation included the application of a graduated scoring methodology. The methodology sought to encourage suppliers to submit competitive yet sustainable pricing and championed the Scottish Government's recently published policy on sustainable tender pricing in construction.

4. Report on Offers Received

Offers were received from 137 suppliers. A summary of the offers received is provided in Appendix 2.

Suppliers who were deemed non-compliant were advised that their offer or part of their offer would not be considered further. One supplier was non-compliant for all lots for which they tendered as they rejected the advertised terms and conditions. One supplier was partly non-compliant as they failed to submit a required element of their commercial submission for that lot.

All non-compliant offers are indicated in Appendix 3.

Based on the criteria and scoring methodology set out in the published tender documents, a full evaluation of the 136 compliant offers was completed. Appendix 3 confirms the scoring achieved by each supplier for each lot and regions.

5. Recommendations

As noted above, the numbers of suppliers awarded on each lot remain the same as was previously reported to members.

Based on the evaluation undertaken, and in line with the criteria and weightings set out above, it is recommended that a multi-contractor framework arrangement is awarded to 93 suppliers across the 14 lots as outlined in Appendix 3 (Scoring and Recommendations).

Of these 93 recommended suppliers, 62 are classed as SMEs, 14 are micro businesses and 72 are Scottish suppliers. The recommended suppliers provide the choice and scope required by members as well as representing best value and providing geographical coverage.

6. Benefits

Savings

Due to the lack of comparable data, Scotland Excel did not benchmark the framework with councils' arrangements. An alternative approach of benchmarked costs against those on Scotland Excel's Engineering and Technical Consultancy Framework, a similar consultancy framework supporting another construction sector was used.

The Engineering and Technical Consultancy Framework tendered in October 2020, demonstrated 3.7% average savings for councils, and despite high inflation between then and now, the Building Construction Consultancy rates have seen a minimal rise. This indicates that the Building Construction Consultancy Framework pricing is highly competitive.

Price Stability

Prices will remain fixed for the duration of the framework.

Rebate

A retrospective rebate of 0.75% will be made payable to Scotland Excel annually and will be applied to all work orders issued under the framework contract of £100,000 or above which will be tracked and managed with suppliers through reporting of the management information returns.

Sustainable Procurement Benefits

Scotland Excel is committed to maximising community benefits delivered through the framework for its members and local communities.

As part of the tender process, suppliers were required to confirm whether they would comply with the Scotland Excel community benefits approach for the lifetime of the framework and were scored on their ability to deliver it. This approach is designed to deliver local community benefits based on individual members' spend thresholds as well as an overall framework spend threshold to ensure we maximise on the community benefits being delivered.

All recommended suppliers have confirmed their acceptance of the community benefits approach.

The community benefits approach was designed to deliver targeted benefits specific to the market and covers outcomes such as:

- training,
- supply chain initiatives,
- poverty initiatives,
- educational support and
- local sponsorship

Scotland Excel will monitor spend and community benefits reported through the framework and will share with members on a six-monthly basis.

Scotland Excel and its members are committed to the delivery of high-quality public services and recognise that this is dependent on a workforce that is well-rewarded, well-motivated, well-led, has access to appropriate opportunities for training and skills development, is diverse and is engaged in decision making.

Within the technical section suppliers were asked a question on their approach to fair work first and payment of the real Living Wage to their workforce. This question was in accordance with the applicable Scottish Government guidance on Fair Work First. <https://www.gov.scot/publications/fair-work-first-guidance/>.

Suppliers approach to fair work, included a range of positive work initiatives such as:

- no zero-hour contracts,
- employee forums,
- pensions,
- training and development opportunities,
- flexible working
- accredited Investors in People (IiP)
- equal pay policies,
- signed up to the Scottish Business Pledge

As detailed within Appendix 4, of the 93 recommended suppliers, 90 pay the real Living Wage. Of these, 47 are accredited real Living Wage Employers, five are currently progressing through the Living Wage accreditation process, four are committed to becoming accredited within two years of the framework

commencement and the remaining 34 suppliers are not accredited by the Living Wage Foundation but pay the real Living Wage to all employees (except volunteers, apprentices and interns). Those three suppliers that do not pay the real Living Wage have committed to paying it within two years of the framework commencing.

Scotland Excel will continue to monitor Fair Work Practices, including encouraging further uptake by suppliers committing to paying staff the real Living Wage, during contract and supplier management activity.

7. Contract Mobilisation and Management

In accordance with Scotland Excel's established contract and supplier management programme, in terms of risk and spend as detailed in Appendix 5, this framework is classified as class B. As such it will require high level of procurement expertise to support annual UIG's, frequent support to councils, suppliers and external stakeholders.

Scotland Excel will work with its established UIG to arrange appropriate mobilisation and ensure robust contract management with suppliers and members.

Meetings and engagement undertaken with suppliers will adhere to all applicable health and safety guidelines.

8. Summary

This framework provides an effective and efficient route for Scotland Excel members to procure services relating to buildings and their surrounding grounds.

The Executive Sub-Committee is requested to approve the recommendations detailed in Section 5 (Recommendations), above to award this framework agreement to the suppliers as detailed in Appendix 3 (Scoring and Recommendations).

These recommendations supersede and replace the recommendations previously submitted to the Executive Sub-Committee.

Appendix 1 – Participation and Spend Summary

Building Construction Consultancy 0920

Member Name	Participation in Contract	Participation Entry Date	Estimated Annual Spend (£)	Source of Spend Data
Aberdeen City Council	No			
Aberdeenshire Council	No			
Angus Council	Yes	Start Date	£1,320,000	Spikes Cavell
Argyll & Bute Council	Yes	Start Date	£1,500,000	Confirmed by Council
City of Edinburgh Council	Yes	Start Date		
Clackmannanshire Council	Yes	Start Date	£1,039,000	Spikes Cavell
Comhairle nan Eilean Siar	Yes	Start Date	£55,000	Spikes Cavell
Dumfries & Galloway Council	Yes	Start Date	£1,000	Spikes Cavell
Dundee City Council	Yes	Start Date	£414,000	Spikes Cavell
East Ayrshire Council	Yes	Start Date	£176,000	Spikes Cavell
East Dunbartonshire Council	Yes	Start Date	£267,000	Spikes Cavell
East Lothian Council	Yes	Start Date	£500,000	Confirmed by Council
East Renfrewshire Council	Yes	Start Date	£254,000	Spikes Cavell
Falkirk Council	Yes	Start Date	£214,000	Spikes Cavell
Fife Council	Yes	Start Date	£600,000	Confirmed by Council
Glasgow City Council	Yes	Start Date	£796,000	Spikes Cavell
Highland Council	No			
Inverclyde Council	Yes	Start Date	£51,000	Spikes Cavell
Midlothian Council	Yes	Start Date	£126,000	Spikes Cavell
Moray Council	Yes	Start Date	£89,000	Spikes Cavell
North Ayrshire Council	Yes	Start Date	£200,000	Confirmed by Council
North Lanarkshire Council	Yes	Start Date	£1,000,000	Confirmed by Council
Orkney Islands Council	Yes	Start Date	£68,000	Spikes Cavell
Perth & Kinross Council	Yes	Start Date	£100,000	Confirmed by Council
Renfrewshire Council	Yes	Start Date	£150,000	Confirmed by Council
Scottish Borders Council	Yes	Start Date	£539,000	Spikes Cavell
Shetland Islands Council	Yes	Start Date	£500,000	Confirmed by Council
South Ayrshire Council	Yes	Start Date	£295,000	Spikes Cavell
South Lanarkshire Council	Yes	Start Date	£243,000	Spikes Cavell

Member Name	Participation in Contract	Participation Entry Date	Estimated Annual Spend (£)	Source of Spend Data
Stirling Council	Yes	Start Date	£1,000,000	Confirmed by Council
West Dunbartonshire Council	Yes	Start Date	£1,657,000	Spikes Cavell
West Lothian Council	Yes	Start Date	£1,000,000	Confirmed by Council
Tayside Contracts	Yes	Start Date	£151,000	Confirmed by member
Totals			£14,305,000	
Associate Members	Yes	Start Date	£4,000,000	Confirmed by members
Totals			£4,000,000	

Appendix 2 – List of Suppliers with SME Status

Building Construction Consultancy 0920

Where the lots and regions tendered/awarded are indicated by using a combination of a number, the letter R and a second number, the first number represents the lot number, while the second the region number.

For example, 1R1D means “lot 1, Region 1D”.

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
ACTS Partnership Limited	Small	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E	5R1A, 5R1B, 5R1C, 5R1D, 5R1E
AECOM Ltd	Large	London	4R1A and 4R1B	4R1A and 4R1B
AHR Architects Limited	Medium	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E	10R1A, 10R1B, 10R1C, 10R1D, 10R1E
AMP Architects LLP	Micro	Glasgow	1R1A, 1R1B, 1R1C, 1R1D and 1R1E	1R1A, 1R1B, 1R1C, 1R1D and 1R1E
Anderson Bayne Limited	Micro	Livingston	1R1A, 1R1B and 1R1C	1R1A, 1R1B and 1R1C
Anderson Bell Christie Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D and 6R1E	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D and 6R1E
Armour Construction Consultants	Small	Kilmarnock	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3 and 11R4	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3 and 11R4
Atkins Limited	Large	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E (added lot offers), 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E (added lots awarded), 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E
Austin-Smith:Lord Limited	Medium	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3 and 12R4	7R1A, 7R1D, 7R2, 7R3, 7R4, 10R2, 10R3, 10R4
Baker Hicks Limited	Large	London	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3, 5R	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R3, 2R1A, 2R1D, 2R3, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3 and 5R4
Barham Glen Architects Limited	Micro	Glasgow	7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4	7R2, 7R3, 7R4
Bayne Stevenson Associates LTD.	Small	Dunfermline	2R1A, 2R1B, 2R1C, 2R1D, 2R1E	2R1B, 2R1C

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
Blackwood Partnership Ltd	Small	Edinburgh	3R1A, 3R1B, 3R1C, 3R1D, 3R1E	
Blyth & Blyth Consulting Engineers Ltd.	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D, 2R1E	
Boswell Mitchell & Johnston Ltd	Small	Glasgow	1R1A, 1R1B and 1R1C	
Brown & Wallace LLP	Small	Glasgow	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E and 14R4	4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E and 14R4
Brownriggs	Small	Stirling	4R1A, 4R1B, 4R1C, 4R1D, 9R1A, 9R1B, 9R1C, 9R1D, 11R1A, 11R1B, 11R1C, 11R1D,	
Bruach Architects	Micro	Clydebank, Glasgow	1R1A, 1R1B, 1R1C and 1R1E	
Building Design Partnership Limited	Large	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D and 12R1E	
WSP (Real Estate & Infrastructure) Ltd	Large	London	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C and 14R1D	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1D and 14R1E
CCDP LLP	Small	Westhill, Aberdeenshire	3R1C, 3R1D, 3R2, 3R3 and 3R4	
cdmm (UK)	Small	Inverness	3R1A, 3R1B, 3R1C, 3R1D, 3R2, 3R3, 3R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R2, 11R3 and 11R4	
Civic Engineers (Caledonia) Limited	Medium	Glasgow	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4	
CJA Consulting Engineers Ltd	Micro	Edinburgh	3R1A, 3R1B, 3R1C, 3R1D and 3R1E	
Clancy Consulting Ltd	Medium	Prestwick	2R1A, 2R1B, 2R1C, 2R1E, 3R1A, 3R1B, 3R1C and 3R1E	2R1A, 2R1E, 3R1A, 3R1B, 3R1C and 3R1E
Clerk Of Works Inspection Services Limited	Micro	Bo'ness	8R1A, 8R1B, 8R1C and 8R1E	8R1A, 8R1B, 8R1C and 8R1E
Collective Architecture Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E	7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E
Coltart Earley Limited	Small	Glasgow	1R1A, 1R1B, 7R1A and 7R1B	7R1A and 7R1B
Core Associates Ltd	Micro	Glasgow	1R1A, 1R1B, 1R1C, 1R1E, 11R1A, 11R1B, 11R1C, 11R1E,	12R1A, 12R1B, 12R1C, and 12R1E

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
			12R1A, 12R1B, 12R1C, and 12R1E	
Cowal Design Consultants Limited	Small	Glasgow	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, and 2R4	
CRGP Limited	Small	Rutherglen	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4
Currie & Brown UK Limited	Large	Edinburgh	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E
Curtins Consulting Limited	Medium	Glasgow	2R1A, 2R1B and 2R1C	2R1A
Narro Associates Limited	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4	2R1A and 2R1D
Davie + McCulloch Ltd.	Small	GLASGOW	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4
DB3 Architecture and Design	Medium	Glasgow	1R1A, 1R1B, 1R1C, 1R1E, 6R1A, 6R1B, 6R1C and 6R1E	
Delta-Simons Limited	Medium	Lincoln	13R1A, 13R1B, 13R1C, 13R1D and 13R1E	13R1A, 13R1B, 13R1C, 13R1D and 13R1E
Doig and Smith Ltd	Medium	Glasgow	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E	9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E
DSSR Limited	Medium	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4	3R1D, 3R2, 3R3 and 3R4
DWA Landscape Architects Limited	Micro	Hamilton	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4
ECD Architects Ltd	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D and 6R1E	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D and 6R1E
EDP Consulting Engineers Ltd	Micro	Livingston	3R1A, 3R1B, 3R1C, 3R1D, 3R1E	3R1A, 3R1B, 3R1C, 3R1D, 3R1E
Engineering Services Partnership Ltd	Small	Edinburgh	3R1B, 3R1C	
Ewing Somerville Partnership Ltd.	Micro	Glasgow	4R1A, 4R1B and 4R1C	
F.G. Burnett Limited	Small	Aberdeen	11R1C, 11R1D, 11R2, 11R3, 14RC, 14R1D, 14R2 and 14R3	14R3
Fairhurst Group LLP	Large	Glasgow	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4
Faithful+Gould Limited	Large	Surrey	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3 and 14R4	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3 and 14R4
FHP Engineering Services Solutions	Medium	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E and 3R4	
Forbes Leslie Network Ltd	Small	Paisley	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 3R1A,	3R2 and 3R3

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
t/a FLN Consulting Engineers			3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3 and 3R4	
G3 Consulting Engineers Ltd.	Small	Coatbridge	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E	2R1A, 2R1B, 2R1C, 2R1D and 2R1E
Gardiner & Theobald LLP	Large	Glasgow	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E
Gareth Hoskins Architects Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3 and 6R4	6R2, 6R3 and 6R4
Gleeds Management Services Limited	Large	London	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D and 14R1E	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D and 14R1E
Goodson Associates Limited	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D and 2R1E	2R1A and 2R1D
Graham + Sibbald Technical Services LLP	Medium	Dundee	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 13R1A, 13R1B, 13R1C, 13R1D and 13R1E	13R1A, 13R1B, 13R1C, 13R1D and 13R1E
Grant/Murray Architects Ltd	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D and 1R1E	1R1A, 1R1B, 1R1C, 1R1D and 1R1E
Grossart Associates Ltd	Small	East Kilbride	2R1A, 2R1B, 2R1C, 2R1D and 2R1E	
Hackland + Dore Architects Limited	Micro	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D and 1R1E	
Hardies LLP	Medium	St Andrews	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3 and 14R4	4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R2, 11R3, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3 and 14R4
Harley Haddow Limited	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3 and 3R4	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R3, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3 and 3R4
Hawkins Brown Design Limited	TBC	London	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 12R1A, 12R1B, 12R1C, 12R1D and 12R1E	12R1A, 12R1B, 12R1C, 12R1D, 12R1E
Hawthorne Boyle Limited	Small	Glasgow	3R1A, 3R1B, 3R1C, 3R1D and 3R1E	3R1A, 3R1B, 3R1C, 3R1D and 3R1E
Helica (Scotland) Ltd	Micro	Nairn	8R1A, 8R1B, 8R1C, 8R1D, 8R2, 11R1A, 11R1B, 11R1C, 11R1D and 11R2	8R1A, 8R1B, 8R1C, 8R1D, 8R2 and 11R2
Hickton Quality Control Ltd	Small	Elsecar, Barnsley	8R1A	8R1A
HLMAD Limited	Medium	London	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D and 12R1E	6R1D, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D and 12R1E

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
Holmes Miller Ltd.	Medium	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 7R1A, 7R1B, 7R1C, 7R1D and 7R1E	7R1A, 7R1B, 7R1C, 7R1D and 7R1E
HRIMunro Architecture Ltd.	Small	Inverness	1R1D, 1R2, 1R4, 11R1D, 11R2, 11R4	
Hulley & Kirkwood Consulting Engineers Ltd	Medium	Glasgow	3R1A, 3R1B, 3R1C and 3R1E	
Hydrock Consultants Limited	Large	Bristol	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E
Hypostyle Design Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E
IMG Quality Control Ltd	Micro	Yieldshields	8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4	8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4
Ironside Farrar Limited	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3 and 13R4	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3 and 13R4
ISA Architecture & Design	Small	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D and 6R1E	
jmarchitects Limited	Medium	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E	
John Gilbert Architects Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 7R1A, 7R1B, 7R1C, 7R1D and 7R1E	7R1A, 7R1B, 7R1C, 7R1D and 7R1E
Kiloh Associates Limited	Medium	Egham	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3 and 13R4	13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3, 13R4
KSN Project Management Ltd	Medium	Glasgow	9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 14R1A, 14R1B, 14R1C, 14R1D and 14R1E	
L A Simpson Ltd	Micro	Shetland	4R3 and 14R3	4R3 and 14R3
Land Use Consultants Limited	Medium	London	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3 and 10R4	10R2, 10R3 and 10R4
LDA Design Consulting Ltd	Medium	Glasgow	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 12R1A, 12R1B, 12R1C
Mackie Ramsay Taylor Limited	Small	Aberdeen	1R1C, 1R1D, 1R2 and 1R3	1R3
MASTARCH LTD	Small	Glasgow	1R1A and 7R1A	1R1A and 7R1A
Max Fordham LLP	Medium	London	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 13R1A, 13R1B, 13R1C, 13R1D and 13R1E	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 13R1A, 13R1B, 13R1C, 13R1D and 13R1E
MB Langmuir & Hay Ltd	Micro	Glasgow	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D and 11R1E	
McGregor McMahon (Scotland) Ltd	Small	Dunfermline	2R1B and 2R1C	

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
McLeod + Aitken Limited	Medium	Aberdeen	4R1A, 4R1D, 9R1A and 9R1D	
META Consulting Engineers Limited	Micro	Inverness	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4	
Michael Laurie Architects Ltd	Micro	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E	
Mott MacDonald Limited	Large	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4
nbm Construction Cost Consultants Ltd	Small	Glasgow	4R1A, 4R1B, 4R1C, 4R1D and 4R1E	
Nicoll Russell Studios Limited	Small	DUNDEE	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E	7R1A, 7R1B, 7R1C, 7R1D, 7R1E
Nixon Development Consultants Ltd	Small	Glasgow	9R1A, 9R1B, 9R1C and 9R1E	
NORR Consultants Limited	Medium	Cambridge	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3
Oberlanders Architects LLP	Medium	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E and 12R4	1R1E, 1R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E and 12R4
Page \ Park Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E	1R1A, 1R1B, 1R1C, 1R1E, 6R1D, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E
Perspective Building Consultancy	Micro	Glasgow	11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D and 14R1E	
Pick Everard	Large	Glasgow	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R4, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R4, 4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R4, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E and 14R4	2R4, 3R4, 4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R4, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E and 14R4
PJP Architects LLP	Micro	Shetland	1R2, 1R3, 14R2 and 14R3	1R3, 14R2 and 14R3
Punch Consulting Engineers Limited	Micro	Glasgow	2R1A, 2R1B, 2R1C, 2R1E	

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
Rankin Fraser Landscape Architecture LLP	Small	Edinburgh	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4
Reid Associates	Small	Glasgow	4R1A, 4R1B, 4R1C, 4R1E, 9R1A, 9R1B, 9R1C and 9R1E	
Reid Mitchell Ltd	Small	Edinburgh	9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 14R1A, 14R1B, 14R1C, 14R1D and 14R1E	
Renewable Energy Consultants (Scotland) Ltd	Micro	Perth	3R1B, 3R1C and 3R1D	
Robert Potter and Partners LLP	Small	Ayr	1R1A, 1R1B, 1R1C, 1R1E, 1R2, 1R4, 6R1A, 6R1B, 6R1C, 6R1E, 6R2, 6R4, 7R1A, 7R1B, 7R1C, 7R1E, 7R2 and 7R4	1R1A, 1R1B, 1R1C, 1R1E, 1R2, 1R4, 6R1A, 6R1B, 6R1C, 6R1E, 6R2, 6R4, 7R1A, 7R1B, 7R1C, 7R1E, 7R2 and 7R4
Robinson Low Francis LLP	Medium	London	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D and 9R1E	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D and 9R1E
RPS Consulting Services Limited	Large	Oxfordshire	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3 and 13R4	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3 and 13R4
RSK Environment Limited	Large	Helsby	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3 and 14R4	10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 12R2, 12R3, 12R4, 14R2, 14R3 and 14R4
RSP Consulting Engineers LLP	Medium	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E	3R1A, 3R1B, 3R1C, 3R1D, 3R1E
Rybka Limited	Small	Edinburgh	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3 and 3R4	3R2 and 3R4
Ryder Architecture Limited	Medium	Newcastle upon Tyne	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4	1R2, 1R3, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4
Savills (UK) Limited	Micro	London	7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3, 14R4	8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3, 14R4
Sheppard Robson Architects LLP	Large	London	1R1A, 1R1B, 1R1C, 1R1D and 1R1E	1R1A, 1R1B, 1R1C, 1R1D and 1R1E
Simpson & Brown	Small	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3, 14R4	7R1A, 7R2, 7R3, 7R4
Smith Scott Mullen + Associates Ltd.	Small	Edinburgh	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E
Space Solutions	Medium	Aberdeen	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
(Scotland) Limited				
Stallan Brand Architecture + Design Limited	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4	1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 6R2, 6R3, 6R4, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E, 7R2, 7R3, 7R4, 12R2, 12R3, 12R4
Storrier & Donaldson Ltd	Micro	Glasgow	4R1A, 4R1B, 4R1C, 4R1E, 6R1A, 6R1B, 6R1C, 6R1E	
Summers-Inman Construction and Property Consultants LLP	Medium	Edinburgh	4R1B, 4R1C, 11R1B, 11R1C, 14R1B, 14R1C	4R1B, 4R1C, 11R1B, 11R1C, 14R1B, 14R1C
Tetra Tech Limited	Large	Leeds	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3, 13R4, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E, 14R2, 14R3, 14R4	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4, 4R2, 4R3, 5R1A, 5R1B, 5R1C, 5R1D, 5R1E, 5R2, 5R3, 5R4, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 6R2, 6R3, 6R4, 8R1A, 8R1B, 8R1C, 8R1D, 8R1E, 8R2, 8R3, 8R4, 9R2, 9R3, 9R4, 10R1A, 10R1B, 10R1C, 10R1D, 10R1E, 10R2, 10R3, 10R4, 11R2, 11R3, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4, 13R1A, 13R1B, 13R1C, 13R1D, 13R1E, 13R2, 13R3, 13R4, 14R2, 14R3, 14R4
The Structural Partnership Ltd	Small	Glasgow	2R1A	
Thomas & Adamson	Medium	Edinburgh	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E
Thomas C Stewart LLP	Small	Kilmarnock	4R1A, 4R1B, 4R1E	4R1A, 4R1B, 4R1E
Thomson Bethune Ltd	Small	Edinburgh	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E	
Thomson Gray Limited	Medium	Edinburgh	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E	9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E
Threesixty Architecture Ltd.	Small	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 1R2, 1R3, 1R4, 12R1A, 12R1B, 12R1C, 12R1D, 12R1E, 12R2, 12R3, 12R4	
TINTO Architecture	Small	Aberdeen	1R1D	
Turner & Townsend Project Management Limited	Medium	Glasgow	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4	4R1A, 4R1B, 4R1C, 4R1D, 4R1E, 4R2, 4R3, 4R4, 9R1A, 9R1B, 9R1C, 9R1D, 9R1E, 9R2, 9R3, 9R4, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 11R2, 11R3, 11R4
TUV SUD Limited	Small	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4	

Suppliers Name	SME Status	Location	Lots/Regions Tendered	Lots/Regions Awarded
Viridis Building Services Ltd	Micro	Stirling	3R1A, 3R1B, 3R1C, 3R1E, 3R2, 3R3, 3R4, 13R1A, 13R1B, 13R1C, 13R1E, 13R2, 13R3, 13R4	13R1A, 13R1B, 13R1C, 13R1E, 13R2, 13R3, 13R4
Wallace Whittle Limited	Medium	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E	
Waterman Structures Limited	Medium	London	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4
Wellwood Leslie LLP	Small	Dundee	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E	7R1A, 7R1B, 7R1C, 7R1D, 7R1E
WGM Consulting Engineers Limited	Micro	Edinburgh	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R4	
Will Rudd Davidson (Edinburgh) Limited	Medium	Edinburgh	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 2R2, 2R3, 2R4	2R1A, 2R1D, 2R2, 2R3
WSP UK Limited	Medium	Glasgow	2R1A, 2R1B, 2R1C, 2R1D, 2R1E, 3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 11R1A, 11R1B, 11R1C, 11R1D, 11R1E, 14R1A, 14R1B, 14R1C, 14R1D, 14R1E	14R1A, 14R1B, 14R1C, 14R1D, 14R1E
Wylie Shanks Architects LLP	Micro	Glasgow	1R1A, 1R1B, 1R1C, 1R1D, 1R1E, 6R1A, 6R1B, 6R1C, 6R1D, 6R1E, 7R1A, 7R1B, 7R1C, 7R1D, 7R1E	7R1A, 7R1B, 7R1C, 7R1D, 7R1E
XBuro UK Ltd	Micro	Glasgow	3R1A, 3R1B, 3R1C, 3R1D, 3R1E, 3R2, 3R3, 3R4	

Appendix 3 - Scoring and Recommendations

Building Construction Consultancy 0920

Key:

¹ (**) denotes recommended supplier

¹ (*) denotes partially successful supplier

¹ (*italics*) denotes an unsuccessful regional offer of a partially successful supplier

¹ (NC) denotes non-compliant supplier

	Regions							
	1A	1B	1C	1D	1E	2	3	4
Lot 1 - Architecture	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
AHR Architects Limited	78.31	78.32	78.37	78.14	78.57	-	-	-
AMP Architects LLP**	82.08	81.98	82.10	81.46	82.14	-	-	-
Anderson Bayne Limited**	79.46	79.46	79.45	-	-	-	-	-
Anderson Bell Christie Limited**	85.05	85.04	84.88	81.04	84.97	-	-	-
Atkins Limited**	83.24	83.26	83.31	82.80	83.42	-	-	-
Austin-Smith:Lord Limited	67.07	65.22	65.18	63.91	65.18	66.59	62.76	62.67
Baker Hicks Limited*	80.45	80.45	80.44	79.88	80.60	77.90	77.25	73.90
Boswell Mitchell & Johnston Ltd	68.75	68.60	68.75	-	-	-	-	-
Bruach Architects	52.61	49.47	49.41	-	49.42	-	-	-
Building Design Partnership Limited	54.99	55.00	54.70	53.50	54.56	-	-	-
Collective Architecture Limited	70.73	70.73	70.60	68.57	70.65	-	-	-
Coltart Earley Limited	74.76	74.75	-	-	-	-	-	-
Core Associates Ltd	67.74	67.73	67.63	-	67.67	-	-	-
CRGP Limited**	82.31	82.31	82.29	82.05	82.56	82.44	80.02	78.44
DB3 Architecture and Design	67.31	68.47	68.36	-	68.39	-	-	-
ECD Architects Ltd**	82.87	82.89	82.92	82.15	82.99	-	-	-
Gareth Hoskins Architects Limited	67.11	67.11	67.11	65.97	67.09	71.31	65.39	65.34
Graham + Sibbald Technical Services LLP	71.22	71.21	71.10	69.36	71.15	-	-	-
Grant/Murray Architects Ltd**	86.82	86.82	86.49	85.97	86.68	-	-	-
Hackland + Dore Architects Limited	75.79	76.69	76.71	75.10	76.81	-	-	-
Hawkins Brown Design Limited	60.28	60.29	60.34	60.04	60.30	-	-	-
HLMAD Limited	77.81	77.81	77.73	75.85	77.75	-	-	-
Holmes Miller Ltd.	76.47	76.47	76.44	75.43	76.29	-	-	-
HRIMunro Architecture Ltd.	-	-	-	NC	-	NC	-	NC
Hypostyle Design Limited**	82.58	82.59	82.58	80.97	82.71	-	-	-
ISA Architecture & Design	52.78	52.78	52.72	51.10	52.73	-	-	-
jmarchitects Limited	52.47	52.44	52.47	52.46	52.45	-	-	-
John Gilbert Architects Limited	56.45	59.59	59.57	58.17	59.33	-	-	-
Mackie Ramsay Taylor Limited*	-	-	72.34	71.66	-	71.10	68.32	-
MASTARCH LTD**	93.13	-	-	-	-	-	-	-
Michael Laurie Architects Ltd	NC	NC	NC	NC	NC	-	-	-
Mott MacDonald Limited**	94.59	94.60	94.69	94.71	94.62	92.14	89.80	86.10
Nicoll Russell Studios Limited	60.45	66.73	67.85	65.46	66.67	-	-	-
NORR Consultants Limited**	83.12	83.13	83.14	81.10	83.11	83.82	79.38	-
Oberlanders Architects LLP*	77.10	77.11	77.13	76.28	89.30	-	-	85.28
Page \ Park Limited**	81.39	81.41	81.44	-	80.52	-	-	-
PJP Architects LLP*	-	-	-	-	-	72.03	68.55	-
Robert Potter and Partners LLP**	81.76	81.77	81.78	-	81.80	82.16	-	78.15
Ryder Architecture Limited*	77.76	77.76	77.67	75.71	77.69	80.23	77.67	76.22
Sheppard Robson Architects LLP**	84.91	84.91	84.88	83.91	84.94	-	-	-
Simpson & Brown	52.18	53.17	53.13	50.75	53.13	55.54	49.72	49.54
Smith Scott Mullan + Associates Ltd.**	91.91	92.27	92.28	91.33	91.74	-	-	-
Space Solutions (Scotland) Limited**	91.01	91.01	91.01	90.82	91.27	86.23	83.73	82.23
Stallan Brand Architecture + Design Limited*	73.84	82.79	82.84	82.34	82.96	81.83	77.34	75.83
Tetra Tech Limited**	92.91	92.92	92.97	92.15	93.00	91.74	87.15	85.74
Threesixty Architecture Ltd.	56.17	63.89	63.80	61.89	63.83	65.59	60.96	59.58
TINTO Architecture	-	-	-	72.31	-	-	-	-
Wellwood Leslie LLP	54.54	54.55	54.58	54.60	54.57	-	-	-
Wylie Shanks Architects LLP	77.12	77.13	77.18	73.42	77.31	-	-	-

	Regions							
	1A	1B	1C	1D	1E	2	3	4
Lot 2 - Civil and Structural Engineering	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Atkins Limited**	88.39	88.07	88.11	89.19	88.66	-	-	-
Baker Hicks Limited*	80.97	79.97	79.87	80.84	80.50	78.15	78.15	74.48
Bayne Stevenson Associates LTD.*	70.28	83.45	83.43	75.57	74.77	-	-	-
Blyth & Blyth Consulting Engineers Ltd.	71.55	70.74	70.66	71.45	71.17	-	-	-
Civic Engineers (Caledonia) Limited	76.15	75.09	69.02	76.06	75.64	79.63	74.40	76.02
Clancy Consulting Ltd*	81.14	80.65	80.69	-	82.21	-	-	-
Cowal Design Consultants Limited	71.78	71.21	71.19	68.53	71.70	-	-	69.06
Curtins Consulting Limited*	81.28	80.60	80.54	-	-	-	-	-
Fairhurst Group LLP**	86.12	85.04	84.93	85.97	85.60	86.04	82.04	82.44
Forbes Leslie Network Ltd t/a FLN Consulting Engineers	75.47	75.49	75.57	75.59	75.39	74.21	72.19	66.26
G3 Consulting Engineers Ltd.**	83.40	82.34	82.21	81.49	82.89	-	-	-
Goodson Associates Limited*	81.27	80.19	80.07	81.12	80.74	-	-	-
Grossart Associates Ltd	51.21	50.62	50.56	51.37	51.10	-	-	-
Harley Haddow Limited*	82.61	82.19	82.22	80.57	82.91	79.01	77.00	75.38
Hydrock Consultants Limited	74.80	73.97	73.93	74.74	74.41	-	-	-
Ironside Farrar Limited	72.20	71.73	71.69	71.70	71.54	71.55	67.54	65.70
Kiloh Associates Limited	71.46	70.84	70.76	71.55	71.30	71.47	69.17	65.55
McGregor McMahon (Scotland) Ltd	-	78.81	78.75	-	-	-	-	-
Mott MacDonald Limited*	86.57	86.26	86.30	87.40	87.08	77.40	75.43	79.48
Narro Associates Limited*	79.71	79.36	79.35	80.41	80.21	75.50	75.49	73.59
Pick Everard*	78.08	77.20	77.10	77.97	77.66	-	-	77.34
Punch Consulting Engineers Limited	66.44	65.53	65.51	-	65.97	-	-	-
RPS Consulting Services Limited**	89.22	88.97	89.02	88.79	89.93	89.59	85.58	85.65
RSK Environment Limited*	74.70	73.90	73.86	74.65	74.33	77.40	75.39	73.74
Tetra Tech Limited**	86.12	85.79	85.81	85.45	86.52	83.45	79.44	77.83
The Structural Partnership Ltd	21.05	-	-	-	-	-	-	-
Waterman Structures Limited**	84.57	83.54	83.48	84.53	84.11	82.21	82.20	78.61
Will Rudd Davidson (Edinburgh) Limited*	81.31	80.90	80.01	80.45	80.26	81.46	79.45	75.56
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	84.39	83.76	83.69	84.48	84.22	-	-	-
WSP UK Limited	77.81	77.08	77.05	77.78	77.48	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 3 - Mechanical, Electrical and Plumbing Engineering	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
ACTS Partnership Limited	63.36	63.57	63.51	63.51	63.43	63.97	59.58	58.05
Atkins Limited**	85.77	85.79	85.88	85.90	85.81	-	-	-
Baker Hicks Limited**	79.77	80.79	80.32	80.24	80.02	81.01	80.44	77.00
Blackwood Partnership Ltd	63.60	64.59	64.19	62.05	64.05	-	-	-
CCDP LLP	-	-	61.24	62.08	-	67.40	67.48	61.39
cdmm (UK)	66.59	67.98	67.33	67.22	-	69.97	67.55	66.00
CJA Consulting Engineers Ltd	74.23	74.32	74.08	72.71	72.59	-	-	-
Clancy Consulting Ltd**	81.86	81.01	80.99	-	81.91	-	-	-
Davie + McCulloch Ltd.**	88.90	87.90	87.84	87.01	87.74	86.92	84.69	81.27
DSSR Limited*	77.54	77.63	77.35	77.31	77.13	83.44	79.22	79.82
EDP Consulting Engineers Ltd**	81.59	82.97	82.33	82.21	81.91	-	-	-
Engineering Services Partnership Ltd	-	49.79	49.26	-	-	-	-	-
FHP Engineering Services Solutions	35.31	37.57	37.07	35.82	36.70	-	-	41.44
Forbes Leslie Network Ltd t/a FLN Consulting Engineers*	69.69	70.94	70.41	70.32	70.00	74.21	71.48	66.18
Harley Haddow Limited*	80.38	81.16	80.90	79.26	78.89	81.80	79.46	77.96
Hawthorne Boyle Limited**	81.15	81.17	81.21	81.21	81.17	-	-	-
Hulley & Kirkwood Consulting Engineers Ltd	73.75	75.26	74.55	-	74.09	-	-	-
Hydrock Consultants Limited**	87.62	88.12	87.97	87.94	87.77	-	-	-
Max Fordham LLP*	80.32	81.10	80.80	79.98	79.83	-	-	-
META Consulting Engineers Limited	50.84	56.44	55.95	61.39	51.06	56.18	53.57	50.16
Pick Everard*	73.58	74.10	73.88	73.86	73.73	-	-	73.26
Renewable Energy Consultants (Scotland) Ltd	-	34.37	34.42	34.43	-	-	-	-
RSP Consulting Engineers LLP**	87.14	87.74	87.50	87.09	87.31	-	-	-
Rybka Limited*	71.72	73.03	72.43	70.92	70.65	75.26	66.44	71.23
TUV SUD Limited	24.21	24.64	24.49	24.46	24.33	31.12	26.80	27.11
Viridis Building Services Ltd	36.31	36.34	36.43	-	36.36	35.05	35.00	31.04
Wallace Whittle Limited	64.23	64.51	64.46	64.46	64.32	-	-	-
WGM Consulting Engineers Limited	55.64	56.18	56.03	53.93	55.81	-	-	43.25
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED	74.18	75.50	74.87	74.77	74.50	-	-	-
WSP UK Limited	75.73	76.70	76.30	76.23	75.98	-	-	-
XBuro UK Ltd	51.31	52.25	51.82	49.82	49.63	48.57	48.08	46.55

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 4 - Quantity Surveying	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
AECOM Ltd**	84.33	84.34	-	-	-	-	-	-
Armour Construction Consultants**	87.54	87.68	88.37	88.22	88.66	93.20	91.21	85.85
Brown & Wallace LLP*	74.36	74.37	75.49	75.15	76.45	-	-	81.61
Brownriggs	74.69	74.83	75.51	75.36	-	-	-	-
Currie & Brown UK Limited**	85.90	86.25	86.45	86.47	86.31	-	-	-
Doig and Smith Ltd	70.47	70.47	71.69	70.69	72.73	-	-	-
Ewing Somerville Partnership Ltd.	73.75	73.97	74.47	-	-	-	-	-
Faithful+Gould Limited**	84.50	84.64	85.31	85.17	85.57	88.40	88.40	81.77
Gardiner & Theobald LLP**	85.37	85.38	86.79	84.01	86.68	-	-	-
Gleeds Management Services Limited**	86.45	86.79	87.02	87.02	86.86	-	-	-
Hardies LLP*	77.27	77.29	78.59	78.21	79.59	76.86	75.88	68.41
L A Simpson Ltd**	-	-	-	-	-	-	29.37	-
MB Langmuir & Hay Ltd	60.58	60.59	61.44	59.38	60.10	-	-	-
McLeod + Aitken Limited	77.98	-	-	78.65	-	-	-	-
nbm Construction Cost Consultants Ltd	63.15	62.34	63.16	62.30	63.82	-	-	-
Pick Everard**	87.90	88.11	88.63	88.54	88.79	-	-	88.49
Reid Associates	73.00	73.12	69.90	-	71.04	-	-	-
Robinson Low Francis LLP**	84.19	84.20	85.20	84.55	85.15	-	-	-
Storrier & Donaldson Ltd	26.12	26.12	26.60	-	26.29	-	-	-
Summers-Inman Construction and Property Consultants LLP**	-	89.60	90.16	-	-	-	-	-
Tetra Tech Limited*	66.26	66.27	67.51	65.13	68.34	74.17	70.88	63.42
Thomas & Adamson**	82.69	82.71	83.76	83.51	84.30	-	-	-
Thomas C Stewart LLP**	93.20	93.21	-	-	93.23	-	-	-
Thomson Bethune Ltd	76.91	77.01	77.79	77.61	78.17	-	-	-
Thomson Gray Limited	76.59	76.60	77.60	77.30	78.46	-	-	-
Turner & Townsend Project Management Limited**	85.09	85.10	86.57	86.12	87.28	82.47	83.40	74.42
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED	71.83	71.83	73.00	72.65	74.01	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 5 – In House Multi Disciplinary	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
ACTS Partnership Limited Atkins Limited**	84.03	84.05	84.14	84.16	84.22	-	-	-
Baker Hicks Limited**	79.98	79.99	80.02	80.04	80.01	82.64	82.64	75.74
Mott MacDonald Limited**	95.35	95.36	95.45	95.47	95.38	95.80	93.83	89.76
Pick Everard**	83.65	83.66	83.68	83.71	83.70	-	-	82.51
Tetra Tech Limited**	79.34	79.35	79.42	78.29	79.22	82.18	78.17	73.64
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	77.42	77.42	77.45	77.47	77.45	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 6 – Architect Led Multi Disciplinary	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Anderson Bell Christie Limited**	84.02	84.03	84.18	84.45	84.44	-	-	-
Atkins Limited**	90.11	90.13	90.24	90.54	90.34	-	-	-
Austin-Smith:Lord Limited	71.80	71.82	71.92	72.32	72.03	69.30	67.66	64.60
Building Design Partnership Limited	69.63	69.68	70.60	71.35	70.46	-	-	-
Collective Architecture Limited	68.72	68.73	68.87	70.29	69.03	-	-	-
DB3 Architecture and Design	71.30	72.38	72.57	-	72.87	-	-	-
ECD Architects Ltd**	82.06	82.08	82.22	82.94	82.32	-	-	-
Gareth Hoskins Architects Limited*	76.54	76.56	76.75	77.93	76.60	77.64	74.44	70.70
Graham + Sibbald Technical Services LLP	74.00	74.01	74.07	74.24	74.22	-	-	-
Hawkins Brown Design Limited	67.90	67.92	68.04	68.50	68.04	-	-	-
HLMAD Limited*	80.00	80.02	80.02	80.56	79.86	-	-	-
Holmes Miller Ltd.	75.16	75.17	75.29	75.94	74.96	-	-	-
Hypostyle Design Limited**	87.38	87.39	87.48	87.56	87.62	-	-	-
ISA Architecture & Design	67.01	67.03	67.25	67.22	67.44	-	-	-
jmarshitects Limited	51.90	51.91	51.95	52.01	51.93	-	-	-
Mott MacDonald Limited**	84.55	84.56	84.65	84.67	84.58	85.00	83.03	78.96
NORR Consultants Limited**	83.46	83.48	83.64	84.56	83.72	84.86	83.84	-
Oberlanders Architects LLP	75.44	75.46	75.64	76.65	75.65	-	-	-
Page \ Park Limited*	79.87	79.89	79.84	79.77	78.09	-	-	-
Pick Everard**	85.09	85.10	85.17	85.80	85.33	-	-	81.11
Robert Potter and Partners LLP**	83.69	83.36	83.48	-	83.93	83.45	-	79.64
Ryder Architecture Limited**	85.11	85.13	85.28	85.65	84.85	85.45	86.42	80.33
Stallan Brand Architecture + Design Limited*	76.98	77.00	77.12	77.59	77.22	78.02	74.24	71.72
Storrier & Donaldson Ltd	16.28	16.29	16.36	-	16.40	-	-	-
Tetra Tech Limited**	82.20	82.21	82.41	82.98	82.47	78.30	75.03	71.46
Wylie Shanks Architects LLP	80.40	80.42	80.56	78.40	80.46	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 7 - Conservation Architecture	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Austin-Smith:Lord Limited*	68.34	68.45	68.95	69.06	68.57	70.17	67.30	66.01
Barham Glen Architects Limited*	53.78	53.85	54.15	54.24	53.94	61.39	57.35	55.37
Collective Architecture Limited**	88.15	88.20	88.50	88.56	88.34	-	-	-
Coltart Earley Limited**	87.76	87.86	-	-	-	-	-	-
HLMAD Limited**	87.66	87.80	88.41	88.55	87.95	-	-	-
Holmes Miller Ltd.**	85.87	85.94	86.23	86.32	86.03	-	-	-
John Gilbert Architects Limited**	75.13	80.61	81.09	75.15	80.25	-	-	-
MASTARCH LTD**	91.89	-	-	-	-	-	-	-
Nicoll Russell Studios Limited**	76.24	75.97	77.57	77.28	76.11	-	-	-
Page \ Park Limited**	77.89	78.03	78.64	78.78	78.18	-	-	-
Robert Potter and Partners LLP**	83.64	83.78	84.38	-	83.92	86.78	-	82.72
Savills (UK) Limited	42.01	42.07	42.37	42.43	42.14	48.47	48.41	46.44
Simpson & Brown*	62.92	70.20	70.70	63.39	70.32	71.87	67.60	65.82
Smith Scott Mullan + Associates Ltd.**	94.40	94.69	94.92	94.68	94.35	-	-	-
Stallan Brand Architecture + Design Limited**	77.82	77.95	78.57	78.70	78.10	80.94	76.88	74.91
Wellwood Leslie LLP**	84.30	84.36	84.60	84.72	84.48	-	-	-
Wylie Shanks Architects LLP**	77.85	77.99	78.62	75.09	78.14	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 8 - Clerk of Works	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Clerk Of Works Inspection Services Limited**	72.17	72.17	72.17	-	72.11	-	-	-
Helica (Scotland) Ltd**	77.79	77.81	77.90	78.12	-	84.07	-	-
Hickton Quality Control Ltd**	72.30	-	-	-	-	-	-	-
IMG Quality Control Ltd**	37.84	50.27	50.79	38.18	50.39	51.02	53.24	46.54
Pick Everard**	86.55	86.59	86.78	86.94	86.75	-	-	82.46
Savills (UK) Limited**	36.61	36.67	36.97	37.03	36.74	43.07	43.01	41.04
Tetra Tech Limited**	82.13	82.24	82.75	81.79	81.31	85.04	80.94	78.99
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	86.00	86.05	86.24	86.39	86.21	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 9 - Project Management	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Armour Construction Consultants**	86.98	87.03	87.24	87.38	87.18	87.35	85.30	82.27
Brown & Wallace LLP**	84.59	84.63	84.79	84.96	84.81	-	-	85.56
Brownriggs	75.52	75.55	75.71	75.89	-	-	-	-
Currie & Brown UK Limited**	94.10	94.14	94.29	94.47	94.32	-	-	-
Doig and Smith Ltd**	89.24	89.29	89.48	85.11	89.44	-	-	-
Faithful+Gould Limited**	93.78	93.84	94.11	94.21	93.95	94.27	94.23	90.25
Gardiner & Theobald LLP**	95.28	95.33	95.52	94.91	95.09	-	-	-
Gleeds Management Services Limited**	85.85	85.91	86.20	86.29	86.01	-	-	-
Graham + Sibbald Technical Services LLP	74.54	74.61	74.92	75.00	74.70	-	-	-
Hardies LLP**	86.00	86.14	86.76	86.90	86.29	72.67	70.61	68.64
KSN Project Management Ltd	76.91	76.94	77.06	77.26	77.14	-	-	-
MB Langmuir & Hay Ltd	70.91	71.05	71.67	71.80	71.20	-	-	-
McLeod + Aitken Limited	61.41	-	-	61.59	-	-	-	-
Nixon Development Consultants Ltd	81.58	80.65	80.70	-	81.38	-	-	-
Pick Everard**	91.95	91.99	92.18	92.34	92.15	-	-	87.86
Reid Associates	76.30	76.45	74.84	-	74.38	-	-	-
Reid Mitchell	75.99	76.03	76.19	76.36	76.21	-	-	-
Robinson Low Francis LLP**	90.55	90.61	90.85	90.76	90.28	-	-	-
Savills (UK) Limited	31.21	31.27	31.57	31.63	31.34	37.67	37.61	35.64
Tetra Tech Limited*	76.73	76.84	77.35	76.39	75.91	79.64	75.54	73.59
Thomas & Adamson	81.23	81.37	82.00	82.14	81.52	-	-	-
Thomson Gray Limited**	88.04	88.08	88.25	88.42	88.25	-	-	-
Turner & Townsend Project Management Limited**	92.40	92.47	92.75	92.85	92.57	90.54	90.42	86.48
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	86.00	86.05	86.24	86.39	86.21	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 10 - Landscape Architecture	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
AHR Architects Limited**	79.15	79.29	79.73	79.81	79.46	-	-	-
Atkins Limited**	84.63	84.77	85.39	85.52	84.92	-	-	-
Austin-Smith:Lord Limited*	68.34	68.45	68.95	69.06	68.57	70.17	67.30	66.01
Building Design Partnership Limited	63.57	63.70	63.07	62.11	62.23	-	-	-
DWA Landscape Architects Limited**	74.03	74.10	74.38	74.48	74.19	64.78	64.66	64.72
HLMAD Limited**	76.86	77.00	77.61	77.75	77.15	-	-	-
Ironside Farrar Limited**	87.78	87.83	88.03	88.18	87.99	88.92	84.89	82.91
Land Use Consultants Limited*	67.84	67.93	68.35	68.32	67.92	72.10	68.01	66.05
LDA Design Consulting Ltd**	76.10	76.19	76.61	73.97	73.62	-	-	-
Rankin Fraser Landscape Architecture LLP**	78.06	78.20	78.82	78.96	78.35	82.24	80.16	76.33
RSK Environment Limited**	70.56	70.69	71.24	71.36	70.82	74.04	71.91	69.97
Tetra Tech Limited**	76.73	76.84	77.35	76.39	75.91	79.64	75.54	73.59
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	86.00	86.05	86.24	86.39	86.21	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 11 - CDM Advice	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
AHR Architects Limited	79.15	79.29	79.73	79.81	79.46	-	-	-
Armour Construction Consultants**	86.98	87.03	87.24	87.38	87.18	87.35	85.30	82.27
Brown & Wallace LLP**	84.59	84.63	84.79	84.96	84.81	-	-	85.56
Brownriggs	75.52	75.55	75.71	75.89	-	-	-	-
cdmm (UK)	60.53	60.60	60.90	60.99	-	59.37	57.24	55.31
Core Associates Ltd	67.52	67.59	67.90	-	67.68	-	-	-
Currie & Brown UK Limited**	88.70	88.74	88.89	89.07	88.92	-	-	-
Doig and Smith Ltd**	89.24	89.29	89.48	85.11	89.44	-	-	-
F.G. Burnett Limited	-	-	51.71	51.81	-	56.03	57.93	-
Faithful+Gould Limited**	93.78	93.84	94.11	94.21	93.95	94.27	94.23	90.25
G3 Consulting Engineers Ltd.	82.06	82.11	82.32	82.46	82.26	-	-	-
Gardiner & Theobald LLP**	95.28	95.33	95.52	94.91	95.09	-	-	-
Gleeds Management Services Limited**	85.85	85.91	86.20	86.29	86.01	-	-	-
Hardies LLP*	80.60	80.74	81.36	81.50	80.89	67.27	65.21	63.24
Helica (Scotland) Ltd*	72.39	72.41	72.50	72.72	-	78.67	-	-
HRIMunro Architecture Ltd (now displayed score)	-	-	-	43.14	-	49.56	-	43.50
MB Langmuir & Hay Ltd	76.31	76.45	77.07	77.20	76.60	-	-	-
Perspective Building Consultancy	78.76	78.88	79.44	79.57	79.02	-	-	-
Pick Everard**	91.95	91.99	92.18	92.34	92.15	-	-	87.86
Savills (UK) Limited	31.21	31.27	31.57	31.63	31.34	37.67	37.61	35.64
Summers-Inman Construction and Property Consultants LLP**	-	84.95	85.60	-	-	-	-	-
Tetra Tech Limited*	71.33	71.44	71.95	70.99	70.51	74.24	70.14	68.19
Thomas & Adamson	75.83	75.97	76.60	76.74	76.12	-	-	-
Thomson Bethune Ltd	81.14	81.21	81.50	81.59	81.31	-	-	-
Thomson Gray Limited**	88.04	88.08	88.25	88.42	88.25	-	-	-
Turner & Townsend Project Management Limited**	87.00	87.07	87.35	87.45	87.17	85.14	85.02	81.08
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED	75.20	75.25	75.44	75.59	75.41	-	-	-
WSP UK Limited	74.99	75.11	75.63	75.75	75.24	-	-	-

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 12 - Master Planning	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Atkins Limited**	79.23	79.37	79.99	80.12	79.52	-	-	-
Austin-Smith:Lord Limited	68.34	68.45	68.95	69.06	68.57	70.17	67.30	66.01
Building Design Partnership Limited	68.97	69.10	68.47	67.51	67.63	-	-	-
Collective Architecture Limited**	77.35	77.40	77.70	77.76	77.54	-	-	-
Core Associates Ltd**	78.32	78.39	78.70	-	78.48	-	-	-
Hawkins Brown Design Limited**	81.23	81.36	81.93	82.06	81.50	-	-	-
HLMAD Limited**	87.66	87.80	88.41	88.55	87.95	-	-	-
Hypostyle Design Limited**	86.81	86.89	87.15	86.34	87.01	-	-	-
Ironside Farrar Limited**	87.78	87.83	88.03	88.18	87.99	88.92	84.89	82.91
LDA Design Consulting Ltd*	76.10	76.19	76.61	73.97	73.62	-	-	-
Mott MacDonald Limited**	77.30	77.44	78.04	78.18	77.58	80.56	78.78	74.27
Nicoll Russell Studios Limited	70.84	70.57	72.17	71.88	70.71	-	-	-
NORR Consultants Limited**	82.06	82.19	82.81	82.95	82.34	87.05	84.99	-
Oberlanders Architects LLP**	89.18	89.32	89.96	90.10	89.48	-	-	89.64
RSK Environment Limited*	70.56	70.69	71.24	71.36	70.82	74.04	71.91	69.97
Simpson & Brown	57.52	64.80	65.30	57.99	64.92	66.47	62.20	60.42
Smith Scott Mullan + Associates Ltd.**	83.60	83.89	84.12	83.88	83.55	-	-	-
Stallan Brand Architecture + Design Limited*	72.42	72.55	73.17	73.30	72.70	75.54	71.48	69.51
Tetra Tech Limited**	76.73	76.84	77.35	76.39	75.91	79.64	75.54	73.59
Threesixty Architecture Ltd.	64.31	64.43	64.93	65.04	64.55	67.47	65.36	61.41

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 13 – Environmental Engineering	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Atkins Limited**	79.23	79.37	79.99	80.12	79.52	-	-	-
Delta-Simons Limited**	74.99	75.12	75.68	75.81	75.25	-	-	-
Graham + Sibbald Technical Services LLP**	85.34	85.41	85.72	85.80	85.50	-	-	-
Hydrock Consultants Limited**	79.55	79.66	80.17	80.28	79.78	-	-	-
Ironside Farrar Limited**	93.18	93.23	93.43	93.58	93.39	94.32	90.29	88.31
Kiloh Associates Limited**	80.94	80.96	81.04	81.26	81.19	81.19	78.83	75.19
Max Fordham LLP**	93.20	93.68	93.94	92.61	92.72	-	-	-
RPS Consulting Services Limited**	79.16	79.31	79.96	79.66	79.47	83.13	79.08	79.10
Tetra Tech Limited**	82.13	82.24	82.75	81.79	81.31	85.04	80.94	78.99
Viridis Building Services Ltd**	61.98	61.92	62.68	-	62.25	63.60	63.47	59.53

	Region							
	1A	1B	1C	1D	1E	2	3	4
Lot 14 - Building Surveying	West	East	Central	North	D&G	Orkney	Shetland	CNES
SUPPLIER	Score	Score	Score	Score	Score	Score	Score	Score
Brown & Wallace LLP**	84.59	84.63	84.79	84.96	84.81	-	-	85.56
Currie & Brown UK Limited**	88.70	88.74	88.89	89.07	88.92	-	-	-
F.G. Burnett Limited*	-	-	57.11	57.21	-	61.43	63.33	-
Faithful+Gould Limited**	88.38	88.44	88.71	88.81	88.55	88.87	88.83	84.85
Gleeds Management Services Limited**	85.85	85.91	86.20	86.29	86.01	-	-	-
Hardies LLP**	80.60	80.74	81.36	81.50	80.89	67.27	65.21	63.24
KSN Project Management Ltd	76.91	76.94	77.06	77.26	77.14	-	-	-
L A Simpson Ltd**	-	-	-	-	-	-	60.59	-
Perspective Building Consultancy	73.36	73.48	74.04	74.17	73.62	-	-	-
Pick Everard**	86.55	86.59	86.78	86.94	86.75	-	-	82.46
PJP Architects LLP**	-	-	-	-	-	66.46	69.13	-
Reid Mitchell	70.59	70.63	70.79	70.96	70.81	-	-	-
RSK Environment Limited*	70.56	70.69	71.24	71.36	70.82	74.04	71.91	69.97
Savills (UK) Limited	42.01	42.07	42.37	42.43	42.14	48.47	48.41	46.44
Simpson & Brown	52.12	59.40	59.90	52.59	59.52	61.07	56.80	55.02
Summers-Inman Construction and Property Consultants LLP**	-	90.35	91.00	-	-	-	-	-
Tetra Tech Limited*	76.73	76.84	77.35	76.39	75.91	79.64	75.54	73.59
Thomas & Adamson**	86.63	86.77	87.40	87.54	86.92	-	-	-
Thomson Gray Limited**	88.04	88.08	88.25	88.42	88.25	-	-	-
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED**	91.40	91.45	91.64	91.79	91.61	-	-	-
WSP UK Limited**	80.39	80.51	81.03	81.15	80.64	-	-	-

Appendix 4- List of Recommended Suppliers with real Living Wage Status Building Construction Consultancy 0920

Tenderer	Accredited	Currently progressing through the Real Living Wage accreditation process	Pay Real Living Wage to all employees, and commit to gaining accreditation over the initial 2 years of the framework	Not accredited but pay all employees (except volunteers, apprentices and interns)	Not paying but will commit to paying within 2 years
AECOM Ltd		Yes			
AHR Architects Limited	Yes				
AMP Architects LLP	Yes				
Anderson Bayne Limited				Yes	
Anderson Bell Christie Limited	Yes				
Armour Construction Consultants	Yes				
Atkins Limited	Yes				
Austin-Smith:Lord Limited	Yes				
Baker Hicks Limited				Yes	
Barham Glen Architects Limited				Yes	
Bayne Stevenson Associates LTD.				Yes	
Brown & Wallace LLP	Yes				
WSP (REAL ESTATE AND INFRASTRUCTURE) LIMITED	Yes				
Clancy Consulting Ltd				Yes	
Clerk Of Works Inspection Services Limited				Yes	
Collective Architecture Limited	Yes				
Coltart Earley Limited	Yes				
Core Associates Ltd				Yes	
CRGP Limited	Yes				
Currie & Brown UK Limited				Yes	
Curtins Consulting Limited				Yes	
Narro Associates Limited	Yes				
Davie + McCulloch Ltd.				Yes	
Delta-Simons Limited			Yes		
Doig and Smith Ltd	Yes				
DSSR Limited	Yes				
DWA Landscape Architects Limited	Yes				
ECD Architects Ltd	Yes				
EDP Consulting Engineers Ltd				Yes	
Fairhurst Group LLP				Yes	
Faithful+Gould Limited	Yes				
F.G. Burnett Limited				Yes	
Forbes Leslie Network Ltd t/a FLN Consulting Engineers			Yes		
Gardiner & Theobald LLP		Yes			
Gareth Hoskins Architects Limited	Yes				
Gleeds Management Services Limited	Yes				
Goodson Associates Limited	Yes				
Graham + Sibbald Technical Services LLP				Yes	
Grant/Murray Architects Ltd	Yes				
Hardies LLP	Yes				
Harley Haddow Limited			Yes		
Hawkins Brown Design Limited	Yes				
Hawthorne Boyle Limited	Yes				

Tenderer	Accredited	Currently progressing through the Real Living Wage accreditation process	Pay Real Living Wage to all employees, and commit to gaining accreditation over the initial 2 years of the framework	Not accredited but pay all employees (except volunteers, apprentices and interns)	Not paying but will commit to paying within 2 years
Helica (Scotland) Ltd				Yes	
Hickton Quality Control Ltd	Yes				
HLMAD Limited	Yes				
Holmes Miller Ltd.	Yes				
Hydrock Consultants Limited		Yes			
Hypostyle Design Limited	Yes				
IMG Quality Control Ltd					Yes
Ironside Farrar Limited	Yes				
John Gilbert Architects Limited	Yes				
Kiloh Associates Limited				Yes	
L A Simpson Ltd				Yes	
LDA Design Consulting Ltd				Yes	
Land Use Consultants Limited	Yes				
Mackie Ramsay Taylor Limited				Yes	
MASTARCH LTD	Yes				
Max Fordham LLP	Yes				
Mott MacDonald Limited	Yes				
Nicoll Russell Studios Limited				Yes	
NORR Consultants Limited	Yes				
Oberlanders Architects LLP				Yes	
Page \ Park Limited	Yes				
Pick Everard				Yes	
PJP Architects LLP				Yes	
Rankin Fraser Landscape Architecture LLP	Yes				
Robert Potter and Partners LLP				Yes	
Robinson Low Francis LLP				Yes	
RPS Consulting Services Limited				Yes	
RSK Environment Limited					Yes
RSP Consulting Engineers LLP	Yes				
Rybka Limited	Yes				
Ryder Architecture Limited				Yes	
Savills (UK) Limited	Yes				
G3 Consulting Engineers Ltd.	Yes				
Sheppard Robson Architects LLP				Yes	
Simpson & Brown		Yes			
Smith Scott Mullan + Associates Ltd.	Yes				
Space Solutions (Scotland) Limited	Yes				
Stallan Brand Architecture + Design Limited		Yes			
Summers-Inman Construction and Property Consultants LLP				Yes	
Thomas & Adamson				Yes	
Thomas C Stewart LLP	Yes				
Thomson Gray Limited	Yes				
Turner & Townsend Project Management Limited			Yes		
Viridis Building Services Ltd	Yes				
Waterman Structures Limited				Yes	
Wellwood Leslie LLP				Yes	
Will Rudd Davidson (Edinburgh) Limited				Yes	

Tenderer	Accredited	Currently progressing through the Real Living Wage accreditation process	Pay Real Living Wage to all employees, and commit to gaining accreditation over the initial 2 years of the framework	Not accredited but pay all employees (except volunteers, apprentices and interns)	Not paying but will commit to paying within 2 years
WSP UK Limited					Yes
Tetra Tech Limited				Yes	
Wylie Shanks Architects LLP	Yes				

Appendix 5 – Segmentation classifications

Building Construction Consultancy 0920 is classified as Class B.

There are five segmentation classifications and these classifications are rated from Class A to Class E. Each classification has contract and supplier management activities associated with it based on pre-determined weighted criteria.

Class A

Due to the unique and bespoke nature of the frameworks that fall within this class, a contract management plan to be developed and agreed with CSG.

Class B

Quarterly supplier contact, six monthly surveys, annual UIG, frequent support to councils, suppliers and external stakeholders requiring high level of procurement expertise, extensive contract monitoring.

Class C

Six monthly supplier contact, six monthly to annual surveys, annual UIG, regular support to councils, suppliers and external stakeholders requiring procurement expertise, high contract monitoring.

Class D

Annual supplier contact, annual surveys, optional annual UIG, ad-hoc support to councils, suppliers and external stakeholders potentially requiring procurement expertise, regular contract monitoring.

Class E

Annual supplier contact (if required), optional annual surveys, no requirement for annual UIG, straightforward ad-hoc support to councils, suppliers and potentially requiring procurement assistance, basic contract monitoring.

Scotland Excel

To: Executive Sub-Committee

On: 27 January 2023

**Report by:
Chief Executive of Scotland Excel**

Request for Associate Membership of Scotland Excel by Moray College UHI

1. Background

- 1.1 Scotland Excel operates an Associate programme to allow access to its frameworks and services to a wide range of other public service orientated bodies. Applications can be made for Associate Membership by organisations such as council arm's length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which are in place for our members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

Associate membership supports the wider aims of Scotland Excel by increasing overall spend against frameworks, providing additional income and supporting the goals of promoting excellent public procurement across Scottish organisations.

2. Organisation Background

- 2.1 Moray College UHI provides further education as part of the university of the Highlands and Islands partnership based in Elgin. Moray College UHI educates over 3,000 students a year and offer an extensive choice of courses on a flexible basis to fit around other professional and personal commitments.
- 2.2 Moray College UHI is an accredited real living wage employer.

3. Associate Membership Process

- 3.1 Before any application is submitted for approval, a number of validation checks on the organisation are carried out. These include a review of the Memorandum & Articles of Association, the financial position and the type of

contracts that the organisation is likely to access. It is confirmed that satisfactory validation checks have been completed in relation to this application.

- 3.2 Scotland Excel monitors all requests from applicants to become associate members to ensure that any legal requirements are met. In this case, The Board of Management of Moray College UHI can be recommended for associate membership access in accordance with the Local Authorities (Goods and Services) Act 1970 section 1 (1B)(b) as a public authority or body.

- 3.3 Fees are determined in a number of ways:

Arms Length External Organisations (ALEOs) related to local authority members pay no fee as this is covered within requisition fees.

National Health Service (NHS) bodies, Colleges and Universities, and Non departmental bodies of the Scottish Government pay no fee under a reciprocal agreement that allows local authorities to utilise contracts created by the relevant procurement centres of expertise.

All other associate fees are calculated on a standard methodology agreed by committee. e.g. Housing Associations pay based on the number of houses within their portfolio.

4. Recommendations

- 4.1 It is recommended to committee that The Board of Management of Moray College UHI application to join Scotland Excel as an associate member be approved, with no annual fee as part of the reciprocal agreement and subject to the agreement document.

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Scotland Excel

To: Executive Sub-Committee

On: 27 January 2023

**Report by:
Chief Executive of Scotland Excel**

Overview of the Scotland Excel Academy

1. Summary

This report presents an overview of the Scotland Excel Academy and identifies development opportunities for the future.

- 1.1 The Academy provides an award-winning multi-disciplinary development portfolio comprising procurement, leadership & management, project management, business analysis, decision making and innovation disciplines. Its primary objective is to engage people in transformative learning, enabling them to apply acquired learning to their work practice immediately, delivering positive impact at work across the Scottish public sector. The Academy's work-based-learning portfolio is illustrated in figure 1.

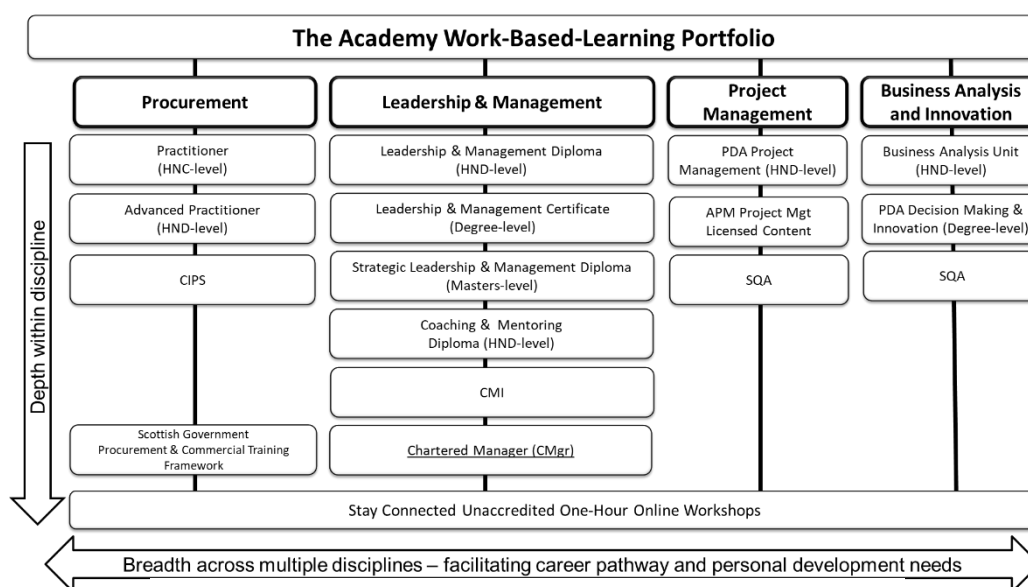


Figure 1: Academy work-based-learning portfolio

The Academy delivers learning which is typically 40-50% below market pricing. This delivery spans accredited learning (leading to a qualification) and unaccredited learning.

Procurement programmes are accredited by the Chartered Institute of Procurement and Supply (CIPS). Leadership and management programmes are accredited by the Chartered Management Institute (CMI). Project management, business analysis, decision making and innovation programmes are accredited by the Scottish Qualifications Authority (SQA).

The Academy delivers unaccredited learning through one-hour online workshops and one-day procurement workshops, and unaccredited procurement learning through the Scottish Government Procurement and Commercial Training Framework. The Academy has delivered through this framework since December 2021.

The Academy contributes a positive financial contribution to Scotland Excel, with income distribution approximately one-third accredited, one-third unaccredited and one-third unaccredited via the Scottish Government Procurement and Commercial Training framework. This supports the income strategy previously agreed by the Scotland Excel Joint Committee.

To date, 1,764 learners are registered on the Academy's online Moodle platform, 319 learners have been awarded qualifications, 17 learners have been awarded Chartered Manager and 2,226 learners have participated in unaccredited workshops.

- 1.2 The Academy delivers procurement programmes at HNC and Degree-levels, accredited by CIPS. These have been delivered since 2017, at 48% below market pricing – realising a £4,300 discount per learner. In total, 55 learners have been awarded qualifications.
- 1.3 The Academy delivers leadership & management programmes at HND, Degree and Masters-levels, accredited by CMI. These have been delivered since 2016, with 84 learners awarded qualifications.

The Academy is the first Chartered Manager Assessment Centre in Scotland and has been assessing people for the award of Chartered Manager since 2018. Chartered Manager is the highest award in the leadership & management profession. And to date, 17 learners have been awarded Chartered Manager.

- 1.4 The Academy delivers an HND-level project management programme accredited by the SQA. This has been delivered since 2018 with 167 learners awarded qualifications. It also delivers a Degree-level business analysis, decision making and innovation programme accredited by the SQA. This has been delivered since 2019, with 13 qualifications awarded to date.

2. National Provision

- 2.1 The Academy works with Scotland's local authorities, developing people and organisations. Since the pandemic, default delivery is online using the Moodle platform and MS Teams. This delivery style is very close to face to face and has some additional advantages. The online approach has increased engagement of people outwith Scotland's central belt and contributes to a net zero strategy through eliminating the environmental impact of travel.
- 2.2 The Academy is a leading partner in the implementation of the Scottish public-sector's national procurement development framework through co-chairing the Scottish Government Professional Practice and Development forum.

Learners can access a software app and complete a skills self-assessment against their job description. Development opportunities are then signposted within the app - to the Academy and other providers.

The national procurement development framework strives recognises prior learning through accredited programmes and experiential learning through unaccredited programmes. This facilitates development within time and budget constraints.

3. Future Strategy for the Academy

Local authorities have requested lower cost and shorter duration development programmes to help develop people. In response, the Academy has been exploring a range of development programme options that will (i) be achieved in a much quicker time frame (ii) remain of high academic standard and (iii) be more cost effective for our members.

In addressing the needs of our community, the new strategy will support lifelong development to ensure we can hire and retain the right people, addressing the current challenges in the labour market. The strategy also considers capability and aims to offer learners a choice in the way that they become lifelong learners in the field of procurement.

The new Academy Strategy will be based on responses to a questionnaire which was issued to Councils in December 2022. The new Scotland Excel Academy Strategy (incorporating input from this questionnaire), will be submitted for consideration at a future Executive Sub Committee meeting.

4. Recommendations

- 4.1 Members are invited to note Scotland Excel's work-based-learning Academy as a core people and organisational development solution across the Scottish public-sector, providing high quality, cost-effective useful learning.
- 4.2 Members are requested to be ambassadors for the Academy, promoting the depth and breadth of its portfolio and innovative cost-effective approach to work-based-learning.